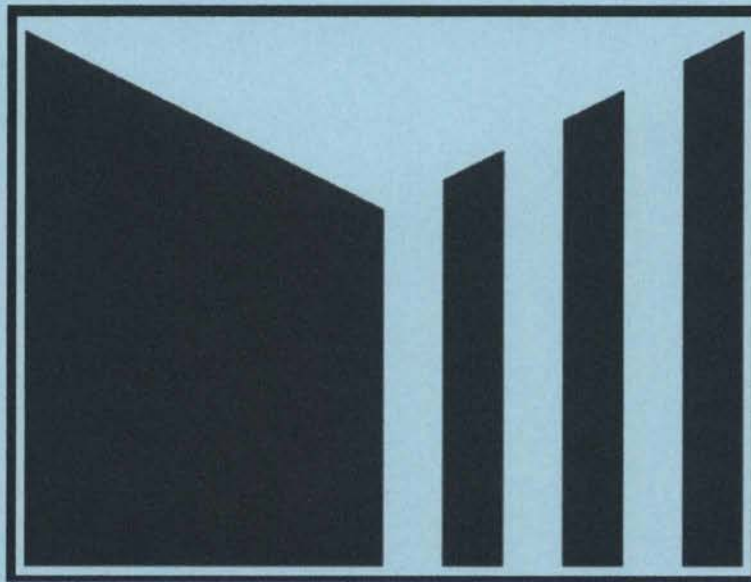


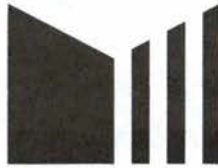
MONTROSE MANAGEMENT DISTRICT



Agenda and Agenda Materials
Meeting of the Board of Directors

July 9, 2012

MONTROSE MANAGEMENT DISTRICT



NOTICE OF MEETING

TO: THE BOARD OF DIRECTORS OF THE MONTROSE MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that a meeting of the Board of Directors of the Montrose Management District will be held at 12:00 pm on Monday, July 9, 2012, at 401 Branard Street, 2nd Floor, Room 106, Houston, Texas 77006, inside the boundaries of the District, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

1. Determine quorum; call to order.
2. Approve minutes of meeting held June 11, 2012.
3. Receive public comments.
4. Receive District's monthly Assessment Collection Reports and Billing and Assessment Summaries, Lawsuit and Arbitration Status Details, and Delinquent Assessment Reports.
5. Receive and consider District's monthly financial report; pay invoices.
6. Receive report on Economic Development initiatives; consider recommendations from the Business and Economic Development Committee related to:
 - a. Marketing the district thru the Montrose Crawl - \$5,000.
 - b. Service mark of the District logo - \$950.
7. Receive and consider recommendation from the Environmental Design Committee related to:
 - a. Proposal from Tony Huffman for Holiday Decorations in the amount of \$43,000;
 - b. Recommendations from Kudula Weinheimer on branding signage for the District.
8. Receive and consider recommendations from the Public Safety Committee related to:
 - a. Patrol Activity Report for the month of June.
 - b. Consider proposal from Advanced Tracking Technologies Inc. in the amount of \$515.74 for GPS equipment and software for Patrol Vehicles.
 - c. Consider Interlocal agreement between the Montrose Management District and the Office of the Harris County District Attorney for targeted enforcement initiatives, in an amount not to exceed \$60,000.
 - d. Consider reimbursement of \$150.00 for purchase of thirty 911 keys for patrol officers.
9. Receive report from District Auditor on Audit for year ending December 31, 2011. Consider approval of same.
10. Receive and consider approval of proposal for street sweeping services from Waste Partners Environmental.
11. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss litigation, and matters related to the same.

12. Reconvene in Open Session and authorize appropriate action by legal counsel related to Item #12 on the agenda.
13. Receive Executive Director's Monthly Report on Action Initiatives in Support of the Montrose Management District.
14. Adjourn.



A handwritten signature in blue ink, reading 'Bill Gordon', is written over a horizontal line.

Executive Director

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's Executive Director at (713) 595-1200 at least three business days prior to the meeting so that the appropriate arrangements can be made.

MONTROSE MANAGEMENT DISTRICT
CITY OF HOUSTON
HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Montrose Management District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

2. Approve minutes of meeting held June 11, 2012.

**MINUTES OF THE MEETING
OF
MONTROSE MANAGEMENT DISTRICT
BOARD OF DIRECTORS**

June 11, 2012

Determine quorum; call to order;

The Board of Directors of the Montrose Management District held a meeting on Monday, June 11, 2012, at 12:00 p.m. Noon at 401 Branard Street, 2nd Floor, Room 106, Houston, TX 77006, inside the boundaries of the District, and open to the public. Secretary Stinson called the meeting to order at 12:06 p.m., and the roll was called of the duly appointed members of the Board, to wit:

Position 1: Claude Wynn, *Chairman*
Position 2: Dana Thorpe
Position 3: Randy Mitchmore, *Vice Chairman*
Position 4: Cassie Stinson, *Secretary*
Position 5: Lane Llewellyn
Position 6: Nebo Bandovic (pending)
Position 7: Dennis Murland
Position 8: Robert Jara

Position 9: Kathy Hubbard, *Treasurer*
Position 10: Michael Grover
Position 11: Bobby Heugel
Position 12: Brad Nagar, *Ass't Secretary*
Position 13: Tammy Manning
Position 14: David Robinson
Position 15: Randall Ellis

and all of the above were present with the exception of Chairman Wynn and Directors Manning, Murland and Robinson, thus constituting a quorum. Vice Chairman Mitchmore joined the meeting in progress at 12:18 p.m. Also present at the meeting were Bill Calderon, Susan Hill, Josh Hawes and Ray Lawrence, all of Hawes Hill Calderon, L.L.P.; Clark Lord, Bracewell & Giuliani, L.L.P.; Patricia Hall, Equi-Tax, Inc.; and Darrell Hawthorne, Municipal Accounts and Consulting, L.P. Others present at the meeting were Daphne Scarbrough, Richmond Avenue Coalition; Officer Victor Beserra, Houston Police Department; Barry Abrams, Blank Rome, L.L.P.; Gene Ruple, Grand Services; and Cody Lutsch, Westmoreland Civic Association / Fat Property.

Approve minutes of meeting held May 14, 2012.

Upon a motion duly made by Director Grover and being seconded by Director Llewellyn, the Board voted unanimously to approve the minutes of its meeting held on May 14, 2012.

Receive public comments.

Ms. Scarbrough addressed the Board and said that a court hearing was held recently with regards to the lawsuit for dissolution of the District. She commended the District's attorney on representing the District well and said it was disappointing that no Board members were present. No action was taken.

Receive District's Monthly Assessment Collection Reports and Billing and Assessment Summaries, Lawsuit and Arbitration Status Details, and Delinquent Assessment Reports;

Ms. Hall presented the Report. She reported that the 2011 assessments are 93% collected to date on the East side of the District and 94% collected on the West side. She said that the property values have been certified by the Harris County Appraisal District for all properties located within the District. She noted that the District's Top Ten Assessment Payers and the Ten Largest Delinquent Accounts are both listed in the Board agenda materials, as well as a status report on delinquent accounts including lawsuit and arbitration details. Upon a motion duly made by Director Llewellyn and being seconded by Director Nagar, the Board voted unanimously to accept the District's Monthly Assessment Collection Reports and Billing and Assessment Summaries, Lawsuit and Arbitration Status Details, and Delinquent Assessment Reports.

Receive and consider Montrose Management District's monthly financial report, pay invoices and ratify previously approved movement of District accounts from Prosperity Bank to Compass Bank.

Mr. Hawthorne reviewed the financial statements included in the Board agenda materials. Following discussion, and upon a motion duly made by Director Llewellyn and being seconded by Director Grover, the Board voted unanimously to approve the Montrose Management District's monthly financial report and pay invoices.

Receive and consider recommendations from the Public Safety Committee related to:

a. Patrol Activity Report for the month of May.

Committee Chair Nagar said that there has been increased participation at the Public Safety Committee meetings by organizations including METRO and St. Thomas University. He said that the Committee hopes to continue to attract additional participants. He said that a sticker program to promote the District's security patrol services is being considered. It would consist of decals for telephones and static-cling window decals. The estimated cost is \$2,000.

He said the Committee is also planning to distribute a mailer to area businesses encouraging them to file Trespass Affidavits that would allow the District's officers access to private property. The letter would also include a survey to determine the location of all closed circuit cameras in the District that the patrol officers might access. Director Mitchmore arrived at this point in the meeting. It was noted that the mailer will be sent to all property owners and tenants in the District.

Officer Beserra then presented the Patrol Activity Report. He said that burglaries of motor vehicles (BMV) comprise one of the largest crime issues in the District. He said that last month, officers placed flyers on motor vehicles in shopping areas in an effort to educate drivers and to reduce the number of motor vehicle crimes. He said that there were 76 arrests during the month of May, 2012, including 14 felony arrests. No action was taken.

b. Detail/discuss retreat elements for the District Safety and Security programs.

Mr. Calderon presented a request received from the security patrol officers for an additional supply 911 of keys. He explained that the 911 keys are universal keys that allow officers direct access to properties such as apartment complexes and said the cost of six keys would be approximately \$30.00. Director Mitchmore suggested that there should be a sign-out process for the keys.

Mr. Calderon also thanked Committee Chair Nagar for donating an extensive amount of time creating a database to better track the crime reports that are provided by the Houston Police Department.

Mr. Calderon distributed a report titled, "District Services," dated June 11, 2012, hereby attached as Exhibit A. He explained that the District has allocated a sum of \$499,355.00 for public safety services during this fiscal year, which comprises the District's largest, single budget category. Upon a motion duly made by Director Stinson, and being seconded by Director Llewellyn, the Board voted unanimously to accept the Report.

Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss litigation, and matters related to the same.

Vice Chairman Mitchmore recommended that the Board convene in Executive Session. The Board convened in Executive Session at 12:31 p.m.

Reconvene in Open Session and authorize appropriate action by legal counsel related to Item #7 on the agenda.

The Board reconvened in Open Session at 1:30 p.m. Upon a motion duly made by Director Stinson and being seconded by Director Llewellyn, the Board voted unanimously to amend the District's original engagement letter with Blank Rome, L.L.P. to authorize that District officials, including Board members and the Executive Director, who have been or who may be sued will be represented by said law firm and to cause the District to be responsible for all costs of such litigation, including court costs, legal fees and related expenses.

Receive Executive Director's Monthly Report on Action Initiatives in Support of the Montrose Management District;

Mr. Calderon said that the Executive Director's Monthly Report is included in the Board agenda materials. He said that plans are moving forward on the holiday lighting project, with a cost estimate expected from Mr. Tony Huffman in the near future. He also said that costs of street sweeping services are being researched. He distributed a document titled, "HCID #6 Unclaimed Property Report," dated June 11, 2012, hereby attached as Exhibit B. Director Llewellyn said that next recycling event will be held on July 21, 2012 at HEB for recycling glass products and that additional recycling events are being planned. No action was taken.

Adjourn.

There being no further business to come before the Board, Vice Chairman Mitchmore adjourned the meeting at 1:35 p.m.

Secretary, Board of Directors
Montrose Management District



List of Exhibits:

Exhibit A: "District Services," dated June 11, 2012

Exhibit B: "HCID #6: Unclaimed Property Report," dated June 11, 2012

MONTROSE MANAGEMENT DISTRICT
CITY OF HOUSTON
HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Montrose Management District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

4. Receive Montrose Management District's monthly Assessment Collection Report and Billing and Assessment Summaries, Lawsuit and Arbitration Status Details, and Delinquent Assessment Reports.

**MONTROSE DISTRICT EAST ZONE
ASSESSMENT COLLECTION REPORT
June 2012
BILLING AND COLLECTION SUMMARY
FISCAL YEAR
01/01/12 - 12/31/12**

YEAR	RATE	TOTAL LEVY	COLLECTIONS	RECEIVABLE	% COLLECTED
2011	0.12500	\$424,441.12	\$397,296.83	\$27,144.29	94%
2010	0.12500	\$402,864.53	\$397,519.29	\$5,345.24	99%
2009	0.12500	\$420,185.34	\$419,790.53	\$394.81	100%
2008	0.12500	\$396,675.13	\$396,650.13	\$25.00	100%
2007	0.12500	\$309,868.58	\$309,849.83	\$18.75	100%

Current Month Activity

Revenue:	<u>Current Month</u>	<u>Year to Date</u>
2011 Assessment Collected	2,660.25	341,411.81
2010 Assessment Collected	725.22	1,294.01
2009 Assessment Collected	235.41	2,504.60
2008 Assessment Collected	0.00	531.00
2007 Assessment Collected	0.00	114.45
Penalty & Interest	612.59	4,321.60
Overpayments	177.84	5,915.66
Collection Fees	336.26	1,420.67
Court Fees	0.00	66.67
Total Revenue	4,747.57	357,580.47
Overpayments Presented for Refund	254.34	6,315.26
Overpayments Applied to Assessment	0.00	0.00

ASSESSED VALUE FOR 2011:	339,575,472	Uncertified:	0
ASSESSED VALUE FOR 2010:	322,314,031	Uncertified:	0
ASSESSED VALUE FOR 2009:	336,314,875	Uncertified:	0
ASSESSED VALUE FOR 2008:	317,339,817	Uncertified:	0
ASSESSED VALUE FOR 2007:	322,144,526	Uncertified:	0

Assessment Collection Account: Prosperity Bank, Account No. 5234371

ASSESSMENT PLAN PROJECTIONS

YEAR	MAX RATE	PROJECTED LEVY	COLLECTIONS @ 95%	CUMULATIVE COLLECTIONS	10 YEAR AVERAGE @ 10%
2007	0.12500	337,500	320,625	309,849.83	
2008	0.12500	337,500	320,625	396,650.13	
2009	0.12500	337,500	320,625	419,790.53	
2010	0.12500	337,500	320,625	397,519.29	
2011	0.12500	337,500	320,625	397,296.83	
2012	0.12500	337,500	320,625		
2013	0.12500	337,500	320,625		
2014	0.12500	337,500	320,625		
2015	0.12500	337,500	320,625		
2016	0.12500	337,500	320,625		
		3,375,000	3,206,250		375,000

The Projected Levy is based on the rate remaining at 0.12500

Prepared by: Equi-Tax Inc.
Kenneth R. Byrd
Collector for the District

MONTROSE DISTRICT EAST ZONE

June 2012

TOP TEN ASSESSMENT PAYERS

PROPERTY OWNERS	ACCOUNT NOS	SITUS	PROPERTY TYPE	VALUE	ASSESSMENT
PPF AMLI 2221 WEST DALLAS ST LL 200 W MONTROSE ST STE 2200 CHICAGO IL 60606-5070	1269260010001	2221 W DALLAS ST 404 77019	MULTI-FAMILY	57,922,375	72,402.97
UST REALTY COMPANY % UNIV OF ST THOMAS: ATTN PRES 3800 MONTROSE BLVD HOUSTON TX 77006-4626	0261640000027 0261630000002 0261630000001	4100 MONTROSE BLVD 77006 4203 YOAKUM BLVD 77006 4200 MONTROSE BLVD	OFFICE BUILDINGS	10,937,936	13,672.42
ARMSTRONG CHARLES 5000 MONTROSE BLVD UNIT 22C HOUSTON TX 77006-6564	0140670000002 0140250000001 0140250000002 0140250000005 0140660000002 0140670000001 0140670000003 0140670000004 0140670000005 0140670000006 0140670000009 0180340000001 0180340000002 0180340000003 0180340000011 0140660000004 0180340000012 0261510000011 0261510000020 0261510000021 0261510000027 0442130000001 0140680000009	804 PACIFIC ST 77006 2302 GENESEE ST 12 77006 2308 GENESEE ST 77006 120 FAIRVIEW ST 77006 2401 GRANT ST 77006 802 PACIFIC ST 77006 808 PACIFIC ST 77006 811 PACIFIC ST 77006 925 HYDE PARK BLVD 77006 809 HYDE PARK BLVD 77006 925 HYDE PARK BLVD 77006 1002 CALIFORNIA ST 77006 1004 CALIFORNIA ST 77006 1004 CALIFORNIA ST 77006 1007 MISSOURI ST 77006 907 FAIRVIEW ST 77006 1005 MISSOURI ST 77006 2702 CROCKER ST 77006 2602 CROCKER ST 77006 2605 GRANT ST 77006 805 PACIFIC ST 77006 810 PACIFIC ST 77006 810 HYDE PARK BLVD 77006	VARIOUS COMMERCIAL	7,157,288	8,931.69
RIVERSIDE CPI LLC & REALTY CTR MANAGEMENT INC 1990 S BUNDY DR STE 100 LOS ANGELES CA 90025	370370010001	220 W ALABAMA ST 131 77006	MULTI - FAMILY	6,646,621	8,308.28
4119 MONTROSE LTD 4200 MONTROSE BLVD STE 500 HOUSTON TX 77006	1277520010001	4203 MONTROSE BLVD 77006	OFFICE BUILDING	6,000,000	7,500.00

June 2012

TOP TEN ASSESSMENT PAYERS

MONTROSE DISTRICT EAST ZONE

June 2012						
TOP TEN DELINQUENTS						
PROPERTY OWNER	ACCOUNT NO	SITUS	PROPERTY TYPE	ASSESSMENT YEAR(S)	ASSESSMENT	
4310 YOAKUM PARTNERS HIP	92 026 135 000 0014	530 LOVETT BLVD 77006	COMMERCIAL	2011	2,098.36	
4310 YOAKUM BLVD						
HOUSTON, TX 77006-5818						
FAT PROPERTY	92 023 070 000 0012	710 COLQUITT ST 16 77006	MULTI - FAMILY	2010 - 2011	1,948.38	
204 MARSHALL ST						
HOUSTON TX 77006-4500						
FAT PROPERTY	92 037 040 000 0001	502 W ALABAMA ST 25 77006	MULTI - FAMILY	2010 - 2011	1,591.79	
218 HAWTHORNE ST						
HOUSTON TX 77006-4006						
HAGERTY THOMAS & VERONICA	92 026 156 000 0016	3611 MONTROSE BLVD 3 77006	COMMERCIAL	2010 - 2011	1,421.19	
% HAGERTY ADVERTISING GROUP						
3611 MONTROSE BLVD						
HOUSTON TX 77006-4691						
CAL STATE INVESTMENT	92 037 031 000 0016	239 EMERSON ST 28 77006	COMMERCIAL	2011	1,337.50	
LIMITED PARTNERSHIP ET AL						
2750 HAWTHORNE BLVD STE 103						
ROLLING HILLS ES CA 90274-3536						
SIMPA TEXAS INC	92 130 313 001 0001	922 W ALABAMA ST 77006	SERVICE STATION	2001	1,300.85	
5513 LONGMONT DR						
HOUSTON, TX 77056-2342						
GAMRU PROPERTIES LTD	92 008 270 000 0005	506 SUL ROSS ST 11 77006	MULTI - FAMILY	2010 & 2011	1,295.91	
501 SUL ROSS ST						
HOUSTON TX 77006-5030						
YOSHIDA NAOMITSU & MAEMI	92 030 245 000 0014	4412 MONTROSE 77006	RESTAURANT	2011	1,250.25	
3210 EL DORADO BLVD						
MISSOURI CITY TX 77459-3012						
TOTAL HEALTH CARE SVC LLC	92 026 152 000 0019	808 LOVETT BLVD 77006	RETIREMENT HOME	2011	1,122.78	
808 LOVETT BLVD						
HOUSTON TX 77006-3906						
HACIENDA DEL SOL LTD CO	92 057 033 000 0020	1220 TAFT ST 77006	COMMERCIAL BUILDING	2010 - 2011	1,122.34	
15407 PALTON SPRINGS DR						
HOUSTON TX 77082-3022						

Harris County Improvement District No. 6
Lawsuit and Arbitration Status Summary as of 6/08/2012

Jur 930

Summary

For Tax Years 2007-2011, for the period of June 2009 through May 2012

Settled

270,121,127	Original value of Settled accounts as of 6/08/2012
85	Number of Settled accounts as of 6/08/2012
24,044,828	Reduction in value of Settled accounts
8.90%	Average % reduction in value of Settled accounts

Unsettled

98,398,275	Original value of Unsettled accounts as of 6/08/2012
26	Number of Unsettled accounts as of 6/08/2012

.125 Tax rate per \$100 valuation

\$10,949 Estimated reduction in assessment on 26 Unsettled accounts,
based on **8.90 %** average

**MONTROSE DISTRICT WEST ZONE
ASSESSMENT COLLECTION REPORT
JUNE 2012
BILLING AND COLLECTION SUMMARY
FISCAL YEAR
01/01/12 - 12/31/12**

YEAR	RATE	TOTAL LEVY	COLLECTIONS	RECEIVABLE	% COLLECTED
2011	0.12500	\$893,363.11	\$847,579.29	\$45,783.82	95%
2010	0.12500	\$869,390.28	\$860,341.32	\$9,048.96	99%

Current Month Activity

Revenue:	Current Month	Year to Date
2011 Assessment Collected	3,715.71	756,142.76
2010 Assessment Collected	-1,350.69	7,699.07
Penalty & Interest	1,668.34	6,743.30
Overpayments	10,316.61	23,170.23
Collection Fees	196.69	2,271.65
Court Fees	0.00	0.00
Total Revenue	14,546.66	796,027.01
Overpayments Presented for Refund	10,316.61	22,668.98
Overpayments Applied to Assessment	0.00	0.00

ASSESSED VALUE FOR 2011:	714,690,073	Uncertified:	0
ASSESSED VALUE FOR 2010:	695,511,859	Uncertified:	0

Assessment Collection Account: Prosperity Bank, Account No. 0003450163

ASSESSMENT PLAN PROJECTIONS

YEAR	MAX RATE	PROJECTED LEVY	COLLECTIONS @ 95%	CUMULATIVE COLLECTIONS	10 YEAR AVERAGE @ 10%
2010	0.12500	869,390	825,921	\$860,341.32	
2011	0.12500	893,363	848,695	\$847,579.29	
2012	0.12500		0		
2013	0.12500		0		
2014	0.12500		0		
2015	0.12500		0		
2016	0.12500		0		
		1,762,753	1,674,616		176,275

The Projected Levy is based on the rate remaining at 0.12500

Prepared by: Equi-Tax Inc.
Kenneth R. Byrd
Collector for the District

MONTROSE DISTRICT WEST ZONE

JUNE 2012						
TOP TEN ASSESSMENT PAYERS						
PROPERTY OWNER	ACCOUNT NOS	SITUS	PROPERTY TYPE	VALUE	ASSESSMENT	
WEINGARTEN REALTY INVESTORS	0442250000001	2005 W GRAY ST 77019	VARIOUS COMMERCIAL	46,508,896	58,136.12	
0591-001	0442250000170	1953 W GRAY ST 77019				
P O BOX 924133	0442250000169	1953 W GRAY ST 77019				
HOUSTON TX 77292-4133	0442250000168	2028 W GRAY ST 77019				
	0442250000145	2001 W GRAY ST 77019				
	0442250000110	2020 W GRAY ST 77019				
	0442250000105	2010 W GRAY ST 77019				
	0442250000005	2002 W GRAY ST 77019				
	0442250000002	1950 W GRAY ST 77019				
	0442250000171	2017 W GRAY ST 77019				
FINGER FSC MONTROSE LTD	1215190010001	4899 MONTROSE BLVD 187 77006	MULTI - FAMILY	44,643,153	55,803.94	
99 DETERING ST STE 200						
HOUSTON TX 77007-8259						
WESTHEIMER APARTMENTS LP	1286390010001	2001 WESTHEIMER RD 244 77098	MULTI - FAMILY	31,620,000	39,525.00	
5694 MISSION CENTER RD STE 602						
SAN DIEGO CA 92108-4324						
4310 DUNLAVY LLC	1286480020001	DUNLAVY 77006	MULTI - FAMILY	29,577,136	36,971.42	
101 BERKSHIRE ST	1286480010002	4310 DUNLAVY ST 77006				
BELLAIRE TX 77401-5309	1286480010001	4310 DUNLAVY ST 236 77006				
	0660870040002	4403 WOODHEAD ST 16 77098				
	0660870040001	4403 WOODHEAD ST 77098				
	0660870020006	4315 WOODHEAD ST 8 77098				
ANBIL II-R O L P	0730810030011	1505 W CLAY ST 77019	SHOPPING CENTER	27,742,202	34,671.75	
105 TOWN CENTER RD STE 10	1170070010001	1422 W GRAY ST 77019				
KING OF PRUSSIA PA 19406-2394	1170070020001	1414 WAUGH DR 77019				
	0730810030007	1521 W CLAY ST 77019				
TEXAS ABERCROMBIE FAMILY INT LTD	0441850000002	1701 W ALABAMA ST 77098	VACANT COMMERCIAL	15,062,130	18,827.66	
730 N POST OAK RD STE 110						
HOUSTON TX 77024-3854						
SHEPHERD INV LP	0442600000001	2075 WESTHEIMER RD 77098	SHOPPING CENTER	12,662,500	15,828.13	
1800 POST OAK BLVD						
6 BLVD PLACE STE 400						
HOUSTON TX 77056						

MONTEROSE DISTRICT WEST ZONE

JUNE 2012						
TOP TEN DELINQUENT ACCOUNTS						
PROPERTY OWNER	ACCOUNT NO	SITUS	PROPERTY TYPE	ASSESSMENT YEAR(S)	ASSESSMENT	
ANDOVER RICHMOND APTS LTD 1301 RICHMOND AVE HOUSTON TX 77006-5451	94 044 184 000 0151	1301 RICHMOND AVE 124 77006	MULTI FAMILY	2011	3,407.40	
FAT PROPERTY LLC 218 HAWTHORNE ST HOUSTON TX 77006-4006	94 057 121 000 0012	1901 RICHMOND AVE 42 77098	MULTI - FAMILY	2010 - 2011	3,087.69	
SOUND WEST LLC P O BOX 020783 MIAMI FL 33102	94 051 071 000 0001	1002 WESTHEIMER RD 77006	RESTAURANT	2011	2,000.88	
RICHARD S ROBBINS INVESTMENTS LTD LLP ET AL 5418 JOHN DREAPER DR HOUSTON TX 77056-4231	94 129 497 001 0001	2015 S SHEPHERD DR 77019	SHOPPING CENTER	2011	2,000.02	
SANDY CREEK GROUP LLC % JOE FRANCH 1920 RICHMOND AVE APT 1 HOUSTON TX 77098-3432	94 038 226 000 0006	1920 RICHMOND AVE 17 77098	MULTI - FAMILY	2011	1,666.25	
1902 WESTHEIMER LP 3810 WESTHEIMER LP HOUSTON TX 77027-5004	94 126 041 001 0001	1902 WESTHEIMER RD 77019	VACANT PROPERTY	2011	1,620.83	
ROBINSON LENNON C P O BOX 66531 HOUSTON TX 77266-6531	94 026 198 000 0001	13174 HAWTHORNE ST 12 77006	MULTI - FAMILY	2010 - 2011	1,307.03	
BAIRD CHARLES L & SIRILUCK 2438 WHITE OAKS DR HOUSTON TX 77009-7322	94 026 198 000 0005	3414 GRAUSTARK ST 8 77006	MULTI - FAMILY	2010 - 2011	1,298.40	
HUFF MICHAEL B P O BOX 70148 HOUSTON, TX 77270-0148	94 026 174 000 0013	3230 YOAKUM BLVD 77006	COMMERCIAL	2010 - 2011	1,278.86	
BISHOP JOAN 1547 WAVERLY ST HOUSTON TX 77008-4148	94 033 193 000 0005	120 PORTLAND ST 1 77002	COMMERCIAL	2010 - 2011	1,271.88	

Harris County Improvement District No. 11 Lawsuit and Arbitration Status Summary as of 6/08/2012

Jur 939

Summary

For Tax Years 2010 & 2011, for the period of September 2010 through May 2012

Settled

280,819,162	Original value of Settled accounts as of 6/08/2012
77	Number of Settled accounts as of 6/08/2012
16,463,518	Reduction in value of Settled accounts
5.86%	Average % reduction in value of Settled accounts

Unsettled

71,117,591	Original value of Unsettled accounts as of 6/08/2012
47	Number of Unsettled accounts as of 6/08/2012

.125 Tax rate per \$100 valuation

\$5,212 Estimated reduction in assessment on 47 Unsettled accounts,
based on **5.86 %** average

PERDUE, BRANDON, FIELDER, COLLINS & MOTT L.L.P.
DELINQUENT ASSESSMENT SUMMARY REPORT
MONTROSE DISTRICT
July 9, 2012

We will begin reporting on 2011 delinquent assessments in our next report. Amounts shown are 2010 base assessment unless indicated. This report lists accounts in suit and other property owners with base assessments due greater than \$625. Account numbers and addresses for Montrose District-West Zone are noted in *italics*.

Suit pending

Lennon C. Robinson \$647.17, *1317 Hawthorne St.-0261980000001*

On 10/31/11, we intervened in a suit filed by Harris County. As of 6/22/12, a hearing date has not been set; we are monitoring the case.

Hacienda Del Sol Ltd. Co. \$528.65, *1220 Taft- 0570330000020*

Suit was filed by our firm on 4/3/12; a hearing date will be set when the defendants have been served. Two additional accounts which were included in the suit have been **paid in full** since our last report.

Bill Eris/HGBE Inc. \$302.50, *311 W. Gray St.-0560410000003*

On 4/27/11, we intervened in a suit filed by Harris County; judgment was signed on 8/1/11. The judgment was recently vacated by the court and a new trial date has been set for 10/31/12.

Eduardo & Monica Lopez \$147.51, *1423 Richmond Ave.-0392220000013*

On 9/15/11, we intervened in a suit filed by Harris County; judgment was signed on 2/27/12.

KFC National Management (assessment roll lists Donvein Cao & Nancy Nguyen) 07-10 assessments \$118.75, Block 1, Tracts 15 A & 16 A (north 10 ft. Lots 15 & 16) on Taft St.-
0560410000001

On 10/15/10, we intervened in a suit filed by Harris County; the judgment is final. The property was set for sale by the county on 9/6/11 but the sale was cancelled; we were told that the property is an alleyway.

Francisco, Betty, Vanessa & Leonardo Valle-Heirs to Betty Frizell \$68.89, *811 Richmond Ave.-0141500000016*

On 11/17/11, we intervened in a suit filed by Harris County on account 0141500000016. Judgment was signed on 3/13/12. They have committed to pay in installments; the most recent payment was received on 6/6/12.

- Where appropriate, delinquent 2011 assessments are included in the above suits.

Other property owners with base assessments due greater than \$625.

FAT Property LLC \$3,159.93, *502 W. Alabama St. 710 Colquitt St. & 1901 Richmond Ave.-0370400000001 0230700000012 & 0571210000012*

On 2/9/12, as instructed by the Board, a final demand letter was sent to the property owner advising that suit might be filed if the accounts were not paid by 2/29/12. The property owner responded and the Board approved an installment agreement on 4/9/12. The assessment office mailed an installment payment agreement to the property owner, however, as of 6/22/12, no payments have been received. We called on 6/12 and on 6/18 and we left voice mail messages; we have not received a response. The 2011 assessments

are also delinquent on all three accounts. **Please advise if the Board would like us to proceed with suit.**

Stephen Berreth/K Berr Investments \$821.64, 1841 Richmond Ave. (two accounts-Block 1-Tract A and Tract 1)-0660870010028 & 0660870010001

We called again on 5/7 and after being put on hold, our phone call was disconnected. On 6/21, we called and left a message with the person who answered; another demand letter was sent on the same day.

Charles L. & Siriluck Baird (was Laila Khalaf) \$665.11, 3414 Graustark St.-0261980000005

In February we spoke to Baird and he stated that he is protesting the District and he would have his attorney contact us. We called again on 5/14 and Baird stated that he was waiting to see if the District is dissolved. On 6/14, we spoke to the property owner again; he did not make a commitment to pay.

Gamru Properties Ltd. \$644.03, 506 Sul Ross St.-0082700000005

On 11/22/11, we intervened in the suit filed by Harris County. The case was recently dismissed by the court for want of prosecution. We sent a demand letter on 6/18 and we called and left a voice mail message; we have not received a response.

Thomas & Veronica Hagerty \$643.89, 3611 Montrose Blvd.-0261560000016

They committed to pay in 3 installments; on 11/4, we received a \$100 payment. On 5/25, we received a \$50 payment. We spoke to Thomas Hagerty again on 6/1/8 and he said would send another payment shortly.

Michael B. Huff \$636.74, 3230 Yoakum Blvd.-0261740000013

We spoke to Mr. Huff again on 5/22 and he requested another emailed statement. We called again on 6/14 and 6/19 but we were not able to leave a message; another demand letter has been sent.

If you have any questions, please feel free to contact me.



Carl O. Sandin
Perdue Brandon Fielder Collins & Mott LLP
Email: csandin@pbfcml.com
Office: 713-802-6965 (Direct Line)
Mobile: 713-824-1290
Fax: 713-862-1429

MONTROSE MANAGEMENT DISTRICT
CITY OF HOUSTON
HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Montrose Management District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

5. Receive and consider the District's monthly financial report; pay invoices.



MUNICIPAL ACCOUNTS
& CONSULTING, L.P.

Montrose Management District

Bookkeeper's Report

July 9, 2012

Montrose Management District
Cash Flow Report - Checking Account
As of July 9, 2012

Num	Name	Memo	Amount	Balance
BALANCE AS OF 6/12/2012				\$15,730.55
Receipts				
	Reversal of Bank Service Charges		15.00	
	Interest		5.24	
	Wire Transfer		9,825.00	
	Wire Transfer		20,790.00	
	Wire Transfer		78,100.00	
	Wire Transfer		36,900.00	
Total Receipts				145,635.24
Disbursements				
3036	Hawes Hill Calderon, LLP	VOID: Website Database Development	0.00	
3044	Bankcard Center	Credit Card Expenses	(1,832.94)	
3045	Greater East End Management District	Graffiti Abatement Services	(5,760.00)	
3046	Aaron M Day	Security Expense	(1,367.72)	
3047	Adalberto R Ramos	Security Expense	(829.05)	
3048	Allan R Comstock	Security Expense	(220.77)	
3049	Brian M Alms	Security Expense	(713.27)	
3050	Chad J Wall	Security Expense	(629.29)	
3051	Francisco G Coronado	Security Expense	(1,101.81)	
3052	Francisco R Gomez	Security Expense	(237.77)	
3053	John E Obenhaus	Security Expense	(1,367.70)	
3054	Joseph C Mabasa	Security Expense	(2,893.95)	
3055	Keith W Mountain	Security Expense	(1,143.43)	
3056	Lee T Jaquarya	Security Expense	(2,066.76)	
3057	Leon Laureano.	Security Expense	(1,345.46)	
3058	Mandy Arroyo.	Security Expense	(1,017.19)	
3059	Mark A Zapata	Security Expense	(651.29)	
3060	Paul S Terry	Security Expense	(1,338.08)	
3061	Richard J Bass	Security Expense	(918.04)	
3062	Sean M Blevins	Security Expense	(917.04)	
3063	Todd L Thibodeaux	Security Expense	(598.04)	
3064	Victor Beserra.	Security Expense / Coordinator Fee	(3,599.83)	
3065	ASE Security Solutions, LLC	Mobile Camera Program	(1,905.00)	
3066	United States Treasury	Quarterly Payroll Taxes	(22,961.26)	
3067	Texas Workforce Commission	Quarterly SUTA Taxes	(2,283.49)	
3068	Bishop Annette Check	Assessment Refund	(33.76)	
3069	Edmund D. Wolfe	Assessment Refund	(176.84)	
3070	Dr. Randy McBride.	Assessment Refund	(94.41)	
3071	Sherry Kelleys Melange Inc.	Assessment Refund	(34.01)	
3072	Weingaraten Realty	Assessment Refund	(2,131.05)	
3073	Westheimer Apartments LP	Assessment Refund	(2,650.00)	
3074	Zanifeh A. Johnson	Assessment Refund	(134.20)	
3075	Weingaraten Realty	Assessment Refund	(1,990.01)	
3076	Weingaraten Realty.	Assessment Refund	(1,224.80)	
3077	Weingaraten Realty	Assessment Refund	(2,024.37)	
3078	Aron Enterprises Inc.	Assessment Refund	(77.50)	
3079	ASE Security Solutions, LLC	Mobile Camera Program	(1,830.00)	
3080	Blank Rome LLP	Legal Fees	(21,013.04)	
3081	Bracewell & Giuliani LLP	Legal Fees - General Counsel	(520.74)	
3082	Cracked Fox	Web Survey	(2,500.00)	
3083	Deborah Quinn Hensel	Writing and Photography Expense	(750.00)	

Montrose Management District
Cash Flow Report - Checking Account
As of July 9, 2012

Num	Name	Memo	Amount	Balance
Disbursements				
3084	Don Sumners, CPA, RTA	Vehicle Registration	(65.25)	
3085	Equi-Tax, Inc.	Tax Services	(1,374.34)	
3086	Kudela & Weinheimer	District Identity Marker	(5,174.20)	
3087	Mark M. Burton, P.L.L.C.	SAS 112 Audit Fees	(3,850.00)	
3088	Municipal Accounts & Consulting, L.P.	Bookkeeping Fees	(1,548.04)	
3089	Perdue Brandon, Fielder, Collins & Mott	Delinquent Tax Coll	(476.30)	
3090	Primer Grey	Website Refurbishment	(7,981.30)	
3091	Shooter and Lindsey, Inc.	Landscape Maintenance	(1,053.00)	
3092	Walter P. Moore	Mobility Study	(6,722.23)	
3093	5020 Investments Ltd	Office Lease Expense	(1,200.00)	
3094	Comcast	Office Expenses	(87.51)	
3095	Minuteman Press - Post Oak	Marketing Expenses	(3,005.06)	
3096	Verizon Wireless	Cell Phone Expense	(84.62)	
3097	Lawrence & Associates	Economic Development	(1,000.00)	
3098	Greater East End Management District	Graffiti Abatement Services	(5,760.00)	
3099	Downtown Automotive	Vehicle Expense	(165.32)	
3100	Italian Cultural & Community Center	Italian Festival Sponsorship	(2,500.00)	
3101	Magoo's Print Shop	Marketing Expenses	(140.00)	
3102	Hawes Hill Calderon, LLP	Consulting & Admin Fee	(18,502.00)	
Total Disbursements				<u>(155,573.08)</u>
BALANCE AS OF 7/9/2012				<u><u>\$5,792.71</u></u>

Harris County ID No. 6
Cash Flow Report - Checking Account
 As of July 9, 2012

Num	Name	Memo	Amount	Balance
BALANCE AS OF 6/12/2012				\$35,439.60
Receipts				
	NPC Credit Card Svc Chg Refund		5.00	
	Interest		10.33	
	Void Stale Dated Unclaimed Property Checks		<u>1,010.78</u>	
Total Receipts				1,026.11
Disbursements				
	No Disbursements Activity		<u>0.00</u>	
Total Disbursements				<u>0.00</u>
BALANCE AS OF 7/9/2012				<u><u>\$36,465.71</u></u>

Montrose Management District

Account Balances

As of July 9, 2012

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
IBC BANK (XXXXX6355)	02/15/2012	07/14/2012	0.50 %	50,000.00	West Zone
IBC BANK (XXXXX6363)	02/18/2012	07/14/2012	0.50 %	50,000.00	East Zone
BANK OF HOUSTON (XXXXX0753)	03/19/2012	08/16/2012	0.50 %	50,000.00	East Zone
BANK OF HOUSTON (XXXXX0842)	04/18/2012	09/15/2012	0.50 %	50,000.00	East Zone
ALLEGIANCE BANK (XXXXX8246)	05/18/2012	10/15/2012	0.40 %	50,000.00	East Zone
ALLEGIANCE BANK (XXXXX8452)	05/18/2012	10/15/2012	0.40 %	50,000.00	West Zone
IBC BANK (XXXXX6061)	06/18/2012	11/15/2012	0.35 %	50,000.00	East Zone
IBC BANK (XXXXX6088)	06/18/2012	11/15/2012	0.35 %	50,000.00	West Zone
Money Market Funds					
COMPASS BANK-PREMIER (XXXXX2019)	03/20/2012		0.20 %	258,983.82	(East Zone) Tax
COMPASS BANK-PREMIER (XXXXX2086)	03/20/2012		0.20 %	463,103.43	(West Zone) Tax
Checking Account(s)					
TRADITION BANK (XXXXX9069)			0.25 %	5,792.71	Checking Account
Totals for Operating Fund:				\$1,127,879.96	
Grand total for Montrose Management District:				\$1,127,879.96	

Harris County ID No. 6

Account Balances

As of July 9, 2012

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: General					
Checking Account(s)					
TRADITION BANK (XXXXX1135)			0.25 %	36,465.71	Checking Account
Totals for General Fund:				\$36,465.71	
Grand total for Harris County ID No. 6:				\$36,465.71	

Montrose Management District
Summary of Pledged Securities
As of July 9, 2012

Financial Institution: ALLEGIANCE BANK		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: BANK OF HOUSTON		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: COMPASS BANK-PREMIER		
Total CDs, MM:	\$722,087.25	Collateral Security Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$822,831.33	Investment Policy Received: Yes
Ratio of pledged securities to investments:	174.29%	
Financial Institution: IBC BANK		
Total CDs, MM:	\$200,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	
Financial Institution: TRADITION BANK (Depository Bank)		
Total CDs, MM, and Checking Accounts:	\$5,792.71	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	

Harris County ID No. 6
Summary of Pledged Securities
As of July 9, 2012

Financial Institution: TRADITION BANK (Depository Bank)

Total CDs, MM, and Checking Accounts:	\$36,465.71
Less FDIC coverage:	\$250,000.00
Total pledged securities:	\$0.00
Ratio of pledged securities to investments:	N/A

Collateral Security Required:	No
Collateral Security Agreement On File:	Yes
Investment Policy Received:	Yes

Montrose Management District
Revenue & Expenditures East Zone
June 2012

Sources of Funds	Jun 12	Budget	\$ Over Budget	% of Budget	Jan - Jun 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
14110 • Assessments	3,620.88	35,397.67	(31,776.79)	10.23%	345,526.14	212,385.98	133,140.16	162.69%	424,772.00
14112 • Assessment Refunds	1.00	(707.92)	708.92	(0.14%)	(399.60)	(4,248.48)	3,848.88	9.41%	(8,496.00)
14310 • Penalties & Interest	612.59	833.33	(220.74)	73.51%	4,388.27	5,000.02	(611.75)	87.77%	10,000.00
14370 • Interest Earned on Temp. Invest	204.92	20.83	184.09	983.77%	1,182.34	125.02	1,057.32	945.72%	250.00
14380 • Interest	1.68	8.33	(6.65)	20.17%	16.73	50.02	(33.29)	33.45%	100.00
14390 • Ending FY 2011 Fund Balance	27,513.92	27,513.92	0.00	100.0%	165,083.52	165,083.48	0.04	100.0%	330,167.00
Total Sources	31,954.99	63,066.16	(31,111.17)	50.67%	515,797.40	378,396.04	137,401.36	136.31%	756,793.00
Uses of Funds									
Business Development									
16124 • Marketing & Public Rel Director	966.40	966.42	(0.02)	100.0%	5,798.40	5,798.48	(0.08)	100.0%	11,597.00
16125 • Marketing & Public Relations	4,056.80	5,583.75	(1,526.95)	72.65%	23,339.81	33,502.50	(10,162.69)	69.67%	67,005.00
16131 • Web Site Development	964.33	1,390.58	(426.25)	69.35%	6,326.43	8,343.52	(2,017.09)	75.82%	16,687.00
16135 • Economic Development Services	320.90	320.92	(0.02)	99.99%	1,959.86	1,925.48	34.38	101.79%	3,851.00
16140 • Web Site Main./Host/I.T.	0.00	160.42	(160.42)	0.0%	320.92	962.48	(641.56)	33.34%	1,925.00
16141 • GIS Services	326.90	427.83	(100.93)	76.41%	2,503.22	2,567.02	(63.80)	97.52%	5,134.00
Total Business Development	6,635.33	8,849.92	(2,214.59)	74.98%	40,248.64	53,099.48	(12,850.84)	75.8%	106,199.00
Creation and Petition Services									
16525 • Dissolution Petitions	0.00	0.00	0.00	0.0%	13,140.97	12,836.00	304.97	102.38%	12,836.00
Total Creation and Petition Services	0.00	0.00	0.00	0.0%	13,140.97	12,836.00	304.97	102.38%	12,836.00
Mobility & Transportation									
17010 • Engineering Services	0.00	574.92	(574.92)	0.0%	0.00	3,449.48	(3,449.48)	0.0%	6,899.00
17020 • Bridge Lighting Maint	0.00	401.17	(401.17)	0.0%	0.00	2,406.98	(2,406.98)	0.0%	4,814.00
17030 • Mobility Projects	0.00	2,674.17	(2,674.17)	0.0%	12,843.99	16,044.98	(3,200.99)	80.05%	32,090.00
Total Mobility & Transportation	0.00	3,650.26	(3,650.26)	0.0%	12,843.99	21,901.44	(9,057.45)	58.65%	43,803.00
Project Staffing & Admin									
16150 • Admin & Management	673.90	673.92	(0.02)	100.0%	4,043.40	4,043.48	(0.08)	100.0%	8,087.00
16160 • Reimbursable Expenses	139.59	427.83	(288.24)	32.63%	559.32	2,567.02	(2,007.70)	21.79%	5,134.00
16170 • Reimbursable Mileage	272.63	133.75	138.88	203.84%	1,171.11	802.50	368.61	145.93%	1,605.00
16180 • Postage, Deliveries	13.01	34.75	(21.74)	37.44%	103.87	208.50	(104.63)	49.82%	417.00
16190 • Printing & Reproduction	194.41	187.17	7.24	103.87%	1,313.63	1,122.98	190.65	116.98%	2,246.00
16200 • Public Notices, Advertising	0.00	213.92	(213.92)	0.0%	133.92	1,283.48	(1,149.56)	10.43%	2,567.00
16210 • Project Management	1,251.52	1,251.50	0.02	100.0%	7,509.12	7,509.00	0.12	100.0%	15,018.00
16215 • Director Of Services	2,157.00	2,157.00	0.00	100.0%	12,942.00	12,942.00	0.00	100.0%	25,884.00
16220 • Legal Services	0.00	641.83	(641.83)	0.0%	14,456.14	3,851.02	10,605.12	375.39%	7,702.00
16250 • Bookkeeping	473.33	417.17	56.16	113.46%	3,291.76	2,502.98	788.78	131.51%	5,006.00
16260 • Assess Data Mgmt & Billing Svcs	441.03	588.33	(147.30)	74.96%	3,679.33	3,530.02	149.31	104.23%	7,060.00
16270 • Office Supplies	0.00	80.25	(80.25)	0.0%	52.65	481.50	(428.85)	10.94%	963.00

Montrose Management District
Revenue & Expenditures East Zone
June 2012

	Jun 12	Budget	\$ Over Budget	% of Budget	Jan - Jun 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
16280 - Other	0.00	16.08	(16.08)	0.0%	82.38	96.52	(14.14)	85.35%	193.00
16290 - Office Lease Space	385.08	417.17	(32.09)	92.31%	2,310.48	2,502.98	(192.50)	92.31%	5,006.00
16291 - Office Equipment	28.08	66.83	(38.75)	42.02%	171.07	401.02	(229.95)	42.66%	802.00
16340 - Auditing Fees	1,155.25	1,155.25	0.00	100.0%	1,155.25	1,155.25	0.00	100.0%	3,550.00
16530 - Insurance & Surety Bond	0.00	93.58	(93.58)	0.0%	2,565.19	561.52	2,003.67	456.83%	1,123.00
Total Project Staffing & Admin	7,184.83	8,556.33	(1,371.50)	83.97%	55,540.62	45,561.77	9,978.85	121.9%	92,343.00
Security and Public Safety									
15415 - Vehicle Maint. & Operations	73.99	267.42	(193.43)	27.67%	447.61	1,604.48	(1,156.87)	27.9%	3,209.00
15420 - Contract Public Safety Services	9,313.00	9,359.67	(46.67)	99.5%	55,495.87	56,157.98	(662.11)	98.82%	112,316.00
15425 - Mobile Camera Program	632.98	1,042.92	(409.94)	60.69%	5,492.74	6,257.48	(764.74)	87.78%	12,515.00
15430 - Cell Phone	66.26	33.17	33.09	199.76%	424.63	198.98	225.65	213.4%	398.00
15450 - Public Safety Insurance	0.00	80.25	(80.25)	0.0%	0.00	481.50	(481.50)	0.0%	963.00
16100 - Store Front Equipment	0.00	64.17	(64.17)	0.0%	0.00	384.98	(384.98)	0.0%	770.00
16101 - Public Safety Training	0.00	133.75	(133.75)	0.0%	0.00	802.50	(802.50)	0.0%	1,605.00
16102 - Public Safety Equipment	155.89	267.42	(111.53)	58.29%	552.94	1,604.48	(1,051.54)	34.46%	3,209.00
16110 - Graffiti Abatement	1,848.40	1,604.50	243.90	115.2%	11,116.07	9,627.00	1,489.07	115.47%	19,254.00
16111 - Light Outage Survey	0.00	48.67	(48.67)	0.0%	0.00	291.98	(291.98)	0.0%	584.00
16115 - Nuisance Abatement	0.00	451.25	(451.25)	0.0%	0.00	2,707.50	(2,707.50)	0.0%	5,415.00
Total Security and Public Safety	12,090.52	13,353.19	(1,262.67)	90.54%	73,529.86	80,118.86	(6,589.00)	91.78%	160,238.00
Visual Improvements & Cultural									
16212 - Beautification Design & Install	0.00	9,742.58	(9,742.58)	0.0%	0.00	58,455.52	(58,455.52)	0.0%	116,911.00
16213 - Landscape Maintenance	0.00	1,250.00	(1,250.00)	0.0%	5,265.00	7,500.00	(2,235.00)	70.2%	15,000.00
16216 - Holiday Design & Install	0.00	1,604.50	(1,604.50)	0.0%	0.00	9,627.00	(9,627.00)	0.0%	19,254.00
Total Visual Improvements & Cultural	0.00	12,597.08	(12,597.08)	0.0%	5,265.00	75,582.52	(70,317.52)	6.97%	151,165.00
Total Uses	25,910.68	47,006.78	(21,096.10)	55.12%	200,569.08	289,100.07	(88,530.99)	69.38%	566,584.00
Planned Reserves	6,044.31	16,059.38	(10,015.07)	37.64%	315,228.32	89,295.97	225,932.35	353.02%	190,209.00

Montrose Management District
Revenue & Expenditures West Zone
June 2012

Sources of Funds	Jun 12	Budget	\$ Over Budget	% of Budget	Jan - Jun 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
14110-1 - Assessments.	2,365.02	74,908.75	(72,543.73)	3.16%	762,107.54	449,452.50	312,655.04	169.56%	898,905.00
14112-1 - Assessment Refunds.	0.00	(1,498.17)	1,498.17	0.0%	501.25	(8,988.98)	9,490.23	(5.58%)	(17,978.00)
14310-1 - Penalties & Interest.	1,668.34	1,250.00	418.34	133.47%	6,743.30	7,500.00	(756.70)	89.91%	15,000.00
14370-1 - Interest Earned on Temp. Inves	0.00	26.67	(26.67)	0.0%	520.78	159.98	360.80	325.53%	320.00
14380-1 - Interest.	3.56	0.83	2.73	428.92%	35.39	5.02	30.37	704.98%	10.00
14390-1 - Ending FY 2011 Fund Balance	16,831.08	16,831.08	0.00	100.0%	100,986.48	100,986.52	(0.04)	100.0%	201,973.00
Total Sources	20,868.00	91,519.16	(70,651.16)	22.8%	870,894.74	549,115.04	321,779.70	158.6%	1,098,230.00
Uses of Funds									
Business Development									
16124-1 - Marketing & Public Rel Dir	2,045.10	2,045.08	0.02	100.0%	12,270.60	12,270.52	0.08	100.0%	24,541.00
16125-1 - Marketing & Public Relation	8,584.96	11,816.25	(3,231.29)	72.65%	49,259.04	70,897.50	(21,638.46)	69.48%	141,795.00
16131-1 - Web Site Development.	2,040.73	2,942.75	(902.02)	69.35%	13,388.00	17,656.50	(4,268.50)	75.83%	35,313.00
16135-1 - Economic Development Service	679.10	679.08	0.02	100.0%	4,147.54	4,074.52	73.02	101.79%	8,149.00
16140-1 - Web Site Main./Host/I.T..	0.00	339.58	(339.58)	0.0%	679.08	2,037.52	(1,358.44)	33.33%	4,075.00
16141-1 - GIS Services.	691.78	905.50	(213.72)	76.4%	5,297.27	5,433.00	(135.73)	97.5%	10,866.00
Total Business Development	14,041.67	18,728.24	(4,686.57)	74.98%	85,041.53	112,369.56	(27,328.03)	75.68%	224,739.00
Creation and Petition Services									
16525-1 - Dissolution Petitions.	0.00	0.00	0.00	0.0%	27,809.03	27,164.00	645.03	102.38%	27,164.00
Total Creation and Petition Services	0.00	0.00	0.00	0.0%	27,809.03	27,164.00	645.03	102.38%	27,164.00
Mobility & Transportation									
17010-1 - Engineering Services.	0.00	1,216.75	(1,216.75)	0.0%	0.00	7,300.50	(7,300.50)	0.0%	14,601.00
17020-1 - Bridge Lighting Maint.	0.00	848.83	(848.83)	0.0%	0.00	5,093.02	(5,093.02)	0.0%	10,186.00
17030-1 - Mobility Projects.	0.00	5,659.17	(5,659.17)	0.0%	27,181.76	33,954.98	(6,773.22)	80.05%	67,910.00
Total Mobility & Transportation	0.00	7,724.75	(7,724.75)	0.0%	27,181.76	46,348.50	(19,166.74)	58.65%	92,697.00
Project Staffing & Admin									
16150-1 - Admin & Management	1,426.10	1,426.08	0.02	100.0%	8,556.60	8,556.52	0.08	100.0%	17,113.00
16160-1 - Reimbursable Expenses.	295.38	905.50	(610.12)	32.62%	1,183.61	5,433.00	(4,249.39)	21.79%	10,866.00
16170-1 - Reimbursable Mileage.	576.94	282.92	294.02	203.92%	2,478.15	1,697.48	780.67	145.99%	3,395.00
16180-1 - Postage, Deliveries	27.53	73.58	(46.05)	37.42%	219.03	441.52	(222.49)	49.61%	883.00
16190-1 - Printing & Reproduction	411.44	396.17	15.27	103.85%	2,777.65	2,376.98	400.67	116.86%	4,754.00
16200-1 - Public Notices, Advertising	0.00	452.75	(452.75)	0.0%	283.40	2,716.50	(2,433.10)	10.43%	5,433.00
16210-1 - Project Management	2,648.48	2,648.50	(0.02)	100.0%	15,890.88	15,891.00	(0.12)	100.0%	31,782.00
16215-1 - Director Of Services	4,564.67	4,564.67	0.00	100.0%	27,388.02	27,387.98	0.04	100.0%	54,776.00
16220-1 - Legal Services.	0.00	1,358.17	(1,358.17)	0.0%	30,592.16	8,148.98	22,443.18	375.41%	16,298.00
16250-1 - Bookkeeping.	1,001.67	882.83	118.84	113.46%	6,948.24	5,297.02	1,651.22	131.17%	10,594.00
16260-1 - Assess Data Mgmt & Billing Svc	933.31	1,245.00	(311.69)	74.97%	7,737.27	7,470.00	267.27	103.58%	14,940.00
16270-1 - Office Supplies.	0.00	169.75	(169.75)	0.0%	111.41	1,018.50	(907.09)	10.94%	2,037.00

Montrose Management District
Revenue & Expenditures West Zone
June 2012

	<u>Jun 12</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Jan - Jun 12</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
16280-1 • Other.	0.00	33.92	(33.92)	0.0%	129.01	203.48	(74.47)	63.4%	407.00
16290-1 • Office Lease Space.	814.92	882.83	(67.91)	92.31%	4,889.52	5,297.02	(407.50)	92.31%	10,594.00
16291-1 • Office Equipment.	59.43	141.50	(82.07)	42.0%	362.05	849.00	(486.95)	42.64%	1,698.00
16340-1 • Auditing Fees.	2,444.75	2,444.75	0.00	100.0%	2,444.75	2,444.75	0.00	100.0%	7,470.00
16530-1 • Insurance & Surety Bond.	0.00	198.08	(198.08)	0.0%	5,428.47	1,188.52	4,239.95	456.74%	2,377.00
Total Project Staffing & Admin	15,204.62	18,107.00	(2,902.38)	83.97%	117,420.22	96,418.25	21,001.97	121.78%	195,417.00
Security and Public Safety									
15415-1 • Vehicle Maint. & Operations.	156.58	565.92	(409.34)	27.57%	947.23	3,395.48	(2,448.25)	27.9%	6,791.00
15420-1 • Contract Public Safety Service	19,387.00	19,807.00	(420.00)	97.88%	117,088.51	118,842.00	(1,753.49)	98.53%	237,684.00
15425-1 • Mobile Camera Program.	1,339.52	2,207.08	(867.56)	60.69%	9,069.32	13,242.52	(4,173.20)	68.49%	26,485.00
15430-1 • Cell Phone.	140.22	70.17	70.05	199.83%	898.63	420.98	477.65	213.46%	842.00
15450-1 • Public Safety Insurance.	0.00	169.75	(169.75)	0.0%	0.00	1,018.50	(1,018.50)	0.0%	2,037.00
16100-1 • Store Front Equipment.	0.00	135.83	(135.83)	0.0%	0.00	815.02	(815.02)	0.0%	1,630.00
16101-1 • Public Safety Training.	0.00	282.92	(282.92)	0.0%	0.00	1,697.48	(1,697.48)	0.0%	3,395.00
16102-1 • Public Safety Equipment.	329.91	565.92	(236.01)	58.3%	1,170.22	3,395.48	(2,225.26)	34.46%	6,791.00
16110-1 • Graffiti Abatement.	3,911.60	3,395.50	516.10	115.2%	23,523.93	20,373.00	3,150.93	115.47%	40,746.00
16111-1 • Light Outage Survey.	0.00	103.00	(103.00)	0.0%	0.00	618.00	(618.00)	0.0%	1,236.00
16115-1 • Nuisance Abatement.	0.00	955.00	(955.00)	0.0%	0.00	5,730.00	(5,730.00)	0.0%	11,460.00
Total Security and Public Safety	25,264.83	28,258.09	(2,993.26)	89.41%	152,697.84	169,548.46	(16,850.62)	90.06%	339,097.00
Visual Improvements & Cultural									
16212-1 • Identification Design & Install	0.00	20,617.42	(20,617.42)	0.0%	0.00	123,704.48	(123,704.48)	0.0%	247,409.00
16216-1 • Holiday Design & Install.	0.00	3,395.50	(3,395.50)	0.0%	0.00	20,373.00	(20,373.00)	0.0%	40,746.00
Total Visual Improvements & Cultural	0.00	24,012.92	(24,012.92)	0.0%	0.00	144,077.48	(144,077.48)	0.0%	288,155.00
Total Uses	54,511.12	96,831.00	(42,319.88)	56.3%	410,150.38	595,926.25	(185,775.87)	68.83%	1,167,269.00
Planned Reserves	(33,643.12)	(5,311.84)	(28,331.28)	633.36%	460,744.36	(46,811.21)	507,555.57	(984.26%)	(69,039.00)

Montrose Management District
Revenue & Expenditures Total Zone
June 2012

Sources of Funds	Jun 12	Budget	\$ Over Budget	% of Budget	Jan - Jun 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
14110-1 - Assessments.	2,365.02	74,908.75	(72,543.73)	3.16%	762,107.54	449,452.50	312,655.04	169.56%	898,905.00
14110 - Assessments	3,620.88	35,397.67	(31,776.79)	10.23%	345,526.14	212,385.98	133,140.16	162.69%	424,772.00
1412-1 - Assessment Refunds.	0.00	(1,498.17)	1,498.17	0.0%	501.25	(8,988.98)	9,490.23	(5.58%)	(17,978.00)
1412 - Assessment Refunds	1.00	(707.92)	708.92	(0.14%)	(399.60)	(4,248.48)	3,848.88	9.41%	(8,496.00)
14310-1 - Penalties & Interest.	1,668.34	1,250.00	418.34	133.47%	6,743.30	7,500.00	(756.70)	89.91%	15,000.00
14310 - Penalties & Interest	612.59	833.33	(220.74)	73.51%	4,388.27	5,000.02	(611.75)	87.77%	10,000.00
14370-1 - Interest Earned on Temp. Invest	0.00	26.67	(26.67)	0.0%	520.78	159.98	360.80	325.53%	320.00
14370 - Interest Earned on Temp. Invest	204.92	20.83	184.09	983.77%	1,182.34	123.02	1,057.32	945.72%	250.00
14380-1 - Interest.	3.56	0.83	2.73	428.92%	35.39	5.02	30.37	704.98%	10.00
14380 - Interest	1.68	8.33	(6.65)	20.17%	16.73	50.02	(33.29)	33.45%	100.00
14390-1 - Ending FY 2011 Fund Balance	16,831.08	16,831.08	0.00	100.0%	100,986.48	100,986.52	(0.04)	100.0%	201,973.00
14390 - Ending FY 2011 Fund Balance	27,513.92	27,513.92	0.00	100.0%	165,083.52	165,083.48	0.04	100.0%	330,167.00
Total Sources	52,822.99	154,585.32	(101,762.33)	34.17%	1,386,692.14	927,511.08	459,181.06	149.51%	1,855,023.00
Uses of Funds									
Business Development									
16124-1 - Marketing & Public Rel Dir	2,045.10	2,045.08	0.02	100.0%	12,270.60	12,270.52	0.08	100.0%	24,541.00
16124 - Marketing & Public Rel Director	966.40	966.42	(0.02)	100.0%	5,798.40	5,798.48	(0.08)	100.0%	11,597.00
16125-1 - Marketing & Public Relations	8,584.96	11,816.25	(3,231.29)	72.65%	49,259.04	70,897.50	(21,638.46)	69.48%	141,795.00
16125 - Marketing & Public Relations	4,056.80	5,583.75	(1,526.95)	72.65%	23,339.81	33,502.50	(10,162.69)	69.67%	67,005.00
16131-1 - Web Site Development.	2,040.73	2,942.75	(902.02)	69.35%	13,388.00	17,656.50	(4,268.50)	75.83%	35,313.00
16131 - Web Site Development	964.33	1,390.58	(426.25)	69.35%	6,326.43	8,343.52	(2,017.09)	75.82%	16,687.00
16135-1 - Economic Development Service	679.10	679.08	0.02	100.0%	4,147.54	4,074.52	73.02	101.79%	8,149.00
16135 - Economic Development Services	320.90	320.92	(0.02)	99.99%	1,959.86	1,925.48	34.38	101.79%	3,851.00
16140-1 - Web Site Main./Host/I.T..	0.00	339.58	(339.58)	0.0%	679.08	2,037.52	(1,358.44)	33.33%	4,075.00
16140 - Web Site Main./Host/I.T.	0.00	160.42	(160.42)	0.0%	320.92	962.48	(641.56)	33.34%	1,925.00
16141-1 - GIS Services.	691.78	905.50	(213.72)	76.4%	5,297.27	5,433.00	(135.73)	97.5%	10,866.00
16141 - GIS Services	326.90	427.83	(100.93)	76.41%	2,503.22	2,567.02	(63.80)	97.52%	5,134.00
Total Business Development	20,677.00	27,578.16	(6,901.16)	74.98%	125,290.17	165,469.04	(40,178.87)	75.72%	330,938.00
Creation and Petition Services									
16525-1 - Dissolution Petitions.	0.00	0.00	0.00	0.0%	27,809.03	27,164.00	645.03	102.38%	27,164.00
16525 - Dissolution Petitions	0.00	0.00	0.00	0.0%	13,140.97	12,836.00	304.97	102.38%	12,836.00
Total Creation and Petition Services	0.00	0.00	0.00	0.0%	40,950.00	40,000.00	950.00	102.38%	40,000.00
Mobility & Transportation									
17010-1 - Engineering Services.	0.00	1,216.75	(1,216.75)	0.0%	0.00	7,300.50	(7,300.50)	0.0%	14,601.00
17010 - Engineering Services	0.00	574.92	(574.92)	0.0%	0.00	3,449.48	(3,449.48)	0.0%	6,899.00
17020-1 - Bridge Lighting Maint.	0.00	848.83	(848.83)	0.0%	0.00	5,093.02	(5,093.02)	0.0%	10,186.00
17020 - Bridge Lighting Maint	0.00	401.17	(401.17)	0.0%	0.00	2,406.98	(2,406.98)	0.0%	4,814.00
17030-1 - Mobility Projects.	0.00	5,659.17	(5,659.17)	0.0%	27,181.76	33,954.98	(6,773.22)	80.05%	67,910.00
17030 - Mobility Projects	0.00	2,674.17	(2,674.17)	0.0%	12,843.99	16,044.98	(3,200.99)	80.05%	32,090.00
Total Mobility & Transportation	0.00	11,375.01	(11,375.01)	0.0%	40,025.75	68,249.94	(28,224.19)	58.65%	136,500.00
Project Staffing & Admin									

Montrose Management District
Revenue & Expenditures Total Zone
June 2012

	Jun 12	Budget	\$ Over Budget	% of Budget	Jan - Jun 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
16150-1 • Admin & Management	1,426.10	1,426.08	0.02	100.0%	8,556.60	8,556.52	0.08	100.0%	17,113.00
16150 • Admin & Management	673.90	673.92	(0.02)	100.0%	4,043.40	4,043.48	(0.08)	100.0%	8,087.00
16160-1 • Reimbursable Expenses	295.38	905.50	(610.12)	32.62%	1,183.61	5,433.00	(4,249.39)	21.79%	10,866.00
16160 • Reimbursable Expenses	139.59	427.83	(288.24)	32.63%	559.32	2,567.02	(2,007.70)	21.79%	5,134.00
16170-1 • Reimbursable Mileage	576.94	282.92	294.02	203.92%	2,478.15	1,697.48	780.67	145.99%	3,395.00
16170 • Reimbursable Mileage	272.63	133.75	138.88	203.84%	1,171.11	802.50	368.61	145.93%	1,605.00
16180-1 • Postage, Deliveries	27.53	73.58	(46.05)	37.42%	219.03	441.52	(222.49)	49.61%	883.00
16180 • Postage, Deliveries	13.01	34.75	(21.74)	37.44%	103.87	208.50	(104.63)	49.82%	417.00
16190-1 • Printing & Reproduction	411.44	396.17	15.27	103.85%	2,777.65	2,376.98	400.67	116.86%	4,754.00
16190 • Printing & Reproduction	194.41	187.17	7.24	103.87%	1,313.63	1,122.98	190.65	116.98%	2,246.00
16200-1 • Public Notices, Advertising	0.00	452.75	(452.75)	0.0%	283.40	2,716.50	(2,433.10)	10.43%	5,433.00
16200 • Public Notices, Advertising	0.00	213.92	(213.92)	0.0%	133.92	1,283.48	(1,149.56)	10.43%	2,567.00
16210-1 • Project Management	2,648.48	2,648.50	(0.02)	100.0%	15,890.88	15,891.00	(0.12)	100.0%	31,782.00
16210 • Project Management	1,251.52	1,251.50	0.02	100.0%	7,509.12	7,509.00	0.12	100.0%	15,018.00
16215-1 • Director Of Services	4,564.67	4,564.67	0.00	100.0%	27,388.02	27,387.98	0.04	100.0%	54,776.00
16215 • Director Of Services	2,157.00	2,157.00	0.00	100.0%	12,942.00	12,942.00	0.00	100.0%	25,884.00
16220-1 • Legal Services	0.00	1,358.17	(1,358.17)	0.0%	30,592.16	8,148.98	22,443.18	375.41%	16,298.00
16220 • Legal Services	0.00	641.83	(641.83)	0.0%	14,456.14	3,851.02	10,605.12	375.39%	7,702.00
16250-1 • Bookkeeping	1,001.67	882.83	118.84	113.46%	6,948.24	5,297.02	1,651.22	131.17%	10,594.00
16250 • Bookkeeping	473.33	417.17	56.16	113.46%	3,291.76	2,502.98	788.78	131.51%	5,006.00
16260-1 • Assess Data Mgmt & Billing Svc	933.31	1,245.00	(311.69)	74.97%	7,757.27	7,470.00	287.27	103.58%	14,940.00
16260 • Assess Data Mgmt & Billing Svc	441.03	588.33	(147.30)	74.96%	3,679.33	3,530.02	149.31	104.23%	7,060.00
16270-1 • Office Supplies	0.00	169.75	(169.75)	0.0%	111.41	1,018.50	(907.09)	10.94%	2,037.00
16270 • Office Supplies	0.00	80.25	(80.25)	0.0%	52.65	481.50	(428.85)	10.94%	963.00
16280-1 • Other	0.00	33.92	(33.92)	0.0%	129.01	203.48	(74.47)	63.49%	407.00
16280 • Other	0.00	16.08	(16.08)	0.0%	82.38	96.52	(14.14)	85.35%	193.00
16290-1 • Office Lease Space	814.92	882.83	(67.91)	92.31%	4,889.52	5,297.02	(407.50)	92.31%	10,594.00
16290 • Office Lease Space	385.08	417.17	(32.09)	92.31%	2,310.48	2,502.98	(192.50)	92.31%	5,006.00
16291-1 • Office Equipment	59.43	141.50	(82.07)	42.0%	362.05	849.00	(486.95)	42.64%	1,698.00
16291 • Office Equipment	28.08	66.83	(38.75)	42.02%	171.07	401.02	(229.95)	42.66%	802.00
16340-1 • Auditing Fees	2,444.75	2,444.75	0.00	100.0%	2,444.75	2,444.75	0.00	100.0%	7,470.00
16340 • Auditing Fees	1,155.25	1,155.25	0.00	100.0%	1,155.25	1,155.25	0.00	100.0%	3,530.00
16350-1 • Insurance & Surety Bond	0.00	198.08	(198.08)	0.0%	5,428.47	1,188.52	4,239.95	456.74%	2,377.00
16350 • Insurance & Surety Bond	0.00	93.58	(93.58)	0.0%	2,565.19	561.52	2,003.67	456.83%	1,123.00
Total Project Staffing & Admin	22,389.45	26,663.33	(4,273.88)	83.97%	172,960.84	141,980.02	30,980.82	121.82%	287,760.00
Security and Public Safety									
15415-1 • Vehicle Maint. & Operations	156.58	565.92	(409.34)	27.67%	947.23	3,395.48	(2,448.25)	27.9%	6,791.00
15415 • Vehicle Maint. & Operations	73.99	267.42	(193.43)	27.67%	447.61	1,604.48	(1,156.87)	27.9%	3,209.00
15420-1 • Contract Public Safety Service	19,387.00	19,807.00	(420.00)	97.88%	117,088.51	118,842.00	(1,753.49)	98.53%	237,684.00
15420 • Contract Public Safety Service	9,313.00	9,359.67	(46.67)	99.5%	55,495.87	56,157.98	(662.11)	98.82%	112,316.00
15425-1 • Mobile Camera Program	1,339.52	2,207.08	(867.56)	60.69%	9,069.32	13,242.52	(4,173.20)	68.49%	26,485.00
15425 • Mobile Camera Program	632.98	1,042.92	(409.94)	60.69%	5,492.74	6,257.48	(764.74)	87.78%	12,515.00
15430-1 • Cell Phone	140.22	70.17	70.05	199.83%	898.63	420.98	477.65	213.46%	842.00
15430 • Cell Phone	66.26	33.17	33.09	199.76%	424.63	198.98	225.65	213.4%	398.00
15450-1 • Public Safety Insurance	0.00	169.75	(169.75)	0.0%	0.00	1,018.50	(1,018.50)	0.0%	2,037.00

Montrose Management District
Revenue & Expenditures Total Zone
June 2012

	Jun 12	Budget	\$ Over Budget	% of Budget	Jan - Jun 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
15450 - Public Safety Insurance	0.00	80.25	(80.25)	0.0%	0.00	481.50	(481.50)	0.0%	963.00
16100-1 - Store Front Equipment.	0.00	135.83	(135.83)	0.0%	0.00	815.02	(815.02)	0.0%	1,630.00
16100 - Store Front Equipment	0.00	64.17	(64.17)	0.0%	0.00	384.98	(384.98)	0.0%	770.00
16104-1 - Public Safety Training.	0.00	282.92	(282.92)	0.0%	0.00	1,697.48	(1,697.48)	0.0%	3,395.00
16104 - Public Safety Training	0.00	133.75	(133.75)	0.0%	0.00	802.50	(802.50)	0.0%	1,605.00
16102-1 - Public Safety Equipment.	329.91	565.92	(236.01)	58.3%	1,170.22	3,395.48	(2,225.26)	34.46%	6,791.00
16102 - Public Safety Equipment	155.89	267.42	(111.53)	58.29%	552.94	1,604.48	(1,051.54)	34.46%	3,209.00
16110-1 - Graffiti Abatement.	3,911.60	3,395.50	516.10	115.2%	23,523.93	20,373.00	3,150.93	115.47%	40,746.00
16110 - Graffiti Abatement	1,848.40	1,604.50	243.90	115.2%	11,116.07	9,627.00	1,489.07	115.47%	19,254.00
16111-1 - Light Outage Survey.	0.00	103.00	(103.00)	0.0%	0.00	618.00	(618.00)	0.0%	1,236.00
16111 - Light Outage Survey	0.00	48.67	(48.67)	0.0%	0.00	291.98	(291.98)	0.0%	584.00
16115-1 - Nuisance Abatement.	0.00	955.00	(955.00)	0.0%	0.00	5,730.00	(5,730.00)	0.0%	11,460.00
16115 - Nuisance Abatement	0.00	451.25	(451.25)	0.0%	0.00	2,707.50	(2,707.50)	0.0%	5,415.00
Total Security and Public Safety	37,355.35	41,611.28	(4,255.93)	89.77%	226,227.70	249,667.32	(23,439.62)	90.61%	499,335.00
Visual Improvements & Cultural									
16212-1 - Identification Design & Install	0.00	20,617.42	(20,617.42)	0.0%	0.00	123,704.48	(123,704.48)	0.0%	247,409.00
16212 - Beautification Design & Install	0.00	9,742.58	(9,742.58)	0.0%	0.00	58,455.52	(58,455.52)	0.0%	116,911.00
16213 - Landscape Maintenance	0.00	1,250.00	(1,250.00)	0.0%	5,265.00	7,500.00	(2,235.00)	70.2%	15,000.00
16216-1 - Holiday Design & Install.	0.00	3,395.50	(3,395.50)	0.0%	0.00	20,373.00	(20,373.00)	0.0%	40,746.00
16216 - Holiday Design & Install	0.00	1,604.50	(1,604.50)	0.0%	0.00	9,627.00	(9,627.00)	0.0%	19,254.00
Total Visual Improvements & Cultural	0.00	36,610.00	(36,610.00)	0.0%	5,265.00	219,660.00	(214,395.00)	2.4%	439,320.00
Total Uses	80,421.80	143,837.78	(63,415.98)	55.91%	610,719.46	885,026.32	(274,306.86)	69.01%	1,733,853.00
Planned Reserves	(27,598.81)	10,747.54	(38,346.35)	(256.79%)	775,972.68	42,484.76	733,487.92	1,826.47%	121,170.00

Greater East End Management District
P.O. Box 230099
Houston, TX 77223-0099

Invoice

Date	Invoice #
5/31/2012	9-46

Bill To
David Hawes, Executive Director HCID #6 (Montrose) P.O. Box 22161-2167 Houston, TX 77227

Service	Description	Sites	Hours	Rate	Amount
5/3/2012	Continuant visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	18	8	\$0.00	\$40.00
5/5/2012	Continuant visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	14	8	\$0.00	\$40.00
5/7/2012	Continuant visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	27	8	\$0.00	\$40.00
5/10/2012	Continuant visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	23	8	\$0.00	\$40.00
5/14/2012	Continuant visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	24	8	\$0.00	\$40.00
5/17/2012	Continuant visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	24	8	\$0.00	\$40.00
5/21/2012	Continuant visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	17	8	\$0.00	\$40.00
5/24/2012	Continuant visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	17	8	\$0.00	\$40.00
5/31/2012	Continuant visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	19	8	\$0.00	\$40.00
	Total Number of Sites:	185			
If the Total field is empty, please continue to next page.				Total	\$5,760.00

Please make all checks payable to Greater East End Management District.
If you have any questions concerning this invoice contact Eva Quiroz or Diana Hernandez at 713-924-9916. Thank you.

AV# 3045

Approved 6/11



SECURITY SOLUTIONS, LLC
P.O. Box 750924
Houston, Texas 77275-0924
Phone: 877.411-MOBI Fax: 713.944.6627

Bill To:
HCID #6
Phyllis Oustifine
P.O. Box 22167
Houston, TX 77227-2167

Invoice Date	Invoice #
6/29/2012	525

INVOICE

Service Location:
Hollywood Store
2409-D Grant St.
Houston, TX 77006

PLEASE PAY THIS AMOUNT		\$1,905.00
Make checks payable to: ASE Security Solutions, LLC		

Have E-Mail? Please write it here:

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

ASE Security Solutions, LLC
P.O. Box 750924
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Terms		Due Date	Service Dates	
		7/1/2012	7/1/2012-7/31/2012	
Description	Qty	Unit Price	Amount	
Sky Box Unit (Monthly Fee) EACH: DG-EPA-G 18CX20X3 Enclosure with A/C - 2, Axis 221 CAMS w/ Enclosures - MBR1200 w/ANT - 5.8GHz Gate	1	805.00	805.00	
4 EACH: DG EPWR Remote CAM 5.8 GHZ Wireless with Convert 170 degree fisheye Cam Axis 241s Encoder, Wireless Remote Viewing Included.				
Sky Box Unit Installation (One-Time Fee)	5	125.00	625.00	
Turnkey Configuration Deployment (One-Time Fee)	1	475.00	475.00	
Pay online at: https://pn.intuit.com/2m8395m				
THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS. \$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES AFTER DUE DATE.		Subtotal		\$1,905.00
		Sales Tax (0.0%)		\$0.00
		Payments/Credits		\$0.00
		Balance Due		\$1,905.00

THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS
\$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES
AFTER DUE DATE.

Billing Inquiries? Call 877-411-6629

Thank you for your business!

Approved
7/2

Victor Petersen									\$	1,512.00
	Coordinator Fee	Jun-12	36	\$	42.00	0	\$	-	\$	3,500.00
				\$3,500.00						
Sean Bayne		Jun-12	24	\$	42.00	0	\$	-	\$	1,008.00
Aaron Day		Jun-12	41	\$	42.00	0	\$	-	\$	1,722.00
Lee Jiquiya		Jun-12	65	\$	42.00	0	\$	-	\$	2,730.00
Richard Kuo		Jun-12	0	\$	42.00	0	\$	-	\$	-
Leon Laureano		Jun-12	39	\$	42.00	0	\$	-	\$	1,638.00
Kevin Maunlin		Jun-12	31	\$	42.00	0	\$	-	\$	1,302.00
Fernando Gomez		Jun-12	6	\$	42.00	0	\$	-	\$	252.00
Paul Terry		Jun-12	40	\$	42.00	0	\$	-	\$	1,680.00
Josiah Mahasa		Jun-12	94	\$	42.00	0	\$	-	\$	3,948.00
Adolpho Ramon		Jun-12	24	\$	42.00	0	\$	-	\$	1,008.00
Ronald Blas		Jun-12	18	\$	42.00	0	\$	-	\$	756.00
Dylan Ains		Jun-12	24	\$	42.00	0	\$	-	\$	1,008.00
Julian Gonzalez		Jun-12	18	\$	42.00	0	\$	-	\$	756.00
Miguel Zapata		Jun-12	6	\$	42.00	0	\$	-	\$	252.00
Fernando Gonzalez		Jun-12	30	\$	42.00	0	\$	-	\$	1,260.00
Chad Mail		Jun-12	18	\$	42.00	0	\$	-	\$	756.00
Brian Arroyo		Jun-12	29	\$	42.00	0	\$	-	\$	1,218.00
Todd Nickolaus		Jun-12	16	\$	42.00	0	\$	-	\$	672.00
John Oberholzer		Jun-12	41	\$	42.00	0	\$	-	\$	1,722.00

OK # 3046-3064

Privacy Act and Paperwork Reduction Act Notice.

Privacy Act and Internal Revenue Code. The information on Form 941 to carry out the Internal Revenue laws of the United States. We need it to figure and collect the right amount of tax. Substitute for Employment Taxes, of the Internal Revenue Code imposes employment taxes on wages, including income tax withholding. Form 941 is used to determine the amount of the taxes that you owe. Section 6011 requires you to provide the requested information if the tax is applicable to you. Section 6109 requires you to provide your identification number. If you fail to provide the information in a timely manner, or provide false or fraudulent information, you may be subject to penalties and interest.

You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books and records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law.

Generally, tax returns and return information are confidential, as required by section 6103. However, section 6103 allows or requires the IRS to disclose or give the information shown on your tax return to others as described in the Code. For example, we may disclose your tax information to the Department of

Justice for civil and criminal litigation, and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their tax laws. We may also disclose this information to other countries under a tax treaty, to federal and state agencies to enforce federal non-tax criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism.

The time needed to complete and file Form 941 will vary depending on individual circumstances. The estimated average time is:

Recordkeeping	11 hr.
Learning about the law or the form	47 min.
Preparing, copying, assembling, and sending the form to the IRS	1 hr.

If you have comments concerning the accuracy of these time estimates or suggestions for making Form 941 simpler, we would be happy to hear from you. You can mail us to taxform941@irs.gov, enter "Form 941" on the subject line, or write to: Internal Revenue Service, Tax Products Coordinating Committee, SE:W-CAR-MP:T-M-S, 1111 Constitution Ave. NW, IR-6526, Washington, DC 20224. **Do not send Form 941 to this address. Instead, see *Where Should You File* in the Instructions for Form 941.**

▼ Detach Here and Mail With Your Payment and Form 941. ▼

Department of the Treasury
Internal Revenue Service
▶ Use this voucher when making a

2012

Form 941-V Payment Voucher

Enter the amount of your payment	22,961.26
----------------------------------	-----------

Montrose Management District
1300 Post Oak Blvd, Suite 1600
Houston TX 77056

Internal Revenue Service
P.O. Box 105083
Atlanta GA 30348-5083

611641684 DF MONT 01 2 201206 610

Review and File Report

Need help?

User Information	
Name: Darrell Hawthorne	User ID: Montrosemd
Email Address: dhawthorne@municipalaccounts.com	
Employer: 99-882660-8 MONTROSE MANAGEMENT DISTRICT	
Amount Due: \$0.00 Make Payment	
Report(s) Due: 1	

- Review and edit the wage report information below as needed.
- Click **File Report** to complete the report filing and display a confirmation page. The confirmation page provides a link to display a printer-friendly version of the filed report.
- ☒ By checking this box, I certify that I am authorized to file a Wage Report on behalf of this employer and that the information I give is true, accurate and complete.

File Report

Wage Report Summary - Period Apr May Jun 2012

TWC Tax Account Number: 99-882660-8
 Employer: MONTROSE MANAGEMENT DISTRICT
 1300 POST OAK BLVD STE 1600
 HOUSTON, TX 77066
 Report Due Date: Jul 31, 2012
 Payment Due Date: Jul 31, 2012

Wage Report Information

Edit Wage Report Information

Number of Employees:

Apr 2012: 19
 May 2012: 19
 Jun 2012: 19

CK# 3067

Texas County: HARRIS

Were any of the Texas employees listed on this report paid wages to another state during 2012? No

Employee Wage Summary

<https://services.twc.state.tx.us/UITAXSERV/filing/reviewAndFileReport.do>

7/2/2012

**** OVERPAYMENT OF TAX NOTICE ****

MONTROSE MD WEST
 DATE: 06/05/2012
 TAX YEAR: 2011
 OWNER NAME: BISHOP ALFRED JR
 ACCOUNT NUMBER: 94/018/046/000/0008
 PAID BY: 650265
 BISHOP ANNETTE CHEEK
 1022 S SHEPHERD DR
 HOUSTON TX 77019

OVERPAYMENT: \$13.13
 DEPOSIT BATCH NO.: 94-099
 RECEIPT NUMBER: 94000058
 CHECK NO.: 1210
 DATE OF PAYMENT: 05/31/2012
 LEGAL DESCRIPTION
 TRS 8 & 9A BLK 4
 HYDE PARK EXTN
 1218 JACKSON BLVD 14

DISTRICT NAME OVERPAYMENT AMOUNT
 MONTROSE MD WEST 13.13

REASON: June amount - May postmark

AMOUNT OF CHECK: 754.69 CHECK NO: 1210
 AMOUNT APPLIED: 741.56 Ref No.: PD JUNE
 DIFFERENCE: 13.13
 COMPLETED BY: *[Signature]* DATE: 6-5
 Refund payable to: _____
 Address: _____
 City: Itc275 op State: Zip: ORIGINAL

ENTERED ON 11

CK# 3068

Approved 7/2

Edit Employee Wages

Texas Total Wages Reported: \$84,273.00
 Texas Taxable Wages: \$78,741.00

Tax Rate Information

Your tax rate may include a UI Obligation Assessment Rate and an Employment and Training Assessment Rate. Your tax rate information is displayed on your .

Tax Rate: 2.90%

Tax Summary

Tax Due = Texas Taxable Wages x Tax Rate
 Tax Due: \$2,283.48
 Total Amount Due: \$2,283.48

There may be pending transactions that could affect the Total Amount Due. If any pending transactions exist, they will be applied in our end-of-day processing.

- Click **File Report** to complete the report filing and display a confirmation page. The confirmation page provides a link to display a printer-friendly version of the filed report.
- To save this information without filing the report, click **Save as Incomplete**.

File Report **Save as Incomplete** **Cancel**

**** OVERPAYMENT OF TAX NOTICE ****

MONTROSE MD WEST
 DATE: 06/05/2012
 TAX YEAR: 2011
 OWNER NAME: BISHOP ALFRED JR
 ACCOUNT NUMBER: 94/018/046/000/0007
 PAID BY: 650265
 BISHOP ANNETTE CHEEK
 1022 S SHEPHERD DR
 HOUSTON TX 77019

OVERPAYMENT: \$10.63
 DEPOSIT BATCH NO.: 94-099
 RECEIPT NUMBER: 94000057
 CHECK NO.: 1210
 DATE OF PAYMENT: 05/31/2012
 LEGAL DESCRIPTION
 LT 7 & TR 8A BLK 4
 HYDE PARK EXTN
 1220 JACKSON BLVD 12

DISTRICT NAME OVERPAYMENT AMOUNT
 MONTROSE MD WEST 10.63

REASON: June amount - May postmark

AMOUNT OF CHECK: 610.94 CHECK NO: 1210
 AMOUNT APPLIED: 600.31 Ref No.: PD JUNE
 DIFFERENCE: 10.63
 COMPLETED BY: *[Signature]* DATE: 6-5
 Refund payable to: _____
 Address: _____
 City: Itc275 op State: Zip: ORIGINAL

ENTERED ON 11

7/2/2012

**** OVERPAYMENT OF TAX NOTICE ****

MONTROSE MD WEST
DATE: 06/05/2012
TAX YEAR: 2011
OWNER NAME: BISHOP ALFRED
ACCOUNT NUMBER: 94/052/364/000/0001
PAID BY: 650265
BISHOP ANNETTE CREEK
1022 S SHEPHERD DR
HOUSTON TX 77019
OVERPAYMENT: \$10.00
DEPOSIT BATCH NO.: 94-099
RECEIPT NUMBER: 94000571
CHECK NO.: 1209
DATE OF PAYMENT: 05/31/2012
LEGAL DESCRIPTION
LT 1 BLK 2
ROSEMONT HEIGHTS
1226 W PIERCE ST 6

DISTRICT NAME OVERPAYMENT AMOUNT
MONTROSE MD WEST 10.00

REASON: June amount - May postmark

AMOUNT OF CHECK: 575.00 CHECK NO: 1209
AMOUNT APPLIED: 565.00 Ref No.: PD JUNE
DIFFERENCE: 10.00
COMPLETED BY: [Signature] DATE: 6-5
Refund payable to: _____
Address: _____
City: _____ State: _____ Zip: _____
ltc275 op ORIGINAL

ENTERED ON 11



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77060
P.O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

MCBRIDE RANDY DR
1314 WOODHEAD ST
HOUSTON TX 77019-4804

TRS 7A 8A 12 13A 17B & 20
ABST 696 O SMITH

1314 WOODHEAD ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/222/000/0145
TAX YEAR: 2010
REF No.: 0879663

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000411
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☒ Rendition Penalty Waived
Other: Caution 2010-70104

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$94.41.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

CK#3070

ENTERED ON 11

Approved 7/2

**** OVERPAYMENT OF TAX NOTICE ****

MONTROSE MD EAST
DATE: 06/07/2012
TAX YEAR: 2011
OWNER NAME: WULFE EDMUND D
ACCOUNT NUMBER: 92/026/160/000/0003
PAID BY:
WULFE EDMUND D
1800 POST OAK BLVD STE 400
6 BLVD FL
HOUSTON TX 77056
OVERPAYMENT: \$176.84
DEPOSIT BATCH NO.: 92-232
RECEIPT NUMBER: 92000291
CHECK NO.: 19558
DATE OF PAYMENT: 05/31/2012
LEGAL DESCRIPTION
TRS 3 & 4 BLK 34
MONTROSE
4005 MONTROSE BLVD

DISTRICT NAME OVERPAYMENT AMOUNT
MONTROSE MD EAST 176.84

REASON: July amount with my postmark

AMOUNT OF CHECK: 875.54 CHECK NO: 19558
AMOUNT APPLIED: 698.70 Ref No.: PD JULY
DIFFERENCE: 176.84
COMPLETED BY: [Signature] DATE: 6-7
Refund payable to: _____
Address: _____
City: _____ State: _____ Zip: _____
ltc275 op ORIGINAL

ENTERED ON 11

CK#3069



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77060
P.O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

SHERRY KELLYS MELANGE INC
2323 WOODHEAD ST
HOUSTON TX 77019-6822

LT 8 & TR 7 BLK 10
PLAINVIEW SEC 1

2323 WOODHEAD ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/029/170/000/0007
TAX YEAR: 2011
REF No.: 0879662

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000200
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☒ Rendition Penalty Waived
Other: Caution 2011-63829

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$34.01.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED ON 11

CK#3071

Approved 7/2



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 059-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 9
ABST 696 O SMITH

1953 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0170
TAX YEAR: 2010
REF No.: 0879680

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000433
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☐ Rendition Penalty Waived
☒ Other: CAUSE 2010-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$456.97.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

CK# 3072

ENTERED ON 1/1
BY

Approved
7/2



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 10 (IMPS ONLY)
(LAND*0442250000001)
ABST 696 O SMITH

2001 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0145
TAX YEAR: 2010
REF No.: 0879674

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000427
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☐ Rendition Penalty Waived
☒ Other: CAUSE 2010-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$140.48.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED ON 1/1
BY



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 3
ABST 696 O SMITH

1964 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0169
TAX YEAR: 2010
REF No.: 0879678

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000432
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☐ Rendition Penalty Waived
☒ Other: CAUSE 2010-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$446.23.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED ON 1/1
BY



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 2 (IMPS ONLY)
(LAND*0442250000168)
ABST 696 O SMITH

2002 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0005
TAX YEAR: 2010
REF No.: 0879668

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000417
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☐ Rendition Penalty Waived
☒ Other: CAUSE 2010-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$53.93.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED ON 1/1
BY



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DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 16
ABST 696 O SMITH
2010 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0105
TAX YEAR: 2010
REF No.: 0879670

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000422
DEPOSIT BATCH No.: RF120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☒ Rendition Penalty Waived
Other: CAUSE 2010-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$77.19.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED OK / /



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DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 17
ABST 696 O SMITH
2020 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0110
TAX YEAR: 2010
REF No.: 0879672

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000423
DEPOSIT BATCH No.: RF120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☒ Rendition Penalty Waived
Other: CAUSE 2010-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$19.85.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

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DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 11 12 & 13A
ABST 696 O SMITH
2017 GRAY

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0171
TAX YEAR: 2010
REF No.: 0879682

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000434
DEPOSIT BATCH No.: RF120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☒ Rendition Penalty Waived
Other: CAUSE 2010-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$320.84.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

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P. O. Box 73109, Houston, Texas 77273
Customer Service 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 2
ABST 696 O SMITH
2028 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0168
TAX YEAR: 2010
REF No.: 0879676

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000431
DEPOSIT BATCH No.: RF120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☒ Rendition Penalty Waived
Other: CAUSE 2010-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$141.67.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

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P. O. Box 73109, Houston, Texas 77273
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DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 1
ABST 696 O SMITH

2030 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0173
TAX YEAR: 2010
REF No.: 0879684

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000435
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

- ☐ Decrease in Appraised Value
- ☐ Exemption(s) Added
- ☐ Account was Prorated

- ☐ Account Deleted
- ☐ Rendition Penalty Waived
- ☒ Other: Cause 2010-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$473.89.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED ON 1/1
BY

**** OVERPAYMENT OF TAX NOTICE ****

MONTROSE MD WEST
DATE: 06/27/2012
TAX YEAR: 2011

OWNER NAME: JOHNSON ZARIFEH A
ACCOUNT NUMBER: 94/044/267/000/0008

PAID BY:

JOHNSON ZARIFEH A
9407 RESTON GROVE LN
HOUSTON TX 77095-2258

OVERPAYMENT: \$134.20
DEPOSIT BATCH No.: 94-105
RECEIPT NUMBER: 94000421

CHECK NO.: 2061

DATE OF PAYMENT: 06/26/2012

LEGAL DESCRIPTION

TR 8
ABST 696 O SMITH

1910 W ALABAMA ST

DISTRICT NAME: MONTROSE MD WEST
OVERPAYMENT AMOUNT: 134.20

REASON: paid July amount with a June postmark

AMOUNT OF CHECK: 714.35
AMOUNT APPLIED: 580.15
DIFFERENCE: 134.20
COMPLETED BY: [Signature]
Refund payable to: _____
Address: _____ State: _____ Zip: _____
City: Itc275 op

CHECK NO: 2081

Ref No.: PD JULY

DATE: 6-27

CK# 3074

Approved
7/3

ENTERED ON 1/1
BY



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17111 Rolling Creek Drive, Suite 200, Houston, Texas 77060
P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

Westheimer Apartments LP
% Paradigm Tax Group
5694 Mission Center Rd Ste 602-800
San Diego CA 92108

RES A BLK 1
ALEXAN AT WESTHEIMER

2001 WESTHEIMER RD 244

MONTROSE MD WEST

ACCOUNT NUMBER: 94/128/639/001/0001
TAX YEAR: 2011
REF No.: 0879686

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000806
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

- ☐ Decrease in Appraised Value
- ☐ Exemption(s) Added
- ☐ Account was Prorated

- ☐ Account Deleted
- ☐ Rendition Penalty Waived
- ☒ Other: Cause 2011-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$2,650.00.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

CK# 3073

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Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
C/O BILLBOX # 01-8167-300
PO BOX 3467
HOUSTON TX 77253-3467

TRS 4 5 & 21
ABST 696 O SMITH

1950 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0002
TAX YEAR: 2010
REF No.: 0879666

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000416
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

- ☐ Decrease in Appraised Value
- ☐ Exemption(s) Added
- ☐ Account was Prorated

- ☐ Account Deleted
- ☐ Rendition Penalty Waived
- ☒ Other: Cause 2010-48873

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$328.74.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

CK# 3075

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BY

Approved
7/3



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DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 3
ABST 696 O SMITH
1964 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0169
TAX YEAR: 2011
REF No.: 0879679

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000399
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☐ Rendition Penalty Waived
☒ Other: Cause 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$700.73.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

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BY:



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P.O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 2 (IMPS ONLY)
(LAND#0442250000168)
ABST 696 O SMITH
2002 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0005
TAX YEAR: 2011
REF No.: 0879669

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000384
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☐ Rendition Penalty Waived
☒ Other: Cause 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$38.94.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

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BY:



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DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 10 (IMPS ONLY)
(LAND#04422500000001)
ABST 696 O SMITH
2001 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0145
TAX YEAR: 2011
REF No.: 0879675

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000394
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☐ Rendition Penalty Waived
☒ Other: Cause 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$226.79.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

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BY:



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P.O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 10
ABST 696 O SMITH
2005 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0001
TAX YEAR: 2010
REF No.: 0879664

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000415
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2010 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☐ Rendition Penalty Waived
☒ Other: Cause 2010-4813

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$127.70.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED ON: / /
BY:



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Ad Valorem Tax Assessors / Collectors

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DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

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P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

TR 10
ABST 696 O SMITH

2005 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0001
TAX YEAR: 2011
REF No.: 0879665

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000382
DEPOSIT BATCH No.: RF120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

- ☐ Decrease in Appraised Value
- ☐ Exemption(s) Added
- ☐ Account was Prorated

- ☐ Account Deleted
- ☒ Rendition Penalty Waived
- Other: CAUSE 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$198.31.

Note: Questions regarding changes in value should be directed to the CAD. If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector



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DATE: 06/05/2012

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HOUSTON TX 77292-4133

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P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

TR 17
ABST 696 O SMITH

2020 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0110
TAX YEAR: 2011
REF No.: 0879673

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000390
DEPOSIT BATCH No.: RF120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

- ☐ Decrease in Appraised Value
- ☐ Exemption(s) Added
- ☐ Account was Prorated

- ☐ Account Deleted
- ☒ Rendition Penalty Waived
- Other: CAUSE 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$25.26.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED ON 6/11
BY



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Ad Valorem Tax Assessors / Collectors

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DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77060
P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

TR 16
ABST 696 O SMITH

2010 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0105
TAX YEAR: 2011
REF No.: 0879671

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000389
DEPOSIT BATCH No.: RF120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

- ☐ Decrease in Appraised Value
- ☐ Exemption(s) Added
- ☐ Account was Prorated

- ☐ Account Deleted
- ☒ Rendition Penalty Waived
- Other: CAUSE 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$123.26.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

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Equi-Tax Inc.
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DATE: 06/05/2012

WEINGARTEN REALTY
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HOUSTON TX 77292-4133

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P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

TR 2
ABST 696 O SMITH

2028 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0168
TAX YEAR: 2011
REF No.: 0879677

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000398
DEPOSIT BATCH No.: RF120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

- ☐ Decrease in Appraised Value
- ☐ Exemption(s) Added
- ☐ Account was Prorated

- ☐ Account Deleted
- ☒ Rendition Penalty Waived
- Other: CAUSE 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$220.28.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED ON 6/11
BY



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Ad Valorem Tax Assessors / Collectors

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P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
C/O BILLBOX # 01-8167-300
PO BOX 3467
HOUSTON TX 77253-3467

TRS 4 5 & 21
ABST 696 O SMITH

1950 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0002
TAX YEAR: 2011
REF No.: 0879667

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000383
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☒ Rendition Penalty Waived
Other: CAUSE 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$1,224.80.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

CK# 3076

ENTERED ON 11
BY



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P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TRS 11 12 & 13A
ABST 696 O SMITH

2017 GRAY

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0171
TAX YEAR: 2011
REF No.: 0879683

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000401
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☒ Rendition Penalty Waived
Other: CAUSE 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$502.96.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED ON 11
BY



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77060
P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 059-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 9
ABST 696 O SMITH

1953 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0170
TAX YEAR: 2011
REF No.: 0879681

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000400
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☒ Rendition Penalty Waived
Other: CAUSE 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$740.31.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

CK# 3077

ENTERED ON 11
BY



Equi-Tax Inc.
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77060
P. O. Box 73109, Houston, Texas 77273
Customer Service: 281.444.3946 fax 281.440.8304

DATE: 06/05/2012

WEINGARTEN REALTY
INVESTORS 0591-001
PO BOX 924133
HOUSTON TX 77292-4133

TR 1
ABST 696 O SMITH

2030 W GRAY ST

MONTROSE MD WEST

ACCOUNT NUMBER: 94/044/225/000/0173
TAX YEAR: 2011
REF No.: 0879685

Date Processed: 06/04/2012
RECEIPT NUMBER: 94000402
DEPOSIT BATCH No.: RP120604

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value
☐ Exemption(s) Added
☐ Account was Prorated

☐ Account Deleted
☒ Rendition Penalty Waived
Other: CAUSE 2011-51231

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$781.10.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

ENTERED ON 11
BY



Equi-Tax Inc.

Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P.O. Box 73109, Houston, Texas 77273
Customer Service: 281-444-3946 fax 281.440.8304

DATE: 05/29/2012

ARON ENTERPRISES INC
3749 BRIE ST STE F
HOUSTON TX 77017-3000

LTS 9 & 10 & TR 8 BLK 4
LOCKHART CONNOR & BAREIZA

4109 JACK ST 12

MONTEROSE MD EAST

ACCOUNT NUMBER: 92/023/060/000/0008
TAX YEAR: 2011
REF No.: 0879570

Date Processed: 05/29/2012
RECEIPT NUMBER: 92000177
DEPOSIT BATCH No.: RFI20529

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

- ☐ Decrease in Appraised Value
- ☐ Exemption(s) Added
- ☐ Account was Prorated

- ☐ Account Deleted
- ☐ Rendition Penalty Waived
- ☒ Other: Change 101-11-000379

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$77.50.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.
Tax Assessor/Collector

CK# 3078

ENTERED ON 1/1
BY

Approved 7/1



SECURITY SOLUTIONS, LLC
P.O. Box 750924
Houston, Texas 77275-0924
Phone: 877.411.6625 Fax: 713.944.6627

Invoice Date 6/15/2012 Invoice # 503

INVOICE

Service Location:
Walgreens - Montrose
3317 Montrose
Houston, TX 77006

Bill To:

Montrose Management District
Phyllis Outfitter
P.O. Box 22167
Houston, TX 77227-2167

PLEASE PAY THIS AMOUNT

\$575.00

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC
P.O. Box 750924
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Description	Qty	Unit Price	Amount	Service Dates
Standard MSU (Monthly fee)	1	425.00	425.00	7/1/2012-7/31/2012
Standard Remote Viewing Integration (Monthly Fee)	1	150.00	150.00	
Subtotal			\$575.00	
Sales Tax (0.0%)			\$0.00	
Payments/Credits			\$0.00	
Balance Due			\$575.00	

THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS
\$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES
AFTER DUE DATE.

Billing Inquiries? Call 877-411-6625

Thank you for your business!



SECURITY SOLUTIONS, LLC
P.O. Box 750924
Houston, Texas 77275-0924
Phone: 877.411.6625 Fax: 713.944.6627

Invoice Date 6/15/2012 Invoice # 501

INVOICE

Service Location:
2050 Dunlavy
Houston, TX

Bill To:

Montrose Management District
Phyllis Outfitter
P.O. Box 22167
Houston, TX 77227-2167

PLEASE PAY THIS AMOUNT

\$680.00

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC
P.O. Box 750924
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Description	Qty	Unit Price	Amount	Service Dates
Standard MSU (Monthly fee)	1	500.00	500.00	7/1/2012-7/31/2012
Wireless Remote Viewing Integration (Monthly Fee)	1	180.00	180.00	
Subtotal			\$680.00	
Sales Tax (0.0%)			\$0.00	
Payments/Credits			\$0.00	
Balance Due			\$680.00	

THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS
\$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES
AFTER DUE DATE.

Billing Inquiries? Call 877-411-6625

Thank you for your business!

CK# 3079

Approved 6/15/12



SECURITY SOLUTIONS, LLC
P.O. Box 750924
Houston, Texas 77275-0924
Phone: 877.411.6625 Fax: 713.944.6627

Invoice Date 6/15/2012 Invoice # 502

INVOICE

Service Location:
Autozone Montrose
2301 Montrose
Houston, TX

Bill To:

Montrose Management District
Phyllis Outfitter
P.O. Box 22167
Houston, TX 77227-2167

PLEASE PAY THIS AMOUNT

\$575.00

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC
P.O. Box 750924
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Description	Qty	Unit Price	Amount	Service Dates
Standard MSU (Monthly fee)	1	425.00	425.00	7/1/2012-7/31/2012
Standard Remote Viewing Integration (Monthly Fee)	1	150.00	150.00	
Subtotal			\$575.00	
Sales Tax (0.25%)			\$0.00	
Payments/Credits			\$0.00	
Balance Due			\$575.00	

THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS
\$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES
AFTER DUE DATE.

Billing Inquiries? Call 877-411-6625

Thank you for your business!

BLANK ROME LLP
COUNSELORS AT LAW
A PENNSYLVANIA LLP
700 LOUISIANA
SUITE 4000
HOUSTON, TEXAS 77002-2727
(713) 228-6801 FAX: (713) 228-6805
FEDERAL TAX ID. NO. 23-1311874

MONTROSE MANAGEMENT DISTRICT
CO HILL CALDERON
HAWES HILL CALDERON LLP
10103 FONDREN ROAD
SUITE 300
HOUSTON, TX 77096

INVOICE DATE: JUNE 07, 2012
MATTER NO. 139016-00601 02752
INVOICE NO. 1204279

REGARDING: MONTROSE MANAGEMENT DISTRICT
CAUSE NO. 2012-20396; 1620 HAWTHORNE LTD. VS. MONTROSE
MANAGEMENT DISTRICT; IN THE 33RD JUDICIAL DISTRICT
COURT OF HARRIS COUNTY, TEXAS

DATE	INVOICE	AMOUNT	CREDITS	BALANCE
05/08/12	1196900	4,253.00	0.00	4,253.00
BALANCE FORWARD				\$ 4,253.00
FOR LEGAL SERVICES RENDERED THROUGH 05/31/12				20,486.00
FOR DISBURSEMENTS ADVANCED THROUGH 05/31/12				527.04
CURRENT INVOICE TOTAL				\$ 21,013.04
TOTAL AMOUNT DUE				\$ 25,266.04

WIRE	MAIL
BANK NAME: Wells Fargo Bank, N.A. ADDRESS: Philadelphia, PA 19103 ACCOUNT TITLE: Blank Rome LLP ACCOUNT NUMBER: 2000030361050 ABA NUMBER: 121000248 (Domestic) SWIFT CODE: WFBUS66 (International)	Blank Rome LLP Lockbox # 8586 P.O. Box 8500 Philadelphia, PA 19178-8500

PENNSYLVANIA NEW YORK NEW JERSEY DELAWARE WASHINGTON, DC FLORIDA CALIFORNIA OHIO KENTON BEING KONG SHANGHAI

OK# 3080

Bracewell & Giuliani LLP
ATTORNEYS AT LAW
P. O. Box 848066
Dallas, TX 75284-8066
713 223-2000
TAX ID 74-0036527

Remittance Page

Client: Montrose Management District
Matter: General Counsel
Matter No: 051914.000001

June 19, 2012
051914
INVOICE NO: 21517683
04674

Billing Summary

Balance Forward	\$ 9,747.25
Payments/Credits Since Previous Invoice	\$ (7,657.25)
Matter Balance Brought Forward	\$ 2,090.00
Total Current Billing for this Matter	\$ 1,090.74
Please Remit Total Balance Due	\$ 3,180.74

Please Return this Remittance Page with Your Payment

WIRE TRANSFER INFORMATION

Wire to: Bank of America, 901 Main Street, Dallas, Texas
Name on Account: Bracewell & Giuliani LLP
Bank Account No: 001390004197
ABA Number (For Wire Transfers Only): 026009593; (For ACH'S Only): 111000025
For International Wires Also Include:
Swift Code (U.S. Funds): BOFAUS33; Swift Code (Foreign Funds): BOFAUS66
Please include the invoice number as a reference when sending the wire.

STATEMENT FOR PROFESSIONAL SERVICES IS PAYABLE UPON PRESENTATION
INVOICE AMOUNT DUE IN UNITED STATES DOLLARS

Bracewell & Giuliani LLP
ATTORNEYS AT LAW

Page 2

Montrose Management District	June 19, 2012 Invoice: 21517683
Postage 05/31/12	Postage 01 052212 04674 POSTAGE Batch 713 7.24
Reproductions 05/31/12	Reproductions EQUITRAC COPIES 185 pages BATCH 2822H0 18.50
Fees for Professional Services	\$ 1,065.00
Costs	25.74
Total Current Billing for this Matter	\$ 1,090.74

Billing Summary

Balance Forward	\$ 9,747.25
Payments/Credits Since Previous Invoice	\$ (7,657.25)
Matter Balance Brought Forward	\$ 2,090.00
Total Current Billing for this Matter	\$ 1,090.74
Please Remit Total Balance Due	\$ 3,180.74

3180.74
- 570.00
= 2,610.74
- 2,090.00
= 520.74

OK to Pay
As adjusted

STATEMENT FOR PROFESSIONAL SERVICES IS PAYABLE UPON PRESENTATION
INVOICE AMOUNT DUE IN UNITED STATES DOLLARS

OK# 3081

BRACEWELL & GIULIANI

TEXAS
New York
Washington, DC
Connecticut
Seattle
Dubai
London
Clark Stockton Lord
Senior Counsel
713.221.1822 Office
713.221.1212 Fax
Clark.Lord@bglp.com
Bracewell & Giuliani LLP
711 Louisiana Street
Suite 2300
Houston, Texas
77002-4770

June 22, 2012

David Hawes, Executive Director
Hawes Hill Calderon LLP
P. O. Box 22167
Houston, Texas 77227-2167

Darrell Hawthorne
Municipal Account & Consulting LP
1300 Post Oak Boulevard, Suite 1600
Houston, TX 77056

Re: Montrose Management District - General Counsel

Gentlemen:

Enclosed is our firm invoice dated May 14, 2012 for the above captioned matter for services rendered through April 30, 2012. Also enclosed is the invoice dated April 13, 2012 that has been reissued. Please remit payment at your earliest convenience.

Very truly yours,
Bracewell & Giuliani LLP
Clark Stockton Lord

CSL/rw
Enclosure

4402444.1

Bracewell & Giuliani LLP

ATTORNEYS AT LAW

P. O. Box 84886
Dallas, TX 75284-8866
713 333-3300
FAX ID 74-1024327

Page 1

Montrose Management District
3815 Montrose Boulevard
Suite 211
Houston, Texas 77006

June 19, 2012
Invoice: 21517683
B/A: 04674

Our Matter #: 051914.000001 For Services Through May 31, 2012
General Counsel

			Hours	Rate/Hr	Amount
05/02/12	Research validation statutes; telephone conference with B. Abrams.	Clark Stockton Lord	0.50	495.00	247.50
05/07/12	Review and revise Petition responses.	Clark Stockton Lord	0.50	495.00	247.50
05/24/12	Telephone conference with Conal Patel of the TCEQ regarding a map and metes and bounds description of the boundaries of the District; review files regarding same	Deborah Russell	0.75	285.00	213.75
05/24/12	Telephone call regarding the map and metes and bounds description needed by the TCEQ; review email regarding same; prepare email to Conal Patel of the TCEQ transmitting the map; discussions regarding the metes and bounds description of the District; research files to locate same; scan and email the descriptions to Ms. Patel	Deborah Russell	1.25	285.00	356.25

4570.00

Summary of Fees

	Hours	Rate/Hr	Amount
Clark Stockton Lord	1.00	495.00	495.00
Deborah Russell	2.00	285.00	570.00
Total	3.00	390.00	1,065.00

Total Fees for Professional Services

\$ 1,065.00

Costs

Amount

STATEMENT FOR PROFESSIONAL SERVICES IS PAYABLE UPON PRESENTATION
INVOICE AMOUNT DUE IN UNITED STATES DOLLARS

INVOICE

Deborah Quinn Hensel

7030 Concho
Houston, Texas 77074
Phone 832-372-5383 or 832-452-5776

DATE: May 2, 2012
INVOICE #: 050212MMD
FOR: Newsletter writing and photography

Bill To:

Montrose Management District
401 Branard, Suite 106
Houston, Texas 77006

DESCRIPTION	AMOUNT
Writing and photography for Montrose Management District newsletter and website (April through June @ \$250 per month)	\$750.00
TOTAL	\$750.00

Make all checks payable to Deborah Quinn Hensel
If you have any questions concerning this invoice, contact Deborah Quinn Hensel at 832-372-5383

THANK YOU FOR YOUR BUSINESS!

CK#3083

Approved 6/27

CRACKED
photography & design

Cracked Fox

23030 Cranberry Trail
Spring, TX 77373
Cell: 713.364.4012

Bill To:

Montrose Management District
Attn: Gretchen Larson
5020 Montrose Blvd., Suite 311
Houston, TX

Date	Invoice No.	Terms
06/26/12	293	Net 30
Payments/Credits	Balance Due	
\$0.00	\$2,500.00	

Item	Description	Quantity	Rate	Amount
Design	graphic design/marketing retainer for July 2012		2,500.00	2,500.00
Total				\$2,500.00

ENTERED ON 11
BY LS

CK#3082

Approved 6/27



VEHICLE REGISTRATION RENEWAL NOTICE

IF YOU NO LONGER OWN THIS VEHICLE PLEASE COMPLETE THE VTR 345 FORM AVAILABLE ON OUR WEB SITE AT: TxDMV.gov.

Renew online @ www.texas.gov. Check this site or contact your local County Tax Office for a list of participating counties.

VEHICLE INFORMATION

LICENSE PLATE NUMBER: 77WDJ8
VEHICLE IDENT. NO.: 1FMEU63E2BUB10391
YEAR/MAKE/BODY STYLE: 2008/FORD/LL
CURRENT EXP. MON YR: JUL 2012

TOTAL FEE DUE (in person) \$ 64.25
IF MAILED \$ 65.25

Send bottom part of form, proof of insurance, and correct fee to your county tax office in the enclosed envelope. Make check or money order payable to your local tax assessor-collector. Allow 15 days for processing by mail. Driver's license number required on checks.

FOR QUESTIONS CALL YOUR LOCAL TAX ASSESSOR-COLLECTOR: 713-368-2000

You may renew this registration for more than one year online or at your county tax office.
YOUR CHECK MAY BE CONVERTED TO AN ELECTRONIC FUND TRANSFER.

CK#3084

Approved 6/27

CUSTOMER COPY

KEEP TOP SECTION FOR YOUR RECORDS

MAIL SECTION BELOW FOR CONVENIENT PROCESSING

VEHICLE INFORMATION

VEH. CLASS: PASS-TRK
VEH. IDENT. NO.: 1FMEU63E2BUB10391
YEAR/MAKE/BODY STYLE: 2008/FORD/LL
FUEL TYPE: GAS
EMPTY WEIGHT: 4300
CARRYING CAPACITY: 1000
GROSS WEIGHT/TONNAGE: 5300/0.50
UNIT NO.

VEHICLE OWNER NAME(S) & ADDRESS:

DAVID HANES
HARRIS COUNTY IMPROVEMENT DIST
PO BOX 22167
HOUSTON, TX 77227-2167

LICENSE NO.: 77WDJ8
TRUCK PLT
ISSUE THE 2013 WINDSHIELD STICKER

TOTAL FEE \$ 64.25
IF MAILED \$ 65.25

SEND THIS PART OF FORM, PROOF OF INSURANCE, & CORRECT FEE TO:

RENEWAL RECIPIENT NAME AND ADDRESS:

DAVID HANES
HARRIS COUNTY IMPROVEMENT DIST
PO BOX 22167
HOUSTON, TX 77227-2167

TEXAS REGISTRATION RECEIPT
AFTER VALIDATION, THIS RECEIPT MUST BE CARRIED IN ALL COMMERCIAL VEHICLES.

DAVID HANES

VEHICLE TITLES AND REGISTRATION DIVISION

NUMBER IN BOX DENOTES PLATE AGE

77WDJ8 07 035 64-25

1FMEU63E2BUB10391 07931530980150300

UPDATE ADDRESSES HERE

OWNERS ADDRESS: RENEWAL RECIPIENT ADDRESS:

DATE PRINTED: 04/19/2012PM VER: 06 H 076415

COUNTY COPY

TOTAL-FEE \$ 64.25
IF MAILED \$ 65.25
Donate to Support TX Veterans \$
Donate \$5 (or more) to State Parks \$
Grand Total Due in Fees & Donations \$

Equi-Tax Inc.

Suite 200
17111 Rolling Creek Drive
Houston Texas 77090
281-444-4866

Invoice

DATE	INVOICE #
7/1/2012	44228

BILL TO

The Montrose District
Hawes Hill Calderon LLP
PO Box 22167
Houston TX 77227-2167

DESCRIPTION	AMOUNT
Roll Management, Billing and Collections	1,374.34
<p>ENTERED <u>07/11</u> By <u>LS</u></p>	
Total	\$1,374.34

CK# 3085

Approved
6/27

Invoice

Date	Invoice #
6/26/2012	1149

Bill To

Montrose Management District
c/o Municipal Accounts & Consulting, LP
1300 Post Oak Blvd., Suite 1600
Houston, TX 77056

Description	Amount
Preparation of Annual Financial Report	3,600.00
Out of pocket expenses	250.00
Total	\$3,850.00
Balance Due	\$3,850.00

CK# 3087

Approved
11/27

1300 Post Oak Blvd. • Suite 1600 • Houston, Texas 77056 • Phone: 713.629.6859 • Fax: 713.629.6859

7185 Old Katy Road, Suite 270
Houston, Texas 77024
713.869.8987
713.869.0908 (fax)
www.kortess.com

Josh Hawes
Montrose District
c/o Hawes Hill Calderon, LLP
P.O. Box 22167
Houston, TX 77227-2167

Invoice #: 15003
Invoice Date: 6/6/2012
Billing Period: 5/1/2012 - 5/31/2012
Project #: MCH-251
Project Name: Montrose District - District Identity Marker

INVOICE

Phase	Contract Amount	% Complete	Prior Billings	This Invoice
Schematic Design	\$4,830.00	100%	\$2,778.00	\$1,852.00
Construction Documentation	\$14,353.00	20%	\$0.00	\$2,870.80
Construction Administration	\$4,167.00	0%	\$0.00	\$0.00
	\$23,150.00		\$2,778.00	\$4,722.80

REIMBURSABLE EXPENSES

Date	Vendor Name	Vendor Invoice #	Amount
5/31/2012	Plot Stop		\$451.60
			\$451.60

Total Amount Due This Invoice: \$5,174.20

PAYMENTS OUTSTANDING

Invoice #	Invoice Date	Fees	Expenses	Paid to Date	Balance Due
14872	5/6/2012	\$2,778.00	\$333.62	\$0.00	\$3,111.62
		\$2,778.00	\$333.62	\$0.00	

Total Past Due Amount: \$3,111.62

Total Current + Past Due Amount: \$8,285.82

WORK PERFORMED THIS PERIOD

During this billing period time was spent on the following tasks:

- Completed schematic design options and prepared renderings/ prints of preferred marker locations
- Conducted project meeting to review schematic design options
- Conducted meeting with installer to review the selected markers and assist in budgetary pricing

CK# 3086

Thank You!

Approved
6/27

MUNICIPAL ACCOUNTS & CONSULTING, L.P.

Montrose Management District
1300 Post Oak Blvd., Suite 1600
Houston, TX 77056

Invoice

Date	Invoice #
7/1/2012	26251

Description	Amount
Monthly Bookkeeping	1,000.00
Delivery of documents for clients	30.00
Preparation of additional payables	60.00
Preparation of Unclaimed Property Report	15.00
Additional time at board of directors meeting	135.00
Preparation of annual audit schedule	135.00
Postage	20.70
Delivery	21.88
Delivery	9.06
Delivery	8.00
Postage	11.88
Copies	17.10
Manager	76.65
	2.77
Total Reimbursable Expenses	173.04
Total	\$1,548.04

CK# 3088

Approved
6/27

200 River Pointe • Suite 140 • Corpus, Texas 77304 • Phone: 936.756.1644 • Fax: 936.756.1844

8834 N. CAPITAL OF TEXAS HIGHWAY, SUITE 150 • AUSTIN, TEXAS 78759 • 512.782.2400 • fax 512.795.9968

1300 Post Oak Blvd. • Suite 1600 • Houston, Texas 77056 • Phone: 713.629.4559 • Fax: 713.629.6859

PERDUE, BRANDON, FIELDER, COLLINS & MOTT LLP
Attorneys at Law
1235 North Loop West, Suite 600
Houston, Texas 77008

INVOICE	IVC00013743
DATE	6/7/2012
PAGE	1

Bill to:

Montrose Management District (HCID 11)
c/o Equi-Tax Inc.
P.O. Box 73109
Houston, Texas 77273

Professional Services rendered in the collection of delinquent taxes, penalties and interest May 2012	\$19.53
<p>ENTERED ON <u>6/11</u> BY <u>LS</u></p>	
<p>Amount Due \$19.53</p>	

CK#3089

Approved
7/5



From Primer Grey, Inc.
1305 Starnett St.
Houston, TX 77002

Invoice ID 1281
Issue Date 06/07/2012
Due Date 06/07/2012

Invoice For Montrose Management District

Type	Description	Quantity	Unit Price	Amount
Time	J. Rushing: Review functionality (05/03/2012)	0.50	\$90.00	\$45.00
Time	H. McCarron: Web Development - Programming + CMS - Programming + CMS (05/04/2012)	5.07	\$90.00	\$456.30
Time	H. McCarron: Web Development - Programming + CMS - Programming + CMS (05/09/2012)	7.86	\$90.00	\$715.80
Time	H. McCarron: Web Development - Programming + CMS - Programming + CMS (05/09/2012)	6.38	\$90.00	\$574.20
Time	H. McCarron: Web Development - Programming + CMS - Programming + CMS (05/09/2012)	8.15	\$90.00	\$733.50
Time	J. Rushing: Review of minor issues, telethrough functionality (06/07/2012)	0.75	\$90.00	\$67.50
Time	H. McCarron: Web Development - Programming + CMS - Programming + CMS (05/15/2012)	0.77	\$90.00	\$69.30
Amount Due				\$2,861.30

CK#3090

Page 1 of 1

Approved
6/20

PERDUE, BRANDON, FIELDER, COLLINS & MOTT LLP
Attorneys at Law
1235 North Loop West, Suite 600
Houston, Texas 77008

INVOICE	IVC00013744
DATE	6/7/2012
PAGE	1

Bill to:

Montrose Management District (HCID 6)
c/o Equi-Tax Inc.
P.O. Box 73109
Houston TX 77273

Professional Services rendered in the collection of delinquent taxes, penalties and interest May 2012	\$456.77
<p>ENTERED ON <u>6/11</u> BY <u>LS</u></p>	
<p>Amount Due \$456.77</p>	



From Primer Grey, Inc.
1305 Starnett St.
Houston, TX 77002

Invoice ID 1288
Issue Date 06/23/2012
Due Date 06/30/2012
Subject Monthly Web Maintenance, Content, and Email Retainer

Invoice For Montrose Management District

Type	Description	Quantity	Unit Price	Amount
Expense	Monthly Retainer	1.00	\$2,710.00	\$2,710.00
Amount Due				\$2,710.00

ENTERED ON 6/11
BY LS

Page 1 of 1

PRIMERGREY

Invoice ID: 1293
Issue Date: 05/26/2012
Due Date: 06/26/2012

From: **Primer Grey, Inc.**
1355 Stewart St.
Houston, TX 77002

Invoice For: **Montrose Management District**

Type	Description	Quantity	Unit Price	Amount
Expense	Deposit	1.00	\$9,022.50	\$9,022.50
Hourly	J. Rushing: Overview of Phase II (05/08/2012)	2.00	\$90.00	\$180.00
Hourly	J. Rushing: Phase III - details for camps (05/31/2012)	1.75	\$90.00	\$157.50
Hourly	J. Rushing: Design Look & Feel (04/26/2012)	40.00	\$90.00	\$3,600.00
Hourly	J. Rushing: Minor edits (06/15/2012)	0.50	\$90.00	\$45.00
Hourly	CMS - Programming	45.00	\$90.00	\$4,050.00
Hourly	Project Management	30.00	\$90.00	\$2,700.00
Hourly	G. Raymond: Overview of Phase II (05/08/2012)	3.00	\$90.00	\$270.00
Hourly	G. Valdez: Overview of Phase III (05/08/2012)	3.00	\$90.00	\$270.00
Hourly	F. Wargo: Overview of Phase III (05/08/2012)	3.00	\$90.00	\$270.00
Amount Due				\$2,610.00

Page 1 of 1

WALTER P MOORE

Montrose Management District
PO Box 22167
Houston, TX 77227-2167

Invoice #: T0310659
Project: T03100500
Project Name: Montrose Boulevard Improvements

Invoice Group: ""
Invoice Date: 5/26/2012

Attention: Josh Harris

For Professional Services Rendered through: 5/20/2012

Professional Personnel	4,972.50	Total Salaries	4,972.50
Expenses			
Regular Expenses	68.99	Total Expenses	68.99
		Current Invoice	5,041.49
Max Fee:	19,000.00		
Prior Billings:	13,560.00		
Total Available:	5,410.00		
		Total this Invoice	5,041.49
		Amount Due This Invoice	5,041.49

For questions regarding this invoice, please contact Angela Farley.
Telephone: 713-630-7300 Email: AFarley@walterpmoore.com

CK# 3092

Approved
4/27

PLEASE REMIT PAYMENT TO ADDRESS NOTED BELOW
1301 MCKINNEY, SUITE 1000 HOUSTON, TEXAS 77010 PHONE: 713.630.7300 FAX: 713.630.7306



Shooter and Lindsey, Inc.

P.O. Box 516
Katy, TX 77492
281-392-3607 fax 281-392-5245

Invoice No. 8520

INVOICE

Customer
Name: Harris County Improvement District #6
Address: PO Box 22167
City: Houston State TX ZIP 77227-2167
Re: Montrose Boulevard Esplanades

Date: 6/5/2012
Job No. 1681-010
Rep:

Qty	Description	Unit Price	TOTAL
1	Landscape Maintenance for the Esplanades on Montrose Blvd. for the month of May 2012 per contract agreement. Thank you.	\$1,053.00	\$1,053.00

Payment Details

- ☐ Cash
☒ Check
☐ Credit Card

SubTotal	\$1,053.00
Shipping & Handling	\$0.00
Taxes	\$0.00
TOTAL	\$1,053.00

Office Use Only

We thank you for your business!

CK# 3091

Approved
6/6/12

WALTER P MOORE

Project: T03100500 -- Montrose Boulevard Improvements

Invoice #: T0310659

Phase: 9T03 -- Traffic Houston

Rate Schedule Labor Class / Employee Name	Date	Hours	Rate	Amount
CAD Technician Dewandra P Causey	04/27/2012	2.50	80.00	200.00
Engineer Megan E. Siercks	04/25/2012	3.00	110.00	330.00
	04/26/2012	9.00	110.00	990.00
	04/27/2012	4.00	110.00	440.00
	05/06/2012	4.00	110.00	440.00
	05/10/2012	1.00	110.00	110.00
	05/18/2012	1.00	110.00	110.00
		22.00		2,420.00
Principal Jennifer L. Peak	04/25/2012	2.50	200.00	500.00
	04/26/2012	0.50	200.00	100.00
	04/27/2012	1.00	200.00	200.00
	05/10/2012	1.00	200.00	200.00
		5.00		1,000.00
Senior Engineer Lee Anne Dixon	05/02/2012	2.00	130.00	260.00
Senior Principal Edwin C. Friedrichs	04/25/2012	1.00	230.00	230.00
	04/27/2012	0.50	230.00	115.00
	04/30/2012	0.50	230.00	115.00
	05/07/2012	1.25	230.00	287.50
	05/19/2012	1.50	230.00	345.00
		4.75		1,092.50
Rate Schedule Labor				4,972.50

Regular Expenses Vendor Name	Doc Num	Date	Cost	Multipier	Amount
Meals					
Alonzi Cafe & Catering (DBA)	HOU99832	04/25/2012	68.99	1.00	68.99
Regular Expenses					
Total Phase: 9T03 -- Traffic Houston					
Labor:					4,972.50
Expense:					68.99

Total Project: T03100500 -- Montrose Boulevard Improvements

5,041.49

For questions regarding this invoice, please contact Angela Farley.
Telephone: 713-630-7300 Email: AFarley@walterpmoore.com

PLEASE REMIT PAYMENT TO ADDRESS NOTED BELOW
1301 MCKINNEY, SUITE 1000 HOUSTON, TEXAS 77010 PHONE: 713.630.7300 FAX: 713.630.7306

Page 1

Alonti.com

Invoice # 509162
Account #:
Bill To:
Walter P. Moore & Associates
1301 McKinney
Suite 1100
Houston, TX 77010

Houston Central
#07, One Houston Center
713-759-9821

P.O./Cost Center #:
Delivery/Pickup Information:
Date: 4/25/2012, Wednesday
Time: 11:15 AM - 11:45 AM
Phone: 713-630-7302
Customer Pickup
77010

Terms: House Account-Standard Terms - Net 30 Days

Contact Information:
Charlotte Temple
ctemple@walterpmoore.com
713-630-7302

Please pay from this invoice. Remit To: Alonti Cafe & Catering
1210 W. Clay St., Ste. 17, Houston, TX 77019.
Include this invoice number on all checks.

Qty	Item / Comments	Price	Total
4	Premium Box Lunch (Big Al's Club on Wheat,) plain chip	\$9.39	\$37.56
2	Premium Box Lunch (Cranberry Turkey & Swiss on Ciabatta,) plain chip	\$9.39	\$18.78
1	Traditional Box Lunch (Turkey on Wheat,) jennifer: amer, no l, tno mayo plain chip	\$7.39	\$7.39

Taxable: \$63.73
Nontaxable: \$0.00
Delivery Fee: \$0.00
Sales Tax: \$5.26
Sub Total: \$68.99
Gratuity:
Total: 68.99

Order Placed by: Jill Cliburn

T03-12005-00 / 1000

Montrose Blvd Improvements Project Meeting
Edwin Friedrichs
Jennifer Peck
Clients / Montrose mgt Dist

Date: _____

Signature: 

- 1 -

WALTER P MOORE

Project: T031200500 -- Montrose Boulevard Improvements

Invoice #: T0310680

Phase: R000 -- Reimbursable Expense

Regular Expense Vendor Name	Doc Ref	Date	Cost	Multiplier	Amount
Postage and Delivery Cardinal Delivery Service	HOU100114	04/28/2012	10.74	1.00	10.74
Regular Expenses					10.74
Total Phase: R000 -- Reimbursable Expense					Labor: 0.00 Expense: 10.74

Total Project: T031200500 -- Montrose Boulevard Improvements

10.74

For questions regarding this invoice, please contact Angela Farley.

Telephone: 713-630-7300 Email: AFarley@walterpmoore.com
PLEASE REMIT PAYMENT TO ADDRESS NOTED BELOW.
1301 MCKINNEY, SUITE 1100 HOUSTON, TEXAS 77010 PHONE: 713-630-7300 FAX: 713-630-7305

Page 1

WALTER P MOORE

Montrose Management District
PO Box 22167
Houston, TX 77227-2167

Invoice #: T0310680
Project: T031200500
Project Name: Montrose Boulevard Improvements

Invoice Group: 01
Invoice Date: 5/20/2012

Attention: Josh Hawes

For Professional Services Rendered through: 5/20/2012
Expenses

Regular Expenses	10.74	
Total Expenses		10.74
Current Invoice		10.74
Max Fee:	2,500.00	
Prior Billings:	0.00	
Total Available:	2,500.00	
Total this Invoice		10.74
Amount Due This Invoice		10.74



For questions regarding this invoice, please contact Angela Farley.
Telephone: 713-630-7300 Email: AFarley@walterpmoore.com

DATE: 04/28/2012
JOB #: 00048021 *

CARDINAL DELIVERY SERVICE
713-218-6400

PAGE: 1

CITY: 1301
WALTER P MOORE & ASSOCIATES

*** DETAIL BILL ***

Ticket#	Pickup From	Deliver To	Type	Charges	Department ID
10014858	WALTER P MOORE & ASSOC 04/23/2012 1301 MCKINNEY STE 1020	U OF H & H BLVD 4211 BLVD ROOM 119 HOUSTON	DIRECT	12.00	003-12025-00
				0.00	KENNETH KEITH HUMBAR
				0.00	TOTAL \$ 12.00
Placed: 1 Weight: 1					
10014905	WALTER P MOORE & ASSOC 04/25/2012 1301 MCKINNEY STE 1020	HOUSTON ASSOC. 8549 EXPT HIGHWAY SUITE 401 HOUSTON	REGULAR	11.50	003-12021-00
				0.00	KENNETH KEITH HUMBAR
				0.00	TOTAL \$ 11.50
Placed: 1 Weight: 1					
10014930	WALTER P MOORE & ASSOC 04/26/2012 1301 MCKINNEY STE 1020	COBB FREIGHT 13439 N.W. FERRYWAY HOUSTON	REGULAR	13.50	003-12050-00
				0.00	KENNETH KEITH HUMBAR
				0.00	TOTAL \$ 13.50
Placed: 1 Weight: 1					
10014962	WALTER P MOORE & ASSOC 04/27/2012 1301 MCKINNEY STE 1020	HAARLES COUNTY 1001 FREIGHT 728 FLOOR HOUSTON	DIRECT	12.00	003-11842-00
				0.00	KENNETH KEITH HUMBAR
				0.00	TOTAL \$ 12.00
Placed: 1 Weight: 1					
10014967	WALTER P MOORE & ASSOC 04/27/2012 1301 MCKINNEY STE 1020	HOUSTON RACE, WORKSHOP 2514 RACE HOUSTON	REGULAR	5.50	003-12005-00
				0.00	KENNETH KEITH HUMBAR
				0.00	TOTAL \$ 5.50
Placed: 1 Weight: 1					
29 DELIVERIES					TOTAL \$ 507.41



Minuteman Press.
The First & Last Step in Printing

POST OAK 713.623.0703 | MUSEUM & MEDICAL DIST. 713.942.8889
 fax 713.623.4290 | 50 Brier Hollow Lane, Suite 180 West, Houston, TX 77027
 www.printheouston.com

Minuteman Press - Post Oak
 50 Brier Hollow Lane, Suite 180 West
 Houston, TX 77027
 713.623.0703 / Fax 713.623.4290
 www.printheouston.com / E-mail: csm@printheouston.com

INVOICE

Invoice Number: 17599
 Invoice Date: 6/30/2012

Bill To: Montrose District
 Josh Hawes
 Director of Services
 10103 Fondren Suite, 300
 Houston, TX 77096

Ship To: Montrose District
 Gretchen Larson
 5020 Montrose Blvd.
 Houston TX 77006

THANK YOU! THANK YOU! THANK YOU!
 We appreciate your business from the bottom of our hearts!

Description	Price
9 Hours - Mail List Management (Job 24449)	\$675.00
Invoice Total	\$675.00
Balance Due	\$675.00

OK to Pay
 MC

Terms: 60% Deposit, COD

Make check payable to MINUTEMAN PRESS - POST OAK.
 Please remit to 4212 San Felipe Rd., PMB #386, Houston, TX 77027-2802



Invoice Number Account Number Date Due Page

Summary for Bill Calderon: 713-205-9751

Your Plan

Mobile Broadband 10GB
 \$80.00 monthly service charge
 \$25 per minute

10GB / \$10/GB
 10 monthly gigabyte allowance
 \$10.00 per GB after allowance

Have more questions about your charges?
 Get details for all your Usage Charges at
 www.verizonwireless.com. Sign into My
 Verizon and go to My Bill and click on
 Usage Details.

Charges

Monthly Access Charges 00.00
 Mobile Broadband 10GB 06/22 - 07/21 \$80.00

Usage Charges

Data	Allowance	Used	Billable	Cost
Unlimited Usage from Previous Month				
Gigabyte Usage	unlimited	1	---	---
Current Data Usage				
Gigabyte Usage	unlimited	10	1	---
Total Data				\$0.00
Total Usage Charges				\$0.00

Verizon Wireless' Surcharges
 Regulatory Charge .02
 Administrative Charge .06
 \$0.08

Taxes, Governmental Surcharges and Fees
 TX State Sales Tax 3.44
 Houston City Sales Tax .55
 Houston Mta Tax .55
 \$4.54

Total Current Charges for 713-205-9751 \$84.62

verizonwireless
 P.O. BOX 105379
 ATLANTA, GA 30348

Manage Your Account & View Your Usage Details	Account Number	Date Due
Go to www.verizonwireless.com	723454988-00001	07/16/12
	Invoice Number	6750640514

Quick Bill Summary

May 22 - Jun 21

Previous Balance (see back for details)	\$84.62
Payment - Thank You	-\$84.62
Balance Forward	\$0.00
Monthly Access Charges	\$80.00
Usage Charges	\$0.00
Data	\$0.00
Verizon Wireless' Surcharges and Other Charges & Credits	\$0.08
Taxes, Governmental Surcharges & Fees	\$4.54
Total Current Charges	\$84.62

Total Charges Due by July 16, 2012 \$84.62

OK to Pay
 MC

10016830 21 AT 5071 *A112D 124 5 1001 1006-4655 1 1 MON06/2012
 MONTROSE MANAGEMENT DISTRICT
 10103 FONDREN RD
 SUITE 300
 HOUSTON, TX 77096-4655

Verizon 4G LTE. America's Fastest 4G Network
 With 4G LTE you get speeds up to 10 times faster than 3G so you can download documents in seconds, enhanced security to reduce spam and virus risks, and more. Contact your rep today or visit vzw.com/4GLTE.

CK # 3096

Pay from Wireless	Pay on the Web	Questions
6750640514	MyVerizonwireless.com	1-800-942-7273

verizonwireless
 MONTROSE MANAGEMENT DISTRICT
 10103 FONDREN RD
 SUITE 300
 HOUSTON, TX 77096-4655

Bill Date June 21, 2012
 Account Number 723454988-00001
 Invoice Number 6750640514

Total Amount Due by July 16, 2012

Make check payable to Verizon Wireless.
 Please return this remittance slip with payment.

\$84.62

\$

PO BOX 660108
 DALLAS, TX 75266-0108

☐ Check here and fill out the back of this slip if your billing address has changed or you are adding or changing your email address.

6750640514010723454988000010000084620000084629

LAWRENCE & ASSOCIATES
 2225A POTOMAC DR.
 HOUSTON, TEXAS 77057

July 3, 2012

Montrose Management District
 P.O. Box 22167
 Houston, TX 77227-2167

INVOICE

Description	Amount
Professional Fees:	
Services as Director of Economic Development for June, 2012.	\$1,000.00
Total amount due	\$1,000.00

Thank you,

Ray C. Lawrence

CK # 3097

Approved
 7/5



Greater East End Management District
P.O. Box 230099
Houston, TX 77223-0099

Invoice

Date	Invoice #
6/30/2012	9-47

Bill To
David Hawes, Executive Director
ICCD #6 (Monrovia)
P.O. Box 22161-2167
Houston, TX 77227

Serviced	Description	Site	Hours	Rate	Amount
6/1/2012	Constituent visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	27	1	\$0.00	\$40.00
6/4/2012	Constituent visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	21	1	\$0.00	\$40.00
6/7/2012	Constituent visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	14	1	\$0.00	\$40.00
6/11/2012	Constituent visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	20	1	\$0.00	\$40.00
6/14/2012	Constituent visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	16	1	\$0.00	\$40.00
6/18/2012	Constituent visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	22	1	\$0.00	\$40.00
6/21/2012	Constituent visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	25	1	\$0.00	\$40.00
6/25/2012	Constituent visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	20	1	\$0.00	\$40.00
6/28/2012	Constituent visit, waiver collection, follow-up visit, graffiti identification, reporting, and graffiti abatement.	24	1	\$0.00	\$40.00
	Total Number of Sites	189			
Total					\$5,760.00

CK # 3098

Please make all checks payable to Greater East End Management District.
If you have any questions concerning this invoice contact Lisa Quarez or Diana Hernandez at 713-928-9916. Thank you.

Approved
1/5

07/05/2012 14:19 Hawes, J.H., Calderon LLP

#A0713 541 9806

P.002/005

Italian Cultural & Community Center 2012 Houston Italian Festival

Sponsorship Application and Agreement

Company Name: Monrovia District
(Is your work a small business?)
Contact Person: Gretchen Larson
Address: 5020 Montrose, Suite 311
City: Houston State: TX Zip: 77006
Telephone: 713-595-1215 (work) 832-392-5416 (cell) 713-595-1215 (fax)
Email Address: glarson@MonroviaDistrict.org
Donation Acknowledgement sent to Attention: Same

Level of Sponsorship (Please check One)

- ☐ Bronze \$ 500+ Item Sponsored: _____
☐ Argento \$ 1,500+ Item Sponsored: _____
☒ Oro \$ 2,500+ Item Sponsored: Flyers for days of event
☐ Platino \$ 5,000+ Item Sponsored: _____
☐ Diamante \$10,000+ Item Sponsored: _____
☐ Stella \$25,000+ Item Sponsored: _____
☐ In-Kind Donation of: _____

Signature: Gretchen Larson Date: 6/26/12
Signature (Print): Gretchen Larson

Sponsorship Policy: Sponsorship commitment must be received no later than August 3, 2012 in order to guarantee inclusion in promotional material. This form executed by a principal/representative with at least 50% payment of selected sponsor level (if a cash donation) is necessary to insure sponsor commitment. Balance of payment is due by August 17, 2012. This serves as a agreement between sponsor and the Italian Cultural & Community Center of Houston. No refunds in the event of inclement weather or cancellation of the festival due to circumstances beyond the control of the organizers of the event.

Major check payable to: Italian Cultural & Community Center

Return to: Italian Cultural & Community Center
Houston Italian Festival • 1101 Milford • Houston, Texas 77005

For additional information please call - 713-524-4222 ext 3 or email - info@houstonitalianfestival.com

Check to follow 7/9/12 Board Mtg.
629 6859 CK # 3100 607 4480 DP -15

07/05/2012 14:19 Hawes, J.H., Calderon LLP

#A0713 541 9806

P.002/005

34th Houston Italian Festival



Bringing Culture to Life!

October 11, 12, 13, and 14, 2012
on the grounds of the
University of St. Thomas

WWW.HOUSTONITALIANFESTIVAL.COM

The Italian Cultural & Community Center of Houston, a 501(c)(3) non-profit organization produces the Houston Italian Festival. The Houston Italian Festival gives back to Houston and its surrounding areas while offering a unique opportunity for businesses to introduce their special products and services to an audience of all ages, and at the same time are included among those actively supporting the cultural diversity of this great city. This event helps support:

- Italian Cultural & Community Center (www.icchouston.com) - which supports multiple college scholarship program, the ICCO Italian Language School, the ICCO lecture series, Italian movie series and other learning events offered to promote *Bringing Culture to Life* to the Houston community.
- MD Anderson Cancer Center Children's Art Project (www.childrensart.org) - programs that make life better for children with cancer through the worldwide sales of seasonal cards, note cards and gift items using original artwork by young cancer patients.
- University of St. Thomas Scholarship Fund (www.usthon.edu)
- International Student Exchange Program (www.iesusa.com) - programs that allow students from more than 55 countries to become familiar with the American way.
- Society of the Performing Arts (www.sanahouston.org) - The goal of the organization is to present a wide range of the highest quality national and international caliber of classical performing artists and companies, ranging from traditional to contemporary, large orchestras and dance companies to recitalists and solo performers, new artists and set forms to multi-cultural attractions. Additionally, Society for the Performing Arts seeks to provide a variety of learning experiences for adults and children and to develop bridges between the performing arts and other interests within the greater Houston community and throughout the state of Texas.
- Monarch School (www.monarchschool.org) - The Monarch School is dedicated to providing an innovative, therapeutic education for individuals with neurological differences. Monarch offers a learner-centered approach that helps students progress in Four Core Goal areas critical for development. The Monarch School is *shaping lives from the inside out*.

To continue this great tradition, we need the generosity of area businesses. Sponsorships are available in a variety of investment levels. Please contact us at info@houstonitalianfestival.com to inquire as to the benefits package for a level that might interest you. Sponsorships may be customized to meet your company needs.

Last Modified: 3/9/2013

Downtown Automotive
1307 Fairview
Houston, TX 77005-0000
Phone: (713) 874-1800
Fax: (713) 874-9000
Email: downtown@downtownauto.com
Web: DowntownAuto.com

Invoice # 13774
Estimate Ref # 13774
Date Printed: 06/26/2012
Printed Time: 2:24 pm

Customer: Northwest District
Vehicle: 2011 FORD EDGE XLS L4 2.5 3.580CC 140000 P GAS A Z
VIN: 1FMCU0C728D027633
License: 11-30000
Mileage: 25,000
Year: 2011
Color: Silver
Make: Ford
Model: Edge
Trim: XLS
Options: Sunroof, Power Windows, Power Locks, Power Mirrors, Power Seats, Power Windows, Power Locks, Power Mirrors, Power Seats

Job Name Description Technician Qty List Extended

Job #1
Lubrication
TIRES - TIRES - Rotate - 4 Wheels ED 0.25 \$0.75 \$4.00
Work Requested: TIRES - TIRES - Rotate - 4 Wheels

Job #2
Lubrication
BRAKE PAD - BRAKE PAD - Replace - 2 Front Pads 1.00 \$0.89 \$0.89
OEM - BRAKE PAD - Front Pads - Replace 0.00 \$0.75 \$0.75
Work Requested: BRAKE PAD - BRAKE PAD - Replace - Front Pads

Revision History

Revised: 6/26/2012 2:23:55 AM Authorized By: Mike Hines Phone: 713-874-1800
Job: 13774
Original Estimate: \$242.04 Total Revisions: \$242.04 Current Estimate: \$242.04

NOTICE: THE PERSON OR AGENT ACTING ON BEHALF OF THE PERSON WHO IS OBLIGATED TO PAY FOR THE REPAIR OF THE MOTOR VEHICLE SUBJECT TO REPAIR CONTRACT, UNDERSTANDS THAT THIS VEHICLE IS SUBJECT TO REPOSSESSION IN ACCORDANCE WITH SECTION 9.533 TEXAS BUSINESS AND COMMERCE CODE IF A CHECK OR MONEY ORDER FOR PAYMENT ON THE VEHICLE IS STOPPED, DISHONORED BECAUSE OF INSUFFICIENT FUNDS OR BECAUSE THE DRAWER OR MAKER OF THE CHECK OR MONEY ORDER HAS NO ACCOUNT OR ACCOUNT WHICH IS DRAWN HAS CLOSED, OR A CREDIT CARD VOUCHER IS DISHONORED.

ANY WARRANTIES ON THE PRODUCT SOLD HEREBY ARE THOSE MADE BY THE MANUFACTURER. THE SELLER ABOVE NAMED DEALERSHIP HEREBY EXPRESSLY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH SALE OF SAID PRODUCTS.

The Warranty that Downtown Automotive offers is when we supply the parts and install them, not when the customer drops the car off. We warrant that the parts that we installed should be warranted by the vendor that the customer bought it from.

Payment Date Type Method Amount

Payment Totals:

Parts \$60.88
Labor \$83.94
Subst. \$0.00
Misc. \$0.00
Hazard \$5.00
Supplies \$16.50
Tax \$0.30
Invoice Total: \$177.62

CK # 3099

Approved 1/5

Attendee Demographics

(Data based on survey conducted by the University of Houston, Conrad N. Hilton College of Hotel and Restaurant Management)

Age		Gender	
18-29	25%	Female	33%
30-39	19%	Male	67%
40-49	21%		
50-59	20%		
60-69	13%		
70+	2%		

Ethnicity	
Caucasian	64%
Hispanic	17%
African-American	5%
Asian	5%
Multicultural	5%
Other	4%

Household Income	
Less than \$39,999	16%
\$40,000 - \$59,999	18%
\$60,000 - \$79,999	12%
\$80,000 - \$99,999	12%
\$100,000 - \$149,999	23%
\$150,000 - \$199,999	11%
\$200,000 and above	9%

Highest Educational Level	
Some High School or less	2%
Some College	24%
College Graduate	45%
Master's Degree	23%
Doctorate Degree	6%

Last Modified: 3/9/2012

Items Available for Sponsorship

- Bronze (Bronze) Level \$500+**
- General Sponsorship: 1 sponsor supplied 3' x 5' banner to be displayed at event director's selection
 - Region Sponsoring - Select One
Beautiful regional flags of Italy (produced in Italy and sent to us specifically for our Festival) will be placed along the corridors within the festival grounds...essentially lining the walkways. Each flag stand will feature a plaque naming the region it represents. Each plaque will contain the name chosen by the sponsor in recognition of their sponsorship. As such, you may sponsor under your own name or corporate name or in the name of anyone or entity you wish to recognize.
- | | | | | |
|--------------|-------------------------|-------------|------------|-----------------------|
| X Abruzzo | X Emilia Romagna | X Lombardia | X Puglia | X Trentino-Alto Adige |
| X Basilicata | X Friuli-Venezia Giulia | X Marche | X Sardegna | X Umbria |
| X Calabria | X Lazio | X Molise | X Sicilia | X Valle D'Aosta |
| X Campania | X Liguria | X Piemonte | X Toscana | X Veneto |
- Booth/Area/Event Sponsorship - Select One
Your name will be displayed at the selected location.
- | | | | |
|---|---|---|---|
| X Artichoke Hearts | <input type="checkbox"/> Grape Stamp - Adults (Sun) | <input type="checkbox"/> Italian Sausage | <input type="checkbox"/> Pasta Eating Contest (Sun) |
| X Cannoli | <input type="checkbox"/> Grape Stamp - Children (Sat) | <input type="checkbox"/> Meatball Sandwich | X Sound/Lights |
| X First Aid | <input type="checkbox"/> Grape Stamp - Children (Sun) | <input type="checkbox"/> Pasta Dish | X Tarantella Dancers (1-Set) |
| <input type="checkbox"/> Grape Stamp - Adults (Sat) | X Italian Cookies | <input type="checkbox"/> Pasta Eating Contest (Sat) | <input type="checkbox"/> Tarantella Dancers (1-Sun) |
- Assenno (Silver) Level \$1,500+**
- Marionette Puppet Show - 2 shows Saturday and 2 shows Sunday (SOLD)
 - Bowce Ball Tournament (Saturday) (SOLD)
 - Ticket Booths (either East Gate or West Gate) - Sponsor supplied banner or sign at selected booth plus coupon/literature distribution at booth. (WIST - SOLD) (EAST - SOLD)
 - Custom Package/Event - We can create a mutually beneficial event for you and the Houston Italian Festival
- Ono (Gold) Level \$2,500+**
- Tastings - wine or food, includes two tastings presented by sponsor
 - Madisonart High School Art Contest
 - Wine Booth
 - Festival Event Program - Sponsor logo prominently displayed on 5,000 printed programs distributed at the event
 - Admission Gates (either East Gate or West Gate) - Sponsor supplied banner or sign at selected Gate plus coupon/literature distribution at gate
 - Custom Package/Event - We can create a mutually beneficial event for you and the Houston Italian Festival
- Platino (Platinum) Level \$5,000+**
- Taste of Italy Pavilion - Sponsor supplied banner or sign on Culinary/Tasting Pavilion throughout the entire festival. Includes two tastings presented by sponsor.
 - Italian Market
 - Admission Gates - Sponsor supplied banner or sign at both East and West Gate plus coupon/literature distribution at gate
 - Custom Package/Event - We can create a mutually beneficial event for you and the Houston Italian Festival
- Diamante (Diamond) & Stella Levels \$10,000+ & \$25,000+**
- Exclusive Product or Category - Granted upon request and mutual agreement
 - Custom Package/Event - We can create a mutually beneficial event for you and the Houston Italian Festival

Last Modified: 3/9/2012

34th Houston Italian Festival
Sponsorship Levels

Bronze (Bronze) Level \$500+	Platino (Platinum) Level \$5,000+
<ul style="list-style-type: none"> Sponsor logo listed on the Houston Italian Festival web page with link to sponsor site Listed in <i>La Voce Italiana</i> as an official Festival sponsor Sponsor listed on the "Sponsor Board" at the entry gate Select One Item: <ol style="list-style-type: none"> 20 Regional Italian Flags available for Sponsorship General Sponsorship: 1 sponsor supplied 3' x 5' banner to be displayed at event director's selection Booth/Area Sponsorship - sponsor name will be displayed at the selected location 2 admission tickets to the Houston Italian Festival 	<ul style="list-style-type: none"> Sponsor logo listed on the Houston Italian Festival web page with link to sponsor site Listed in <i>La Voce Italiana</i> as an official Festival sponsor Sponsor listed on the "Sponsor Board" at the entry gate Company logo on posters and flyers 2 - X page sponsor supplied advertisement in the <i>La Voce Italiana</i> Logo in all print advertising Company Name on official event T-shirt Up to 3 sponsor supplied 3' x 5' banners to be displayed at event director's selection 10' x 10' booth space only at the festival for displays and information. 20 admission tickets to the Houston Italian Festival Ask us about items and events available for sponsorship
<p>Assenno (Silver) Level \$1,500+</p> <ul style="list-style-type: none"> Sponsor logo listed on the Houston Italian Festival web page with link to sponsor site Listed in <i>La Voce Italiana</i> as an official Festival sponsor Sponsor listed on the "Sponsor Board" at the entry gate Company name mentioned on posters and flyers One sponsor supplied business card advertisement in <i>La Voce Italiana</i> 10' x 10' booth space only at the festival for displays and distribution of information. 1 sponsor supplied 3' x 5' banner to be displayed at event director's selection 6 admission tickets to the Houston Italian Festival Ask us about items and events available for sponsorship 	<p>Diamante (Diamond) Level \$10,000+</p> <ul style="list-style-type: none"> Sponsor logo listed on the Houston Italian Festival web page with link to sponsor site Listed in <i>La Voce Italiana</i> as an official Festival sponsor Sponsor listed on the "Sponsor Board" at the entry gate Company logo on posters and flyers 2 - X page sponsor supplied advertisement in the <i>La Voce Italiana</i> Logo in all print advertising Sponsor name included in a feature story in <i>La Voce Italiana</i> newspaper. Sponsor recognition from main stage area during festival Up to 5 sponsor supplied 3' x 5' banners to be displayed at event director's selection 10' x 10' booth space only at the festival for displays and information. 40 admission tickets to the Houston Italian Festival Ask us about items and events available for sponsorship
<p>Ono (Gold) Level \$2,500+</p> <ul style="list-style-type: none"> Sponsor logo listed on the Houston Italian Festival web page with link to sponsor site Listed in <i>La Voce Italiana</i> as an official Festival sponsor Sponsor listed on the "Sponsor Board" at the entry gate Company name mentioned on posters and flyers 1 - X page sponsor supplied advertisement in the <i>La Voce Italiana</i> Company name on official event T-shirt Up to 2 sponsor supplied 3' x 5' banners to be displayed at event director's selection 10' x 10' booth space only at the festival for displays and distribution of information. 10 admission tickets to the Houston Italian Festival Ask us about items and events available for sponsorship 	<p>Stella (Stella) Level \$25,000+</p> <ul style="list-style-type: none"> Sponsor logo printed alongside the Houston Italian Festival Logo on all print materials (Stella Events Only) Sponsor logo listed on the Houston Italian Festival web page with link to sponsor site Listed in <i>La Voce Italiana</i> as an official Festival sponsor Sponsor listed on the "Sponsor Board" at the entry gate Company logo on posters and flyers 3 - X page sponsor supplied advertisement in the <i>La Voce Italiana</i> Logo in all print advertising Logo on official event T-shirt Sponsor name included in a feature story in <i>La Voce Italiana</i> newspaper. Sponsor recognition from main stage area during festival Up to 6 sponsor supplied 3' x 5' banners to be displayed at event director's selection 10' x 10' booth space only at the festival for displays and information. 60 admission tickets to the Houston Italian Festival Ask us about items and events available for sponsorship

Last Modified: 3/9/2012



INVOICE

Date	Invoice #
6/30/2012	12-6112

Bill To:

Montrose District
 Email Invoice
 PO Box 22167
 Houston, TX 77066

P.O. Number	Customer Contact	Rep	Account #	Terms
	Gretchen Larsen			Net 10 Days
Posters/Banners: 1 each of 2 Posters				140.00
Total				4140.00

Thank you for choosing Magoo's! EIN # 30-0544930

Total 4140.00

Magoo's PrintShop, Inc. ★ Certified WBE / HUB
 10637 West Hardy, Suite E ★ Houston, Texas 77060 ★ magoosprintshop.com
 281.875.6000 ★ Fax 281.875.6048 ★ Toll Free 866.890.0022 ★ Toll Free Fax 888.890.0022

Hewitt Hill Calderon LLP
P.O. Box 22167
Houston TX 77227-2167

Invoice

Bill To:

MD- Montrose
P.O. Box 22167
Houston, TX 77227

Invoice #: 00004176
Date: 7/1/2012

Page: 1

DATE	DESCRIPTION	AMOUNT
	Professional Consulting, Project Management & Administrative Fee, Marketing & Public Director, Director of Services, June 2012	\$15,733.17
	Reimbursable expenses as follows:	
5/15/2012	Montrose Counseling	\$75.00
6/19/2012	Office Max	\$25.97
6/6/2012	Harris County Clerk 6/11/2012	\$9.00
6/11/2012	Montrose Counseling	\$75.00
	Verizon - 6/20 - 7/19, 2012	\$50.21
	Verizon - J. Hewitt - 6/20 - 7/19, 2012	\$106.39
	Verizon - J. Hewitt - 6/20 - 7/19, 2012	\$49.88
	Mileage, G. Larson	\$176.00
	Mileage/Expenses, B. Calderon	\$488.31
	Mileage, J. Hewitt	\$159.84
	Mileage, A. Lee	\$17.65
	GIS Mapping P. Horton	\$310.56
	GIS Mapping P. Horton	\$708.12
	In house copies 2917 @ .15 each + 30 sets @ \$1.00 each	\$467.55
	In house color copies 141 @ .35 each	\$49.35
CK # 3102		Sales Tax:
		\$0.00
		Total Amount:
		\$18,502.00
		Amount Applied:
		\$0.00
		Balance Due:
		\$18,502.00

Terms: C.O.D.

App 7/5

MONTROSE DISTRICT AGENDA MEMORANDUM



TO: Montrose Management District Board of Directors
FROM: Bill Calderon, Executive Director
DATE: July 9, 2012
ITEM 6: Receive report on Economic Development Initiatives; consider recommendations from the Business and Economic Development Committee related to: (a) Marketing the district thru the Montrose Crawl - \$5,000; (b) Service mark of the District logo - \$950.

Staff note: Minutes of the meeting from June 27 are attached for review.

Committee Recommendations:

The committee recommends: sponsorship of the Annual Montrose Crawl in the amount of \$5,000; service marking the District logo in the amount of \$950.

Fiscal Notes:

Requested funding of \$5,950 for the requests is available and budgeted as a component of the approved 2012 PR and Marketing budget.



MEMORANDUM

TO: Montrose District Board of Directors
FROM: District Executive Director
DATE: July 9, 2012
SUBJECT: Business and Economic Development Committee Meeting Minutes

The Business and Economic Development and Visual Improvement Committees met on Wednesday, June 27 at 5:00 p.m. at Tradition Bank, 5020 Montrose Blvd., Suite 311, Houston TX 77006.

Montrose District Board & Committee Members present were: Jason Ginsberg, Dana Thorpe, Randal Ellis, Lane Llewellyn and Robert Jara.

Staff members present: Gretchen Larson, Josh Hawes, Ray Lawrence and District Executive Director, Bill Calderon. Guests present: Mandy Graessle with Primer Grey.

THE COMMITTEE CONSIDERED THE FOLLOWING:

1. Receive reports and consider recommendations from the Committee related to:
 - a. Consider a request for sponsorship of the Annual Montrose Crawl.
 - b. Consider service mark of the District logo.
 - c. Updates from Recycling Sub-committee on quarterly recycling event scheduled for July 21 at HEB from 10 to 2 and the monthly recycling mixer.
 - d. Updates from the Events Committee.
 - a. **Consider a request for sponsorship of the Annual Montrose Crawl.**

The Executive Director presented the request to the committee. The committee discussed the request noting that they had supported the event for the past three years and that they found it consistent with the District marketing initiatives. There was also a suggestion of perhaps adopting the event and expanding it over time in future years to involve more businesses.

The President of the Crawl, Jason Ginsberg, stated that every year more venues were joining the event and that this year there were 13 proposed locations. Staff stated that press would include 15 large posters, 50 flyers, and 5000 postcard leaflets distributed throughout Montrose and the surrounding areas by the Houston Press. They also have a Crawl website, 2 Facebook pages, and a Twitter account. They also noted that all printed and electronic materials will feature the participating venues and the District.

Upon conclusion of the discussion the committee recommended approval of the request in the amount of \$5,000.

- b. **Consider service mark of the District logo.**

Staff presented the request to the committee noting that this had been approved last year but it had taken time for the logo to be used in a variety of media to be confirmed for a service mark application. They stated that the law firm of

Buche and Associates had completed service mark work in other districts and they recommended using their services. The fees for service mark are estimated at \$950. The Executive Director recommended that if any issues arise that would require additional billing, that the request be resubmitted to the committee for further review and approval.

Upon conclusion of the discussion the committee recommended approval of service marking the District logo in the amount of \$950.

c. Updates from Recycling Sub-committee on quarterly recycling event scheduled for July 21 at HEB from 10 to 2 and the monthly recycling mixer.

Staff stated that the next quarterly recycling event was proposed for July 21 at HEB from 10 to 2. They noted that no more than \$500 was needed to produce the event and that funds were budgeted for and available in the 2012 approved budget for recycling events.

Upon conclusion of the discussion the committee recommended approval of support of the quarterly recycling event in the amount of \$500.

d. Updates from the Events Committee.

Staff stated that first official meeting of the committee had been held on June 11 and that the committee would be meeting on the 2nd Monday of every month at 6:00 p.m. at El Real Restaurant on Westheimer. Staff noted that board member Llewellyn was serving on the committee along with Mr. Ginsberg.



MEMORANDUM

TO: Montrose District Board of Directors
FROM: District Executive Director
DATE: July 9, 2012
SUBJECT: Event Planning Committee Meeting Minutes

The Event Planning Committee met on Wednesday, June 13 at 6:00 p.m. at El Real Restaurant, 102 Westheimer, and Houston TX.

Montrose District Board & Committee Members present were: Lane Llewellyn, Jason Ginsberg, Shawn Bermudez and Gene Creely.

Staff members present: Gretchen Larson. Guests present: Justin Saunders with El Real, Hunter Montgomery with Royal Oak Bar and Grill, and Gene Ruple. Bill Floyd, owner of El Real stopped by briefly to say that he was in full support of the District doing events in the area and that he would assist with his location and support where he could.

THE COMMITTEE CONSIDERED THE FOLLOWING:

1. Receive reports and consider recommendations from the Committee related to:
 - a. Introduction of Committee Members.

Everyone present introduced themselves and shared their interest in serving on the committee.

- b. Selection of Committee Chair.

The committee deferred action on this item noting that they wanted to wait and see if more people were interested in joining the committee before making a recommendation on the chair position.

- c. Event planning mission statement.

The committee discussed various ideas and strategies that might be incorporated into the mission. Staff stated that they would develop a draft mission statement for review at the next meeting.

- d. Proposed events schedule.

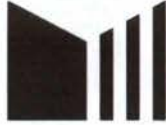
The committee discussed various options related to short term and long term events. Staff stated that they would prepare a draft outline of events for the next meeting for committee review.

- e. Discussion of date/time of regular meeting dates.

The committee determined that they would like to meet on the second Monday of each month at 6:00 p.m. at El Real.

- f. Future events or programs to be added to upcoming meeting agendas.

There were no recommendations on this item.



MEMORANDUM

TO: Montrose District Board of Directors
FROM: District Executive Director
DATE: July 9, 2012
SUBJECT: Recycling Committee Meeting Minutes

The Recycling Sub-Committee met on Tuesday, June 5 at 9:30 a.m. at Tradition Bank, 5020 Montrose Blvd., Suite 200, Houston TX 77006.

Montrose District Board & Committee Members present were: Diane Baker, Lane Llewellyn, Daniel Hinojosa, Marie Cortes, and Tricia Moore.

Staff members present: Gretchen Larson. Guests present: None.

THE COMMITTEE CONSIDERED THE FOLLOWING:

1. Receive reports and consider recommendations from the Committee related to:

- a. Monthly recycling networking/business mixers;

Staff stated that everything was in order for the monthly recycling mixer to be held on June 28th at B.J.'s Oldies from 5:30 to 7:30 p.m. the committee also discussed the calendar of locations for the remainder of the year. Ms. Cortes stated that she would confirm all the locations and advise as soon as possible as to the locations. Staff stated that locations through August had been confirmed for the next postcard.

- b. Proposed July 21 recycling event.

Committee member Hinojosa confirmed that the city would be recycling glass and the committee discussed plastics but decided to defer this to another event.

Committee member Moore discussed the possibility of supporting B.A.R.C. by allowing folks to recycling newspapers which was always in short supply at the facilities. The committee conformed that they thought this was a very worthwhile endeavor. The committee also discussed various vendors or educational items that might be included at the event. Co-Chair Llewellyn stated that she had met a young lady who is promoting backyard raising of chickens within the city limits and wanted to perhaps have her at the event. The committee concurred that they felt it would be an interesting educational idea for the event.

- c. Future events or programs to be added to upcoming meeting agendas.

This item was for discussion only and no additional plans have been set at this time.



**MONTROSE MANAGEMENT DISTRICT
NOTICE OF MEETING**

**TO: THE MONTROSE EVENT PLANNING COMMITTEE AND ALL OTHER
INTERESTED PERSONS:**

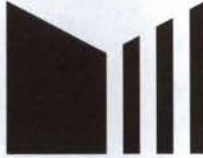
Notice is hereby given that a meeting of the Event Planning Committee of the Montrose Management District will be held on **Monday, July 9, 2012, at 6:00 p.m.** at El Real Restaurant, 1201 Westheimer, Houston TX 77006 inside the boundaries of the District, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. Call meeting to order.
2. Receive reports and consider recommendations from the Committee related to:
 - a. Consider selection of committee chair – deferred from June meeting;
 - b. Draft event planning mission statement;
 - c. Proposed events schedule; and
 - d. Future events or programs to be added to upcoming meeting agendas.
3. Adjourn.

District Administrator

(SEAL)

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's Executive Director at (713) 595-1200 at least three business days prior to the meeting so that the appropriate arrangements can be made.



**MONTROSE MANAGEMENT DISTRICT
NOTICE OF MEETING**

TO: THE MONTROSE RECYCLING SUB-COMMITTEE AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that a meeting of the Recycling Sub-Committee of the Montrose Management District will be held on **Tuesday, July 10, 2012, at 9:30 a.m.** at Tradition Bank, 5020 Montrose Blvd., Suite 200, Houston TX 77006 inside the boundaries of the District, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. Call meeting to order.
2. Receive reports and consider recommendations from the Committee related to:
 - a. Debrief of monthly recycling/business mixer at B.J.'s Oldies;
 - b. July 21 recycling event; and
 - c. Future events and projects.
3. Adjourn.

District Administrator

(SEAL)

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's Executive Director at (713) 595-1200 at least three business days prior to the meeting so that the appropriate arrangements can be made.

MONTROSE MANAGEMENT DISTRICT,
CITY OF HOUSTON

AGENDA MEMORANDUM

TO: Montrose Management District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

AGENDA ITEM 7: Receive report and consider recommendations from the Environmental and Urban Design Committee regarding:

THE COMMITTEE CONSIDERED THE FOLLOWING:

- a. Proposal from Tony Huffman for Holiday Decorations in the amount of \$43,000
- b. Recommendations from Kudula Weinheimer on branding signage for the District.

COMMITTEE RECOMMENDATION:

The Committee recommends approval of proposal for Holiday Decorations.

FISCAL NOTE:

Total estimated cost, \$43,000

TONY L. HUFFMAN ASID, AIFD, PFC-I, TMF

June 15, 2012

Proposal for Montrose District

Christmas Decor 2012

Six Christmas characters as presented to the committee mounted on 6' poles above ground. Montrose District logo "box" to be at base to cover lighting equipment of each character in proportion.

2- 5' Tall Characters	
2- 6.5' Tall Characters	
2- 8' Tall Characters	30,000.

Mounting Poles	
Montrose District Logo Boxes at each base	
Lighting Units	
Install	
Take-Down	
Store (maintenance and repair to be billed at reasonable rate)	<u>13,000.</u>
Total	43,000.

Proposed Payment Schedule:

June 15,000.
August 1 15,000.
November 1 13,000.

Thank you,



Tony Huffman

MONTROSE MANAGEMENT DISTRICT,
CITY OF HOUSTON

AGENDA MEMORANDUM

TO: Montrose Management District Board of Directors

FROM: Executive Director

SUBJECT: Agenda Item Materials

AGENDA ITEM 8: Receive report and consider recommendations from the Public Safety Committee regarding:

THE COMMITTEE CONSIDERED THE FOLLOWING:

- a. Patrol Activity Report for the month of June.
- b. Consider proposal from Advanced Tracking Technologies Inc. in the amount of \$515.74 for GPS equipment and software for Patrol Vehicles
- c. Consider Interlocal agreement between the Montrose Management District and the Office of the Harris County District Attorney for targeted enforcement initiatives, in an amount not to exceed \$60,000.
- d. Consider reimbursement of \$150.00 for purchase of thirty 911 keys for patrol officers.

COMMITTEE RECOMMENDATION:

The Committee recommends approval of proposal for GPS equipment.
The Committee recommends approval of the Interlocal agreement with Office of the Harris County District Attorney.
The Committee recommends reimbursement for the purchase of thirty 911 keys for patrol officers.

FISCAL NOTE:

Total estimated cost, \$60,665.74



Shift Period: Jun-12

Total Hours Worked 576:00

Total Miles Driven 2,333

Crime Arrest Activity

Felony Arrests:	6
Misdemeanor Arrests:	72
Charges Filed:	7
Suspects in Jail:	64

Warrants

Felony Warrants:	2
Misdemeanor Warrants:	1
City Warrants:	38
SETCIC Warrants:	4

Field Activity

Parking Tickets:	0
Citations:	5
BMV Report Cards:	170
Crime Prevention:	1286

Patrol Activity

Calls for Service:	279
CIT Calls:	1
Incident Reports:	14
SumOf	1

Summary of Charges Filed

Charge	# Charges Filed
3 City Warrants	2
4 City Warrants and One Citation	1
Affray and Public Intoxication	5
Aggravated Assault Deadly Weapon	1
Assault	1
Assault, Public Intoxication and City W	1
City Warrants	4
City Warrants and Setcic Warrant	2
Criminal Trespass	3
Evading Arrest/Assault/Interfering wit	1
Felony Warrant and Public Intoxication	1
Littering	2
Loitering with the Intent to Comitt Pro	3
P.C.S and Felony Warrant	1
P.C.S.	1
P.i.	1
p.i. and littering	3
P.i., urinate in public and walking in th	1
P.O.M.	1
Possession of Marijuana	1
Public intoxication	16
Public Intoxication and 2 Setcic Warrar	1
Public intoxication and Assault	1
Public Intoxication and Littering	4
Public Intoxication and Loitering with t	2

Montrose Management District

Security Committee Meeting

June, 8, 2012

The Montrose Management District Public Safety and Security Committee held a meeting on Friday, June 8th, 2012, at 8:00 AM at Theos Restaurant, 812 Westheimer Road Houston, TX 77006.

Montrose Management District Board members present were Committee Chairman Brad Nagar, and Dana Thorpe. Committee Members present were Bill Strother, Director of Corporate Security, Weingarten Company, Martin Dear, HBU, Daryl Bissett, Director of Security, HBU, and Robert Lazano, Metro Police. Staff members present were Bill Calderon, Josh Hawes and Victor Beserra.

The Committee was called to order at 8:05 AM.

1. The committee received the District Activity Report for the month of June.

Actions to be taken:

- Begin the use of work cards to capture schedule data for the security database for report generation.
- GPS is not working in the vehicles. The GPS software needs to be upgraded. Upgrade GPS system for patrol vehicles. Contact the City to explore the acquisition of Mobile Data Terminals for the patrol vehicles.
- Reach out to apartment complexes for security reviews.

2. Discuss PIP report for the month of June.

Actions to be taken:

- No actions to be taken.

3. Discuss public safety sticker and magnets.

Actions to be taken:

- Purchase stickers and window clings for District businesses.

4. Discuss mail out for security cameras along Westheimer, Shepherd and Montrose.

Actions to be taken:

- Mailout to property owners on Westheimer, Shepherd and Montrose, requesting information on external security cameras and request IP information for monitoring and security coordination.
- Include graffiti and trespass affidavits in mailouts
-

5. Consider request for Bike Patrol around certain clubs in the District.

Actions to be taken:

- District will help local bars and clubs organize off duty bicycle patrol for the area. Patrol will be funded by the bars and clubs and not the District.

6. Discuss Public Safety Presentation items for Board Meeting.

Actions to be taken:

- Contact Homeland Security representative for District overview, and discuss other any program efforts that might be jointly undertaken.
- Initiate dialogue with appropriate agencies, Federal , State and Local regarding Natural Disaster preparedness.
- Explore the purchase of 911 keys for patrol officers and Neartown Storefront. Since the committee meeting, it has been determined that thirty will be needed.
- Purchase of filing cabinet for District office for storage of patrol documents.
- Explore partnering with Crime Stoppers for increased public awareness.

Adjourn 9:47AM

\$299.95

MONTROSE MANAGEMENT DISTRICT
CITY OF HOUSTON
HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Montrose Management District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

9. Receive report from the District auditor on audit for the year ending Decmeber31, 2011 and consider approval of the report.

DRAFT

MONTROSE MANAGEMENT DISTRICT

HARRIS COUNTY, TEXAS

ANNUAL FINANCIAL REPORT

DECEMBER 31, 2011

FOR MANAGEMENT'S USE ONLY

MONTROSE MANAGEMENT DISTRICT

HARRIS COUNTY, TEXAS

ANNUAL FINANCIAL REPORT

DECEMBER 31, 2011

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McCALL GIBSON SWEDLUND BARFOOT PLLC

Certified Public Accountants

13100 Wortham Center Drive
Suite 235
Houston, Texas 77065-5610
(713) 462-0341
Fax (713) 462-2708
E-Mail: mgsb@mgsbpllc.com

111 Congress Avenue
Suite 400
Austin, Texas 78701
(512) 610-2209
www.mgsbpllc.com

Board of Directors
Montrose Management District
Harris County, Texas

Independent Auditor's Report

We have audited the accompanying financial statements of the governmental activities and each major fund of Montrose Management District (the "District"), as of and for the year ended December 31, 2011, which collectively comprise the District's basic financial statements as listed in the preceding table of contents. These financial statements are the responsibility of the District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We have conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over financial reporting. Accordingly, we express no such opinion. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly in all material respects, the respective financial position of the governmental activities and each major fund of the District as of December 31, 2011, and the respective changes in financial position for the inception period then ended in conformity with accounting principles generally accepted in the United States of America.

Board of Directors
Montrose Management District

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis on pages 3 through 7 and the Schedules of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual – Governmental Funds on pages 25 through 27 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Our audit was conducted for the purpose of forming opinions on the financial statements as a whole. The supplementary information required by the Texas Commission on Environmental Quality as published in the *Water District Financial Management Guide* is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The supplementary information, excluding that portion marked "Unaudited" on which we express no opinion or provide any assurance, has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

McCall Gibson Swedlund Barfoot PLLC
Certified Public Accountants

MONTROSE MANAGEMENT DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2011

Management's discussion and analysis of the Montrose Management District's financial performance provides an overview of the District's financial activities for the year ended December 31, 2011. Please read it in conjunction with the District's financial statements, which begin on page 8.

CONSOLIDATION AND CREATION OF DISTRICT

On February 15, 2011, the Harris County Improvement District No. 6, also known as the East Montrose Management District ("East Zone"), and the Harris County Improvement District No. 11, also known as the West Montrose Management District ("West Zone"), lawfully consolidated and became known as the Montrose Management District (the "District").

FINANCIAL STATEMENT PRESENTATION

For the purposes of this annual report and for actual to budget comparisons, the District's government-wide and fund financial statements are being presented as if the consolidation became effective on January 31, 2011. With the first-year audit, the District is not presenting comparable prior-year columns in the various government-wide comparisons and analyses. In future years, when prior-year information is available on a comparable basis, a comparative analysis of government-wide changes in net assets will be presented.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The basic financial statements include: (1) combined fund financial statements and government-wide financial statements and (2) notes to the basic financial statements. The combined fund financial statements and government-wide financial statements combine both: (1) the Statement of Net Assets and Governmental Funds Balance Sheet and (2) the Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balances. This report also includes other supplementary information in addition to the basic financial statements.

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The District's annual report includes two financial statements combining the government-wide financial statements and the fund financial statements. The government-wide portion of these statements provides both long-term and short-term information about the District's overall status. Financial reporting at this level uses a perspective similar to that found in the private sector with its basis in full accrual accounting and elimination or reclassification of internal activities.

The first of the government-wide statements is the Statement of Net Assets. This information is found in the Statement of Net Assets column on page 9. The Statement of Net Assets is the District-wide statement of its financial position presenting information that includes all of the District's assets and liabilities, with the difference reported as net assets. Over time, increases or

MONTROSE MANAGEMENT DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDED DECEMBER 31, 2011

GOVERNMENT-WIDE FINANCIAL STATEMENTS (Continued)

decreases in net assets may serve as a useful indicator of whether the financial position of the District as a whole is improving or deteriorating. Evaluation of the overall health of the District would extend to other non-financial factors.

The government-wide portion of the Statement of Activities on page 12 reports how the District's net assets changed during the current year. All current year revenues and expenses are included regardless of when cash is received or paid.

FUND FINANCIAL STATEMENTS

The combined statements also include fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District has two major governmental funds. General Funds for the East Zone and West Zone account for resources not accounted for in another fund, assessment revenues, costs and general expenditures.

Governmental funds are reported in each of the financial statements. The focus in the fund statements provides a distinctive view of the District's governmental funds. These statements report short-term fiscal accountability focusing on the use of spendable resources and balances of spendable resources available at the end of the year. They are useful in evaluating annual financing requirements of the District and the commitment of spendable resources for the near-term.

Since the government-wide focus includes the long-term view, comparisons between these two perspectives may provide insight into the long-term impact of short-term financing decisions. The adjustments columns, the Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Assets on page 10 and the Reconciliation of the Governmental Funds Statement of Revenues, Expenditures and Changes in Fund Balances to the Statement of Activities on page 13 explain the differences between the two presentations and assist in understanding the differences between these two perspectives.

NOTES TO THE BASIC FINANCIAL STATEMENTS

The accompanying notes to the basic financial statements provide information essential to a full understanding of the government-wide and fund financial statements. The notes to the basic financial statements can be found on pages 14 through 23 in this report.

OTHER INFORMATION

In addition to the basic financial statements and accompanying notes, this report also presents certain required supplementary information ("RSI"). Budgetary comparison schedules are included as RSI for the Governmental Funds Total and East Zone and West Zone General Funds.

**MONTROSE MANAGEMENT DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2011**

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net assets may serve over time as a useful indicator of the District's financial position. In the case of the District, assets exceeded liabilities by \$576,731 as of December 31, 2011.

	<u>Summary of the Statement of Net Assets</u>
	<u>2011</u>
Current and Other Assets	\$ 1,988,293
Capital Assets (Net of Accumulated Depreciation)	<u>28,923</u>
Total Assets	<u>\$ 2,017,216</u>
Other Liabilities	\$ 114,531
Deferred Revenues	<u>1,325,954</u>
Total Liabilities	<u>\$ 1,440,486</u>
Net Assets:	
Invested in Capital Assets	\$ 28,923
Unrestricted	<u>547,808</u>
Total Net Assets	<u><u>\$ 576,731</u></u>

**MONTROSE MANAGEMENT DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2011**

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

The following table provides a summary of the District's operations for the year ended December 31, 2011. The District's net assets increased by \$291,815.

	<u>Summary of the Statement of Activities</u>
	<u>2011</u>
Revenues:	
Property Assessments	\$ 1,210,347
Other Revenues	<u>55,841</u>
Total Assets	\$ 1,266,188
Expenses for Services	<u>974,373</u>
Change in Net Assets	\$ 291,815
Net Assets, Beginning of Year	<u>284,916</u>
Net Assets, End of Year	<u>\$ 576,731</u>

FINANCIAL ANALYSIS OF THE DISTRICT'S GOVERNMENTAL FUNDS

The General Fund fund balances for the East Zone and West Zone increased by \$51,000 and \$176,036, respectively, due to assessment revenues exceeding current year expenditures.

GENERAL FUNDS BUDGETARY HIGHLIGHTS

The Board of Directors did not amend the General Fund budgets during the current fiscal year. Governmental funds total revenues were \$38,564 more than budgeted and governmental funds total expenditures were \$111,555 less than budgeted. East Zone revenues were \$17,615 more than budgeted due to more assessment revenue collected than anticipated. East Zone expenditures were \$118,823 less than budgeted. West Zone revenues were \$20,949 more than budgeted due to more penalty and interest collected than anticipated. West Zone expenditures were \$7,268 more than budgeted. See the budget to actual comparisons on pages 25 through 27.

**MONTROSE MANAGEMENT DISTRICT
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE YEAR ENDED DECEMBER 31, 2011**

CAPITAL ASSETS

The District's investment in capital assets as of December 31, 2011, amounts to \$28,923. This investment in capital assets includes two vehicles and related equipment.

Capital Assets At Year-End, Net of Accumulated Depreciation

Capital Assets Subject to Depreciation:	
Automobiles and Equipment	\$ <u>28,923</u>
Total Net Capital Assets	\$ <u>28,923</u>

Additional information on the District's capital assets can be found in Note 5 on page 22 of this report.

LONG-TERM DEBT ACTIVITY

The District does not have any long-term debt as of December 31, 2011.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the District's finances. Questions concerning any of the information provided in this report or requests for additional information should be addressed to Montrose Management District, c/o Hawes Hill Calderon LLP, P.O. Box 22167, Houston, TX, 77227-2167.

MONTROSE MANAGEMENT DISTRICT
STATEMENT OF NET ASSETS AND
GOVERNMENTAL FUNDS BALANCE SHEET
DECEMBER 31, 2011

	East Zone General Fund	West Zone General Fund	Governmental Funds Total
ASSETS			
Cash, Note 3	\$ 186,052	\$ 193,409	\$ 379,461
Investments, Note 3	250,000	150,000	400,000
Receivables:			1,206,731
Assessments	379,842	826,889	901
Accrued Interest	610	291	2,724
Due from Other District	2,724		1,200
Prepaid Costs	390	810	
Capital Assets (Net of Accumulated Depreciation), Note 5			
	<u>\$ 819,618</u>	<u>\$ 1,171,399</u>	<u>\$ 1,991,017</u>
TOTAL ASSETS			
LIABILITIES			
Accounts Payable	\$ 33,622	\$ 74,304	\$ 107,926
Due to Taxpayers	6,596	9	6,605
Due to Other District		2,724	2,724
Deferred Assessment Revenue	435,727	918,326	1,354,053
	<u>\$ 475,945</u>	<u>\$ 995,363</u>	<u>\$ 1,471,308</u>
TOTAL LIABILITIES			
FUND BALANCE/NET ASSETS			
FUND BALANCES			
Nonspendable Prepaid Costs	\$ 390	\$ 810	\$ 1,200
Assigned, Note 6	143,648	175,226	318,874
Unassigned	199,635		199,635
	<u>\$ 343,673</u>	<u>\$ 176,036</u>	<u>\$ 519,709</u>
TOTAL FUND BALANCES			
TOTAL LIABILITIES AND FUND BALANCES	<u>\$ 819,618</u>	<u>\$ 1,171,399</u>	<u>\$ 1,991,017</u>
NET ASSETS			
Invested in Capital Assets			
Unrestricted			
TOTAL NET ASSETS			

The accompanying notes to basic financial statements are an integral part of this report.

Adjustments	Statement of Net Assets
\$	\$ 379,461
	400,000
	1,206,731
	901
(2,724)	1,200
<u>28,923</u>	<u>28,923</u>
\$ <u>26,199</u>	\$ <u>2,017,216</u>
\$	\$ 107,926
	6,605
(2,724)	1,325,954
<u>(28,099)</u>	<u>1,440,485</u>
\$ <u>(30,823)</u>	\$ <u>1,440,485</u>
\$ (1,200)	\$
(318,874)	
<u>(199,635)</u>	
\$ <u>(519,709)</u>	\$ <u>-0-</u>
\$ 28,923	\$ 28,923
<u>547,808</u>	<u>547,808</u>
\$ <u>576,731</u>	\$ <u>576,731</u>

The accompanying notes to basic financial statements are an integral part of this report.

**MONTROSE MANAGEMENT DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET ASSETS
DECEMBER 31, 2011**

Total Fund Balances - Governmental Funds	\$ 519,709
Amounts reported for governmental activities in the Statement of Net Assets are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds.	28,923
Deferred assessment revenues for the 2010 and prior levies became part of recognized revenues in the governmental activities of the District.	<u>28,099</u>
Total Net Assets - Governmental Activities	<u>\$ 576,731</u>

The accompanying notes to basic financial statements are an integral part of this report.

MONTROSE MANAGEMENT DISTRICT
STATEMENT OF ACTIVITIES AND GOVERNMENTAL FUND REVENUES,
EXPENDITURES AND CHANGES IN FUND BALANCES
FOR THE YEAR ENDED DECEMBER 31, 2011

	East Zone General Fund	West Zone General Fund
REVENUES		
Assessment Revenues	\$ 363,651	\$ 852,642
Penalty and Interest	10,510	20,258
Investment Revenues	984	613
Miscellaneous Revenues	<u>8,444</u>	<u>15,032</u>
TOTAL REVENUES	<u>\$ 383,589</u>	<u>\$ 888,545</u>
EXPENDITURES/EXPENSES		
Service Operations:		
Public Safety and Security	\$ 156,823	\$ 213,296
Mobility and Transportation		120,585
Environmental and Urban Design	19,102	13,442
Business and Economic Development	29,265	55,154
Administrative Expenditures	127,399	310,032
Depreciation, Note 5		
TOTAL EXPENDITURES/EXPENSES	<u>\$ 332,589</u>	<u>\$ 712,509</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 51,000	\$ 176,036
CHANGE IN NET ASSETS		
FUND BALANCES/NET ASSETS – JANUARY 1, 2011	<u>292,673</u>	<u> </u>
FUND BALANCES/NET ASSETS – DECEMBER 31, 2011	<u>\$ 343,673</u>	<u>\$ 176,036</u>

The accompanying notes to basic financial
statements are an integral part of this report.

Governmental Funds Total	Adjustments	Statement of Activities
\$ 1,216,293	\$ (5,946)	\$ 1,210,347
30,768		30,768
1,597		1,597
<u>23,476</u>		<u>23,476</u>
\$ <u>1,272,134</u>	\$ <u>(5,946)</u>	\$ <u>1,266,188</u>
\$ 370,119	\$ (24,948)	\$ 345,171
120,585		120,585
32,544		32,544
84,419		84,419
437,431	(53,882)	383,549
	<u>8,105</u>	<u>8,105</u>
\$ <u>1,045,098</u>	\$ <u>(70,725)</u>	\$ <u>974,373</u>
\$ 227,036	\$ (227,036)	\$
	291,815	291,815
<u>292,673</u>	<u>(7,757)</u>	<u>284,916</u>
\$ <u>519,709</u>	\$ <u>57,022</u>	\$ <u>576,731</u>

The accompanying notes to basic financial statements are an integral part of this report.

**MONTROSE MANAGEMENT DISTRICT
RECONCILIATION OF THE GOVERNMENTAL FUNDS STATEMENT OF
REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
TO THE STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED DECEMBER 31, 2011**

Change in Fund Balances - Governmental Funds	\$ 227,036
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital expenditures in the period purchased. However, in the Statement of Activities, capital assets are increased by new purchases.	24,948
Governmental funds do not account for depreciation. However, in the Statement of Activities, capital assets are depreciated and depreciation expense is recorded.	(8,105)
Governmental funds did not record liabilities for unbilled services not paid within 60 days after the year ended December 31, 2010. However, in the Statement of Activities, these expenditures were recorded when the corresponding liability was incurred.	53,882
Governmental funds report assessment revenues when collected. However, in the Statement of Activities, revenue is recorded in the accounting period for which the assessments are levied.	<u>(5,946)</u>
Change in Net Assets - Governmental Activities	<u>\$ 291,815</u>

The accompanying notes to basic financial
statements are an integral part of this report.

MONTROSE MANAGEMENT DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE 1. CREATION OF DISTRICT

The Harris County Improvement District No. 6, also known as the East Montrose Management District ("East Zone"), was created, effective June 17, 2005, by the Texas Legislature under provisions of House Bill No. 3518, of the 79th Legislature, Regular Session, 2005, codified as Chapter 3843, Texas Special District Local Laws Code (formerly Subchapter K, Chapter 376, Texas Local Government Code). The Harris County Improvement District No. 11, also known as the West Montrose Management District ("West Zone"), was created, effective June 19, 2009, by the Texas Legislature under provisions of House Bill 4722, of the 81st Legislature, Regular Session, 2009, codified as Chapter 3878, Texas Special District Local Laws Code (formerly Subchapter K, Chapter 376, Texas Local Government Code). Pursuant to the provisions of the Acts creating the Districts, the Districts are empowered to promote, develop, encourage, and maintain employment, commerce, transportation, housing, tourism, recreation, arts and entertainment, economic development, safety, and the public welfare in the Harris County Improvement District No. 6 and the Harris County Improvement District No. 11 (collectively the "Districts"). On February 15, 2011, the two Districts lawfully consolidated and became known as the Montrose Management District (the "District").

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements have been prepared in accordance with accounting principles generally accepted in the United States of America as promulgated by the Governmental Accounting Standards Board ("GASB"). In addition, the accounting records of the District are maintained generally in accordance with the *Water District Financial Management Guide* published by the Texas Commission on Environmental Quality (the "Commission").

Reporting Entity

GASB has established the criteria for determining whether or not a given entity is a component unit. The criteria are: (1) is the potential component unit a legally separate entity, (2) does the primary government appoint a voting majority of the potential component unit's board, (3) is the primary government able to impose its will on the potential component unit, (4) is there a financial benefit or burden relationship. The District was created as an independent management district. The District does not meet the criteria for inclusion as a component unit of any entity nor does any other entity meet the component unit criteria for inclusion in the District's basic financial statements.

MONTROSE MANAGEMENT DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Financial Statement Presentation

These financial statements have been prepared in accordance with GASB Codification of Governmental Accounting and Financial Reporting Standards Part II, Financial Reporting.

The GASB Codification sets forth standards for external financial reporting for all state and local government entities, which include a requirement for a Statement of Net Assets and a Statement of Activities. It requires the classification of net assets into three components: Invested in Capital Assets, Net of Related Debt; Restricted; and Unrestricted. These classifications are defined as follows:

- Invested in Capital Assets, Net of Related Debt – This component of net assets consists of capital assets, including restricted capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds, mortgages, notes, or other borrowings that are attributable to the acquisition, construction, or improvements of those assets.
- Restricted Net Assets – This component of net assets consists of external constraints placed on the use of net assets imposed by creditors (such as through debt covenants), grantors, contributors, or laws or regulation of other governments or constraints imposed by law through constitutional provisions or enabling legislation.
- Unrestricted Net Assets – This component of net assets consists of net assets that do not meet the definition of "Restricted" or "Invested in Capital Assets, Net of Related Debt."

When both restricted and unrestricted resources are available for use, generally it is the District's policy to use restricted resources first.

Government-Wide Financial Statements

The Statement of Net Assets and the Statement of Activities display information about the District as a whole. The District's Statement of Net Assets and Statement of Activities are combined with the governmental fund financial statements. The District is viewed as a special-purpose government and has the option of combining these financial statements.

The Statement of Net Assets is reported by adjusting the governmental fund types to report on the full accrual basis, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. Any amounts recorded due to and due from other funds are eliminated in the Statement of Net Assets.

MONTROSE MANAGEMENT DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Government-Wide Financial Statements (Continued)

The Statement of Activities is reported by adjusting the governmental fund types to report only items related to current year revenues and expenditures. Items such as capital outlay are allocated over their estimated useful lives as depreciation expense. Internal activities between governmental funds, if any, are eliminated by adjustment to obtain net total revenue and expense of the government-wide Statement of Activities.

Fund Financial Statements

As discussed above, the District's fund financial statements are combined with the government-wide statements. The fund statements include a Balance Sheet and Statement of Revenues, Expenditures and Changes in Fund Balances.

Governmental Funds

The District has two major governmental funds.

General Funds - For the East Zone and West Zone to account for resources not required to be accounted for in another fund, assessment revenues, costs and general expenditures.

Basis of Accounting

The District uses the modified accrual basis of accounting for governmental fund types. The modified accrual basis of accounting recognizes revenues when both "measurable and available." Measurable means the amount can be determined. Available means collectible within the current period or soon enough thereafter to pay current liabilities. The District considers revenue reported in governmental funds to be available if they are collectible within sixty (60) days after year end. Also, under the modified accrual basis of accounting, expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, which are recognized as expenditures when payment is due.

Annual assessments considered available by the Districts and included in revenue include the 2010 assessments collected during the period October 1, 2010 to December 31, 2011. In addition, assessments collected from January 1, 2011, to December 31, 2011, for the 2009 and prior assessment levies are included in revenues. The 2011 annual assessments for the Districts have been fully deferred to meet the operating expenditures for the 2012 fiscal year.

MONTROSE MANAGEMENT DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Basis of Accounting (Continued)

Amounts transferred between the Districts are reported as an other financing source or use. Loans between the Districts are reported as interfund receivables and payables in the Governmental Funds Balance Sheet if there is intent to repay the amount and if the debtor fund has the ability to repay the advance on a timely basis.

Capital Assets

Capital assets, which include office equipment and fixtures and vehicles, are reported in the government-wide Statement of Net Assets. All capital assets are valued at historical cost or estimated historical cost if actual historical cost is not available. Donated assets are valued at their fair market value on the date donated. Repairs and maintenance are recorded as an expenditure in the governmental fund incurred and as an expense in the government-wide Statement of Activities. Capital asset additions, improvements and preservation costs that extend the life of an asset are capitalized and depreciated over the estimated useful life of the asset. Interest costs, including developer interest, engineering fees and certain other costs are capitalized as part of the asset.

Assets are capitalized, including infrastructure assets, if they have an original cost greater than \$5,000 and a useful life over two years. Depreciation is calculated on each class of depreciable property using the straight-line method of depreciation. Estimated useful lives are as follows:

	<u>Years</u>
Office Equipment and Fixtures	3
Vehicles	5

Budgeting

In compliance with governmental accounting principles, the Board of Directors annually adopts an unappropriated budget for the General Fund of the East Zone and the West Zone. The budgets were not amended during the current fiscal year.

Pensions

The District has not established a pension plan as the District does not have employees. The Internal Revenue Service has determined that fees of office received by Directors are considered to be wages subject to federal income tax withholding for payroll tax purposes only.

MONTROSE MANAGEMENT DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus

Measurement focus is a term used to describe which transactions are recognized within the various financial statements. In the government-wide Statement of Net Assets and Statement of Activities, the governmental activities are presented using the economic resources measurement focus. The accounting objectives of this measurement focus are the determination of operating income, changes in net assets, financial position, and cash flows. All assets and liabilities associated with the activities are reported. Fund equity is classified as net assets.

Governmental fund types are accounted for on a spending or financial flow measurement focus. Accordingly, only current assets and current liabilities are included on the Balance Sheet, and the reported fund balances provide an indication of available spendable or appropriable resources. Operating statements of governmental fund types report increases and decreases in available spendable resources.

Fund Balances

The District has adopted the provisions of GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions* which requires the classification of fund balances in governmental funds using the following hierarchy:

Nonspendable: amounts that cannot be spent either because they are in nonspendable form or because they are legally or contractually required to be maintained intact. The District's nonspendable fund balance was \$1,200 as of December 31, 2011, including prepaid rent for office space. The East Zone's portion of this balance is \$390, and the West Zone's portion is \$810.

Restricted: amounts that can be spent only for specific purposes because of constitutional provisions, or enabling legislation, or because of constraints that are imposed externally. The District does not have any restricted fund balances.

Committed: amounts that can be spent only for purposes determined by a formal action of the Board of Directors. The Board is the highest level of decision-making authority for the District. This action must be made no later than the end of the fiscal year. Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the Board. The District does not have any committed fund balances.

Assigned: amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purposes. The District has not adopted a formal policy regarding the assignment of fund balances. See Note 6 on page 23 of this report.

MONTROSE MANAGEMENT DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE 2. SIGNIFICANT ACCOUNTING POLICIES (Continued)

Fund Balances (Continued)

Unassigned: all other spendable amounts in the General Fund.

When expenditures are incurred for which restricted, committed, assigned or unassigned fund balances are available, the District considers amounts to have been spent first out of restricted funds, then committed funds, then assigned funds, and finally unassigned funds.

Accounting Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Subsequent Events

In preparing these financial statements, management has evaluated and disclosed all material subsequent events through _____, which is the date these statements were available to be issued.

NOTE 3. DEPOSITS AND INVESTMENTS

Deposits

Custodial credit risk is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. The District's deposit policy for custodial credit risk requires compliance with the provisions of Texas statutes.

Texas statutes require that any cash balance in any fund shall, to the extent not insured by the Federal Deposit Insurance Corporation or its successor, be continuously secured by a valid pledge to the Authority of securities eligible under the laws of Texas to secure the funds of the District, having an aggregate market value, including accrued interest, at all times equal to the uninsured cash balance in the fund to which such securities are pledged. At fiscal year end, the carrying amount of the District's deposits was \$779,461 and the bank balance was \$810,257. Of the bank balance, \$716,196 was covered by federal depository insurance and the balance was covered by collateral pledged in the name of the District and held in a third party depository.

MONTROSE MANAGEMENT DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE 3. DEPOSITS AND INVESTMENTS (Continued)

Deposits (Continued)

The carrying values of the deposits are included in the Governmental Funds Balance Sheets and the Statement of Net Assets at December 31, 2011, as listed below:

	<u>CASH</u>	<u>CERTIFICATE OF DEPOSIT</u>	<u>TOTAL</u>
EAST ZONE GENERAL FUND	\$ 186,052	\$ 250,000	\$ 436,052
WEST ZONE GENERAL FUND	<u>193,409</u>	<u>150,000</u>	<u>343,409</u>
TOTAL DEPOSITS	<u>\$ 379,461</u>	<u>\$ 400,000</u>	<u>\$ 779,461</u>

Investments

Under Texas law, the District is required to invest its funds under written investment policies that primarily emphasize safety of principal and liquidity and that address investment diversification, yield, maturity, and the quality and capability of investment management, and all District funds must be invested in accordance with the following investment objectives: understanding the suitability of the investment to the District's financial requirements, first; preservation and safety of principal, second; liquidity, third; marketability of the investments if the need arises to liquidate the investment before maturity, fourth; diversification of the investment portfolio, fifth; and yield, sixth. The District's investments must be made "with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the person's own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived." No person may invest District funds without express written authority from the Board of Directors.

Texas statutes include specifications for and limitations applicable to the District and its authority to purchase investments as defined in the Public Funds Investment Act. Authorized investments are summarized as follows: (1) obligations of the United States or its agencies and instrumentalities, (2) direct obligations of the State of Texas or its agencies and instrumentalities, (3) certain collateralized mortgage obligations, (4) other obligations, the principal of and interest on which are unconditionally guaranteed or insured by the State of Texas or the United States or its agencies and instrumentalities, (5) certain A rated or higher obligations of states, agencies, counties, cities, and other political subdivisions of any state, (6) bonds issued, assumed or guaranteed by the State of Israel, (7) insured or collateralized certificates of deposit, (8) certain fully collateralized repurchase agreements secured by delivery, (9) certain bankers' acceptances with limitations, (10) commercial paper rated A-1 or P-1 or higher and a maturity of 270 days or less, (11) no-load money market mutual funds and no-load

MONTROSE MANAGEMENT DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE 3. DEPOSITS AND INVESTMENTS (Continued)

Investments (Continued)

mutual funds with limitations, (12) certain guaranteed investment contracts, (13) certain qualified governmental investment pools and (14) a qualified securities lending program.

As of December 31, 2011, the District had the following investments and maturities:

Fund and Investment Type	Fair Value	Maturities in Years			
		Less Than 1	1-5	6-10	More Than 10
<u>EAST ZONE GENERAL</u>					
<u>FUND -</u>					
Certificates of Deposit	\$ 250,000	\$ 250,000	\$	\$	\$
<u>WEST ZONE GENERAL</u>					
<u>FUND -</u>					
Certificates of Deposit	<u>150,000</u>	<u>150,000</u>			
Total Investments	<u>\$ 400,000</u>	<u>\$ 400,000</u>	<u>\$ -0-</u>	<u>\$ -0-</u>	<u>\$ -0-</u>

NOTE 4. ANNUAL ASSESSMENTS

In accordance with the Acts creating the Districts, the Districts may levy ad valorem taxes or assessment fees in accordance with Chapter 375, Local Government Code, to provide improvements and services for a project or activity the Districts are authorized to acquire, construct, improve, or provide under this Act.

On April 16, 2008, an order was adopted granting a petition for a service plan and an assessment roll for the East Zone. The order authorized levying an annual assessment which would assure sufficient funding for the services provided under the ten year (2008-2017) term of the Service Plan. The order authorized an assessment of \$0.125 per \$100 valuation on land and improvements within the East Zone throughout the term of the Service Plan.

During the year ended December 31, 2011, the East Zone levied an assessment of \$0.125 per \$100 of assessed valuation of taxable real property, which resulted in an assessment of \$424,771 for the 2011 assessment year. Total revenue of \$363,651 has been recorded in the current year.

MONTROSE MANAGEMENT DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE 4. ANNUAL ASSESSMENTS (Continued)

On January 10, 2011, an order was adopted granting a petition for a service plan and an assessment roll for the West Zone. The order authorized levying an annual assessment which would assure sufficient funding for the services provided under the nine year (2009-2017) term of the Service Plan. The order authorized an assessment of \$0.125 per \$100 valuation on land and improvements within the West Zone throughout the term of the Service Plan.

During the year ended December 31, 2011, the West Zone levied an assessment of \$0.125 per \$100 of assessed valuation of taxable real property, which resulted in an assessment of \$901,183 for the 2011 assessment year. Total revenue of \$852,642 has been recorded in the current year.

The District's calendar for collection of the assessments is as follows:

- Levy Date - October 1 or as soon thereafter as practicable
- Lien Date - January 1.
- Due Date - Not later than January 31.
- Delinquent Date - February 1, at which time the taxpayer is liable for penalty and interest.

NOTE 5. CAPITAL ASSETS

Capital assets activity for the year ended December 31, 2011:

	<u>January 1, 2011</u>	<u>Additions</u>	<u>December 31, 2011</u>
Capital Assets at Historical Costs Subject to Depreciation			
Automobiles and Equipment	\$ 25,643	\$ 24,948	\$ 50,591
Less Accumulated Depreciation			
Automobiles and Equipment	\$ (13,563)	\$ (8,105)	\$ (21,668)
Total Capital Assets, Net of Accumulated Depreciation	<u>\$ 12,080</u>	<u>\$ 16,843</u>	<u>\$ 28,923</u>

MONTROSE MANAGEMENT DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS
DECEMBER 31, 2011

NOTE 6. ASSIGNED FUND BALANCE

On February 13, 2012, the Board of Directors approved the District's budget for the fiscal year ending December 31, 2012, which projects a \$143,648 decrease in the East Zone's General Fund fund balance and a \$278,822 decrease in the West Zone's General Fund fund balance. In accordance with GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Types*, the District has reported \$143,648 as assigned fund balance in the East Zone Governmental Funds Balance Sheet as of December 31, 2011. The District has only reported \$175,226 as assigned fund balance in the West Zone Governmental Funds Balance Sheet as of December 31, 2011, since reporting more would cause a negative unassigned fund balance.

NOTE 7. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets, errors and omissions, and natural disasters. The District participates in the Texas Municipal League Intergovernmental Risk Pool (TML) to provide general liability, automobile, errors and omissions, law enforcement and real and personal property coverage. The District, along with other participating entities, contributes annual amounts determined by TML's management. As claims arise they are submitted and paid by TML. During the fiscal year ended December 31, 2011, the District contributed a total of \$3,390 to the fund for this insurance, which included contributions of \$1,101 from the East Zone and \$2,289 from the West Zone. There have been no significant reductions in coverage from the prior year and settlements have not exceeded coverage in the past three years.

MONTROSE MANAGEMENT DISTRICT

REQUIRED SUPPLEMENTARY INFORMATION

DECEMBER 31, 2011

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL - GOVERNMENTAL FUNDS TOTAL
FOR THE YEAR ENDED DECEMBER 31, 2011

	Original and Final Budget	Actual	Variance Positive (Negative)
REVENUES			
Assessment Revenues	\$ 1,212,565	\$ 1,216,293	\$ 3,728
Penalty and Interest	20,000	30,768	10,768
Investment Revenues	1,005	1,597	592
Miscellaneous Revenues		23,476	23,476
TOTAL REVENUES	<u>\$ 1,233,570</u>	<u>\$ 1,272,134</u>	<u>\$ 38,564</u>
EXPENDITURES			
Service Operations			
Public Safety and Security	\$ 403,560	\$ 370,119	\$ 33,441
Mobility and Transportation	80,000	120,585	(40,585)
Environmental and Urban Design	125,000	32,544	92,456
Business and Economic Development	184,000	84,419	99,581
Administrative Expenditures	364,093	437,431	(73,338)
TOTAL EXPENDITURES	<u>\$ 1,156,653</u>	<u>\$ 1,045,098</u>	<u>\$ 111,555</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 76,917	\$ 227,036	\$ 150,119
FUND BALANCE - JANUARY 1, 2011	<u>292,673</u>	<u>292,673</u>	
FUND BALANCE - DECEMBER 31, 2011	<u>\$ 369,590</u>	<u>\$ 519,709</u>	<u>\$ 150,119</u>

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL - EAST ZONE
FOR THE YEAR ENDED DECEMBER 31, 2011

	Original and Final Budget	Actual	Variance Positive (Negative)
REVENUES			
Assessment Revenues	\$ 355,639	\$ 363,651	\$ 8,012
Penalty and Interest	10,000	10,510	510
Investment Revenues	335	984	649
Miscellaneous Revenues		<u>8,444</u>	<u>8,444</u>
TOTAL REVENUES	<u>\$ 365,974</u>	<u>\$ 383,589</u>	<u>\$ 17,615</u>
EXPENDITURES			
Service Operations			
Public Safety and Security	\$ 163,575	\$ 156,823	\$ 6,752
Mobility and Transportation			
Environmental and Urban Design	100,000	19,102	80,898
Business and Economic Development	107,026	29,265	77,761
Administrative Expenditures	<u>80,811</u>	<u>127,399</u>	<u>(46,588)</u>
TOTAL EXPENDITURES	<u>\$ 451,412</u>	<u>\$ 332,589</u>	<u>\$ 118,823</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	<u>\$ (85,438)</u>	<u>\$ 51,000</u>	<u>\$ 136,438</u>
FUND BALANCE - JANUARY 1, 2011	<u>292,673</u>	<u>292,673</u>	
FUND BALANCE - DECEMBER 31, 2011	<u>\$ 207,235</u>	<u>\$ 343,673</u>	<u>\$ 136,438</u>

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE - BUDGET AND ACTUAL - WEST ZONE
FOR THE YEAR ENDED DECEMBER 31, 2011

	Original and Final Budget	Actual	Variance Positive (Negative)
REVENUES			
Assessment Revenues	\$ 856,926	\$ 852,642	\$ (4,284)
Penalty and Interest	10,000	20,258	10,258
Investment Revenues	670	613	(57)
Miscellaneous Revenues		15,032	15,032
TOTAL REVENUES	<u>\$ 867,596</u>	<u>\$ 888,545</u>	<u>\$ 20,949</u>
EXPENDITURES			
Service Operations			
Public Safety and Security	\$ 239,985	\$ 213,296	\$ 26,689
Mobility and Transportation	80,000	120,585	(40,585)
Environmental and Urban Design	25,000	13,442	11,558
Business and Economic Development	76,974	55,154	21,820
Administrative Expenditures	283,282	310,032	(26,750)
TOTAL EXPENDITURES	<u>\$ 705,241</u>	<u>\$ 712,509</u>	<u>\$ (7,268)</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 162,355	\$ 176,036	\$ 13,681
FUND BALANCE - JANUARY 1, 2011			
FUND BALANCE - DECEMBER 31, 2011	<u>\$ 162,355</u>	<u>\$ 176,036</u>	<u>\$ 13,681</u>

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
SUPPLEMENTARY INFORMATION – REQUIRED BY THE
WATER DISTRICT FINANCIAL MANAGEMENT GUIDE
DECEMBER 31, 2011

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
GENERAL FUND EXPENDITURES – GOVERNMENTAL FUNDS TOTAL
FOR THE YEAR ENDED DECEMBER 31, 2011

PURCHASED SERVICES FOR RESALE:

Public Safety and Security	\$ 370,119
Mobility and Transportation	120,585
Environmental and Urban Design	32,544
Business and Economic Development	84,419
Administrative Expenditures	<u>437,431</u>

TOTAL EXPENDITURES

\$ 1,045,098

Number of persons employed by the District	<u>-0-</u>	Full-Time	<u>-0-</u>	Part-Time
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See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
GENERAL FUND EXPENDITURES – EAST ZONE
FOR THE YEAR ENDED DECEMBER 31, 2011

PURCHASED SERVICES FOR RESALE:

Public Safety and Security	\$ 156,823
Mobility and Transportation	19,102
Environmental and Urban Design	29,265
Business and Economic Development	<u>127,399</u>
Administrative Expenditures	<u>\$ 332,589</u>

TOTAL EXPENDITURES

Number of persons employed by the District	<u>-0-</u>	Full-Time	<u>-0-</u>	Part-Time
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See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
GENERAL FUND EXPENDITURES – WEST ZONE
FOR THE YEAR ENDED DECEMBER 31, 2011

PURCHASED SERVICES FOR RESALE:

Public Safety and Security	\$ 213,296
Mobility and Transportation	120,585
Environmental and Urban Design	13,442
Business and Economic Development	55,154
Administrative Expenditures	<u>310,032</u>

TOTAL EXPENDITURES

\$ 712,509

Number of persons employed by the District	<u>-0-</u>	Full-Time	<u>-0-</u>	Part-Time
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See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
INVESTMENTS
DECEMBER 31, 2011

<u>Funds</u>	<u>Identification or Certificate Number</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Balance at End of Year</u>	<u>Accrued Interest Receivable at End of Year</u>
<u>EAST ZONE</u>					
Certificate of Deposit	1002208246	.40%	05/18/2012	\$ 50,000	\$ 6
Certificate of Deposit	1002208345	.65%	01/19/2012	50,000	119
Certificate of Deposit	20667	.90%	02/18/2012	50,000	162
Certificate of Deposit	20668	.90%	03/19/2012	50,000	162
Certificate of Deposit	20669	.90%	04/18/2012	50,000	161
TOTAL EAST ZONE				<u>\$ 250,000</u>	<u>\$ 610</u>
<u>WEST ZONE</u>					
Certificate of Deposit	1002208452	.40%	05/18/2012	\$ 50,000	\$ 6
Certificate of Deposit	1002208543	.65%	01/19/2012	50,000	119
Certificate of Deposit	20659	.90%	02/15/2012	50,000	166
TOTAL WEST ZONE				<u>\$ 150,000</u>	<u>\$ 291</u>
GRAND TOTAL				<u>\$ 400,000</u>	<u>\$ 901</u>

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
CHANGE IN ASSESSMENTS RECEIVABLE – GOVERNMENTAL FUNDS TOTAL
FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>Assessments</u>	
ASSESSMENTS RECEIVABLE –		
JANUARY 31, 2011	\$ 390,078	
Adjustments to Beginning Balance	<u>779,297</u>	\$ 1,169,375
Original 2011 Assessments Roll	\$ 1,292,938	
Adjustment to 2011 Assessments Roll	<u>33,016</u>	<u>1,325,954</u>
TOTAL TO BE ACCOUNTED FOR		\$ 2,495,329
ASSESSMENT COLLECTIONS:		
Prior Year	\$ 1,141,276	
Current Year	<u>147,322</u>	<u>1,288,598</u>
ASSESSMENTS RECEIVABLE – December 31, 2011		<u>\$ 1,206,731</u>
ASSESSMENTS RECEIVABLE BY YEAR:		
2011		\$ 1,178,633
2010		24,430
2009		2,899
2008		602
2007		<u>167</u>
		<u>\$ 1,206,731</u>

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
CHANGE IN ASSESSMENTS RECEIVABLE – EAST ZONE
FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>Assessments</u>	
ASSESSMENTS RECEIVABLE –		
JANUARY 31, 2011	\$ 390,078	
Adjustments to Beginning Balance	<u>(90,488)</u>	\$ 299,590
Original 2011 Assessments Roll	\$ 413,612	
Adjustment to 2011 Assessments Roll	<u>11,159</u>	<u>424,771</u>
TOTAL TO BE ACCOUNTED FOR		\$ 724,361
ASSESSMENT COLLECTIONS:		
Prior Year	\$ 288,634	
Current Year	<u>55,885</u>	<u>344,519</u>
ASSESSMENTS RECEIVABLE – December 31, 2011		<u>\$ 379,842</u>
ASSESSMENTS RECEIVABLE BY YEAR:		
2011		\$ 368,887
2010		7,287
2009		2,899
2008		602
2007		<u>167</u>
		<u>\$ 379,842</u>

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
CHANGE IN ASSESSMENTS RECEIVABLE – WEST ZONE
FOR THE YEAR ENDED DECEMBER 31, 2011

	<u>Assessments</u>	
ASSESSMENTS RECEIVABLE –		
JANUARY 31, 2011	\$	
Adjustments to Beginning Balance	<u>869,785</u>	\$ 869,785
Original 2011 Assessments Roll	\$ 879,326	
Adjustment to 2011 Assessments Roll	<u>21,857</u>	<u>901,183</u>
TOTAL TO BE ACCOUNTED FOR		\$ 1,770,968
ASSESSMENT COLLECTIONS:		
Prior Year	\$ 852,642	
Current Year	<u>91,437</u>	<u>944,079</u>
ASSESSMENTS RECEIVABLE – December 31, 2011		<u>\$ 826,889</u>
ASSESSMENTS RECEIVABLE BY YEAR:		
2011		\$ 809,746
2010		<u>17,143</u>
		<u>\$ 826,889</u>

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
COMPARATIVE SCHEDULE OF REVENUES AND EXPENDITURES
GOVERNMENTAL FUNDS TOTAL – FIVE YEARS

	<u>Amounts</u>		
	<u>2011</u>	<u>2010</u>	<u>2009</u>
REVENUES			
Assessment Revenues	\$ 1,216,293	\$	\$
Penalty and Interest	30,768		
Investment Revenues	1,597		
Miscellaneous Revenues	<u>23,476</u>	<u> </u>	<u> </u>
TOTAL REVENUES	<u>\$ 1,272,134</u>	<u>\$</u>	<u>\$</u>
EXPENDITURES			
Service Operations:			
Public Safety and Security	\$ 370,119	\$	\$
Mobility and Transportation	120,585		
Environmental and Urban Design	32,544		
Business and Economic Development	84,419		
Administrative Expenditures	<u>437,431</u>	<u> </u>	<u> </u>
TOTAL EXPENDITURES	<u>\$ 1,045,098</u>	<u>\$</u>	<u>\$</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 227,036	\$	\$
FUND BALANCE – JANUARY 1, 2011	<u>292,673</u>	<u> </u>	<u> </u>
FUND BALANCE – DECEMBER 31, 2011	<u>\$ 519,709</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

See accompanying independent auditor's report.

		Percent of Total Revenues				
<u>2008</u>	<u>2007</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
\$	\$	95.6%				
		2.4				
		0.1				
		1.9	—	—	—	—
\$	\$	100.0%	—	—	—	—
\$	\$	29.1%				
		9.5				
		2.6				
		6.6				
		34.4	—	—	—	—
\$	\$	82.2%	—	—	—	—
\$	\$	17.8%	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
\$ <u>N/A</u>	\$ <u>N/A</u>					

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
COMPARATIVE SCHEDULE OF REVENUES AND EXPENDITURES
EAST ZONE – FIVE YEARS

	<u>Amounts</u>		
	<u>2011</u>	<u>2010</u>	<u>2009</u>
REVENUES			
Assessment Revenues	\$ 363,651	\$ 467,273	\$ 415,987
Penalty and Interest	10,510	20,513	12,563
Investment Revenues	984	394	1,125
Miscellaneous Revenues	<u>8,444</u>	<u>13,547</u>	<u>3,368</u>
TOTAL REVENUES	<u>\$ 383,589</u>	<u>\$ 501,727</u>	<u>\$ 433,043</u>
EXPENDITURES			
Service Operations:			
Public Safety and Security	\$ 156,823	\$ 137,642	\$ 108,595
Mobility and Transportation			48,970
Environmental and Urban Design	19,102	12,636	14,421
Business and Economic Development	29,265	20,359	43,851
Administrative Expenditures	<u>127,399</u>	<u>148,386</u>	<u>120,961</u>
TOTAL EXPENDITURES	<u>\$ 332,589</u>	<u>\$ 319,023</u>	<u>\$ 336,798</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 51,000	\$ 182,704	\$ 96,245
FUND BALANCE – JANUARY 1, 2011	<u>292,673</u>	<u>109,969</u>	<u>13,724</u>
FUND BALANCE – DECEMBER 31, 2011	<u>\$ 343,673</u>	<u>\$ 292,673</u>	<u>\$ 109,969</u>

See accompanying independent auditor's report.

		Percent of Total Revenues				
<u>2008</u>	<u>2007</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
\$	\$	94.8%	93.1%	96.1%	97.2%	
		2.7	4.1	2.9	2.7	
		0.3	0.1	0.3	0.1	
		<u>2.2</u>	<u>2.7</u>	<u>.7</u>		
\$	\$	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	<u>100.0%</u>	
\$	\$	40.9%	27.4%	25.1%	17.6%	
				11.3		
		5.0	2.5	3.3		
		7.6	4.1	10.1	3.9	
		<u>33.2</u>	<u>29.6</u>	<u>27.9</u>	<u>73.6</u>	
\$	\$	<u>86.7%</u>	<u>63.6%</u>	<u>77.7%</u>	<u>95.1%</u>	
\$	\$	<u>13.3%</u>	<u>36.4%</u>	<u>22.3%</u>	<u>4.9%</u>	<u>N/A</u>
\$ N/A	\$ N/A					

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
COMPARATIVE SCHEDULE OF REVENUES AND EXPENDITURES
WEST ZONE – FIVE YEARS

	<u>Amounts</u>		
	<u>2011</u>	<u>2010</u>	<u>2009</u>
REVENUES			
Assessment Revenues	\$ 852,642	\$	\$
Penalty and Interest	20,258		
Investment Revenues	613		
Miscellaneous Revenues	<u>15,032</u>		
TOTAL REVENUES	<u>\$ 888,545</u>	<u>\$</u>	<u>\$</u>
EXPENDITURES			
Service Operations:			
Public Safety and Security	\$ 213,296	\$	\$
Mobility and Transportation	120,585		
Environmental and Urban Design	13,442		
Business and Economic Development	55,154		
Administrative Expenditures	<u>310,032</u>		
TOTAL EXPENDITURES	<u>\$ 712,509</u>	<u>\$</u>	<u>\$</u>
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 176,036	\$	\$
FUND BALANCE – JANUARY 1, 2011			
FUND BALANCE – DECEMBER 31, 2011	<u>\$ 176,036</u>	<u>\$ N/A</u>	<u>\$ N/A</u>

See accompanying independent auditor's report.

		Percent of Total Revenues				
<u>2008</u>	<u>2007</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
\$	\$	96.0%				
		2.3				
		0.1				
		<u>1.6</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
\$	\$	<u>100.0%</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
\$	\$	24.0%				
		13.6				
		1.5				
		6.2				
		<u>34.9</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
\$	\$	<u>80.2%</u>	<u>—</u>	<u>—</u>	<u>—</u>	<u>—</u>
\$	\$	<u>19.8%</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>	<u>N/A</u>
\$ <u>N/A</u>	\$ <u>N/A</u>					

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
BOARD MEMBERS, KEY PERSONNEL AND CONSULTANTS
DECEMBER 31, 2011

District Mailing Address - Montrose Management District
c/o Hawes Hill Calderon LLP
P.O. Box 22167
Houston, TX 77227-2167

District Telephone Number - (713) 595-1200

Board Members	Term of Office (Appointed)	Fees of office for the year ended December 31, 2011	Expense reimbursements for the year ended December 31, 2011	Position
Claude Wynn	07/09 06/13 (Appointed)	\$ -0-	\$ -0-	1 – Chairman
Vacant		\$ -0-	\$ -0-	2
Randy Mitchmore	07/09 06/13 (Appointed)	\$ -0-	\$ -0-	3 – Vice Chairman
Cassie Stinson	07/09 06/13 (Appointed)	\$ -0-	\$ -0-	4 – Secretary
Michael Carter	07/09 06/13 (Appointed)	\$ -0-	\$ -0-	5
Vacant		\$ -0-	\$ -0-	6
Dennis Murland	07/11 06/15 (Appointed)	\$ -0-	\$ -0-	7
Robert Jara	07/11 06/15 (Appointed)	\$ -0-	\$ -0-	8
Kathy Hubbard	07/09 06/13 (Appointed)	\$ -0-	\$ -0-	9 – Treasurer
Michael Grover	07/09 06/13 (Appointed)	\$ -0-	\$ -0-	10
Vacant		\$ -0-	\$ -0-	11

See accompanying independent auditor's report.

Board Members	Term of Office (Appointed)	Fees of office for the year ended December 31, 2011	Expense reimbursements for the year ended December 31, 2011	Position
Brad Nagar	07/09 06/13 (Appointed)	\$ -0-	\$ -0-	12 – Assistant Secretary
Tammy Manning	07/11 06/15 (Appointed)	\$ -0-	\$ -0-	13
David Robinson	07/11 06/15 (Appointed)	\$ -0-	\$ -0-	14
Randall Ellis	07/11 06/15 (Appointed)	\$ -0-	\$ -0-	15

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
BOARD MEMBERS, KEY PERSONNEL AND CONSULTANTS
DECEMBER 31, 2011

Consultants:	<u>Date Hired</u>	<u>Fees for the year ended December 31, 2011</u>	<u>Title</u>
Vinson & Elkins First City Tower 1001 Fannin Street, Suite 2300 Houston, TX 77002	11/15/06	\$ 130,462	Attorney
McCall, Gibson & Company, PLLC Certified Public Accountants 13831 Northwest Freeway, Suite 610 Houston, TX 77040-5216	02/18/09	\$ 6,300	Auditor
Equi-Tax Inc. 17111 Rolling Creek Drive, Suite 200 Houston, TX 77090	02/20/08	\$ 23,053	Assessment Collector and Database Management
Municipal Accounts and Consulting LP 1300 Post Oak Blvd., Suite 1600 Houston, TX 77056	08/20/08	\$ 13,351	Bookkeeper
Hawes Hill Calderon LLP 10103 Fondren Road, Suite 300 Houston, TX 77096	01/31/07	\$ 251,423	Administrator
Greater East End Management District 3211 Harrisburg Houston, TX 77003	07/16/08	\$ 58,560	Graffiti Abatement
Mark M. Burton PLLC 1300 Post Oak Blvd., Suite 1600 Houston, TX 77056	11/1/09	\$ 3,650	Annual Financial Report

See accompanying independent auditor's report.

FOR MANAGEMENT'S USE ONLY

See accompanying independent auditor's report.

MONTROSE MANAGEMENT DISTRICT
CITY OF HOUSTON
HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Montrose Management District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

10. Receive and consider approval of proposal for street sweeping services from Waste Partners Environmental.

EXHIBIT A



June 13th, 2012

General Pricing

Hi Bill,

Thank you very much for giving me the opportunity to put together some additional numbers for sweeping the following areas;

- Montrose Blvd from Dallas St. to Bissonnet St.
- Westheimer Rd. from Bagby to Shepherd Dr.
- Shepherd Dr. from 59 to Dallas St.
- Richmond from Shepherd Dr. to Spur 527
- Alabama from Shepherd Dr. to Spur 527
- Dallas from Shepherd Dr. to Taft

Please see the updated pricing below for the initial sweep as well as pricing for 2 sweeps per month and weekly sweeps.

Sweeping

- Initial Mechanical Sweeping.

Total for first sweep.... \$2200.00 (plus tax if applicable)

- Scheduled Mechanical Sweeping, performed 2 times a month

Total Per Month.... \$3552.00 (plus tax if applicable)

- Scheduled Mechanical Sweeping, performed weekly up to 4 times a month

Total Per Month.... \$4662.00 (plus tax if applicable)

- In an instance when there are 5 full weeks in a month, should you want sweeping performed in the additional week the price would be \$1165.00, plus tax if applicable.

Sweeping is provided by mechanical broom machines which are self contained. We actually **remove** the sediment from the roadway as specified by EPA, not just brush it to the curb. We are also equipped with water sprayers for dust suppression. We are proud to say we are one of only a few services providers in the area who can accommodate such actions. *The price quoted is a flat rate sweeping price, regardless of sweeping time, as long as the areas swept are what's listed above.*

All pricing is confidential and deemed proprietary information and used solely for the purpose of quoting. *Prices may vary based on service bundling, time, terms and quantity of services and condition of agreement between parties.*

Waste Partners Environmental appreciates the opportunity to provide you with a bid on your project and welcomes the chance to be awarded your project and service your needs. Please keep in mind we also provide portable toilet rentals, roll off rentals and street/construction site sweeping services in the Austin, Phoenix, and Dallas Fort Worth markets.

Another added bonus for you if you would decide to choose our company is that I will be your one direct point of contact for all your needs, so you don't have to worry about talking to multiple people for the simplest thing.

Kindest regards,



Nicole Bednar

Email nicoleb@wastepartnersenvironmental.com

Cell 281-960-6300

Office 713-473-2700

Fax 713-473-2701

Please visit us at www.wastepartnersenvironmental.com

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MONTROSE MANAGEMENT DISTRICT
CITY OF HOUSTON
HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO: Montrose Management District Board of Directors
FROM: Executive Director
SUBJECT: Agenda Item Materials

13. Receive Executive Director's Monthly Report on Action Initiatives in support of the Montrose Management District.

MONTROSE MANAGEMENT DISTRICT

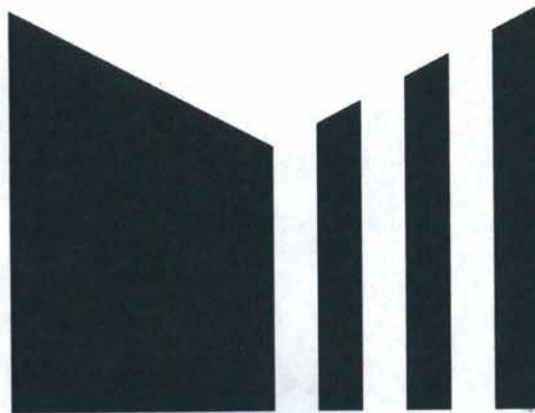
SERVICE PLAN

MONTHLY REPORT

JUNE 11 – JULY 9, 2012

COMMITTEE ACTIVITY

STAFF ACTIVITY



COMMITTEE ACTIVITY

Business and Economic Development Committee

The committee met on June 27 to consider a sponsorship of the annual Montrose Crawl, service mark of the District logo and support of the July 21 recycling event at HEB. Committee recommendations will be presented at the July 9 board meeting for consideration. Other on-going projects are included in the staff activity section of this report.

Environmental and Urban Design Committee

The Environmental and Urban Design Committee did not meet.

Transportation Committee

The Transportation Committee did not meet.

Public Safety Committee

The Public Safety Committee met on June 8th.

Finance Committee

The Finance Committee did not meet.

STAFF ACTIVITY

JUNE 11 – JULY 9, 2012

Staff continues to work with committee and the website designers on the new site. Phase 2 which has been adjusted slightly to accommodate Phase 3 now has partial applications completed such as the interactive calendar. The remaining sections of the shopping and dining guide, along with the multi-family listing services, are still slated for launch in mid-September.

The sponsorship application has been submitted to the Italian Festival for the October event. Staff will be working with businesses, the graphic artist and web designers to create special offers, coupons, and other materials offered through NL's, social media etc...just for the event. We plan to create materials to drive traffic to the website for tracking purposes.

The recycling sub-committee will meet on Tuesday, July 10 to discuss the upcoming mixer events and the July 21 quarterly recycling event. The July event will at Sugar Baby's, August is Hair Solutions, October and November are still tentatively open and the December event will be at Bradshaw-Carter. The events are held on the 4th Thursday each month from 5:30 to 7:30. The July

event at BJ's Oldies was very successful with Mayor Parker joining us. Visit the District website to follow our events and watch our videos!

The quarterly recycling event held at HEB on July 21. The event will focus on recyclables such as glass, newspapers in partnership with B.A.R.C. and education partners.

The event planning sub-committee will meet on July 11 at 6:00 p.m. at El Real. Board member Llewellyn will serve on this committee.

The monthly postcard for July will focus on the public safety program. Staff has ordered PS stickers and window clings for distribution by our officers while visiting area businesses. The goal is to provide information that is readily available (on windows, telephones, etc...) informing the public that the area is being patrolled and allow businesses to report issues and concerns easily.