

**MINUTES OF THE MEETING OF THE
MONTROSE MANAGEMENT DISTRICT
BOARD OF DIRECTORS**

September 11, 2017

DETERMINE QUORUM; CALL TO ORDER.

The Board of Directors of the Montrose Management District held a regular meeting, open to the public, on Monday, September 11, 2017, at 12:00 p.m. at St. Thomas University, 3800 Montrose Blvd., Malloy Hall, Carol Tatkon Boardroom, Houston, Texas 77006, inside the boundaries of the District, and the roll was called of the duly appointed members of the Board, to-wit:

Position 1 -	Claude Wynn, <i>Chairman</i>	Position 9 -	vacant
Position 2 -	Tammi Wallace, <i>Secretary</i>	Position 10 -	Michael Grover
Position 3 -	William I. Davis, III	Position 11 -	Amir Sabzevari
Position 4 -	Lara Attayi	Position 12 -	vacant
Position 5 -	Dimitri Fetokakis	Position 13 -	vacant
Position 6 -	Robert Jara	Position 14 -	vacant
Position 7 -	Ryan Haley	Position 15 -	vacant
Position 8 -	Stephen L. Madden, <i>Vice-Chair</i>		

and all were present, with the exception of Directors Davis and Fetokakis, thus constituting a quorum. Also present were David Hawes, Josh Hawes and Linda Clayton, all with Hawes Hill & Associates, LLP; Clark Lord, Bracewell LLP; Diane Michaux, Municipal Accounts; Pat Hall, Equi-Tax; Ray Lawrence, Lawrence & Associates; and Dennis Beedon, Montrose Business Ambassador. Others attending the meeting were Barry Abrams, BlankRome; Officer Victor Beserra, Montrose HPD; Linda Trevino, METRO, Mark Conway, Walter P. Moore; and Daphne Scarbrough, Richmond Avenue Coalition. Chairman Wynn called the meeting to order at 12:00 p.m.

RECEIVE PUBLIC COMMENTS.

Daphne Scarbrough commented on the Walter P. Moore proposal and the bridge lighting.

APPROVE MINUTES OF REGULAR MEETING HELD JULY 10, 2017 AND MEETING HELD AUGUST 11, 2017.

Upon a motion duly made by Director Grover, and being seconded by Director Madden, the Board voted unanimously to approve the Minutes of the July 10, 2017, and August 11, 2017, Board meetings, as presented.

AUTHORIZE EXECUTIVE DIRECTOR TO SET DATE, TIME AND PLACE FOR HEARING ON SERVICE, IMPROVEMENT AND ASSESSMENT PLAN.

Upon a motion duly made by Director Madden, and being seconded by Director Wallace, the Board voted unanimously to authorize the Executive Director to set date, time and place for hearing on Service, Improvement and Assessment Plan.

RECEIVE UPDATE AND RECOMMENDATIONS FROM FINANCE COMMITTEE.

a. Receive Assessment Collection Report

This item is presented later in meeting.

b. Receive and consider monthly financial report and approve invoices for payment.

Ms. Michaux presented the monthly Bookkeeper's Report, Quarterly Investment Inventory Report and went over invoices, included in the Board agenda materials. Chairman Wynn reported the Finance Committee reviewed the Bookkeeper's Report and invoices, and is recommending for approval. Upon a motion duly made by Director Wallace, and being seconded by Director Madden, the Board voted unanimously to accept the Bookkeeper's Report, Quarterly Investment Inventory Report and approved payment of invoices, as presented.

RECEIVE UPDATE FROM PUBLIC SAFETY COMMITTEE.

Mr. J. Hawes reported the Public Safety Committee did not meet in August. Officer Beserra presented the August 2017, Patrol Summary Report, included in the Board agenda materials, and answered questions.

CONTINUED - RECEIVE UPDATE AND RECOMMENDATIONS FROM FINANCE COMMITTEE.

a. Receive Assessment Collection Report

Ms. Hall presented the Assessment Collection Reports, included in the Board agenda materials. She reported a combined 85% collection rate on the 2016 assessments for the east and west zones. She reported a 91% collection rate on the 2016 assessments, approximately \$870,000 in uncertified values and 55 unsettled accounts for the east zone; and an 82% collection rate on the 2016 assessments, with no uncertified values and 126 unsettled accounts for the west zone. No action from the Board was required.

RECEIVE AN UPDATE AND RECOMMENDATIONS FROM MOBILITY AND VISUAL IMPROVEMENTS COMMITTEE.

a. Consider and approve report from Walter P Moore on the bridge lighting installation.

Mr. J. Hawes reported the Mobility and Visual Improvements Committee met on Friday and reviewed the Walter P. Moore report. He stated the report is being revised and will be submitted to the Board for review upon completion.

b. Consider letter of acceptance with Department of Transportation for bridge lights.

This item was tabled.

c. Consider and approve proposal from Dero for bike racks in the amount of \$24,655.79.

Upon a motion duly made by Director Jara, and being seconded by Director Grover, the Board voted unanimously to approve the proposal from Dero for bike racks in the amount of \$24,655.79.

RECEIVE UPDATE AND RECOMMENDATIONS FROM MARKETING AND BUSINESS DEVELOPMENT COMMITTEE.

Director Madden provided an update on marketing and business development and reported staff continues to work on the initial guidelines to be used for bridge lighting requests. No action from the Board was required.

RECEIVE UPDATE FROM BUSINESS AND ECONOMIC DEVELOPMENT COMMITTEE.

Mr. Lawrence provided an update on business and economic development initiatives. No action from the Board was required.

RECEIVE EXECUTIVE DIRECTOR'S MONTHLY REPORT.

Mr. J. Hawes reported Mr. Brewer has been meeting with business owners, and attending civic association and neighborhood meetings.

CONVENE IN EXECUTIVE SESSION PURSUANT TO SECTION 551.071, TEXAS GOVERNMENT CODE, TO CONDUCT A PRIVATE CONSULTATION WITH ATTORNEY TO DISCUSS LITIGATION, AND MATTERS RELATED TO THE SAME.

The Board convened in Executive Session at 12:17 p.m.

RECONVENE IN OPEN SESSION AND AUTHORIZE APPROPRIATE ACTION BY LEGAL COUNSEL RELATED TO EXECUTIVE SESSION.

The Board reconvened in Open Session at 12:49 p.m. No action was taken.

ANNOUNCEMENTS.

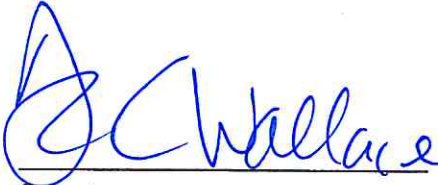
There were no announcements.

ADJOURN

There being no further business to come before the Board, Chairman Wynn adjourned the meeting at 12:49 p.m.

(Seal)




Secretary