

**MINUTES OF THE MEETING OF THE
MONTROSE MANAGEMENT DISTRICT
BOARD OF DIRECTORS**

August 11, 2017

DETERMINE QUORUM; CALL TO ORDER.

The Board of Directors of the Montrose Management District held a special meeting, open to the public, on Friday, August 11, 2017, at 11:00 a.m. at St. Thomas University, 3800 Montrose Blvd., Malloy Hall, Carol Tatkon Boardroom, Houston, Texas 77006, inside the boundaries of the District, and the roll was called of the duly appointed members of the Board, to-wit:

Position 1 -	Claude Wynn, <i>Chairman</i>	Position 9 -	vacant
Position 2 -	Tammi Wallace, <i>Secretary</i>	Position 10 -	Michael Grover
Position 3 -	William I. Davis, III	Position 11 -	Amir Sabzevari
Position 4 -	Lara Attayi	Position 12 -	vacant
Position 5 -	Dimitri Fetokakis	Position 13 -	vacant
Position 6 -	Robert Jara	Position 14 -	vacant
Position 7 -	Ryan Haley	Position 15 -	vacant
Position 8 -	Stephen L. Madden, <i>Vice-Chair</i>		

and all were present, with the exception of Directors Wynn, Davis and Sabzevari, thus constituting a quorum. Also present were Ben Brewer, Josh Hawes, Don Huml and Linda Clayton, all with Hawes Hill & Associates, LLP. Others attending the meeting were Mark Conway, Walter P. Moore. Vice-Chairman Madden called the meeting to order at 11:02 a.m.

RECEIVE PUBLIC COMMENTS.

There were no public comments.

RECEIVE UPDATE AND RECOMMENDATIONS FROM MOBILITY AND VISUAL IMPROVEMENTS COMMITTEE:

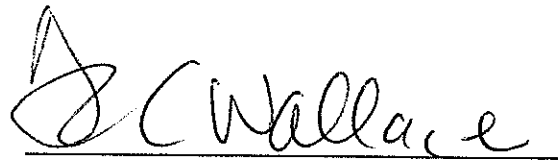
- a. **Review and consider proposal from Walter P. Moore to conduct independent inspection of bridge lights prior to issuing final acceptance letter to TxDOT and subsequent maintenance obligations.**

Mr. Brewer reported a punch list has been delivered to TxDOT on the project and prior to providing TxDOT with a final acceptance letter it is recommended to have an independent inspection of the bridge lights and components to ensure items were completed according to specs. Mr. Brewer reported the Committee has reviewed the proposal from Walter P. Moore to conduct the inspection and is recommending for approval. Mr. Conway reviewed the proposal, included in the Board agenda materials, and answered questions. He reported the proposal is to conduct an inspection on the workmanship, installation and functionality of the bridge lights. He stated WPM will review the specs and will conduct an inspection to ensure the items were completed and structurally installed

according to the specs. Mr. Brewer reported the proposal is in the amount of \$36,700, plus approximately \$18,000 for two days of traffic control and lift vehicle allowance. Upon a motion duly made by Director Jara, and being seconded by Director Grover, the Board voted unanimously to approve the proposal from Walter P. Moore to conduct an independent inspection of the bridge lights in an amount of \$36,700, plus \$18,000 for two days of traffic control and lift vehicle.

ADJOURN.

There being no further business to come before the Board, Vice-Chairman Madden adjourned the meeting at 11:20 a.m.


Secretary

(Seal)

