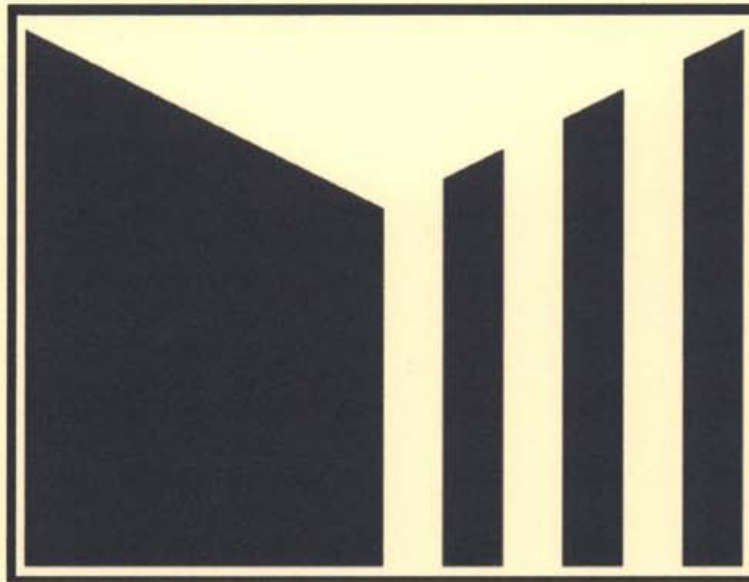


# MONTROSE MANAGEMENT DISTRICT

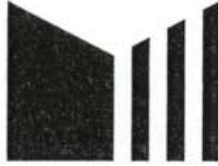


Agenda and Agenda Materials  
Meeting of the Board of Directors

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June 11, 2012

## MONTROSE MANAGEMENT DISTRICT



### NOTICE OF MEETING

**TO: THE BOARD OF DIRECTORS OF THE MONTROSE MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that a meeting of the Board of Directors of the Montrose Management District will be held at 12:00 pm on Monday, June 11, 2012, at 401 Branard Street, 2nd Floor, Room 106, Houston, Texas 77006, inside the boundaries of the District, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

### **AGENDA**

1. Determine quorum; call to order.
2. Approve minutes of meeting held May 14, 2012.
3. Receive public comments.
4. Receive District's monthly Assessment Collection Reports and Billing and Assessment Summaries, Lawsuit and Arbitration Status Details, and Delinquent Assessment Reports.
5. Receive and consider District's monthly financial report; pay invoices.
6. Receive and consider recommendations from the Public Safety Committee related to:
  - a. Patrol Activity Report for the month of May.
  - b. Detail/discuss retreat elements for the District Safety and Security programs.
7. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss litigation, and matters related to the same.
8. Reconvene in Open Session and authorize appropriate action by legal counsel related to Item #7 on the agenda.
9. Receive Executive Director's Monthly Report on Action Initiatives in Support of the Montrose Management District.
10. Adjourn.



  
Executive Director

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's Executive Director at (713) 595-1200 at least three business days prior to the meeting so that the appropriate arrangements can be made.

MONTROSE MANAGEMENT DISTRICT  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

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**AGENDA MEMORANDUM**

TO: Montrose Management District Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

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2. Approve minutes of meeting held May 14, 2012.



**MINUTES OF THE MEETING  
OF  
MONTROSE MANAGEMENT DISTRICT  
BOARD OF DIRECTORS**

**May 14, 2012**

**Determine quorum; call to order;**

The Board of Directors of the Montrose Management District held a meeting on Monday, May 14, 2012, at 12:00 p.m. Noon at 401 Branard Street, 2<sup>nd</sup> Floor, Room 106, Houston, TX 77006, inside the boundaries of the District, and open to the public. Chairman Wynn called the meeting to order at 12:00 p.m., and the roll was called of the duly appointed members of the Board, to wit:

Position 1: Claude Wynn, *Chairman*  
Position 2: Dana Thorpe  
Position 3: Randy Mitchmore, *Vice Chairman*  
Position 4: Cassie Stinson, *Secretary*  
Position 5: Lane Llewellyn  
Position 6: Nebo Bandovic (pending)  
Position 7: Dennis Murland  
Position 8: Robert Jara

Position 9: Kathy Hubbard, *Treasurer*  
Position 10: Michael Grover  
Position 11: Bobby Heugel  
Position 12: Brad Nagar, *Ass't Secretary*  
Position 13: Tammy Manning  
Position 14: David Robinson  
Position 15: Randall Ellis

and all of the above were present with the exception of Directors Heugel, Murland, Nagar and Stinson, thus constituting a quorum. Also present at the meeting were David Hawes, Susan Hill, Josh Hawes, Gretchen Larson and Casey Marchbanks, all of Hawes Hill Calderon, L.L.P.; Clark Lord, Bracewell & Giuliani, L.L.P.; Patricia Hall, Equi-Tax, Inc.; and Darrell Hawthorne, Municipal Accounts and Consulting, L.P. Others present at the meeting were Daphne Scarbrough, Richmond Avenue Coalition; Officer Victor Beserra, Houston Police Department; Barry Abrams, Blank Rome, L.L.P.; Caroline Evans, The Examiner; Leo Borrell, Medipsych; and Griff Griffith, business owner.

**Approve minutes of meeting held April 9, 2012.**

Upon a motion duly made by Director Grover and being seconded by Director Mitchmore, the Board voted unanimously to approve the minutes of its meeting held on April 9, 2012.

**Receive public comments.**

Ms. Scarbrough addressed the Board and commented on billings to the District from Hawes Hill Calderon. She inquired as to whether back-up data had been provided regarding an invoice for the firm's services related to the petition to dissolve the District. Chairman Wynn said the information had been provided to the Finance Committee. No action was taken.



**Receive District's Monthly Assessment Collection Reports and Billing and Assessment Summaries, Lawsuit and Arbitration Status Details, and Delinquent Assessment Reports;**

Mr. Hawes presented the Report, noting that Ms. Hall had been delayed in arriving at the meeting. He reported that the 2011 assessments are 93% collected to date on the East side of the District and 94% collected on the West side. He said that the property values have been certified by the Harris County Appraisal District for all properties located within the District. He noted that the District's Top Ten Assessment Payers and the Ten Largest Delinquent Accounts are both listed in the Board agenda materials, as well as a status report on delinquent accounts including lawsuit and arbitration details. No action was taken.

**Receive and consider Montrose Management District's monthly financial report, pay invoices and ratify previously approved movement of District accounts from Prosperity Bank to Compass Bank.**

Mr. Hawthorne reviewed the financial statements included in the Board agenda materials. He also distributed and discussed a document titled, "Quarterly Investment Inventory Report," dated March 31, 2012, hereby attached as Exhibit A. Upon a motion duly made by Director Llewellyn and being seconded by Director Mitchmore, the Board voted unanimously to approve the Montrose Management District's monthly financial report and pay invoices. Upon a motion duly made by Director Hubbard and being seconded by Director Mitchmore, the Board voted unanimously to ratify the previously approved movement of the District's accounts from Prosperity Bank to Compass Bank.

**Receive and consider recommendations from the Public Safety Committee related to:**

**a.) Patrol Activity Report for the month of April;**

Officer Beserra presented the Patrol Activity Report. He said that 60 individuals were jailed as the result of arrests during the month of April, 2012. He reported that a recent initiative involving staffing the District's patrol vehicles with two officers on Saturday nights has been effective. The patrol change was made due to an increase in violent crimes in the Hyde Park area and has resulted in a larger number of perpetrators being arrested. No action was taken.

**Receive and consider report from the Joint Business and Economic Development Committee and Visual Improvements committee;**

**a.) Consider sponsorship of the 34<sup>th</sup> Annual Italian Festival in the amount of \$2500, to be held on the grounds of St. Thomas University, October 11-14;**

Ms. Larson said that the Joint Committee meeting was held on May 8, 2012. She distributed copies of the "Montrose District Newsletter," dated 1st Quarter 2012, Volume 1, hereby attached as Exhibit B. Director Mitchmore commented that there was excellent participation at the Committee meeting.



Ms. Larson described the Committee's proposed plans for sponsorship of the 34<sup>th</sup> Annual Italian Festival to be held at St. Thomas University, October 11-14, 2012. She added that the funds are available in the marketing budget. Director Llewellyn suggested that the Board might wish to delay its participation in the Festival until next year and instead consider holding a 2012 Summer Soiree' as a venue for area businesses to promote themselves. Following discussion, and upon a motion duly made by Director Mitchmore and being seconded by Director Hubbard, the Board voted to approve sponsorship of the 34<sup>th</sup> Annual Italian Festival in the amount of \$2,500, to be held on the grounds of St. Thomas University, October 11-14, 2012. Director Llewellyn voted against the motion. The motion passed.

**b.) Adoption of recommendations related to the Holiday lighting plan.**

Ms. Larson said that Mr. Tony Huffman made a presentation to the Committee regarding possible holiday decorating programs. She said the Committee recommends that the Board view the proposed concepts at its upcoming Retreat later this month. No action was taken.

Director Thorpe reported on possible ways in which the District can assist multi-family unit owners and said that the Committee plans to discuss the ideas at its next meeting. No action was taken.

**Receive and consider report from the Transportation and Mobility Committee**

Committee Chair Robinson reported that discussions are underway with City of Houston representatives with regards to the District's Transportation Inventory Report. He said that the Report will allow City officials to consider priorities with regards to street and pedestrian improvements, beautification initiatives and other physical improvements to the area's major thoroughfares. He said that such projects may coincide with the Rebuild Houston program. Chairman Wynn added that the Report has been well-received by employees in both the City of Houston's Planning and Public Works departments, as well as by elected City officials. No action was taken.

**Receive and consider report from the Environmental and Urban Design Committee**

Committee Chair Robinson reported. He gave a brief update on the Committee's activities regarding signage and markers. Director Mitchmore commented on the time-consuming nature of the process. No action was taken.

**1620 Hawthorne Ltd. v. Montrose Management District**

Chairman Wynn recommended that the Board convene in Executive Session.

**Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss litigation, and matters related to the same.**

The Board convened in Executive Session at 12:37 p.m.

**Reconvene in Open Session and authorize appropriate action by legal counsel related to Item #10 on the agenda.**

The Board reconvened in Open Session at 1:06 p.m. No action was taken.

**Receive Executive Director's Monthly Report on Action Initiatives in Support of the Montrose Management District;**

Mr. Hawes said that the Executive Director's Monthly Report is included in the Board agenda materials. Chairman Wynn noted that the recent recycling event was successful and thanked Director Llewellyn and Ms. Larson for their efforts. Ms. Larson reported that planning is underway for the next recycling event to be held in July, 2012. Ms. Hill introduced Mr. Marchbanks. No action was taken.

**Adjourn.**

There being no further business to come before the Board, Chairman Wynn adjourned the meeting at 1:09 p.m.

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Secretary, Board of Directors  
Montrose Management District



**List of Exhibits:**

Exhibit A: "Quarterly Investment Inventory Report," dated March 31, 2012

Exhibit B: "Montrose District Newsletter," dated 1<sup>st</sup> Quarter, 2012



MONTROSE MANAGEMENT DISTRICT  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

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**AGENDA MEMORANDUM**

TO: Montrose Management District Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

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4. Receive Montrose Management District's monthly Assessment Collection Report and Billing and Assessment Summaries, Lawsuit and Arbitration Status Details, and Delinquent Assessment Reports.

**MONTROSE DISTRICT EAST ZONE  
ASSESSMENT COLLECTION REPORT  
MAY 2012  
BILLING AND COLLECTION SUMMARY  
FISCAL YEAR  
01/01/12 - 12/31/12**

YEAR	RATE	TOTAL LEVY	COLLECTIONS	RECEIVABLE	% COLLECTED
2011	0.12500	\$424,441.12	\$394,636.58	\$29,804.54	93%
2010	0.12500	\$402,864.53	\$396,794.07	\$6,070.46	98%
2009	0.12500	\$420,185.34	\$419,555.12	\$630.22	100%
2008	0.12500	\$396,675.13	\$396,650.13	\$25.00	100%
2007	0.12500	\$309,868.58	\$309,849.83	\$18.75	100%

Current Month Activity

Revenue:	<u>Current Month</u>	<u>Year to Date</u>
2011 Assessment Collected	1,579.92	338,751.56
2010 Assessment Collected	831.19	568.79
2009 Assessment Collected	871.39	2,269.19
2008 Assessment Collected	0.00	531.00
2007 Assessment Collected	0.00	114.45
Penalty & Interest	780.42	3,709.01
Overpayments	180.27	5,737.82
Collection Fees	456.77	1,084.41
Court Fees	0.00	66.67
<b>Total Revenue</b>	<b>4,699.96</b>	<b>352,832.90</b>

Overpayments Presented for Refund	102.77	6,060.92
Overpayments Applied to Assessment	0.00	0.00

ASSESSED VALUE FOR 2011:	339,575,472	Uncertified:	0
ASSESSED VALUE FOR 2010:	322,314,031	Uncertified:	0
ASSESSED VALUE FOR 2009:	336,314,875	Uncertified:	0
ASSESSED VALUE FOR 2008:	317,339,817	Uncertified:	0
ASSESSED VALUE FOR 2007:	322,144,526	Uncertified:	0

Assessment Collection Account: Prosperity Bank, Account No. 5234371

**ASSESSMENT PLAN PROJECTIONS**

YEAR	MAX RATE	PROJECTED LEVY	COLLECTIONS @ 95%	CUMULATIVE COLLECTIONS	10 YEAR AVERAGE @ 10%
2007	0.12500	337,500	320,625	309,849.83	
2008	0.12500	337,500	320,625	396,650.13	
2009	0.12500	337,500	320,625	419,555.12	
2010	0.12500	337,500	320,625	396,794.07	
2011	0.12500	337,500	320,625	394,636.58	
2012	0.12500	337,500	320,625		
2013	0.12500	337,500	320,625		
2014	0.12500	337,500	320,625		
2015	0.12500	337,500	320,625		
2016	0.12500	337,500	320,625		
		3,375,000	3,206,250		375,000

The Projected Levy is based on the rate remaining at 0.12500

Prepared by: Equi-Tax Inc.  
Kenneth R. Byrd  
Collector for the District

**MONTROSE DISTRICT EAST ZONE**

MAY 2012						
TOP TEN ASSESSMENT PAYERS						
PROPERTY OWNERS	ACCOUNT NOS	SITUS	PROPERTY TYPE	VALUE	ASSESSMENT	
PPF AMLI 2221 WEST DALLAS ST LL 200 W MONTROSE ST STE 2200 CHICAGO IL 60606-5070	1269260010001	2221 W DALLAS ST 404 77019	MULTI-FAMILY	57,922,375	72,402.97	
UST REALTY COMPANY % UNIV OF ST THOMAS: ATTN PRES 3800 MONTROSE BLVD HOUSTON TX 77006-4626	0261640000027 0261630000002 0261630000001	4100 MONTROSE BLVD 77006 4203 YOAKUM BLVD 77006 4200 MONTROSE BLVD	OFFICE BUILDINGS	10,937,936	13,672.42	
ARMSTRONG CHARLES 5000 MONTROSE BLVD UNIT 22C HOUSTON TX 77006-6564	0140670000002 0140250000001 0140250000002 0140250000005 0140660000002 0140670000001 0140670000003 0140670000004 0140670000005 0140670000006 0140670000009 0180340000001 0180340000002 0180340000003 0180340000011 0140660000004 0180340000012 0261510000011 0261510000020 0261510000021 0261510000027 0442130000001 0140680000009	804 PACIFIC ST 77006 2302 GENESEE ST 12 77006 2308 GENESEE ST 77006 120 FAIRVIEW ST 77006 2401 GRANT ST 77006 802 PACIFIC ST 77006 808 PACIFIC ST 77006 811 PACIFIC ST 77006 925 HYDE PARK BLVD 77006 809 HYDE PARK BLVD 77006 925 HYDE PARK BLVD 77006 1002 CALIFORNIA ST 77006 1004 CALIFORNIA ST 77006 1004 CALIFORNIA ST 77006 1007 MISSOURI ST 77006 907 FAIRVIEW ST 77006 1005 MISSOURI ST 77006 2702 CROCKER ST 77006 2602 CROCKER ST 77006 2605 GRANT ST 77006 805 PACIFIC ST 77006 810 PACIFIC ST 77006 810 HYDE PARK BLVD 77006	VARIOUS COMMERCIAL	7,157,288	8,931.69	
RIVERSIDE CPI LLC & REALTY CTR MANAGEMENT INC 1980 S BUNDY DR STE 100 LOS ANGELES CA 90025	370370010001	220 W ALABAMA ST 131 77006	MULTI - FAMILY	6,646,621	8,308.28	
4119 MONTROSE LTD 4200 MONTROSE BLVD STE 500 HOUSTON TX 77006	1277520010001	4203 MONTROSE BLVD 77006	OFFICE BUILDING	6,000,000	7,500.00	



**MONTROSE DISTRICT EAST ZONE**

MAY 2012

[illegible]

MONTROSE DISTRICT EAST ZONE

MAY 2012						
TOP TEN DELINQUENTS						
PROPERTY OWNER	ACCOUNT NO	SITUS	PROPERTY TYPE	ASSESSMENT YEAR(S)	ASSESSMENT	
4310 YOAKUM PARTNERS HIP	92 026 135 000 0014	530 LOVETT BLVD 77006	COMMERCIAL	2011	2,098.36	
4310 YOAKUM BLVD						
HOUSTON, TX 77006-5818						
FAT PROPERTY	92 023 070 000 0012	710 COLQUITT ST 16 77006	MULTI - FAMILY	2010 - 2011	1,948.38	
204 MARSHALL ST						
HOUSTON TX 77006-4500						
FAT PROPERTY	92 037 040 000 0001	502 W ALABAMA ST 25 77006	MULTI - FAMILY	2010 - 2011	1,591.79	
218 HAWTHORNE ST						
HOUSTON TX 77006-4006						
HAGERTY THOMAS & VERONICA	92 026 156 000 0016	3611 MONTROSE BLVD 3 77006	COMMERCIAL	2010 - 2011	1,421.19	
% HAGERTY ADVERTISING GROUP						
3611 MONTROSE BLVD						
HOUSTON TX 77006-4681						
CAL STATE INVESTMENT	92 037 031 000 0016	239 EMERSON ST 28 77006	COMMERCIAL	2011	1,337.50	
LIMITED PARTNERSHIP ET AL						
2750 HAWTHORNE BLVD STE 103						
ROLLING HILLS ES CA 90274-3536						
SIMPA TEXAS INC	92 130 313 001 0001	922 W ALABAMA ST 77006	SERVICE STATION	2001	1,300.85	
5513 LONGMONT DR						
HOUSTON, TX 770565-2342						
GAMRU PROPERTIES LTD	92 008 270 000 0005	506 SUL ROSS ST 11 77006	MULTI - FAMILY	2010 & 2011	1,295.91	
501 SUL ROSS ST						
HOUSTON TX 77006-5030						
YOSHIDA NAOMITSU & MAEMI	92 030 245 000 0014	4412 MONTROSE 77006	RESTAURANT	2011	1,250.25	
3210 EL DORADO BLVD						
MISSOURI CITY TX 77459-3012						
FRIZELL BETTY	92 014 150 000 0017	817 RICHMOND AVE 77006	COMMERCIAL BUILDING	2008 - 2011	1,355.52	
4311 ROSELAND ST						
HOUSTON TX 77006-5923						
TOTAL HEALTH CARE SVC LLC	92 026 152 000 0019	808 LOVETT BLVD 77006	RETIREMENT HOME	2011	1,122.78	
808 LOVETT BLVD						
HOUSTON TX 77006-3906						

**Harris County Improvement District No. 11  
Lawsuit and Arbitration Status Summary as of 4/13/2012**

Jur 939

**Summary**

For Tax Years 2010 & 2011, for the period of September 2010 through March 2012

**Settled**

89,460,496	Original value of <b>Settled</b> accounts as of 4/13/2012
45	Number of <b>Settled</b> accounts as of 4/13/2012
6,497,530	Reduction in value of <b>Settled</b> accounts
7.26%	Average % reduction in value of <b>Settled</b> accounts

**Unsettled**

262,476,257	Original value of <b>Unsettled</b> accounts as of 4/13/2012
79	Number of <b>Unsettled</b> accounts as of 4/13/2012

.125 Tax rate per \$100 valuation

**\$23,830** Estimated reduction in assessment on 79 Unsettled accounts,  
based on 7.26 % average



**MONTROSE DISTRICT WEST ZONE  
ASSESSMENT COLLECTION REPORT  
MAY 2012  
BILLING AND COLLECTION SUMMARY  
FISCAL YEAR  
01/01/12 - 12/31/12**

YEAR	RATE	TOTAL LEVY	COLLECTIONS	RECEIVABLE	% COLLECTED
2011	0.12500	\$897,155.96	\$843,863.58	\$53,292.38	94%
2010	0.12500	\$869,741.61	\$861,692.01	\$8,049.60	99%

Current Month Activity

Revenue:	<u>Current Month</u>	<u>Year to Date</u>
2011 Assessment Collected	1,672.81	752,427.05
2010 Assessment Collected	78.13	9,049.76
Penalty & Interest	245.01	5,074.96
Overpayments	164.01	12,853.62
Collection Fees	19.53	2,074.96
Court Fees	0.00	0.00
<b>Total Revenue</b>	<b>2,179.49</b>	<b>781,480.35</b>
Overpayments Presented for Refund	164.01	12,352.37
Overpayments Applied to Assessment	0.00	0.00

ASSESSED VALUE FOR 2011:	<b>717,724,348</b>	Uncertified:	<b>0</b>
ASSESSED VALUE FOR 2010:	<b>695,792,932</b>	Uncertified:	<b>0</b>

Assessment Collection Account: Prosperity Bank, Account No. 0003450163

**ASSESSMENT PLAN PROJECTIONS**

YEAR	MAX RATE	PROJECTED LEVY	COLLECTIONS @ 95%	CUMULATIVE COLLECTIONS	10 YEAR AVERAGE @ 10%
2010	0.12500	869,742	826,255	\$861,692.01	
2011	0.12500	897,156	852,298	\$843,863.58	
2012	0.12500		0		
2013	0.12500		0		
2014	0.12500		0		
2015	0.12500		0		
2016	0.12500		0		
		<b>1,766,898</b>	<b>1,678,553</b>		<b>176,690</b>

The Projected Levy is based on the rate remaining at 0.12500

Prepared by: Equi-Tax Inc.  
Kenneth R. Byrd  
Collector for the District

**MONTROSE DISTRICT WEST ZONE**

MAY 2012						
TOP TEN ASSESSMENT PAYERS						
PROPERTY OWNER	ACCOUNT NOS	SITUS	PROPERTY TYPE	VALUE	ASSESSMENT	
WEINGARTEN REALTY INVESTORS	0442250000001	2005 W GRAY ST 77019	VARIOUS COMMERCIAL	46,508,896	58,136.12	
0591-001	0442250000170	1953 W GRAY ST 77019				
P O BOX 924133	0442250000169	1953 W GRAY ST 77019				
HOUSTON TX 77292-4133	0442250000168	2028 W GRAY ST 77019				
	0442250000145	2001 W GRAY ST 77019				
	0442250000110	2020 W GRAY ST 77019				
	0442250000105	2010 W GRAY ST 77019				
	0442250000005	2002 W GRAY ST 77019				
	0442250000002	1950 W GRAY ST 77019				
	0442250000171	2017 W GRAY ST 77019				
FINGER FSC MONTROSE LTD	1215190010001	4899 MONTROSE BLVD 187 77006	MULTI - FAMILY	44,643,153	55,803.94	
99 DETERING ST STE 200						
HOUSTON TX 77007-8259						
WESTHEIMER APARTMENTS LP	1286390010001	2001 WESTHEIMER RD 244 77098	MULTI - FAMILY	31,620,000	39,525.00	
5694 MISSION CENTER RD STE 602						
SAN DIEGO CA 92108-4324						
4310 DUNLAVY LLC	1286480020001	DUNLAVY 77006	MULTI - FAMILY	29,577,136	36,971.42	
101 BERKSHIRE ST	1286480010002	4310 DUNLAVY ST 77006				
BELLAIRE TX 77401-5309	1286480010001	4310 DUNLAVY ST 236 77006				
	0660870040002	4403 WOODHEAD ST 16 77098				
	0660870040001	4403 WOODHEAD ST 77098				
	0660870020006	4315 WOODHEAD ST 8 77098				
ANBIL II-R O L P	0730810030011	1505 W CLAY ST 77019	SHOPPING CENTER	27,742,202	34,677.75	
105 TOWN CENTER RD STE 10	1170070010001	1422 W GRAY ST 77019				
KING OF PRUSSIA PA 19406-2394	1170070020001	1414 WAUGH DR 77019				
	0730810030007	1521 W CLAY ST 77019				
TEXAS ABERCROMBIE FAMILY INT LTD	0441850000002	1701 W ALABAMA ST 77098	VACANT COMMERCIAL	15,062,130	18,827.66	
730 N POST OAK RD STE 110						
HOUSTON TX 77024-3854						
SHEPHERD INV LP	0442600000001	2075 WESTHEIMER RD 77098	SHOPPING CENTER	12,662,500	15,828.13	
1800 POST OAK BLVD						
6 BLVD PLACE STE 400						
HOUSTON TX 77056						

## MAY 2012

MAY 2012



MONTROSE DISTRICT WEST ZONE

MAY 2012						
TOP TEN DELINQUENT ACCOUNTS						
PROPERTY OWNER	ACCOUNT NO	SITUS	PROPERTY TYPE	ASSESSMENT YEAR(S)	ASSESSMENT	
ANDOVER RICHMOND APTS LTD 1301 RICHMOND AVE HOUSTON TX 77006-5451	94 044 184 000 0151	1301 RICHMOND AVE 124 77006	MULTI FAMILY	2011	3,407.40	
FAT PROPERTY LLC 218 HAWTHORNE ST HOUSTON TX 77006-4006	94 057 121 000 0012	1901 RICHMOND AVE 42 77098	MULTI - FAMILY	2010 - 2011	3,087.69	
SOUND WEST LLC P O BOX 020783 MIAMI FL 33102	94 051 071 000 0001	1002 WESTHEIMER RD 77006	RESTAURANT	2011	2,000.88	
RICHARD S ROBBINS INVESTMENTS LTD LLP ET AL 5418 JOHN DREAPER DR HOUSTON TX 77056-4231	94 129 487 001 0001	2015 S SHEPHERD DR 77019	SHOPPING CENTER	2011	2,000.02	
SANDY CREEK GROUP LLC % JOE FRANCH 1920 RICHMOND AVE APT 1 HOUSTON TX 77098-3432	94 038 226 000 0006	1920 RICHMOND AVE 17 77098	MULTI - FAMILY	2011	1,666.25	
1902 WESTHEIMER LP 3810 WESTHEIMER LP HOUSTON TX 77027-5004	94 126 041 001 0001	1902 WESTHEIMER RD 77019	VACANT PROPERTY	2011	1,620.83	
ROBINSON LENNON C P O BOX 66531 HOUSTON TX 77266-6531	94 026 198 000 0001	13174 HAWTHORNE ST 12 77006	MULTI - FAMILY	2010 - 2011	1,307.03	
BAIRD CHARLES L & SIRILUCK 2438 WHITE OAKS DR HOUSTON TX 77009-7322	94 026 198 000 0005	3414 GRAUSTARK ST 8 77006	MULTI - FAMILY	2010 - 2011	1,298.40	
HUFF MICHAEL B P O BOX 70148 HOUSTON, TX 77270-0148	94 026 174 000 0013	3230 YOAKUM BLVD 77006	COMMERCIAL	2010 - 2011	1,278.86	
BISHOP JOAN 1547 WAVERLY ST HOUSTON TX 77008-4148	94 033 193 000 0005	120 PORTLAND ST 1 77002	COMMERCIAL	2010 - 2011	1,271.88	

**Harris County Improvement District No. 6**  
**Lawsuit and Arbitration Status Summary as of 4/13/2012**

Jur 930

**Summary**

For Tax Years 2007-2011, for the period of June 2009 through March 2012

**Settled**

267,497,443	Original value of <b>Settled</b> accounts as of 4/13/2012
82	Number of <b>Settled</b> accounts as of 4/13/2012
23,880,144	Reduction in value of <b>Settled</b> accounts
<b>8.93%</b>	Average % reduction in value of <b>Settled</b> accounts

**Unsettled**

101,021,959	Original value of <b>Unsettled</b> accounts as of 4/13/2012
29	Number of <b>Unsettled</b> accounts as of 4/13/2012

.125 Tax rate per \$100 valuation

**\$11,273** Estimated reduction in assessment on 29 Unsettled accounts,  
based on **8.93 %** average



**PERDUE, BRANDON, FIELDER, COLLINS & MOTT L.L.P.**  
**DELINQUENT ASSESSMENT REPORT**  
**MONTROSE DISTRICT**  
**June 4, 2012**

Amounts shown are 2010 base assessment unless indicated. Account numbers and addresses for Montrose District-West Zone are noted in *italics*.

**Suit pending-where appropriate, delinquent 2011 assessments are included in the suits:**

205 Avondale LLC 09-10 assessments \$1,702.58, 205 Avondale St.-0041360000015

Suit was filed by our firm on 4/11/12. The account has been **paid in full** and the case has been dismissed.

Cause Number 2012-21136 filed 4/11/12 in the 157<sup>th</sup> District Court  
Montrose District-East Zone is the lead in the suit.

Hacienda Del Sol Ltd. Co. \$1,028.65, 310 & 316 W. Clay & 1220 Taft-0570330000022,  
0570330000023 & 0570330000020

Suit was filed by our firm on 4/3/12; a hearing date will be set when the defendants have been served. The 2011 county taxes are delinquent on the 310 W. Clay account.

Cause Number 2012-19557 filed 4/3/12 in the 11<sup>th</sup> District Court

Montrose District-East Zone is the lead in the suit.

Intervenors: None as of 5/28/12.

Francisco, Betty, Vanessa & Leonardo Valle-Heirs to Betty Frizell 09-10 assessments \$972.56,  
817 & 811 Richmond Ave.- 0141500000017 & 0141500000016

Suit was filed by our firm on 3/1/11; all parties have been served. They committed to pay one assessment year per month; the most recent payment was received on 4/17/12. A trial date was set by the court for 4/26/12 but was passed by our firm due to the current payment agreement. On 5/21/12, the case was dismissed by the court due to the age of the suit. On 5/25, one of the owners contacted our office and said she would come to our office within a week to set up another payment agreement for the balance due.

The 2010 and 2011 county taxes are delinquent on the 817 Richmond account and the 2010 county taxes are delinquent on the 811 Richmond account.

Cause Number 2011-12804 filed 3/1/11 in the 11<sup>th</sup> District Court

Montrose District-East Zone is the lead in the suit.

Intervenors: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County

On 11/17/11, we intervened in a suit filed by Harris County on account 0141500000016. Judgment was submitted on 2/1/12 by the County's law firm; the judgment was signed on 3/13/12.

Cause Number 2011-09931 filed 2/18/11 in the 189<sup>th</sup> District Court

Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County

Intervenors: Montrose District-East Zone.



Lennon C. Robinson \$647.17, *1317 Hawthorne St.*-0261980000001

On 10/31/11, we intervened in a suit filed by Harris County. As of 5/28/12, a hearing date has not been set; we are monitoring the case.

Cause Number 2011-53304 filed 9/9/11 in the 334<sup>th</sup> District Court

Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County

Intervenors: Montrose District-West Zone.

Bill Eris/HGBE Inc. \$302.50, *311 W. Gray St.*-0560410000003

On 4/27/11, we intervened in a suit filed by Harris County; judgment was signed on 8/1/11. The judgment was recently vacated by the court and a new trial date has been set for 6/13/12.

Cause Number 2010-59250 filed 9/17/10 in the 189<sup>th</sup> District Court

Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County

Intervenors: Montrose District-West Zone.

Eduardo & Monica Lopez \$147.51, *1423 Richmond Ave.*-0392220000013

On 9/15/11, we intervened in a suit filed by Harris County; judgment was signed on 2/27/12. They made a partial payment on the account on 10/14/11. The county requested an order of sale on 4/4/12 but the order of sale was returned on 5/4/12 because the property owner set up a payment agreement for the county taxes. They own additional properties which are listed in the "2010 accounts" section of this report.

Cause Number 2010-65399 filed 10/8/10 in the 157<sup>th</sup> District Court

Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County

Intervenors: Montrose District-West Zone.

KFC National Management (assessment roll lists Donvein Cao & Nancy Nguyen) 07-10 assessments \$118.75, Block 1, Tracts 15 A & 16 A (north 10 ft. Lots 15 & 16) on Taft St.-0560410000001

On 10/15/10, we intervened in a suit filed by Harris County; the judgment is final. The property was set for sale by the county on 9/6/11 but the sale was cancelled; we were told that the property is an alleyway.

Cause Number 2009-60868 filed 9/25/09 in the 164<sup>th</sup> District Court

Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County

Intervenors: Montrose District-East Zone.



**We will not proceed to post any property for sale without specific permission from the Board but please note that if the County is the lead party in the suit, they could post the property for sale if and when a judgment is taken.**

**2010 accounts:**

FAT Property LLC \$3,159.93, 502 W. Alabama St. 710 Colquitt St. & 1901 Richmond Ave-0370400000001 0230700000012 & 0571210000012

On 2/9/12, as instructed by the Board, a final demand letter was sent to the property owner advising that suit might be filed if the accounts were not paid by 2/29/12. The property owner responded and the Board approved an installment agreement on 4/9/12. The assessment office mailed an installment payment agreement to the property owner, however, as of 5/25/12, no payments have been received. We called on 5/17 and on 5/25 and we left voice mail messages; we have not received a response. The 2011 assessments are also delinquent on all three accounts. **Please advise if the Board would like us to proceed with suit.**

Stephen Berreth/K Berr Investments \$821.64, 1841 Richmond Ave. (two accounts-Block 1-Tract A and Tract 1)-0660870010028 & 0660870010001

We spoke to Stephen Berreth on 10/4; he said that he was aware of the assessments and that he was waiting to see if District was going to be dissolved. He said he would pay the accounts within a month or two. We spoke to Stephen again and he stated that he never said he would pay. He said that we are well aware of the petition that is going on and that the District is just trying to tax good business owners for no good reason. He said he did not vote on the assessment and that is why he refuses to pay. We called again on 5/7 and after being put on hold, our phone call was disconnected. On 5/21, we called back and left a voice mail message. Another demand letter was sent on 5/21.

Thomas & Veronica Hagerty \$676.44, 3611 Montrose Blvd.-0261560000016

They committed to pay in 3 installments and on 11/4, we received a \$100 payment. On 5/23, we spoke to Thomas Hagerty who stated that he was sending a partial payment and that he would set up a payment agreement for the balance. On 5/25, we received a \$50 payment, which we have forwarded to the assessment office. We spoke to Thomas Hagerty again on 5/25 and he said that he was in the process of moving his business and that he couldn't do anything else "until he gets things situated".

Charles L. & Siriluck Baird (was Laila Khalaf) \$665.11, 3414 Graustark St.-0261980000005

In October, we found a new owner and we mailed a demand letter. We spoke to Baird and he said the account would be paid shortly. We spoke to Baird in February and he stated that he is protesting the District and he would have his attorney contact us. We sent a demand letter on 2/9 which explained the results of the petition to dissolve the District. We spoke to Mr. Baird again on 5/14 and he stated that he is waiting to see if the District is dissolved; he did not make a commitment to pay. We left another voice mail message on 5/21; we have not received a response.

Gamru Properties Ltd. \$644.03, 506 Sul Ross St.-0082700000005

On 11/22/11, we intervened in the suit filed by Harris County; on 3/27/12, the suit was dismissed for want of prosecution. We sent another demand letter on 5/17 and we called and left a voice mail message; we have not received a response.

Michael B. Huff \$636.74, 3230 Yoakum Blvd.-0261740000013

We spoke to Mr. Huff on 10/24 and he requested an emailed statement. We spoke to him again on 12/20 and he said he would call us back when he got to a land line. On 1/18, he requested an emailed statement, which we sent. We spoke to Mr. Huff again on 5/22 and he requested another emailed statement.



ImagePro Inc. \$622.50, 2024 Richmond Ave.-0561250000019

We spoke to Franchesca Skiles in August and she stated that she felt like the District wasn't doing anything for her; she said she would not pay. We spoke to her again on 9/27 and she said that this is an illegal assessment and she is protesting the assessment with HCAD and the assessment office. On 3/12 we spoke to a woman who said she was the CPA for the business and she said that the District is being dissolved. We explained that there were not sufficient signatures on the petition to dissolve the District; she stated that there were other factors involved; however, she did not explain what this meant. On 5/23, we spoke to Franchesca again and she stated that the District was being sued; she then disconnected the call.

Martha Simmons \$527.92, 3804 Brandt St.-0082600000003

No response to our demand letters or phone calls. We called again on 5/24 and left another voice mail message. We sent another demand letter on 5/17.

Joan Bishop \$525.94, 120 Portland St. #1-0331930000005

We spoke to Ms. Bishop on 11/18; she stated that the account was paid when she paid her county taxes. We explained that the account was delinquent and we gave her the name and phone number of the assessment office; she said she would contact Equi-Tax. We have called back but every time we call, the phone line is busy. Another demand letter was sent on 5/28.

Eduardo & Monica Lopez \$462.16, 1411 Richmond Ave & tract 7A/Block 3 on Richmond Ave.-0392220000009 & 0392220000039

No response to our demand letters. We have left numerous messages with several people but the owners have not responded to our phone calls. We have also sent a demand letter to the owners' home address; we have not received a response. They own another property at 1423 Richmond Ave.; that account is currently in a suit filed by Harris County.

Maude Eisemann \$445.50, 1116 W. Gray St.-0101670000030

No response to our demand letters. We have also sent a statement to Gibbs Warley Co.; they paid the county taxes. We spoke to Mr. Warley and he stated that the Eisemanns own the property. We left another voice mail message on 5/21 and we sent another demand letter on the same day.

Nancy L. Ngo \$431.62, 1515 W. Gray St.-0442290000015

We spoke to Ngo's son on 3/12; he stated that she was out of town. He did confirm that they received the demand letter we sent on 2/9. We mailed another demand letter on 5/21 and we left a voice mail message on the same day.

- In addition to other accounts listed on this report there are 2 delinquent accounts for Montrose East Zone; base assessment amounts range from \$250 to \$314. There are 6 delinquent accounts for Montrose West Zone; base assessment amounts range from \$18 to \$408. Demand letters have been sent on all accounts and we are trying to reach each owner by phone. In cases where there are lienholders, we have sent statements. We are continuing collection efforts on these accounts but due to the size of the accounts, further action is not recommended at this time.

**Other account:**

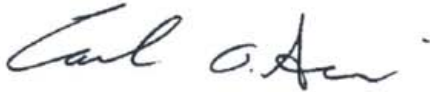
4411 Montrose LP (was John & Stacy Andell and Ryan & Bethany A. Haley) 09 assessments \$291.87, 4418 Kyle St.-0301620000005

We found new owners (the property was sold on 1/27/11) and we sent a demand letter but we have not received a response. According to the deed, the previous owners are responsible for this delinquency. We spoke to Ryan Haley and he stated that he could not believe the title company missed the unpaid assessment. He also asked where the



original statements had been sent; we told him that they were sent to the situs, which is a vacant lot. We explained to him that it is the property owner's responsibility to provide HCAD with a valid mailing address. Ryan then requested a waiver of penalty and interest. When we asked him when the delinquency would be paid, his response was "You're going to have to wait for a while". When we sought clarification, he said "It may be tomorrow or next year". We have emailed a statement to John Andell at Hansen Partners and we have called but he has not responded. We mailed another demand letter to the property owner on 5/17; we have not received a response.

If you have any questions, please feel free to contact me.

A handwritten signature in black ink, appearing to read "Carl O. Sandin". The signature is fluid and cursive, with a small mark at the end.

Carl O. Sandin  
Perdue Brandon Fielder Collins & Mott LLP  
Email: [csandin@pbfc.com](mailto:csandin@pbfc.com)  
Office: 713-802-6965 (Direct Line)  
Mobile: 713-824-1290  
Fax: 713-862-1429

**PERDUE, BRANDON, FIELDER, COLLINS & MOTT L.L.P.**  
**DELINQUENT ASSESSMENT SUMMARY REPORT**  
**MONTROSE DISTRICT**  
**June 11, 2012**

Amounts shown are 2010 base assessment unless indicated. This report lists accounts in suit and other property owners with base assessments due greater than \$625. Account numbers and addresses for Montrose District-West Zone are noted in *italics*.

**Suit pending**

205 Avondale LLC 09-10 assessments \$1,702.58, 205 Avondale St.-0041360000015

Suit was filed by our firm on 4/11/12; the account has been **paid in full** and the case has been dismissed.

Hacienda Del Sol Ltd. Co. \$1,028.65, 310 & 316 W. Clay & 1220 Taft-0570330000022,  
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Suit was filed by our firm on 3/1/11; a trial date was set by the court for 4/26/12, but was passed because of the existing payment agreement. On 5/21/12, the case was dismissed by the court due to the age of the suit. On 5/25, one of the owners contacted our office and said she would come in within a week to set up another payment agreement for the balance due.

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- Where appropriate, delinquent 2011 assessments are included in the above suits.



**Other property owners with base assessments due greater than \$625.**

FAT Property LLC \$3,159.93, 502 W. Alabama St. 710 Colquitt St. & 1901 Richmond Ave-037040000001 0230700000012 & 0571210000012

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They committed to pay in 3 installments; on 11/4, we received a \$100 payment. On 5/25, we received a \$50 payment which we have forwarded to the assessment office. We spoke to Thomas Hagerty again on 5/25 and he said he was in the process of moving his business and he couldn't do anything else "until he gets things situated".

Charles L. & Siriluck Baird (was Laila Khalaf) \$665.11, 3414 Graustark St.-0261980000005

In February we spoke to Baird and he stated that he is protesting the District and he would have his attorney contact us. We called again on 5/14 and Baird stated that he is waiting to see if the District is dissolved.

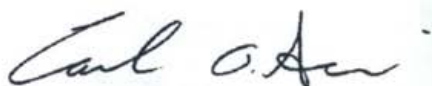
Gamru Properties Ltd. \$644.03, 506 Sul Ross St.-0082700000005

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Michael B. Huff \$636.74, 3230 Yoakum Blvd.-0261740000013

We spoke to Mr. Huff again on 5/22 and he requested another emailed statement.

If you have any questions, please feel free to contact me.



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Fax: 713-862-1429



MONTROSE MANAGEMENT DISTRICT  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

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**AGENDA MEMORANDUM**

TO: Montrose Management District Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

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5. Receive and consider the District's monthly financial report; pay invoices.



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

## Montrose Management District

### Bookkeeper's Report

June 11, 2012

Montrose Management District  
Cash Flow Report - Checking Account  
As of June 11, 2012

Num	Name	Memo	Amount	Balance
				\$5,601.50
BALANCE AS OF 5/15/2012				
Receipts				
	Wire Transfer		2,887.00	
	Wire Transfer		6,136.00	
	Interest Earned on Investments - East Zone		82.04	
	Interest Earned on Investments - West Zone		82.04	
	Wire Transfer		1,224.00	
	Wire Transfer		578.00	
	Wire Transfer		11.08	
	Interest		9,116.00	
	Wire Transfer		19,290.00	
	Wire Transfer		44,150.00	
	Wire Transfer		20,860.00	
	Wire Transfer		1,010.78	
	Harris County ID 6 Unclaimed Property			105,426.94
Total Receipts				
Disbursements				
3000	Pierpoint Communications, Inc.	Marketing Services	(5,000.00)	
3001	Bankcard Center	Credit Card Expenses	(1,801.77)	
3002	Primer Grey	Website Refurbishment	(9,022.50)	
3003	Aaron M Day	Security Expense	(1,629.35)	
3004	Adalberto R Ramos	Security Expense	(1,309.46)	
3005	Allan R Comstock	Security Expense	(629.29)	
3006	Brian M Alms	Security Expense	(713.29)	
3007	Chad J Wall	Security Expense	(326.64)	
3008	Francisco G Coronado	Security Expense	(896.06)	
3009	Francisco R Gomez	Security Expense	(475.52)	
3010	John E Obenhaus	Security Expense	(1,192.94)	
3011	Joseph C Mabasa	Security Expense	(2,125.00)	
3012	Keith W Mountain	Security Expense	(793.18)	
3013	Lee T Jaquarya	Security Expense	(2,386.64)	
3014	Leon Laureano.	Security Expense	(1,345.45)	
3015	Mandy Arroyo.	Security Expense	(551.41)	
3016	Mark A Zapata	Security Expense	(851.04)	
3017	Paul S Terry	Security Expense	(1,192.95)	
3018	Richard J Bass	Security Expense	(705.29)	
3019	Sean M Blevins	Security Expense	(1,116.81)	
3020	Todd L Thibodeaux	Security Expense	(913.67)	
3021	Victor Beserra.	Security Expense	(4,587.25)	
3022	Dr. Randy McBride	Assessment Refund	(88.23)	
3023	Juan P. & Anna Racine	Assessment Refund	(75.78)	
3024	Perdue Brandon, Fielder, Collins & Mott	Assessment Refund Fees due to Perdue	(102.77)	
3025	ASE Security Solutions, LLC	Mobile Camera Program	(5,667.86)	
3026	Blank Rome LLP	Legal Fees	(4,253.00)	
3027	Bracewell & Giuliani LLP	Legal Fees - General Counsel	(2,627.80)	
3028	Cracked Fox	Web Survey	(2,500.00)	
3029	e-Vision 1 Productions, LLC	MMD Video Archive	(1,500.00)	
3030	Equi-Tax, Inc.	Tax Services	(1,374.34)	
3031	Hawes Hill Calderon, LLP	Consulting & Admin Fee	(19,619.56)	
3032	Kudela & Weinheimer	District Identity Marker	(3,111.62)	
3033	Lawrence & Associates	Economic Development	(1,000.00)	
3034	Magoo's Print Shop	Marketing Expenses	(94.48)	



Montrose Management District  
**Cash Flow Report - Checking Account**  
 As of June 11, 2012

Num	Name	Memo	Amount	Balance
<b>Disbursements</b>				
3035	Municipal Accounts & Consulting, L.P.	Bookkeeping Fees	(1,612.26)	
3036	Hawes Hill Calderon, LLP	Website Database Development	(500.00)	
3037	5020 Investments Ltd	Office Lease Expense	(1,200.00)	
3038	Pierpoint Communications, Inc.	Marketing Services	(1,447.50)	
3039	Comcast	Office Expenses	(87.51)	
3040	Minuteman Press - Post Oak	Marketing Expenses	(8,191.77)	
3041	Verizon Wireless	Cell Phone Expense	(84.62)	
3042	Vinson & Elkins, LLP	Legal Fees-Special Counsel	(67.50)	
3043	Texas State Comptroller	Unclaimed Property - HC ID 6	(1,010.78)	
Bank	Tradition Bank	Service Charge	(15.00)	
Charge				(95,797.89)
Total Disbursements				
BALANCE AS OF 6/11/2012				<u><u>\$15,230.55</u></u>

TRADITION BANK - #XXXXX9069

Harris County ID No. 6  
**Cash Flow Report - Checking Account**  
 As of June 11, 2012

Num	Name	Memo	Amount	Balance
				\$36,439.58
BALANCE AS OF 5/15/2012				
Receipts			<u>10.80</u>	
	Interest			10.80
Total Receipts				
Disbursements			<u>(1,010.78)</u>	
Wire	Montrose Management District	Unclaimed Property 7/1/08 - 6/30/09		<u>(1,010.78)</u>
Total Disbursements				
				<u>\$35,439.60</u>
BALANCE AS OF 6/11/2012				

TRADITION BANK - #XXXXX1135

**Montrose Management District**

**Account Balances**

As of June 11, 2012

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: Operating</b>					
<b>Certificates of Deposit</b>					
IBC BANK (XXXX6061)	01/19/2012	06/18/2012	0.50 %	50,000.00	East Zone
IBC BANK (XXXX6088)	01/19/2012	06/18/2012	0.50 %	50,000.00	West Zone
IBC BANK (XXXX6355)	02/15/2012	07/14/2012	0.50 %	50,000.00	West Zone
IBC BANK (XXXX6363)	02/18/2012	07/14/2012	0.50 %	50,000.00	East Zone
BANK OF HOUSTON (XXXX0753)	03/19/2012	08/16/2012	0.50 %	50,000.00	East Zone
BANK OF HOUSTON (XXXX0842)	04/18/2012	09/15/2012	0.50 %	50,000.00	East Zone
ALLEGIANCE BANK (XXXX8246)	05/18/2012	10/15/2012	0.40 %	50,000.00	East Zone
ALLEGIANCE BANK (XXXX8452)	05/18/2012	10/15/2012	0.40 %	50,000.00	West Zone
<b>Money Market Funds</b>					
PROSPERITY BANK (XXXX4371)	05/28/2008		0.07 %	296,074.97	(East Zone) Tax
PROSPERITY BANK (XXXX0163)	02/23/2011		0.07 %	544,201.80	(West Zone) Tax
COMPASS BANK-PREMIER (XXXX2019)	03/20/2012		0.20 %	5,099.96	(East Zone) Tax
COMPASS BANK-PREMIER (XXXX2086)	03/20/2012		0.20 %	2,732.81	(West Zone) Tax
<b>Checking Account(s)</b>					
TRADITION BANK (XXXX9069)			0.25 %	15,230.55	Checking Account
<b>Totals for Operating Fund:</b>				<b>\$1,263,340.09</b>	
<b>Grand total for Montrose Management District:</b>				<b>\$1,263,340.09</b>	

**Methods Used For Reporting Market Values**

Certificates of Deposit:

Securities/Direct Government Obligations:

Public Fund Investment Pool/MM Accounts:

Face Value Plus Accrued Interest

Market Value Quoted by the Seller of the Security and Confirmed in Writing

Balance = Book Value = Current Market



Harris County ID No. 6

Account Balances

As of June 11, 2012

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
<b>Fund: General</b>					
Checking Account(s) TRADITION BANK (XXXXX1135)			0.25 %	35,439.60	Checking Account
Totals for General Fund:				\$35,439.60	
Grand total for Harris County ID No. 6:				\$35,439.60	

Montrose Management District  
**Summary of Pledged Securities**  
 As of June 11, 2012

<b>Financial Institution: ALLEGIANCE BANK</b>			Collateral Security Required: No
Total CDs, MM:	\$100,000.00		Collateral Security Agreement On File: No
Less FDIC coverage:	\$250,000.00		Investment Policy Received: Yes
Total pledged securities:	\$0.00		
Ratio of pledged securities to investments:	N/A		
<b>Financial Institution: BANK OF HOUSTON</b>			Collateral Security Required: No
Total CDs, MM:	\$100,000.00		Collateral Security Agreement On File: No
Less FDIC coverage:	\$250,000.00		Investment Policy Received: Yes
Total pledged securities:	\$0.00		
Ratio of pledged securities to investments:	N/A		
<b>Financial Institution: IBC BANK</b>			Collateral Security Required: No
Total CDs, MM:	\$200,000.00		Collateral Security Agreement On File: No
Less FDIC coverage:	\$250,000.00		Investment Policy Received: Yes
Total pledged securities:	\$0.00		
Ratio of pledged securities to investments:	N/A		
<b>Financial Institution: PROSPERITY BANK</b>			Collateral Security Required: Yes
Total CDs, MM:	\$840,276.77		Collateral Security Agreement On File: Yes
Less FDIC coverage:	\$250,000.00		Investment Policy Received: Yes
Total pledged securities:	\$1,293,510.63		
Ratio of pledged securities to investments:	219.13 %		
<b>Financial Institution: TRADITION BANK (Depository Bank)</b>			Collateral Security Required: No
Total CDs, MM, and Checking Accounts:	\$15,230.55		Collateral Security Agreement On File: Yes
Less FDIC coverage:	\$250,000.00		Investment Policy Received: Yes
Total pledged securities:	\$0.00		
Ratio of pledged securities to investments:	N/A		

Harris County ID No. 6  
**Summary of Pledged Securities**  
As of June 11, 2012

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Financial Institution: TRADITION BANK (Depository Bank)

Total CDs, MM, and Checking Accounts:	\$35,439.60
Less FDIC coverage:	\$250,000.00
Total pledged securities:	\$0.00
Ratio of pledged securities to investments:	N/A

Collateral Security Required:	No
Collateral Security Agreement On File:	Yes
Investment Policy Received:	Yes



**Montrose Management District**  
**Revenue & Expenditures East Zone**  
May 2012

	May 12	Budget	\$ Over Budget	% of Budget	Jan - May 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Sources of Funds</b>									
14110 - Assessments	3,282.50	35,397.67	(32,115.17)	9.27%	341,905.26	176,988.31	164,916.95	193.18%	424,772.00
14112 - Assessment Refunds	77.50	(707.92)	785.42	(10.95%)	(323.10)	(3,540.56)	3,217.46	9.13%	(8,496.00)
14310 - Penalties & Interest	780.42	833.33	(52.91)	93.65%	3,775.68	4,166.69	(391.01)	90.62%	10,000.00
14370 - Interest Earned on Temp. Invest	303.95	20.83	283.12	1,459.19%	977.42	104.19	873.23	938.11%	250.00
14380 - Interest	3.56	8.33	(4.77)	42.74%	15.05	41.69	(26.64)	36.1%	100.00
14390 - Ending FY 2011 Fund Balance	27,513.92	27,513.92	0.00	100.0%	137,569.56	137,569.56	0.00	100.0%	330,167.00
<b>Total Sources</b>	31,961.85	63,066.16	(31,104.31)	50.68%	483,919.87	315,329.88	168,589.99	153.47%	756,793.00
<b>Uses of Funds</b>									
<b>Business Development</b>									
16124 - Marketing & Public Rel Director	966.40	966.42	(0.02)	100.0%	4,832.00	4,832.06	(0.06)	100.0%	11,597.00
16125 - Marketing & Public Relations	4,332.78	5,583.75	(1,250.97)	77.6%	16,768.57	27,918.75	(11,150.18)	60.06%	67,005.00
16131 - Web Site Development	3,105.63	1,390.58	1,715.05	223.33%	5,442.33	6,952.94	(1,510.61)	78.27%	16,687.00
16135 - Economic Development Services	355.36	320.92	34.44	110.73%	1,638.96	1,604.56	34.40	102.14%	3,851.00
16140 - Web Site Main./Host/I.T.	80.23	160.42	(80.19)	50.01%	401.15	802.06	(400.91)	50.02%	1,925.00
16141 - GIS Services	680.22	427.83	252.39	158.99%	2,176.32	2,139.19	37.13	101.74%	5,134.00
<b>Total Business Development</b>	9,520.62	8,849.92	670.70	107.58%	31,259.33	44,249.56	(12,990.23)	70.64%	106,199.00
<b>Creation and Petition Services</b>									
16525 - Dissolution Petitions	0.00	0.00	0.00	0.0%	13,140.97	12,836.00	304.97	102.38%	12,836.00
<b>Total Creation and Petition Services</b>	0.00	0.00	0.00	0.0%	13,140.97	12,836.00	304.97	102.38%	12,836.00
<b>Mobility &amp; Transportation</b>									
17010 - Engineering Services	0.00	574.92	(574.92)	0.0%	0.00	2,874.56	(2,874.56)	0.0%	6,899.00
17020 - Bridge Lighting Maint	0.00	401.17	(401.17)	0.0%	0.00	2,005.81	(2,005.81)	0.0%	4,814.00
17030 - Mobility Projects	0.00	2,674.17	(2,674.17)	0.0%	10,686.80	13,370.81	(2,684.01)	79.93%	32,090.00
<b>Total Mobility &amp; Transportation</b>	0.00	3,650.26	(3,650.26)	0.0%	10,686.80	18,251.18	(7,564.38)	58.55%	43,803.00
<b>Project Staffing &amp; Admin</b>									
16150 - Admin & Management	673.90	673.92	(0.02)	100.0%	3,369.50	3,369.56	(0.06)	100.0%	8,087.00
16160 - Reimbursable Expenses	123.10	427.83	(304.73)	28.77%	419.73	2,139.19	(1,719.46)	19.62%	5,134.00
16170 - Reimbursable Mileage	148.47	133.75	14.72	111.01%	898.48	668.75	229.73	134.35%	1,605.00
16180 - Postage, Deliveries	29.64	34.75	(5.11)	85.3%	90.86	173.75	(82.89)	52.29%	417.00
16190 - Printing & Reproduction	224.84	187.17	37.67	120.13%	1,119.22	935.81	183.41	119.69%	2,246.00
16200 - Public Notices, Advertising	0.00	213.92	(213.92)	0.0%	133.92	1,069.56	(935.64)	12.52%	2,567.00
16210 - Project Management	1,251.52	1,251.50	0.02	100.0%	6,257.60	6,257.50	0.10	100.0%	15,018.00
16215 - Director Of Services	2,157.00	2,157.00	0.00	100.0%	10,785.00	10,785.00	0.00	100.0%	25,884.00
16220 - Legal Services	0.00	641.83	(641.83)	0.0%	7,545.88	3,209.19	4,336.69	235.13%	7,702.00
16250 - Bookkeeping	515.05	417.17	97.88	123.46%	2,818.43	2,085.81	732.62	135.12%	5,006.00
16260 - Assess Data Mgmt & Billing Svcs	441.03	588.33	(147.30)	74.96%	3,238.30	2,941.69	296.61	110.08%	7,060.00
16270 - Office Supplies	48.14	80.25	(32.11)	59.99%	52.65	401.25	(348.60)	13.12%	963.00

**Montrose Management District**  
**Revenue & Expenditures East Zone**  
May 2012

	May 12	Budget	\$ Over Budget	% of Budget	Jan - May 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
16280 - Other	10.19	16.08	(5.89)	63.37%	82.38	80.44	1.94	102.41%	193.00
16290 - Office Lease Space	385.08	417.17	(32.09)	92.31%	1,925.40	2,085.81	(160.41)	92.31%	5,006.00
16291 - Office Equipment	28.08	66.83	(38.75)	42.02%	142.99	334.19	(191.20)	42.79%	802.00
16340 - Auditing Fees	0.00	0.00	0.00	0.0%	0.00	3,530.00	(3,530.00)	0.0%	3,530.00
16530 - Insurance & Surety Bond	0.00	93.58	(93.58)	0.0%	2,565.19	467.94	2,097.25	548.19%	1,123.00
Total Project Staffing & Admin	6,036.04	7,401.08	(1,365.04)	81.56%	41,445.53	40,535.44	910.09	102.25%	92,343.00
Security and Public Safety									
15415 - Vehicle Maint. & Operations	0.00	267.42	(267.42)	0.0%	373.62	1,337.06	(963.44)	27.94%	3,209.00
15420 - Contract Public Safety Services	9,414.58	9,359.67	54.91	100.59%	46,182.87	46,798.31	(615.44)	98.69%	112,316.00
15425 - Mobile Camera Program	927.04	1,042.92	(115.88)	88.89%	4,859.76	5,214.56	(354.80)	93.2%	12,515.00
15430 - Cell Phone	92.41	33.17	59.24	278.6%	358.37	165.81	192.56	216.13%	398.00
15450 - Public Safety Insurance	0.00	80.25	(80.25)	0.0%	0.00	401.25	(401.25)	0.0%	963.00
16100 - Store Front Equipment	0.00	64.17	(64.17)	0.0%	0.00	320.81	(320.81)	0.0%	770.00
16101 - Public Safety Training	0.00	133.75	(133.75)	0.0%	0.00	668.75	(668.75)	0.0%	1,605.00
16102 - Public Safety Equipment	28.36	267.42	(239.06)	10.61%	397.05	1,337.06	(940.01)	29.7%	3,209.00
16110 - Graffiti Abatement	0.00	1,604.50	(1,604.50)	0.0%	7,419.27	8,022.50	(603.23)	92.48%	19,254.00
16111 - Light Outage Survey	0.00	48.67	(48.67)	0.0%	0.00	243.31	(243.31)	0.0%	584.00
16115 - Nuisance Abatement	0.00	451.25	(451.25)	0.0%	0.00	2,256.25	(2,256.25)	0.0%	5,415.00
Total Security and Public Safety	10,462.39	13,353.19	(2,890.80)	78.35%	59,590.94	66,765.67	(7,174.73)	89.25%	160,238.00
Visual Improvements & Cultural									
16212 - Beautification Design & Install	0.00	9,742.58	(9,742.58)	0.0%	0.00	48,712.94	(48,712.94)	0.0%	116,911.00
16213 - Landscape Maintenance	0.00	1,250.00	(1,250.00)	0.0%	4,212.00	6,250.00	(2,038.00)	67.39%	15,000.00
16216 - Holiday Design & Install	0.00	1,604.50	(1,604.50)	0.0%	0.00	8,022.50	(8,022.50)	0.0%	19,254.00
Total Visual Improvements & Cultural	0.00	12,597.08	(12,597.08)	0.0%	4,212.00	62,985.44	(58,773.44)	6.69%	151,165.00
Total Uses	26,019.05	45,851.53	(19,832.48)	56.75%	160,335.57	245,623.29	(85,287.72)	65.28%	566,584.00
Planned Reserves	5,942.80	17,214.63	(11,271.83)	34.52%	323,584.30	69,706.59	253,877.71	464.21%	190,209.00



**Montrose Management District**  
**Revenue & Expenditures West Zone**  
May 2012

	May 12	Budget	\$ Over Budget	% of Budget	Jan - May 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Sources of Funds</b>									
14110-1 - Assessments.	1,750.94	74,908.75	(73,157.81)	2.34%	759,742.52	374,543.75	385,198.77	202.85%	898,905.00
14112-1 - Assessment Refunds.	0.00	(1,498.17)	1,498.17	0.0%	501.25	(7,490.81)	7,992.06	(6.69%)	(17,978.00)
14310-1 - Penalties & Interest.	245.01	1,250.00	(1,004.99)	19.6%	5,074.96	6,250.00	(1,175.04)	81.2%	15,000.00
14370-1 - Interest Earned on Temp. Inves	82.04	26.67	55.37	307.61%	520.78	133.31	387.47	390.65%	320.00
14380-1 - Interest.	7.52	0.83	6.69	906.02%	31.83	4.19	27.64	759.67%	10.00
14390-1 - Ending FY 2011 Fund Balance	16,831.08	16,831.08	0.00	100.0%	84,155.44	84,155.44	0.00	100.0%	201,973.00
<b>Total Sources</b>	18,916.59	91,519.16	(72,602.57)	20.67%	850,026.78	457,595.88	392,430.90	185.76%	1,098,230.00
<b>Uses of Funds</b>									
<b>Business Development</b>									
16124-1 - Marketing & Public Rel Dir	2,045.10	2,045.08	0.02	100.0%	10,225.50	10,225.44	0.06	100.0%	24,541.00
16125-1 - Marketing & Public Relation	9,036.28	11,816.25	(2,779.97)	76.47%	35,353.02	59,081.25	(23,728.23)	59.84%	141,795.00
16131-1 - Web Site Development.	6,572.15	2,942.75	3,629.40	223.33%	11,517.04	14,713.75	(3,196.71)	78.27%	35,313.00
16135-1 - Economic Development Service	752.04	679.08	72.96	110.74%	3,468.44	3,395.44	73.00	102.15%	8,149.00
16140-1 - Web Site Main./Host/I.T..	169.77	339.58	(169.81)	49.99%	848.85	1,697.94	(849.09)	49.99%	4,075.00
16141-1 - GIS Services.	1,439.49	905.50	533.99	158.97%	4,605.49	4,527.50	77.99	101.72%	10,866.00
<b>Total Business Development</b>	20,014.83	18,728.24	1,286.59	106.87%	66,018.34	93,641.32	(27,622.98)	70.5%	224,739.00
<b>Creation and Petition Services</b>									
16525-1 - Dissolution Petitions.	0.00	0.00	0.00	0.0%	27,809.03	27,164.00	645.03	102.38%	27,164.00
<b>Total Creation and Petition Services</b>	0.00	0.00	0.00	0.0%	27,809.03	27,164.00	645.03	102.38%	27,164.00
<b>Mobility &amp; Transportation</b>									
17010-1 - Engineering Services.	0.00	1,216.75	(1,216.75)	0.0%	0.00	6,083.75	(6,083.75)	0.0%	14,601.00
17020-1 - Bridge Lighting Maint.	0.00	848.83	(848.83)	0.0%	0.00	4,244.19	(4,244.19)	0.0%	10,186.00
17030-1 - Mobility Projects.	0.00	5,659.17	(5,659.17)	0.0%	22,616.72	28,295.81	(5,679.09)	79.93%	67,910.00
<b>Total Mobility &amp; Transportation</b>	0.00	7,724.75	(7,724.75)	0.0%	22,616.72	38,623.75	(16,007.03)	58.56%	92,697.00
<b>Project Staffing &amp; Admin</b>									
16150-1 - Admin & Management	1,426.10	1,426.08	0.02	100.0%	7,130.50	7,130.44	0.06	100.0%	17,113.00
16160-1 - Reimbursable Expenses.	260.49	905.50	(645.01)	28.77%	888.23	4,527.50	(3,639.27)	19.62%	10,866.00
16170-1 - Reimbursable Mileage.	314.21	282.92	31.29	111.06%	1,901.21	1,414.56	486.65	134.48%	3,395.00
16180-1 - Postage, Deliveries	62.74	73.58	(10.84)	85.27%	191.50	367.94	(176.44)	52.05%	883.00
16190-1 - Printing & Reproduction	475.81	396.17	79.64	120.1%	2,366.21	1,980.81	385.40	119.46%	4,754.00
16200-1 - Public Notices, Advertising	0.00	452.75	(452.75)	0.0%	283.40	2,263.75	(1,980.35)	12.52%	5,433.00
16210-1 - Project Management	2,648.48	2,648.50	(0.02)	100.0%	13,242.35	13,242.50	(0.10)	100.0%	31,782.00
16215-1 - Director Of Services	4,564.67	4,564.67	0.00	100.0%	22,823.35	22,823.31	0.04	100.0%	54,776.00
16220-1 - Legal Services.	0.00	1,358.17	(1,358.17)	0.0%	15,968.64	6,790.81	9,177.83	235.15%	16,298.00
16250-1 - Bookkeeping.	1,089.95	882.83	207.12	123.46%	5,946.57	4,414.19	1,532.38	134.72%	10,594.00
16260-1 - Assess Data Mgmt & Billing Svc	933.31	1,245.00	(311.69)	74.97%	6,803.96	6,225.00	578.96	109.3%	14,940.00
16270-1 - Office Supplies.	101.86	169.75	(67.89)	60.01%	111.41	848.75	(737.34)	13.13%	2,037.00



Montrose Management District  
Revenue & Expenditures West Zone  
May 2012

	May 12	Budget	\$ Over Budget	% of Budget	Jan - May 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
16280-1 - Other.	4.81	33.92	(29.11)	14.18%	129.01	169.56	(40.55)	76.09%	407.00
16290-1 - Office Lease Space.	814.92	882.83	(67.91)	92.31%	4,074.60	4,414.19	(339.59)	92.31%	10,594.00
16291-1 - Office Equipment.	59.43	141.50	(82.07)	42.0%	302.62	707.50	(404.88)	42.77%	1,698.00
16340-1 - Auditing Fees.	0.00	0.00	0.00	0.0%	0.00	7,470.00	(7,470.00)	0.0%	7,470.00
16530-1 - Insurance & Surety Bond.	0.00	198.08	(198.08)	0.0%	5,428.47	990.44	4,438.03	548.09%	2,377.00
Total Project Staffing & Admin	12,756.78	15,662.25	(2,905.47)	81.45%	87,592.08	85,781.25	1,810.83	102.11%	195,417.00
Security and Public Safety									
15415-1 - Vehicle Maint. & Operations.	0.00	565.92	(565.92)	0.0%	790.65	2,829.56	(2,038.91)	27.94%	6,791.00
15420-1 - Contract Public Safety Service	19,922.59	19,807.00	115.59	100.58%	97,701.51	99,035.00	(1,333.49)	98.65%	237,684.00
15425-1 - Mobile Camera Program.	1,961.82	2,207.08	(245.26)	88.89%	7,729.80	11,035.44	(3,305.64)	70.05%	26,485.00
15430-1 - Cell Phone.	195.57	70.17	125.40	278.71%	758.41	350.81	407.60	216.19%	842.00
15450-1 - Public Safety Insurance.	0.00	169.75	(169.75)	0.0%	0.00	848.75	(848.75)	0.0%	2,037.00
16100-1 - Store Front Equipment.	0.00	135.83	(135.83)	0.0%	0.00	679.19	(679.19)	0.0%	1,630.00
16101-1 - Public Safety Training.	0.00	282.92	(282.92)	0.0%	0.00	1,414.56	(1,414.56)	0.0%	3,395.00
16102-1 - Public Safety Equipment.	60.04	565.92	(505.88)	10.61%	840.31	2,829.56	(1,989.25)	29.7%	6,791.00
16110-1 - Graffiti Abatement.	0.00	3,395.50	(3,395.50)	0.0%	15,700.73	16,977.50	(1,276.77)	92.48%	40,746.00
16111-1 - Light Outage Survey.	0.00	103.00	(103.00)	0.0%	0.00	515.00	(515.00)	0.0%	1,236.00
16115-1 - Nuisance Abatement.	0.00	955.00	(955.00)	0.0%	0.00	4,775.00	(4,775.00)	0.0%	11,460.00
Total Security and Public Safety	22,140.02	28,258.09	(6,118.07)	78.35%	123,521.41	141,290.37	(17,768.96)	87.42%	339,097.00
Visual Improvements & Cultural									
16212-1 - Identification Design & Install	0.00	20,617.42	(20,617.42)	0.0%	0.00	103,087.06	(103,087.06)	0.0%	247,409.00
16216-1 - Holiday Design & Install.	0.00	3,395.50	(3,395.50)	0.0%	0.00	16,977.50	(16,977.50)	0.0%	40,746.00
Total Visual Improvements & Cultural	0.00	24,012.92	(24,012.92)	0.0%	0.00	120,064.56	(120,064.56)	0.0%	288,155.00
Total Uses	54,911.63	94,386.25	(39,474.62)	58.18%	327,557.58	506,565.25	(179,007.67)	64.66%	1,167,269.00
Planned Reserves	(35,995.04)	(2,867.09)	(33,127.95)	1,255.46%	522,469.20	(48,969.37)	571,438.57	(1,066.93%)	(69,039.00)

Montrose Management District  
Revenue & Expenditures Total Zone  
May 2012

Sources of Funds	May 12	Budget	\$ Over Budget	% of Budget	Jan - May 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
14110-1 - Assessments,	1,750.94	74,908.75	(73,157.81)	2.34%	759,742.52	374,543.75	385,198.77	202.85%	898,905.00
14110 - Assessments	3,282.50	35,397.67	(32,115.17)	9.27%	341,905.26	176,988.31	164,916.95	193.18%	424,772.00
14112-1 - Assessment Refunds,	0.00	(1,498.17)	1,498.17	0.0%	501.25	(7,490.81)	7,992.06	(6.69%)	(17,978.00)
14112 - Assessment Refunds	77.50	(707.92)	785.42	(10.95%)	(323.10)	(3,540.56)	3,217.46	9.13%	(8,496.00)
14310-1 - Penalties & Interest,	245.01	1,250.00	(1,004.99)	19.6%	5,074.96	6,250.00	(1,175.04)	81.2%	15,000.00
14310 - Penalties & Interest	780.42	833.33	(52.91)	93.65%	3,775.68	4,166.69	(391.01)	90.62%	10,000.00
14370-1 - Interest Earned on Temp. Inves	82.04	26.67	55.37	307.61%	520.78	133.31	387.47	390.65%	320.00
14370 - Interest Earned on Temp. Invest	303.95	20.83	283.12	1,459.19%	977.42	104.19	873.23	938.11%	250.00
14380-1 - Interest,	7.52	0.83	6.69	906.02%	31.83	4.19	27.64	759.67%	10.00
14380 - Interest	3.56	8.33	(4.77)	42.74%	15.05	41.69	(26.64)	36.1%	100.00
14390-1 - Ending FY 2011 Fund Balance	16,831.08	16,831.08	0.00	100.0%	84,155.44	84,155.44	0.00	100.0%	201,973.00
14390 - Ending FY 2011 Fund Balance	27,515.92	27,513.92	2.00	100.0%	137,569.56	137,569.56	0.00	100.0%	330,167.00
Total Sources	50,878.44	154,585.32	(103,706.88)	32.91%	1,333,946.65	772,925.76	561,020.89	172.58%	1,855,023.00
Uses of Funds									
Business Development									
16124-1 - Marketing & Public Rel Dir	2,045.10	2,045.08	0.02	100.0%	10,225.50	10,225.44	0.06	100.0%	24,541.00
16124 - Marketing & Public Rel Director	966.40	966.42	(0.02)	100.0%	4,832.00	4,832.06	(0.06)	100.0%	11,597.00
16125-1 - Marketing & Public Relations	9,036.28	11,816.25	(2,779.97)	76.47%	35,353.02	59,081.25	(23,728.23)	59.84%	141,795.00
16125 - Marketing & Public Relations	4,332.78	5,583.75	(1,250.97)	77.6%	16,768.57	27,918.75	(11,150.18)	60.06%	67,005.00
16131-1 - Web Site Development,	6,572.15	2,942.75	3,629.40	223.33%	11,517.04	14,713.75	(3,196.71)	78.27%	35,313.00
16131 - Web Site Development	3,105.63	1,390.58	1,715.05	223.33%	5,442.33	6,952.94	(1,510.61)	78.27%	16,687.00
16135-1 - Economic Development Service	752.04	679.08	72.96	110.74%	3,468.44	3,395.44	73.00	102.15%	8,149.00
16135 - Economic Development Services	355.36	320.92	34.44	110.73%	1,638.96	1,604.56	34.40	102.14%	3,851.00
16140-1 - Web Site Main./Host/I.T.,	169.77	339.58	(169.81)	46.99%	848.85	1,697.94	(849.09)	49.99%	4,075.00
16140 - Web Site Main./Host/I.T.	80.23	160.42	(80.19)	50.01%	401.15	802.06	(400.91)	50.02%	1,925.00
16141-1 - GIS Services,	1,439.49	905.50	533.99	158.97%	4,605.49	4,527.50	77.99	101.72%	10,866.00
16141 - GIS Services	680.22	427.83	252.39	158.99%	2,176.32	2,139.19	37.13	101.74%	5,134.00
Total Business Development	29,535.45	27,578.16	1,957.29	107.1%	97,277.67	137,890.88	(40,613.21)	70.55%	330,938.00
Creation and Petition Services									
16525-1 - Dissolution Petitions,	0.00	0.00	0.00	0.0%	27,809.03	27,164.00	645.03	102.38%	27,164.00
16525 - Dissolution Petitions	0.00	0.00	0.00	0.0%	13,140.97	12,836.00	304.97	102.38%	12,836.00
Total Creation and Petition Services	0.00	0.00	0.00	0.0%	40,950.00	40,000.00	950.00	102.38%	40,000.00
Mobility & Transportation									
17010-1 - Engineering Services,	0.00	1,216.75	(1,216.75)	0.0%	0.00	6,083.75	(6,083.75)	0.0%	14,601.00
17010 - Engineering Services	0.00	574.92	(574.92)	0.0%	0.00	2,874.56	(2,874.56)	0.0%	6,899.00
17020-1 - Bridge Lighting Maint,	0.00	848.83	(848.83)	0.0%	0.00	4,244.19	(4,244.19)	0.0%	10,186.00
17020 - Bridge Lighting Maint	0.00	401.17	(401.17)	0.0%	0.00	2,005.81	(2,005.81)	0.0%	4,814.00
17030-1 - Mobility Projects,	0.00	5,659.17	(5,659.17)	0.0%	22,616.72	28,295.81	(5,679.09)	79.93%	67,910.00
17030 - Mobility Projects	0.00	2,674.17	(2,674.17)	0.0%	10,686.80	13,370.81	(2,684.01)	79.93%	32,090.00
Total Mobility & Transportation	0.00	11,375.01	(11,375.01)	0.0%	33,303.52	56,874.93	(23,571.41)	58.56%	136,500.00
Project Staffing & Admin									



Montrose Management District

Revenue & Expenditures Total Zone

May 2012

	May 12	Budget	\$ Over Budget	% of Budget	Jan - May 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
16150-1 · Admin & Management	1,426.10	1,426.08	0.02	100.0%	7,130.50	7,130.44	0.06	100.0%	17,113.00
16150 · Admin & Management	673.90	673.92	(0.02)	100.0%	3,369.50	3,369.56	(0.06)	100.0%	8,087.00
16160-1 · Reimbursable Expenses	260.49	905.50	(645.01)	28.77%	888.23	4,527.50	(3,639.27)	19.62%	10,866.00
16160 · Reimbursable Expenses	123.10	427.83	(304.73)	28.77%	419.73	2,139.19	(1,719.46)	19.62%	5,134.00
16170-1 · Reimbursable Mileage	314.21	282.92	31.29	111.06%	1,901.21	1,414.56	486.65	134.4%	3,395.00
16170 · Reimbursable Mileage	148.47	133.75	14.72	111.01%	898.48	668.75	229.73	134.35%	1,605.00
16180-1 · Postage, Deliveries	62.74	73.58	(10.84)	85.27%	191.50	367.94	(176.44)	52.05%	883.00
16180 · Postage, Deliveries	29.64	34.75	(5.11)	85.3%	90.86	173.75	(82.89)	52.29%	417.00
16190-1 · Printing & Reproduction	475.81	396.17	79.64	120.1%	2,366.21	1,980.81	385.40	119.46%	4,754.00
16190 · Printing & Reproduction	224.84	187.17	37.67	120.13%	1,119.22	935.81	183.41	119.6%	2,246.00
16200-1 · Public Notices, Advertising	0.00	452.75	(452.75)	0.0%	283.40	2,263.75	(1,980.35)	12.52%	5,433.00
16200 · Public Notices, Advertising	0.00	213.92	(213.92)	0.0%	133.92	1,069.56	(935.64)	12.52%	2,567.00
16210-1 · Project Management	2,648.48	2,648.50	(0.02)	100.0%	13,242.40	13,242.50	(0.10)	100.0%	31,782.00
16210 · Project Management	1,251.52	1,251.50	0.02	100.0%	6,257.60	6,257.50	0.10	100.0%	15,018.00
16215-1 · Director Of Services	4,564.67	4,564.67	0.00	100.0%	22,823.35	22,823.31	0.04	100.0%	54,776.00
16215 · Director Of Services	2,157.00	2,157.00	0.00	100.0%	10,785.00	10,785.00	0.00	100.0%	25,884.00
16220-1 · Legal Services	0.00	1,358.17	(1,358.17)	0.0%	15,968.64	6,790.81	9,177.83	235.15%	16,298.00
16220 · Legal Services	0.00	641.83	(641.83)	0.0%	7,545.88	3,209.19	4,336.69	235.13%	7,702.00
16250-1 · Bookkeeping	1,089.95	882.83	207.12	123.46%	5,946.57	4,414.19	1,532.38	134.72%	10,594.00
16250 · Bookkeeping	515.05	417.17	97.88	123.46%	2,818.43	2,085.81	732.62	135.12%	5,006.00
16260-1 · Assess Data Mgmt & Billing Svc	933.31	1,245.00	(311.69)	74.97%	6,803.96	6,225.00	578.96	109.3%	14,940.00
16260 · Assess Data Mgmt & Billing Svc	441.03	588.33	(147.30)	74.96%	3,238.30	2,941.69	296.61	110.08%	7,060.00
16270-1 · Office Supplies	101.86	169.75	(67.89)	60.01%	111.41	848.75	(737.34)	13.13%	2,037.00
16270 · Office Supplies	48.14	80.25	(32.11)	59.99%	52.65	401.25	(348.60)	13.12%	963.00
16280-1 · Other	4.81	33.92	(29.11)	14.18%	129.01	169.56	(40.55)	76.09%	407.00
16280 · Other	10.19	16.08	(5.89)	63.37%	82.38	80.44	1.94	102.41%	193.00
16290-1 · Office Lease Space	814.92	882.83	(67.91)	92.31%	4,074.60	4,414.19	(339.59)	92.31%	10,594.00
16290 · Office Lease Space	385.08	417.17	(32.09)	92.31%	1,925.40	2,085.81	(160.41)	92.31%	5,006.00
16291-1 · Office Equipment	59.43	141.50	(82.07)	42.0%	302.62	707.50	(404.88)	42.77%	1,698.00
16291 · Office Equipment	28.08	66.83	(38.75)	42.02%	142.99	334.19	(191.20)	42.79%	802.00
16340-1 · Auditing Fees	0.00	0.00	0.00	0.0%	0.00	7,470.00	(7,470.00)	0.0%	7,470.00
16340 · Auditing Fees	0.00	0.00	0.00	0.0%	0.00	3,530.00	(3,530.00)	0.0%	3,530.00
16530-1 · Insurance & Surety Bond	0.00	198.08	(198.08)	0.0%	5,428.47	990.44	4,438.03	548.09%	2,377.00
16530 · Insurance & Surety Bond	0.00	93.58	(93.58)	0.0%	2,565.19	467.94	2,097.25	548.19%	1,123.00
Total Project Staffing & Admin	18,792.82	23,063.33	(4,270.51)	81.48%	129,037.61	126,316.69	2,720.92	102.15%	287,760.00
Security and Public Safety									
15415-1 · Vehicle Maint. & Operations	0.00	565.92	(565.92)	0.0%	790.65	2,829.56	(2,038.91)	27.94%	6,791.00
15415 · Vehicle Maint. & Operations	0.00	267.42	(267.42)	0.0%	373.62	1,337.06	(963.44)	27.94%	3,209.00
15420-1 · Contract Public Safety Service	19,922.59	19,807.00	115.59	100.58%	97,701.51	99,035.00	(1,333.49)	98.65%	237,684.00
15420 · Contract Public Safety Service	9,414.58	9,359.67	54.91	100.59%	46,182.87	46,798.31	(615.44)	98.69%	112,316.00
15425-1 · Mobile Camera Program	1,961.82	2,207.08	(245.26)	88.89%	7,729.80	11,035.44	(3,305.64)	70.05%	26,485.00
15425 · Mobile Camera Program	927.04	1,042.92	(115.88)	88.89%	4,859.76	5,214.56	(354.80)	93.2%	12,515.00
15430-1 · Cell Phone	195.57	70.17	125.40	278.71%	758.41	350.81	407.60	216.19%	842.00
15430 · Cell Phone	92.41	33.17	59.24	278.6%	358.37	165.81	192.56	216.13%	398.00
15450-1 · Public Safety Insurance	0.00	169.75	(169.75)	0.0%	0.00	848.75	(848.75)	0.0%	2,037.00

Montrose Management District

Revenue & Expenditures Total Zone

May 2012

	May 12	Budget	\$ Over Budget	% of Budget	Jan - May 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
15450 - Public Safety Insurance	0.00	80.25	(80.25)	0.0%	0.00	401.25	(401.25)	0.0%	963.00
16100-1 - Store Front Equipment.	0.00	135.83	(135.83)	0.0%	0.00	679.19	(679.19)	0.0%	1,630.00
16100 - Store Front Equipment	0.00	64.17	(64.17)	0.0%	0.00	320.81	(320.81)	0.0%	770.00
16101-1 - Public Safety Training.	0.00	282.92	(282.92)	0.0%	0.00	1,414.56	(1,414.56)	0.0%	3,395.00
16101 - Public Safety Training	0.00	133.75	(133.75)	0.0%	0.00	668.75	(668.75)	0.0%	1,605.00
16102-1 - Public Safety Equipment.	60.04	565.92	(505.88)	10.61%	840.31	2,829.56	(1,989.25)	29.7%	6,791.00
16102 - Public Safety Equipment	28.36	267.42	(239.06)	10.61%	397.05	1,337.06	(940.01)	29.7%	3,209.00
16110-1 - Graffiti Abatement.	0.00	3,395.50	(3,395.50)	0.0%	15,700.73	16,977.50	(1,276.77)	92.48%	40,746.00
16110 - Graffiti Abatement	0.00	1,604.50	(1,604.50)	0.0%	7,419.27	8,022.50	(603.23)	92.48%	19,254.00
16111-1 - Light Outage Survey.	0.00	103.00	(103.00)	0.0%	0.00	515.00	(515.00)	0.0%	1,236.00
16111 - Light Outage Survey	0.00	48.67	(48.67)	0.0%	0.00	243.31	(243.31)	0.0%	584.00
16115-1 - Nuisance Abatement.	0.00	955.00	(955.00)	0.0%	0.00	4,775.00	(4,775.00)	0.0%	11,460.00
16115 - Nuisance Abatement	0.00	451.25	(451.25)	0.0%	0.00	2,256.25	(2,256.25)	0.0%	5,415.00
Total Security and Public Safety	32,602.41	41,611.28	(9,008.87)	78.35%	183,112.35	208,056.04	(24,943.69)	88.01%	499,355.00
Visual Improvements & Cultural									
16212-1 - Identification Design & Install	0.00	20,617.42	(20,617.42)	0.0%	0.00	103,087.06	(103,087.06)	0.0%	247,409.00
16212 - Beautification Design & Install	0.00	9,742.58	(9,742.58)	0.0%	0.00	48,712.94	(48,712.94)	0.0%	116,911.00
16213 - Landscape Maintenance	0.00	1,250.00	(1,250.00)	0.0%	4,212.00	6,250.00	(2,038.00)	67.39%	15,000.00
16216-1 - Holiday Design & Install.	0.00	3,395.50	(3,395.50)	0.0%	0.00	16,977.50	(16,977.50)	0.0%	40,746.00
16216 - Holiday Design & Install	0.00	1,604.50	(1,604.50)	0.0%	0.00	8,022.50	(8,022.50)	0.0%	19,254.00
Total Visual Improvements & Cultural	0.00	36,610.00	(36,610.00)	0.0%	4,212.00	183,050.00	(178,838.00)	2.3%	439,320.00
Total Uses	80,930.68	140,237.78	(59,307.10)	57.71%	487,893.15	752,188.54	(264,295.39)	64.86%	1,733,853.00
Planned Reserves	(30,052.24)	14,347.54	(44,399.78)	(209.46%)	846,053.50	20,757.22	825,316.28	4,079.88%	121,170.00





Invoice submitted to:  
Montrose Management District  
2050 Montrose Blvd.  
Suite 311  
Houston, TX 77006  
Attn: Mr. Josh Hawes

Invoice # 16496  
March 01, 2012

Terms: Net 20 Days

Marketing Services for February 2012

Total Service Fees

Amount  
\$5,000.00

PLEASE REMIT TO:  
Pierpoint Communications, Inc.  
Attn: Accounts Receivable  
1800 West Loop South, Suite 800  
Houston, Texas 77057

CK # 300

# Expense Report/Request for Reimbursement District or Zone: Montrose District

Name: Gretchen Larson

I hereby verify that the following fees and actual expenses were reasonably and necessarily incurred by me in connection with the services and business purposes described.

Date	Description	Amount	Receipts
4/20	Folding Tables	N/A	Receipting
4-21	Ice	N/A	4-21-12 \$41.01
4-21	Supplies/ Snacks for Volunteers	N/A	\$84.00
5/1	Website Payment	N/A	\$69.54
5/8	Flowers for PS photo shoot Jessica Canedo	N/A	\$1400.00
			\$31.64

I have attached receipts and supporting documentation of all expenses.

Signed: G Larson

Date: 6/4/12

Approved:

Date:

AmegyBank  
of Texas

CONTROL ACCOUNT  
MONTROSE MD  
ACCOUNT NUMBER:  
XXXX XXXX XXXX 1551

VISA

## ACCOUNT SUMMARY

Account Number	XXXX XXXX XXXX 1551	Previous Balance	\$1,004.11
Credit Limit		\$10,000.00	\$1,004.11
Available Credit		\$7,982.00	\$0.00
Statement Closing Date	May 15, 2012	Purchases	\$1,801.77
Payment Due Date	June 04, 2012	Other Charges	\$0.00
Amount Past Due		Cash Advances	\$0.00
Min Payment Due		Finance Charges	\$0.00
Days in Billing Cycle	31	New Balance	\$1,801.77

## TRANSACTIONS

Trans	Post	Reference Number	Transaction Description	Amount
0479	0479	707680GABIC77Y5	PAYMENT - THANK YOU	-41,004.11
TOTAL XXXXXXXXXX0000351				\$1,804.11
JOSHUA HAWES				
0423	0423	24692162008FYD48	MONTROSE COUNSELING CE HOUSTON TX	\$75.00
0426	0426	24692162008FYD48V	MONTROSE COUNSELING CE HOUSTON TX	\$75.00
0504	0504	2469041C246CQ2UT3H	BLUP montrose-hill.org 888-401-6078 UT	\$107.40
0508	0508	2469041C246CQ2UT3H	MICHAELS #2719 HOUSTON TX	\$3.78
TOTAL XXXXXXXXXX0000430				\$261.18
GRETCHEN LARSON				
04720	04720	2445501F245AMW2N4	WAL-MART #2915 STAFFORD TX	\$41.01
04721	04721	2442735GRLYH2Y2Z	HEB #108 HOUSTON TX	\$8.40
04721	04721	2442735GRLYH2Y2Z	HEB #108 HOUSTON TX	\$69.54
0501	0501	2449215CARF24M4E4H	PAYPAL #245489271 403-995-7735 CA	\$1,400.00
0508	0508	2442735GRLYH2Y2Z	HEB #108 HOUSTON TX	\$31.64
TOTAL XXXXXXXXXX0000559				\$1,540.59

See Reverse Side for Important Information About Your Account

XXXX XXXX XXXX 1551 PAGE 1 of 2 11 0000 0000 0000 00000000 0000

AmegyBank  
of Texas

P O BOX 5853  
SALT LAKE CITY UT 84130-0853

☐ Change of address Check here and reconfirm the service site.  
For proper credit, and payment to business clients, please allow 30 days for processing your account.  
Please detach this portion and attach it with your payment to ensure proper credit.

BankCard Center

P O BOX 5853  
SALT LAKE CITY UT 84130-0853  
[Barcode]

## PAYMENT INFORMATION

Account Number	XXXX XXXX XXXX 1551
Payment Due Date	06/04/12
New Balance	\$1,801.77
Minimum Payment Due	\$45.00
Pay Due Amount	\$0.00
Cash Declined	
Total Payment Amount	\$1,801.77

CONTROL ACCOUNT  
MONTROSE MD  
10185 FONDREN RD STE 300  
HOUSTON TX 77064-4655

[Barcode]

15066 000045398000000124351P

Approved  
5/20

## WE VALUE YOUR OPINION!

WE WANT TO KNOW ABOUT YOUR SHOPPING EXPERIENCE TODAY AT WAL-MART.

Please complete a survey about today's store visit at:

http://www.surveymarket.com

You will need to enter the following online:

ID #: TOLNTHKSPV

IN RETURN FOR YOUR TIME YOU COULD RECEIVE ONE OF FIVE \$1000 WAL-MART SHOPPING CARDS

Must be 18 or older and a legal resident of the US or DC to enter. No purchase necessary to enter or win. To enter without purchase and for complete official rules visit [www.entry.surveymarket.com](http://www.entry.surveymarket.com). Sweepstakes period ends on the date shown in the official rules. Survey must be taken within 140 weeks of today.

Esta encuesta también se encuentra en español en la página del Internet.

THANK YOU

Walmart  
Save money. Live better.

1 281 2 933 - 7800  
WALMART STORE 00077  
11215 W. HIGHTWAY BLVD  
STAFFORD TX 77477  
STB 0914 0914 00007800 118 07 188 0728 X  
FOLDING TABL 084110100310 37.88 X  
SUBTOTAL 37.88  
TAX 1 8.200 5 3.13  
TOTAL 46.08  
VISA TEND 46.08

ACCOUNT # XXXX XXXX XXXX 1550  
APPROVAL # 000782  
REF # 211100004743  
TERMS 18 - 000211027327416  
WALMART - CF34  
PINPOINT SERVICE  
TERMINAL # 43004416

04/20/12 12:43:21  
CHANGE DUE 0.00

## \* ITEMS SOLD 1

TCR 4194 1216 1007 3110 6012  
[Barcode]

Visit Walmart.com today for free shipping with \$10 for \$50  
04/20/12 12:43:21

\*\*\*CUSTOMER COPY\*\*\*

HEB

1060 2582 0421 1205 5000 530

1 RECON ICE 10M ICE FACTORY  
4 Ex. # 1/ 1.94 TF 7.76  
\*\*\*\*\* Sale Subtotal\*\*\*\*\* 7.76  
Sales Tax 0.54  
\*\*\*\*\* Total Sale\*\*\*\*\* 8.40  
Account No.:\*\*\*\*\*1559  
Apnr No.:021877  
Ref No.:481496  
\*\*\* VISA EPS 8.40

ITEMS PURCHASED: 4  
WIN A \$500 H-E-B GIFT CARD  
Tell us how we are doing and you could win a \$500 H-E-B gift card each month / \$1,000 cash prize each quarter. NO PURCHASE NECESSARY. Take survey at [www.heb.com/survey](http://www.heb.com/survey) for 10 entries or call 1-877-220-0764 for 1 entry. See rules at [www.heb.com/survey](http://www.heb.com/survey). Odds depend on entries received. Must be 18. Ends 5/14/2012.

Pure Español, llame al 1-877-220-0764 o visite nos por Internet a [www.heb.com/survey](http://www.heb.com/survey).

CERTIFICATE CODE  
630042 112602 502214

RECEIPT EXPIRES ON 07-20-12

[Barcode]  
1060 2582 0421 1205 5000 530



**HEB Food-Drugs #54/109**  
**5710 Katy Freeway**  
**Houston, TX 77055**  
 Phone: (713) 547-5900  
 Pharmacy: (713) 542-5960  
 Fax: (713) 722-9237  
 Store Hours: 6 a.m. to Midnight  
 Tour Cashier/USCAR OPERATOR 91  
 490826 05-08-12 7:28a 09/10/2015

1050 2454 0421 1209 0800 630

1	ORGANIC BANANAS				
	8.31 Lbs @	1/	0.68	FW	5.65
2	ORGANIC BANANAS				
	5.45 Lbs @	1/	0.68	FW	3.71
3	ORGANIC RED BEANS				
	1/2 CUP				12.63
4	BERRY SOWL, CUP	1/	9.97	T	19.94
5	CUSTION PLANTER				23.99
***** Sale Subtotal*****					
	Sale Tax	3.62			65.92
***** Total Sale*****					
	Account No.:	*****5593			69.54
Apr No.:021854					
Ref No.:481405					
	69.54				
*** VISA EPS					
					69.54

ITEMS PURCHASED: 6

RECEIVED SYRACUSE ON 07-20-12



H-E-B 630  
1701 West Alabama Street  
Houston, Texas 77056  
Phone: (713) 529-2475  
Pharmacy: (713) 807-7293  
Fax: (713) 807-7267  
Store Hours: 6 a.m. to Midnight  
  
Your Cashier: PAULA H.  
502454 04-21-12 9:06A 244/09/0063

Josh Hawes

From: Meleah Jones <communitydev@montrosecounselingcenter.org>  
Sent: Friday, April 13, 2012 11:53 AM  
To: Josh Hawes  
Subject: MCC - Reservation Confirmation - Please Read about Changes

Hi Josh,

Hi Josh,  
I received Montrose Management District's reservation request and added your meeting to the GLBT Cultural Center calendar. Please check the calendar details to be sure that your reservation is accurate and let me know if any changes need to be made. We will run the \$75 charge to the credit card you provided in the days leading up to your event.

**\*\*PLEASE READ! CHANGES TO GLBT CULTURAL CENTER\*\***

Starting June 1, Montrose Counseling Center and the GLBT Cultural Center will promote healthy living by going smoke-free. After this date, the use of all tobacco products, including cigarettes, cigars, and chewable tobacco, will be strictly prohibited anywhere on the property, including the parking lot and surrounding sidewalks. For more information about this decision, please click [here](#).

Because we recently activated a new automatic door locking system, it's especially important that you check your reservation's details on the GLBT Cultural Center [calendar](#) and let me know if any changes need to be made. In particular, please check these details:

- **Set-up time** - Your room will unlock at your meeting's set-up time, which is listed on the calendar at the end of your meeting's description. Please note that if you do not request set-up time, your room will unlock one half hour before your meeting's scheduled start time in order to accommodate guests as they arrive.
- **Start time** - The digital signs across from the elevators on the 1st and 2nd Floor help clarify meetings' start times and room locations. Please encourage your guests to regularly check the signs for these details.
- **End time** - Your room will lock one half hour after your meeting's end time. Any time needed for cleaning should be included in the time reserved for your meeting.
- **Table requests** - If you have requested tables, this information is listed on the calendar at the end of your meeting's description. Please be sure to request tables if you want them to be available to you. Please note that, if you have requested the use of tables, we will do our best to accommodate your request. However, we have a limited number of tables that must be shared between all meeting rooms, so we cannot guarantee that the exact number of tables you requested will be available for your use.

## REMINDERS

**REMINDERS** As a convenience, we post each day's schedule, which states meetings/events' room numbers, on the digital signs across from the elevators on the 1st and 2nd Floors. We encourage everyone to regularly check the digital signs for room assignments, since we cannot ensure that recurring meetings will always be in the same room. On meeting/event notices, please remind your guests to refer to the digital signs so that they will not be confused as to your meeting's location.

In an ongoing effort to provide clean, quality space, please be aware that the [Terms of Facility Use](#) apply to all event participants. Failure to follow these guidelines may result in additional fees and/or inability to make future reservations. The following guidelines are especially important:

Expense Report/ Request for Reimbursement  
District or Zone: Central

Name: John Brown

I hereby verify that the following fees and actual expenses were reasonably and necessarily incurred by me in connection with the services and business purposes described.

[illegible]

Signed: \_\_\_\_\_

M. Henry

Date:

5-29-12

Approved:

Date:

- Users canceling Room(s) 106 and/or 107 less than one week before the scheduled event, and users canceling all other rooms less than 48 hours before the scheduled event, will be charged for the reservation and are not entitled to a refund/credit.
- When advertising your meeting, please refer to its location as the GLBT Cultural Center at 401 Brainerd and refrain from mentioning Monroe Counseling Center. The identity of the GLBT Cultural Center helps distinguish for community members that events/meetings on the 1st Floor are independent of MCC programs and activities.
- Groups who utilize the GLBT Cultural Center are responsible for setting up their meetings/events and returning all furniture to its original location in the room.
- Furniture should not be moved between rooms or into the hallways. Please be mindful of walls when moving furniture and limit stacks to 5 chairs. Please leave 2 feet of space between chairs/tables and all walls.
- Please remove overflowing trash to the dumpster outside, clean up any spills, and sweep debris. Supplies are in the kitchenette.
- Flammables of any kind, including candles, are strictly prohibited.
- Please do not overload electrical outlets.
- Red-colored beverages (wine, dark punch) are not allowed. Alcohol is prohibited in common areas like the hallways and restrooms.

For immediate needs after hours, call 713.529.0037. To access WiFi, enter password: culturalcenter.

Thank you for making the GLBT Cultural Center a hub of activity for Houston's GLBT communities. We are proud to have accommodated more than 2,000 meetings/events and an estimated 40,000 visitors in FY2011!

Please don't hesitate to contact me if you have any questions or if any changes need to be made to your reservation.

Sincerely,

Meleah Jones  
Community Projects Specialist  
713.529.0037 x372  
713.800.0872



A service of  MONTROSE  
COUNSELING  
CENTER

GLBT Cultural Center | Montrose Counseling Center, Inc.  
401 Branard Street  
Houston, Texas 77006-5015

Josh Hawes

From: Melah Jones <communitydev@montrosecounselingcenter.org>  
Sent: Tuesday, April 24, 2012 11:29 AM  
To: Josh Hawes  
Subject: MCCC - Room Reservation - Please Read Updates

Hi Josh,  
I received Montrose Management District's reservation request and added your meeting to the GLBT Cultural Center calendar. Please check the calendar for accuracy. We will run the \$75 charge to the credit card you provided in the days leading up to your event.

#### IMPORTANT NEWS

**Breathe Easy:** Starting June 1, use of all tobacco products (including cigarettes, cigars, and smokeless tobacco) will be strictly prohibited anywhere on the property, including the parking lot and surrounding curb areas. For more information about this decision, please click [here](#).

**Auto-Locking Doors:** Your assigned room will automatically unlock at the *set-up time* and lock at the *end time* that you indicated on your reservation form. If you did not request set-up time, your room will unlock one half hour before the scheduled start time. With this in mind, it is especially important that you notify me of any changes that need to be made to your reservation.

**Digital Schedules:** The digital signs across from the elevators on the 1st and 2nd Floor display your meeting's start time and room location. Please encourage your guests to regularly check the signs for these details.

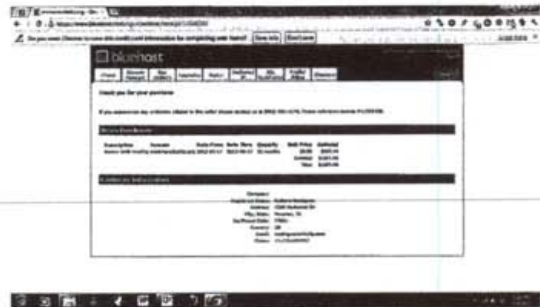
**Table Requests:** If you have requested tables, this information is listed on the calendar at the end of your meeting's description. We will do our best to accommodate your needs, but due to limited supply we cannot guarantee availability for the exact number of tables requested.

#### GENERAL REMINDERS

Please be aware that the [Terms of Facility Use](#) apply to all event participants, and help ensure a quality, clean space. Failure to follow these guidelines may result in additional fees and/or inability to make future reservations. The following terms are especially important:

- Canceling room(s) 106 and/or 107 less than one week before the event, and canceling all other rooms less than 48 hours before the event, will result in a full charge for the reservation.
- Please refer to us as the GLBT Cultural Center and *refrain from mentioning Montrose Counseling Center*. This helps to distinguish that your activities are independent of MCC's.
- You are responsible for setting up your room, and for returning all furniture to its original location before leaving. Furniture should not be moved between rooms or into the hallways.
- Please do not stack chairs more than 5 high, and leave 2 feet of space between chairs/tables and all walls to prevent damage and injury.
- Please remove overflowing trash to the dumpster outside, clean up any spills, and sweep debris. Supplies are in the kitchenette.
- Flames of any kind, including candles, are strictly prohibited.
- Please do not overload electrical outlets as circuit breakers are not accessible to users.
- Red-colored beverages (wine, dark punch) are not allowed. Alcohol is prohibited in common areas like the hallways and restrooms.
- To access WiFi, enter password: **culturalcenter**

1



- For assistance while at the center, please call 713.529.0037.

Thank you for making the GLBT Cultural Center a hub of activity for Houston's GLBT communities. We are proud to have accommodated more than 2,000 meetings/events and an estimated 40,000 visitors in FY2011!

Please don't hesitate to contact me if you have any questions or if any changes need to be made to your reservation.

Sincerely,

Melah Jones  
Community Projects Specialist  
713.529.0037 x372  
713.800.0872



A service of  
MONTROSE  
COUNSELLING  
CENTER

GLBT CULTURAL CENTER

GLBT Cultural Center | Montrose Counseling Center, Inc.  
401 Brumard Street  
Houston, Texas 77006-5015

Michaels  
Where Creativity Happens

MICHAELS 204C 62779 103400 1796

1046 GLB 887Y 83  
HOUSTON TX 77024

\*\* Return Secure \*\*

8-914-9545-9559-9559-1111-1140-1140-1140



122 SALE 4148 2719 080 5/08/12 11.52

FOR 8.5011 BLACK 4001000000000 3.49 1 8 3.49  
SUBTOTAL 3.49  
SALES TAX 8.25% .74  
TOTAL 4.23

ACCOUNT NUMBER 4001000000000  
VISA/MASTERCARD 3.78  
REWARDS 000452 SAVINGS ONLINE  
JOSHUA HAWES

8-914-9545-9559-9559-1111-1140-1140-1140

0004-0004 0004-0004 0004 0004 0004 0004 0004

0004 0004 0004 0004 0004 0004 0004 0004



Invoice ID 1285  
Issue Date 05/21/2012  
Due Date 06/04/2012  
Subject Phase 3 Deposit

From Primer Grey, Inc.  
1305 Starratt St.  
Houston, TX 77002

Invoice For Montrose Management District

Type	Description	Quantity	Unit Price	Amount
Expense	Phase 3 50% Deposit	1.00	\$8,022.50	\$8,022.50
Amount Due				\$8,022.50

#### Darrell Hawthorne

From: Josh Hawes [jhawes@hhclp.com]  
Sent: Monday, June 04, 2012 9:25 AM  
To: Darrell Hawthorne  
Subject: Montrose  
Attachments: Montrose+Patrol+May+2012.xls

Here is the invoice for the Montrose Patrol. I also have \$931.17 in receipts for Officer Beserra. Please send over the checks to the HHC office when they are ready. Thank you.

CK # 3002

Approved  
5/21



Equi-Tax Inc.  
Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

DATE: 05/16/2012

MCBRIDE RANDY DR  
1314 WOODHEAD ST  
HOUSTON TX 77019-4804

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090  
P. O. Box 73109, Houston, Texas 77273  
Customer Service 281.444.3946 fax 281.440.8304

TRIS 7A 8A 12 13A 17B & 20  
ABST 696 O SMITH

1314 WOODHEAD ST

#### MONTROSE MD WRST

ACCOUNT NUMBER: 94/044/222/000/0145  
TAX YEAR: 2011  
REF No.: 0879546

Date Processed: 05/15/2012  
RECEIPT NUMBER: 94000378  
DEPOSIT BATCH No.: RPL20515

#### NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

☐ Decrease in Appraised Value  
☐ Exemption(s) Added  
☐ Account was Prorated

☐ Account Deleted  
☐ Rendition Penalty Waived  
☒ Other: Account Change 0811-63662

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$88.23.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.  
Tax Assessor/Collector

CK # 3002

Approved  
6/14

Owner	Address	Area	Value	Assessed Value	Change	Refund
Victor Beserra		May-12	38	\$ 42.00	\$ 42.00	\$ 42.00
Scott Bowers		May-12	30	\$ 42.00	\$ 42.00	\$ 42.00
Aaron Day		May-12	60	\$ 42.00	\$ 42.00	\$ 42.00
Lee Jenkins		May-12	75	\$ 42.00	\$ 42.00	\$ 42.00
Richard Koo		May-12	0	\$ 42.00	\$ 42.00	\$ 42.00
Leon Laureano		May-12	35	\$ 42.00	\$ 42.00	\$ 42.00
Kevin Mountain		May-12	21	\$ 42.00	\$ 42.00	\$ 42.00
Francisco Cornet		May-12	12	\$ 42.00	\$ 42.00	\$ 42.00
Paul Terry		May-12	35	\$ 42.00	\$ 42.00	\$ 42.00
Joseph Nicolas		May-12	67	\$ 42.00	\$ 42.00	\$ 42.00
Adolfo Ramos		May-12	39	\$ 42.00	\$ 42.00	\$ 42.00
Richard Bass		May-12	18	\$ 42.00	\$ 42.00	\$ 42.00
Brian Allen		May-12	16	\$ 42.00	\$ 42.00	\$ 42.00
Adam Cornbrook		May-12	16	\$ 42.00	\$ 42.00	\$ 42.00
Mark Zapata		May-12	24	\$ 42.00	\$ 42.00	\$ 42.00
Frank Coronado		May-12	24	\$ 42.00	\$ 42.00	\$ 42.00
Chris Wall		May-12	9	\$ 42.00	\$ 42.00	\$ 42.00
Wendy Arroyo		May-12	15	\$ 42.00	\$ 42.00	\$ 42.00
Todd Thodeaux		May-12	25	\$ 42.00	\$ 42.00	\$ 42.00
John Oshenhaus		May-12	35	\$ 42.00	\$ 42.00	\$ 42.00

CK # 15  
3003 - 3021





# Equi-Tax Inc.

Ad Valorem Tax Assessors / Collectors

www.equitaxinc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77060  
P.O. Box 73109, Houston, Texas 77273  
Customer Service 281.444.3946 fax 281.440.8304

DATE: 05/16/2012

RACINE JUAN P & ANNA  
1117 BARKDOLL ST  
HOUSTON TX 77006-6401

TRS 8B 9A 10A & 11A BLK 31  
TURNER N P

1215 BANKS ST 16

## MONTROSE MD WEST

ACCOUNT NUMBER: 94/036/037/000/0033  
TAX YEAR: 2011  
REF No.: 0879545

Date Processed: 05/15/2012  
RECEIPT NUMBER: 94000259  
DEPOSIT BATCH No.: RF120515

### NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

- ☐ Decrease in Appraised Value
- ☐ Exemption(s) Added
- ☐ Account was Prorated
- ☐ Account Deleted
- ☐ Rendition Penalty Waived
- ☒ Other: Lawson (June 10) 11-000271

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$75.78.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946.

Very truly yours,

Kenneth R. Byrd, R.T.A.  
Tax Assessor/Collector

CK #3023

Approved  
4/6

## Assessment Statement

P.O. BOX 73109  
HOUSTON, TX 77273  
Telephone: (281) 444-3946

Taxpayer ID: 150482

205 AVONDALE LLC  
820 RICHMOND AVE  
HOUSTON, TX 77006-5432

Case No:	2012-21136	Date Filed:	4/11/2012
File No:	120685		
Style:	MONTROSE DISTRICT: EAST ZONE vs. 205 AVONDALE LLC		
Court:	157TH DISTRICT COURT	County:	Harris
Judgment Date:	TW - Ordered:	Order Of Sale:	
Non-Suit:	TW - Complete:		
Notice Of Dismissal:	Pre-Suit Letter:	3/29/2012	

Case Number	ASMT Year	ASMT Due	P and L	Total Due
MONTROSE DISTRICT: EAST ZONE				
Legal LT 15 BLK 31 AVONDALE				
REG Code: 0041360000015 Client Property Code: 920041360000015				
2012-21136	2009	\$871.30	\$882.08	\$1,453.48
2012-21136	2010	\$831.19	\$435.54	\$1,266.73
2012-21136	2011	\$840.86	\$288.82	\$1,072.47
Property 0041360000015 Subtotal ->				\$3,793.68
MONTROSE DISTRICT: EAST ZONE TOTAL ->				\$3,793.68

Case Number	Transaction Description	Amount
2012-21136	Court Costs	\$285.00
	Tax Master Fee	\$35.00
	Title Search Real Property	\$250.00
	Total Litigation Costs	\$570.00

Total If Paid By 4/30/2012 **\$4,363.68**

Page 1

## \*\*\*\* OVERPAYMENT OF TAX NOTICE \*\*\*\*

MONTROSE MD EAST  
DATE: 05/09/2012  
TAX YEAR: 2011

OVERPAYMENT: \$102.77  
DEPOSIT BATCH NO.: 92-221  
RECEIPT NUMBER: 92000008

OWNER NAME: 205 AVONDALE LLC

CHECK NO.: 1195

ACCOUNT NUMBER: 92/004/136/000/0015

DATE OF PAYMENT: 05/08/2012

PAID BY: 913195

### LEGAL DESCRIPTION

205 AVONDALE, LLC.  
3333 ALLEN PARKWAY #903  
HOUSTON TX 77019

LT 15 BLK 5  
AVONDALE

205 AVONDALE ST 12

DISTRICT NAME OVERPAYMENT AMOUNT  
MONTROSE MD EAST 102.77

REASON: additional fees due to Perdue Brandon per statement

AMOUNT OF CHECK: 1,053.04 CHECK NO: 1195  
AMOUNT APPLIED: 950.27 Ref No.: 201221136  
DIFFERENCE: 102.77

COMPLETED BY: CK DATE: 5-9-12

Refund payable to: Perdue, Brandon, Fakes Collins + Mott

Address:

City: Itc275 op State: Zip: ORIGINAL

CK #3024

Approved  
4/6



SECURITY SOLUTIONS, LLC  
P.O. Box 798024  
Houston, Texas 77275-0924  
Phone: 877.411.4628 Fax: 713.944.6627

### Bill To:

Montrose Management District  
Playita Quarterline  
P.O. Box 22147  
Houston, TX 77227-2147

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

ASE Security Solutions, LLC  
P.O. Box 798024  
Houston, Texas 77275-0924

Invoice Date 2/5/2012 Invoice # 306

## INVOICE

### Service Location:

Academy Montrose  
2301 Montrose  
Houston, TX

**PLEASE PAY THIS AMOUNT**

\$575.00

Make checks payable to: ASE Security Solutions, LLC

Have E-Mail? Please write it here:

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Description	Qty	Unit Price	Amount	Term	Due Date	Service Date
Standard MSU (Monthly fee)	1	425.00	425.00	Net 30	3/16/2012	3/1/2012-5/1/2012
Standard Remote Viewing Integration (Monthly Fee)	1	150.00	150.00			
Subtotal			\$575.00			
Sales Tax (8.25%)			\$0.00			
Payments/Credits			\$0.00			
Balance Due			\$575.00			

THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS  
\$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES  
AFTER DUE DATE.

Billing Inquiries? Call 877-411-4625

Thank you for your business!

Approved  
4/6



SECURITY SOLUTIONS, LLC  
P.O. Box 759924  
Houston, Texas 77275-0924  
Phone: 877-411-3608 Fax: 713-944-6627

Invoice Date 3/15/2012 Invoice # 353

# INVOICE

Service Location:  
1637 Westheimer  
Houston, TX 77066

## Bill To:

Montrose Management District  
Phyllis Outflaw  
P.O. Box 22167  
Houston, TX 77227-2167

**PLEASE PAY  
THIS AMOUNT**

\$231.50

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC  
P.O. Box 759924  
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Description	Qty	Unit Price	Amount	Terms	Due Date	Service Dates
				Net 30	4/14/2012	5/22/2012-5/31/2012
Upgraded Mobile Standard Unit with 3 Lights (Monthly Fee)(Promoted)	10	17.34	173.40			
Wireless Remote Viewing Integration (Monthly Fee)(Promoted)	10	5.81	58.10			
			Subtotal			\$231.50
			Sales Tax (0.0%)			\$0.00
			Payments/Credits			\$0.00
			Balance Due			\$231.50

THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS  
\$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES  
AFTER DUE DATE.

Billing Inquiries? Call 877-411-6625

Thank you for your business!

Approved  
6/6



SECURITY SOLUTIONS, LLC  
P.O. Box 759924  
Houston, Texas 77275-0924  
Phone: 877-411-3608 Fax: 713-944-6627

Invoice Date 4/15/2012 Invoice # 402

# INVOICE

Service Location:  
Autzone Montrose  
2301 Montrose  
Houston, TX

## Bill To:

Montrose Management District  
Phyllis Outflaw  
P.O. Box 22167  
Houston, TX 77227-2167

**PLEASE PAY  
THIS AMOUNT**

\$575.00

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC  
P.O. Box 759924  
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Description	Qty	Unit Price	Amount	Terms	Due Date	Service Dates
				Net 30	5/15/2012	5/1/2012-5/31/2012
Standard MSU (Monthly Fee)	1	425.00	425.00			
Standard Remote Viewing Integration (Monthly Fee)	1	150.00	150.00			
			Subtotal			\$575.00
			Sales Tax (8.23%)			\$0.00
			Payments/Credits			\$0.00
			Balance Due			\$575.00

THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS  
\$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES  
AFTER DUE DATE.

Billing Inquiries? Call 877-411-6625

Thank you for your business!

Approved  
6/6



SECURITY SOLUTIONS, LLC  
P.O. Box 759924  
Houston, Texas 77275-0924  
Phone: 877-411-3608 Fax: 713-944-6627

Invoice Date 4/15/2012 Invoice # 401

# INVOICE

Service Location:  
2050 Dunlavy  
Houston, TX

## Bill To:

Montrose Management District  
Phyllis Outflaw  
P.O. Box 22167  
Houston, TX 77227-2167

**PLEASE PAY  
THIS AMOUNT**

\$680.00

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC  
P.O. Box 759924  
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Description	Qty	Unit Price	Amount	Terms	Due Date	Service Dates
				Net 30	5/15/2012	5/1/2012-5/31/2012
Standard MSU (Monthly fee)	1	500.00	500.00			
Wireless Remote Viewing Integration (Monthly Fee)	1	180.00	180.00			
			Subtotal			\$680.00
			Sales Tax (0.0%)			\$0.00
			Payments/Credits			\$0.00
			Balance Due			\$680.00

THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS  
\$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES  
AFTER DUE DATE.

Billing Inquiries? Call 877-411-6625

Thank you for your business!

ENTERED ON 4/15/12



SECURITY SOLUTIONS, LLC  
P.O. Box 759924  
Houston, Texas 77275-0924  
Phone: 877-411-3608 Fax: 713-944-6627

Invoice Date 4/15/2012 Invoice # 403

# INVOICE

Service Location:  
Walgreens - Montrose  
3317 Montrose  
Houston, TX 77066

## Bill To:

Montrose Management District  
Phyllis Outflaw  
P.O. Box 22167  
Houston, TX 77227-2167

**PLEASE PAY  
THIS AMOUNT**

\$575.00

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC  
P.O. Box 759924  
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Description	Qty	Unit Price	Amount	Terms	Due Date	Service Dates
				Net 30	5/15/2012	5/1/2012-5/31/2012
Standard MSU (Monthly fee)	1	425.00	425.00			
Standard Remote Viewing Integration (Monthly Fee)	1	150.00	150.00			
			Subtotal			\$575.00
			Sales Tax (0.0%)			\$0.00
			Payments/Credits			\$0.00
			Balance Due			\$575.00

THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS  
\$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES  
AFTER DUE DATE.

Billing Inquiries? Call 877-411-6625

Thank you for your business!

ENTERED ON 4/15/12



SECURITY SOLUTIONS, LLC  
P.O. Box 750924  
Houston, Texas 77275-0924  
Phone: 877.411.MOBI. Fax: 713.944.6627

Invoice Date 5/15/2012 Invoice # 453

# INVOICE

Service Location:  
1637 Westheimer  
Houston, TX 77006

## Bill To:

Montrose Management District  
Playita Outfitter  
P.O. Box 22167  
Houston, TX 77227-2167

**PLEASE PAY  
THIS AMOUNT**

\$1,058.86

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC  
P.O. Box 750924  
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Terms	Due Date	Service Dates	
Net 30	6/14/2012	5/10/2012-5/31/2012	
Description	Qty	Unit Price	Amount
Upgraded Mobile Standard Unit with 3 Lights (Monthly Fee \$537.50) PRO-RATED - 22days at \$17.33	22	17.33	381.26
License Plate Camera (One-Time Fee)	1	300.00	300.00
Wireless Remote Viewing Integration (Monthly Fee) PRO-RATED - 22days at \$5.80	22	5.80	127.60
Standard Installation w/in 40 Ft. (One-Time Fee)	1	250.00	250.00
Pay online at: <a href="https://lps.ltsuit.com/5642426d">https://lps.ltsuit.com/5642426d</a>			
We now offer the option to pay online. To try it, click the Pay Online link.			
THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS \$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES AFTER DUE DATE.		Subtotal	\$1,058.86
		Sales Tax (0.0%)	\$0.00
		Payments/Credits	\$0.00
		Balance Due	\$1,058.86

Billing Inquiries? Call 877-411-6625

Thank you for your business!



SECURITY SOLUTIONS, LLC  
P.O. Box 750924  
Houston, Texas 77275-0924  
Phone: 877.411.MOBI. Fax: 713.944.6627

Invoice Date 5/15/2012 Invoice # 450

# INVOICE

Service Location:  
Antelope Montrose  
2361 Montrose  
Houston, TX

## Bill To:

Montrose Management District  
Playita Outfitter  
P.O. Box 22167  
Houston, TX 77227-2167

**PLEASE PAY  
THIS AMOUNT**

\$575.00

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC  
P.O. Box 750924  
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Terms	Due Date	Service Dates	
Net 30	6/14/2012	6/1/2012-6/30/2012	
Description	Qty	Unit Price	Amount
Standard MSU (Monthly fee)	1	425.00	425.00
Standard Remote Viewing Integration (Monthly Fee)	1	150.00	150.00

Billing Inquiries? Call 877-411-6625

Thank you for your business!



SECURITY SOLUTIONS, LLC  
P.O. Box 750924  
Houston, Texas 77275-0924  
Phone: 877.411.MOBI. Fax: 713.944.6627

Invoice Date 5/15/2012 Invoice # 449

# INVOICE

Service Location:  
2050 Dunlavy  
Houston, TX

## Bill To:

Montrose Management District  
Playita Outfitter  
P.O. Box 22167  
Houston, TX 77227-2167

**PLEASE PAY  
THIS AMOUNT**

\$680.00

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC  
P.O. Box 750924  
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Terms	Due Date	Service Dates	
Net 30	6/14/2012	6/1/2012-6/30/2012	
Description	Qty	Unit Price	Amount
Standard MSU (Monthly fee)	1	500.00	500.00
Wireless Remote Viewing Integration (Monthly Fee)	1	180.00	180.00
  <			

Billing Inquiries? Call 877-411-6625

Thank you for your business!



SECURITY SOLUTIONS, LLC  
P.O. Box 750924  
Houston, Texas 77275-0924  
Phone: 877.411.MOBI. Fax: 713.944.6627

Invoice Date 5/15/2012 Invoice # 454

# INVOICE

Service Location:  
1637 Westheimer  
Houston, TX 77006

## Bill To:

Montrose Management District  
Playita Outfitter  
P.O. Box 22167  
Houston, TX 77227-2167

**PLEASE PAY  
THIS AMOUNT**

\$717.50

Make checks payable to: ASE Security Solutions, LLC

☐ Please check box if address is incorrect or has changed, and indicate change(s) on reverse side.

Have E-Mail? Please write it here:

ASE Security Solutions, LLC  
P.O. Box 750924  
Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Terms	Due Date	Service Dates	
Net 30	6/14/2012	6/1/2012-6/1/2012	
Description	Qty	Unit Price	Amount
Upgraded Mobile Standard Unit with 1 License Plate Camera and 3 Lights (Monthly Fee)	1	537.50	537.50
Wireless Remote Viewing Integration (Monthly Fee)	1	180.00	180.00
Pay online at: <a href="https://lps.ltsuit.com/5642426d">https://lps.ltsuit.com/5642426d</a>			
We now offer the option to pay online. To try it, click the Pay Online link.			
		Subtotal \$717.50	
		Sales Tax (0.0%) \$0.00	
		Payments/Credits \$0.00	
		Balance Due \$717.50	

Billing Inquiries? Call 877-411-6625

Thank you for your business!



**BLANK ROME LLP**  
COUNSELLORS AT LAW  
A PENNSYLVANIA LLP  
700 LOUISIANA  
SUITE 4000  
HOUSTON TEXAS 77002-2727  
(713) 228-6601 FAX: (713) 228-6605  
FEDERAL TAX ID NO. 25-1311874

MONTROSE MANAGEMENT DISTRICT  
C/O BILL CALDERON  
HAWES HILL CALDERON LLP  
10103 FONDREN ROAD  
SUITE 300  
HOUSTON, TX 77096

INVOICE DATE: MAY 08, 2012  
MATTER NO. 139016-00601 02752  
INVOICE NO. 1196900

REGARDING: MONTROSE MANAGEMENT DISTRICT  
CAUSE NO. 2012-20396; 1620 HAWTHORNE LTD. VS. MONTROSE  
MANAGEMENT DISTRICT; IN THE 333RD JUDICIAL DISTRICT  
COURT OF HARRIS COUNTY, TEXAS

FOR LEGAL SERVICES RENDERED THROUGH 04/30/12

4,253.00

CURRENT INVOICE TOTAL

\$ 4,253.00

**WIRE**

**MAIL**

BANK NAME: Wells Fargo Bank, N.A.  
ADDRESS: Philadelphia, PA 19103  
ACCOUNT TITLE: Blank Rome LLP  
ACCOUNT NUMBER: 2000056341050  
ABA NUMBER: 121000248 (Domestic)  
SWIFT CODE: WFRU33US (International)

Blank Rome LLP  
Lockbox # 8586  
P.O. Box 8500  
Philadelphia, PA 19178-8500

PENNSYLVANIA NEW YORK NEW JERSEY DELAWARE WASHINGTON, DC FLORIDA CALIFORNIA OHIO HOUSTON HONG KONG SINGAPORE

Approved  
6/4

CK # 3026

**Bracewell & Giuliani LLP**  
ATTORNEYS AT LAW

Page 2

Montrose Management District

May 14, 2012  
Invoice: 21514428

		Hours	Rate/Hr	Amount
review petition.				
04/18/12	Handle Texas Municipal League claim.	Clark Stockton Lord	0.50 495.00	247.50
04/20/12	Prepare for and attend Board meeting.	Clark Stockton Lord	1.50 495.00	742.50
04/30/12	Discuss lawsuit with Barry Abrams.	Clark Stockton Lord	0.50 495.00	247.50

**Summary of Fees**

	Hours	Rate/Hr	Amount
Clark Stockton Lord	6.80	495.00	3,366.00
Amanda K. Edwards	7.00	450.00	3,150.00
Total	13.80	472.50	6,516.00

Less Discount

(1,800.00)

**Total Fees for Professional Services**

**\$ 4,716.00**

**Costs**

**Amount**

**Postage**

04/30/12 Postage 01 040412 04674 POSTAGE Batch 712 0.90

**Reproductions**

04/30/12 Reproductions EQUITRAC COPIES 9 pages BATCH 2820Hs 0.90

Fees for Professional Services \$ 4,716.00

Costs 1.80

**Total Current Billing for this Matter**

**\$ 4,717.80**

**Billing Summary**

**Balance Forward**

**\$ 5,029.45**

Total Current Billing for this Matter

\$ 4,717.80

**Please Remit Total Balance Due**

**\$ 9,747.25**

STATEMENT FOR PROFESSIONAL SERVICES IS PAYABLE UPON PRESENTATION  
INVOICE AMOUNT DUE IN UNITED STATES DOLLARS

**Bracewell & Giuliani LLP**  
ATTORNEYS AT LAW

P. O. Box 848568  
Dallas, TX 75284-8568  
713 223-2300  
TAX ID 74-1024827

Page 1

Montrose Management District  
3815 Montrose Boulevard  
Suite 211  
Houston, Texas 77006

May 14, 2012  
Invoice: 21514428  
B/A: 04674

Our Matter #: 051914.000001 For Services Through April 30, 2012  
General Counsel

		Hours	Rate/Hr	Amount
01/31/12	Teleconference with C. Wynne regarding dissolution petitions.	Clark Stockton Lord	0.30 495.00	148.50
03/15/12	Review and revise open records request.	Clark Stockton Lord	1.00 495.00	495.00
04/02/12	Telephone conference with B Calderon regarding IRS issues.	Clark Stockton Lord	0.25 495.00	123.75
04/03/12	Correspond with Clark Lord and Athena Davis regarding Montrose Management District Investment Policy; prepare amended investment policy and resolution;	Amanda K. Edwards	3.00 450.00	1,350.00
04/03/12	Telephone conference with B Calderon regarding IRS issues.	Clark Stockton Lord	0.25 495.00	123.75
04/04/12	Email Susan Hill about board composition; speak with Clark about investment policy questions; correspond with Bill Calderon about Security Agreement; correspond with Athena Davis regarding last version of documents.	Amanda K. Edwards	1.00 450.00	450.00
04/05/12	Amend Broker Dealer List; send resolution and amended investment policy with broker dealer list to Hawes Hill Calderon; prepare security agreements for 19 officers; proofread security agreements; locate disclosure forms for investment officers and bookkeeper; revise same; send same to Hawes Hill Calderon.	Amanda K. Edwards	2.75 450.00	1,237.50
04/09/12	Revise Investment Policy.	Amanda K. Edwards	0.25 450.00	112.50
04/09/12	Prepare for and attend Board meeting.	Clark Stockton Lord	2.00 495.00	990.00
04/11/12	Teleconference with B Calderon about lawsuit;	Clark Stockton Lord	0.50 495.00	247.50

STATEMENT FOR PROFESSIONAL SERVICES IS PAYABLE UPON PRESENTATION  
INVOICE AMOUNT DUE IN UNITED STATES DOLLARS

CK # 3027

Approved  
5/30

**Bracewell & Giuliani LLP**  
ATTORNEYS AT LAW

P. O. Box 848568  
Dallas, TX 75284-8568  
713 223-2300  
TAX ID 74-1024827

**Remittance Page**

May 14, 2012  
051914  
INVOICE NO: 21514428  
04674

Client: Montrose Management District  
Matter: General Counsel  
Matter No: 051914.000001

**Billing Summary**

**Balance Forward**

**\$ 5,029.45**

Total Current Billing for this Matter

\$ 4,717.80

**Please Remit Total Balance Due**

**\$ 9,747.25**

**Please Return this Remittance Page with Your Payment**

**WIRE TRANSFER INFORMATION**

Wire to: Bank of America, 901 Main Street, Dallas, Texas  
Name on Account: Bracewell & Giuliani LLP  
Bank Account No: 001390004197  
ABA Number (For Wire Transfers Only): 026009593; (For ACH'S Only): 111000025  
For International Wires Also Include:  
Swift Code (U.S. Funds): BOFAUS3N; Swift Code (Foreign Funds): BOFAUS6S  
Please include the invoice number as a reference when sending the wire.

STATEMENT FOR PROFESSIONAL SERVICES IS PAYABLE UPON PRESENTATION  
INVOICE AMOUNT DUE IN UNITED STATES DOLLARS



Cracked Fox  
23030 Cranberry Trail  
Spring, TX 77373  
Cell: 713.364.4012

**Bill To:**

Montrose Management District  
Attn: Gretchen Larson  
5020 Montrose Blvd., Suite 311  
Houston, TX

Date	Invoice No.	Terms
05/31/12	290	Net 30
Payments/Credits	Balance Due	
\$0.00	\$2,500.00	

Item	Description	Quantity	Rate	Amount
Design	graphic design/marketing retainer for June 2012		2,500.00	2,500.00
<b>Total</b>				<b>\$2,500.00</b>

CK # 3028

Approved  
5/31

**Equi-Tax Inc.**

Suite 200  
17111 Rolling Creek Drive  
Houston Texas 77090  
281-444-4866

**Invoice**

DATE	INVOICE #
6/1/2012	44130

**BILL TO**

The Montrose District  
Hawes Hill Calderon LLP  
PO Box 22167  
Houston TX 77227-2167

DESCRIPTION	AMOUNT
Roll Management, Billing and Collections	1,374.34

CK # 3030

Approved  
6/4



ev1pro.com  
e-Vision 1 Productions, LLC  
2522 Palo Pinto Dr.  
Houston, TX 77060  
Phone 713-703-4811

**INVOICE**

Date: May/03/2012  
Invoice # 1

To:  
Gretchen Larson  
Director of Economic Development  
Montrose Management District  
5020 Montrose, suite 311  
Houston, TX 77006  
(713) 595.1215

For: April 2012 Video

DESCRIPTION	QTY	DATE	AMOUNT
MMD Video Archive for April 2012	1.00	1500.00	\$1,500.00
<b>SUBTOTAL</b>			<b>\$1,500.00</b>
NO SALES TAX @ 8.25%			
<b>OTHER</b>			
<b>TOTAL</b>			<b>\$1,500.00</b>

Make all checks payable to e-Vision 1 Productions, LLC

THANK YOU FOR YOUR BUSINESS!

CK # 3029

Approved  
6/4

Hawes Hill Calderon LLP  
P.O. Box 22167  
Houston TX 77227-2167

Invoice

**Bill To:**

MD: Montrose  
P.O. Box 22167  
Houston, TX 77227

Invoice #: 00004146  
Date: 6/1/2012

Page: 1

DATE	DESCRIPTION	AMOUNT
	Professional Consulting, Project Management & Administrative & Mgmt., Marketing & PR Mgmt., Services Mgmt., May 2012	\$15,733.17
	Reimbursable expenses as follows:	
3/26/2012	Hour Messenger	\$12.36
5/8/2012	Harris County Clerk 5/14/2012	\$9.00
5/17/2012	Office Depot - Board Planning Retreat	\$332.83
5/16/2012	Harris County Clerk 5/19/2012	\$9.00
	Verizon - 5/20-6/19, 2012	\$131.71
	Verizon - J. Hawes - 5/20-6/19, 2012	\$106.29
	Verizon - J. Hawes - 5/20-6/19, 2012	\$49.88
	Mileage, R. Hill	\$54.90
	Mileage, G. Larson	\$149.60
	Mileage, B. Calderon	\$63.93
	Mileage, J. Hawes	\$186.48
	GIS Mapping, P. Harton	\$2,119.71
	In house copies 3156 @ .15 each = 29 auto @ \$1.00 each	\$592.40
	In house postage	\$2.00
	In house color copies 386 @ .35 each	\$135.10
	In house copies 11 x 17 2 @ .35 each	\$0.70
<b>Sales Tax</b>		<b>\$0.00</b>
<b>Total Amount</b>		<b>\$19,619.56</b>
<b>Amount Applied</b>		<b>\$0.00</b>
<b>Balance Due</b>		<b>\$19,619.56</b>

Terms: C.O.D.

CK # 3031

Approved  
6/7



7155 Old Katy Road, Suite 270  
Houston, Texas 77024  
713.869.0907  
713.869.0908 (fax)  
www.katana.com

Josh Hawes  
Montrose District  
c/o Hawes Hill Calderon, LLP  
P.O. Box 22167  
Houston, TX 77227-2167

Invoice #: 14872  
Invoice Date: 5/5/2012  
Billing Period: 4/1/2012 - 4/30/2012  
Project #: MCH-251  
Project Name: Montrose District - District  
Identity Marker

## INVOICE

### FEES

Phase	Contract Amount	% Complete	Prior Billings	This Invoice
Schematic Design	\$4,530.00	60%	\$0.00	\$2,778.00
Construction Documentation	\$14,353.00	0%	\$0.00	\$0.00
Construction Administration	\$4,167.00	0%	\$0.00	\$0.00
	<b>\$23,150.00</b>		<b>\$0.00</b>	<b>\$2,778.00</b>

### REIMBURSABLE EXPENSES

Date	Vendor Name	Vendor Invoice #	Amount
4/30/2012	Plot Stop		\$333.62
			<b>\$333.62</b>

**Total Amount Due This Invoice: \$3,111.62**

### WORK PERFORMED THIS PERIOD

During this billing period time was spent on the following tasks:

- Conducted project kick-off meeting
- Assembled electronic project background information
- Began surveying and gathering documentation of existing conditions
- Began researching schematic design options

APPROVED

*Q. O. Hawes*

CK # 3032

Thank You!

Approved  
6/4

LAWRENCE & ASSOCIATES  
2225A POTOMAC DR.  
HOUSTON, TEXAS 77057

June 2, 2012

Montrose Management District  
P.O. Box 22167  
Houston, TX 77227-2167

## INVOICE

Description	Amount
Professional Fees:	
Services as Economic Development Advisor for May, 2012.	\$1,000.00
Total amount due	\$1,000.00

ENTERED *011*  
B/S

Thank you,

Ray C. Lawrence

CK # 3033

Approved  
6/4



## INVOICE for email

Date	Invoice #
5/31/2012	12-5127

Bill To:

Montrose District  
\*\*\*Email Invoice\*\*\*  
PO Box 22167  
Houston, TX 77066

P.O. Number	Customer Contact	Rep	Account #	Terms
	OrderLine Items			Net 10 Days
OVnd	1 each	Soft Case for Canopy		89.99
FOB	1 each	Freight on Board		4.49
				<b>Total 94.48</b>

Magoo's PrintShop, Inc. • Certified WBE / HUB  
16637 West Hardy, Suite E • Houston, Texas 77060 • magoosprintshop.com  
281.875.6000 • Fax 281.875.6048 • Toll Free 866.960.0022 • Toll Free Fax 888.960.0022

Approved  
6/4



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

## Invoice

Montrose Management District  
1500 Post Oak Blvd., Suite 1600  
Houston, TX 77056

Date	Invoice #
6/1/2012	25933

Description	Amount
Monthly Bookkeeping	1,000.00
Preparation of additional payables	240.00
Setup of security officers in payroll system	45.00
Set-up of TWC account	120.00
Additional Time for Board Meeting	70.00
Copies	88.95
Delivery	4.00
Postage	0.90
Delivery	35.64
Mileage	7.77
Total Reimbursable Expenses	137.26
Total	<b>\$1,612.25</b>

CK # 3035

Approved  
6/4

200 River Pointe • Suite 240 • Conroe, Texas 77104 • Phone: 936.356.1644 • Fax: 936.356.1844

8836 N. Central Expressway, Suite 150 • Austin, Texas 78759 • 512.782.2400 • Fax 512.795.9968

1500 Post Oak Blvd. • Suite 1600 • Houston, Texas 77056 • Phone: 713.432.4519 • Fax: 713.432.4839



Harris Hill Calderon LLP  
P.O. Box 22167  
Houston TX 77227-2167

Invoice

Bill To:

MD- Montrose  
P.O. Box 22167  
Houston, TX 77227

Invoice #: 00004147  
Date: 6/1/2012

Page: 1

DATE	DESCRIPTION	AMOUNT
	Website Development - May 2012	\$250.00
	Website Maintenance - May 2012	\$250.00
CK# 3036		
Sales Tax:		\$0.00
Total Amount:		\$500.00
Amount Applied:		\$0.00
Balance Due:		\$500.00

Term: C.O.D.

Approved  
6/1/12



Billing Inquiries 800.391.3000

### The Montrose District #

For service at:  
5020 MONTROSE BLVD STE 311  
HOUSTON TX 77006-6550

### News from Comcast

Save time. Save a tree. Your entire statement is available online. Sign up today for secure online billing and say goodbye to your paper bill forever. Also available are automatic monthly payments so you'll never need checks, stamps or envelopes again. Visit [www.comcast.com/support](http://www.comcast.com/support) to register today.

More information regarding our rates is available on our website [www.comcast.com](http://www.comcast.com) or you can call us at 1-800-XPINITY (1-800-434-9459).

Call before you dig - 1-800-699-4344  
for underground cable location to prevent cable cuts.

Account Number 8777 70 318 3578205  
Billing Date 05/24/12  
Total Amount Due \$87.51  
Payment Due By 06/13/12  
Page 1 of 2

### Monthly Statement Summary

Previous Balance \$7.51  
Payment - 05/18/12 - Thank You \$7.51  
New Charges - see below \$7.51  
Total Amount Due \$87.51  
Payment Due By 06/13/12

### New Charges Summary

Comcast High-Speed Internet \$6.90  
Other Charges & Credits \$0.61  
Total New Charges \$87.51

Thank you for being a valued Comcast customer!

CK# 3039

Detach and enclose this coupon with your payment. Please write your account number on your check or money order. Do not send cash.



9802 S 300 W, SANDY UT 84070-8340  
8000 WEST 9000 RD STE 300 HOUSTON TX 77066-4050  
THE MONTROSE DISTRICT #  
10103 FONDREN RD STE 300  
HOUSTON, TX 77066-4050



877770318357820500087510

Account Number 8777 70 318 3578205  
Payment Due By 06/13/12  
Total Amount Due \$87.51  
Amount Enclosed \$

Make checks payable to Comcast

COMCAST  
PO BOX 660818  
DALLAS TX 75266-0818



Invoice

### Invoice submitted to:

Montrose Management District  
2050 Montrose Blvd.  
Suite 311  
Houston, TX 77006  
Attn: Mr. Josh Hawes

Invoice # 16961

June 01, 2012

Terms: Net 20 Days

Marketing Services for May 2012  
(Total staff hours: 9.00)

Total Service Fees

Amount  
\$1,447.50

POST OAK 713.823.0703 | MUSEUM & MEDICAL DIST. 713.942.8889  
501 713.823.0703 | 30 West Loop West, Suite 180 West, Houston, TX 77027

[www.primthouston.com](http://www.primthouston.com)

Minuteman Press - Post Oak  
50 West Loop West, Suite 180 West  
Houston, TX 77027  
713.823.0703 / Fax 713.823.4290  
[www.primthouston.com](http://www.primthouston.com) / E-mail: [carl@primthouston.com](mailto:carl@primthouston.com)

### INVOICE

Invoice Number: 17433  
Invoice Date: 5/29/2012

Bill To: Montrose District  
Josh Hawes  
Director of Services  
10103 Fondren Suite, 300  
Houston, TX 77096

Ship To: Montrose District  
Gretchen Larson  
5020 Montrose Blvd.  
Houston TX 77006

THANK YOU! THANK YOU! THANK YOU!  
We appreciate your business from the bottom of our hearts!

Description	Price
250 Recycling Mixer (Job 24030)	\$163.99
Invoice Total	\$163.99
Balance Due	\$163.99

PLEASE REMIT TO:  
Pierpoint Communications, Inc.  
Attn: Accounts Receivable  
1800 West Loop South, Suite 800  
Houston, Texas 77027

CK# 3038

Approved  
6/6

Terms: 50% Deposit, COD

Make check payable to MINUTEMAN PRESS - POST OAK.  
Please remit to 4212 San Felipe Rd., PMB #386, Houston, TX 77027-2902

CK# 3040



POST OAK 713.623.0703 | MUSEUM & MEDICAL DIST. 713.942.8889  
Box 713.623.0703 | 50 Star Hollow Lane, Suite 100 West, Houston, TX 77027

www.primhouston.com

Minuteman Press - Post Oak  
50 Star Hollow Lane, Suite 100 West  
Houston, TX 77027  
713.623.0703 / Fax 713.623.4090  
www.primhouston.com / E-mail: car@primhouston.com

# INVOICE

Invoice Number: 17454  
Invoice Date: 5/30/2012

Bill To: Montrose District  
Josh Hines  
Director of Services  
10103 Fondren Suite, 300  
Houston, TX 77056

Ship To: Montrose District  
Ornela Larson  
5020 Montrose Blvd.  
Houston TX 77006

THANK YOU! THANK YOU! THANK YOU!  
We appreciate your business from the bottom of our hearts!

Description	Price
3,320 Mail Service (Job 23847)	\$1,414.66
3,320 Postage - Bulk Rate (Job 23846)	\$681.29
3,900 Newsletter - 8 page - 17 x 22 - May 2012 (Job 23845)	\$5,931.83
Sub Total	\$8,027.78
Invoice Total	\$8,027.78
Balance Due	\$8,027.78

Terms: 50% Deposit, COD

Make check payable to MINUTEMAN PRESS - POST OAK.  
Please remit to 4212 San Felipe Rd., PMB #386, Houston, TX 77027-2902



# Vinson&Elkins

# Invoice

May 21, 2012

Harris County Improvement District No. 6  
Ms. Susan Hill  
Hawes HB Callahan LLP  
10103 Fondren Road #300  
Houston, TX 77056

Client/Matter Number: HAP288 67000  
Invoice Number: 25404090  
Billing Attorney: Patricia H. Holmes

Re: Montrose Management District

Fees for services posted through April 30, 2012:

Re: General	Hours
Date: Althea D. Davis	
04/05/12 Local investment officer disclosure form for Amanda Edwards of Braxwell & Glendon, e-mail same to Amanda.	0.25
Total	\$67.50
Total fees and hours	0.25 \$67.50
Total Invoice	\$67.50

Ok to Pay  
PAC  
5.30.12

CK # 3042

U.S. NO. 74-1183918

Please reference checknumber and invoice numbers when making payment.  
PLEASE REMIT TO: PO BOX 280113, HOUSTON, TX 77248-0113

Tel +1.713.758.2322 Fax +1.713.758.2346 www.velson.com



P.O. BOX 105378  
ATLANTA, GA 30346

Manage Your Account & View Your Usage Details	Account Number	Date Due
My Verizon: <a href="http://www.verizonwireless.com">http://www.verizonwireless.com</a>	723464685-00001	06/16/12
	Invoice Number	6737736990

10013 FONDREN RD SUITE 300 HOUSTON, TX 77056-4655  
MONTROSE MANAGEMENT DISTRICT  
10103 FONDREN RD  
SUITE 300  
HOUSTON, TX 77056-4655

## Quick Bill Summary

Apr 22 - May 21

Previous Balance (see back for details)	\$158.91
Payment - Thank You	-\$158.91
Balance Forward	\$0.00
Monthly Access Charges	\$30.00
Usage Charges	
Data	\$30.00
Verizon Wireless Surcharges and Other Charges & Credits	\$0.00
Taxes, Governmental Surcharges & Fees	\$4.54
Total Current Charges	\$64.54

Total Charges Due by June 16, 2012 \$64.52

Ok to Pay  
PAC  
6.6.12

CK # 3041

Verizon Wireless 4G LTE Network  
Allows you to simplify your team's strength and performance, enhance mobile business communications and find new ways to exchange business information. Visit [www.verizonwireless.com](http://www.verizonwireless.com) or contact your business representative.

Network News  
See back of bill for details on great gifts.

Pay from Wireless	Pay on the Web	Questions
MYST (AT&T)	My Verizon at <a href="http://www.verizonwireless.com">www.verizonwireless.com</a>	1.800.822.8224 or 711 from your wireless



MONTROSE MANAGEMENT DISTRICT  
10103 FONDREN RD  
SUITE 300  
HOUSTON, TX 77056-4655

Bill Date: May 21, 2012  
Account Number: 723464685-00001  
Invoice Number: 6737736990

Total Amount Due by June 16, 2012

Make check payable to Verizon Wireless.  
Please remit this bill with payment. \$64.52

\$

PO BOX 680105  
DALLAS, TX 75266-0105



Check here and fill out the back of this slip if your billing address has changed or you are adding or changing your email address.

67377369901072346476800001000084620000084629

# V&E Invoice

Harris County Improvement District No. 6

May 21, 2012

Page 2

Client/Matter Number: HAP288 67000  
Invoice Number: 25404090  
Billing Attorney: Patricia H. Holmes

Re: Montrose Management District

## Summary of Services

Name	Hours	Amount
Althea D. Davis	0.25	\$67.50
Total	0.25	\$67.50

Vinson&Elkins

# Invoice

May 21, 2012

Harris County Improvement District No. 6  
Ms. Susan Hill  
Hawes Hill Calderon LLP  
10103 Fondren Road #300  
Houston, TX 77066

Client/Matter Number HAR286 07000  
Invoice Number 25404693  
Billing Attorney Patricia H. Holmes

Re: Montrose Management District

## REMITTANCE COPY

Fees for services posted through April 30, 2012

\$67.50

Total Invoice

\$67.50

	Wiring Instructions	ACH Payment Instructions
Bank	JPMorgan Chase Bank, N.A. 601 Travis Street, 18th Floor, TX-C095 Houston, Texas 77002 United States of America	JPMorgan Chase Bank, N.A. 601 Travis Street, 18th Floor, TX-C095 Houston, Texas 77002 United States of America
ABA Number	021000021	113900608
SWIFT Code	CHASUS33	CHASUS33
Account Name	Vinson & Elkins L.L.P. Domestic Account First City Tower 1001 Fannin Street, Suite 2500 Houston, Texas 77002-6790 United States of America	Vinson & Elkins L.L.P. Domestic Account First City Tower 1001 Fannin Street, Suite 2500 Houston, Texas 77002-6790 United States of America
Account Number	001-01557957	001-01557957
Reference	Invoice No. 25404693 Billing Attorney: Patricia H. Holmes	Invoice No. 25404693 Billing Attorney: Patricia H. Holmes

Please send confirmation of payment including invoice number to: PAYMENTS@VELAW.COM

Please return this page with your payment

Total amount (payable in U.S. dollars) due by June 20, 2012

113.90608

Please reference identifier and invoice numbers when making payment.

PLEASE REMIT TO: PO BOX 389113, HOUSTON, TX 77268-1113

Tel +1.713.758.2222 Fax +1.713.758.2340 www.velaw.com

Vinson&Elkins

Patricia Hunt Holmes pholmes@velaw.com  
Tel +1.713.758.1010 Fax 713.815.8814

May 22, 2012

Ms. Susan Hill  
Hawes Hill Calderon LLP  
10103 Fondren Road #300  
Houston, Texas 77096

Re: Vinson & Elkins LLP Invoice for Legal Services

Dear Ms. Hill:

Enclosed is an invoice from Vinson & Elkins LLP through April 30, 2012 in connection with legal services provided to Harris County Improvement District No. 6.

Please feel free to call me if you have any questions.

Sincerely,

*Patricia Hunt Holmes*  
Patricia Hunt Holmes

Enclosure

Cc: Teresa Ramirez, Billing Coordinator

Vinson & Elkins LLP Attorneys at Law  
Abu Dhabi Austin Beijing Dallas Dubai Hong Kong Houston London Moscow  
New York Paris Abu Dhabi San Francisco Shanghai Tokyo Washington

First City Tower, 1001 Fannin Street, Suite 2500  
Houston, TX 77002-6790  
Tel +1.713.758.2222 Fax +1.713.758.2340 www.velaw.com

US 1404690v.1

53-119  
5-020

## TEXAS UNCLAIMED PROPERTY HOLDER REPORT AND PAYMENT

Holder's federal employer identification number  
(FEIN) 61-1641684

AGENCY USE ONLY

Holder name and address  
Harris County Improvement District # 6  
1300 Post Oak Blvd, Ste 1600  
Houston TX 77056

State of incorporation or charter  
Texas  
Date of incorporation or charter

REPORT  
DUE DATE

### REPORT CONTACT

Phone number  
713-623-4539

Name  
Darrell Hawthorne  
Mailing address  
1300 Post Oak Blvd  
Ste. 1600  
Houston, TX 77056

E-mail address  
dhawthorne@municipalaccounts.com  
TAX number  
713-629-6859

### CLAIMS CONTACT

Phone number  
713-623-4539

Name  
Darrell Hawthorne  
Mailing address  
1300 Post Oak Blvd  
Ste. 1600  
Houston, TX 77056

E-mail address  
dhawthorne@municipalaccounts.com  
TAX number  
713-629-6859

PLEASE MARK ANY CHANGES TO THE ABOVE INFORMATION

Holder's primary business activity:

SIC code:

Circle all report media used and provide report totals.  
Confirmation number must be included if filing via Internet

Forms 53-105 / 53-119

NUMBER  
OF ITEMS

SHARES

CASH

Disks (Number of disks)

Magnetic tape/cassettes

Internet (Transmission confirmation number E)

2

\$

1,810.78

The foregoing report contains a full and complete list of all property held by the undersigned  
that from the records of the undersigned, is abandoned under the laws of the State of Texas.  
The property delivered is a complete and correct remittance of all accounts; the existence  
and location of the listed claims are unknown; and the listed owners have not asserted an  
act of ownership with respect to the reported property.

PAYMENT AMOUNT

\$ 1,010.78

MAIL THIS FORM WITH YOUR PAYMENT TO:  
TEXAS STATE COMPTROLLER  
Unclaimed Property Division  
Holding Property Section  
P.O. Box 12019  
Austin, TX 78711-2019

For assistance, call 1-800-321-2274,  
extension 5-6246, toll free nationwide,  
or in Austin, call 512/536-6246.

sign  
here

Bookkeeper for the District

53-119  
5-020

\*\*\* DO NOT DETACH \*\*\*

## PAYMENT FOR UNCLAIMED PROPERTY

Complete one copy for each check submitted.

1. T code 1. 9,0,1,0,0  
3. Deposit code 3. 5,5,2  
4. Federal Employer's Identification Number (FEIN) 4. 1 611641684  
5. Amount of check (Dollars and cents) 5. 1,010.78

Holder name  
Harris County Improvement District # 6

AGENCY USE ONLY



MONTROSE MANAGEMENT DISTRICT  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

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**AGENDA MEMORANDUM**

TO: Montrose Management District Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

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6. Receive and consider recommendations from the Public Safety Committee related to:
  - a. Patrol Activity Report for the month of May
  - b. Detail/discuss retreat elements for the District Safety and Security programs

Montrose Management District

Security Committee Meeting

May, 18, 2012

The Montrose Management District Public Safety and Security Committee held a meeting on Friday, May 18th, 2012, at 8:00 AM in the District office located at 5020 Montrose, Suite 311; Houston, TX 77006. Montrose Management District Board members present were Claude Wynn and Brad Nagar. Committee Members present were Beth Morris, Bill Strother, Ed Puesutti and Martin Dear. Staff members present were Bill Calderon, Josh Hawes and Victor Beserra

The Committee was called to order at 8:03 AM.

**THE COMMITTEE RECEIVED THE DISTRICT ACTIVITY REPORT FOR THE MONTH OF APRIL:**

- a. Discussed crime issues near 1400 Richmond
- b. Discussed arrests and stats around clubs north of Westheimer.
- c. Discussed joint effort with Upper Kirby Management District for crime issues on Shepherd.
- d. Discussed imitative to promote and update trespass waivers in District.
- e. Discussed comparing District stat reporting to City of Houston stat reporting.
- f. District will compile crime stats around all current camera locations.
- g. District will begin to advertise mobile camera system costs in future newsletters and on the District website.

Actions to be taken:      Contact Upper Kirby with invitation to join the monthly meetings.  
Continue the updating of waivers by/for security officers. Look at possible use of direct mail to seek updates on waivers  
Prepare an analysis of the camera cost versus assessment paid to use the same to initiate recommendations to property owners to assume the cost—time frame in by the end of the year.

2. Discuss PIP report for the month of April.
  - a. Discussed using the PIP report to produce visual representation of City of Houston stats.
3. Discuss other security related issues in the District.
  - a. Discussed Homeland Security funds and Public/Private grants for enhanced security in the District.
  - b. Discussed imitative to catalogue and gain access to exterior cameras along Westheimer.
  - c. Discussed and reviewed security stickers.
  - d. Discussed implementation of answering service for the District patrol.
  - e. Discussed location change for committee meeting.

Actions to be taken:      Contact South Main about the Homeland security grant funded project and see what the district might do to pursuer the same.  
Have actual size mock ups prepared for both the window sticker and the phone sticker.  
Remove phone number on the window stickers  
Change the color pattern and font on the number to make more readable.  
Contact providers to see what cost might be associated with phone answering service  
Set up meeting at St. Thomas

Adjourn 9:31AM



### **Top 10 Crime Reported Commercial Properties**

<b><u>Ranking</u></b>	<b><u>Commercial Property</u></b>	<b><u>Address</u></b>	<b><u>Incidences</u></b>
1	M & L PROPERTIES INC	2071 WESTHEIMER RD	10
2	ARMSTRONG CHARLES	2401 GRANT ST	7
3	GARCIA MANUEL J & MARY	509 FAIRVIEW ST	6
4	ENTLER DENNIS K	611 HYDE PARK BLVD	5
5	JOHN HUNTER WRIGHT JR GST TR C/O AD VALOREM TAX DE	926 WESTHEIMER RD	5
6	WALGREENS 03157 % TAX DEPT STOP NO 75	3317 MONTROSE BLVD	4
7	KROGER CO #243	3300 MONTROSE BLVD	4
8	AMERIT ATTN: TAX DEPARTMENT	1921 W GRAY ST	4
9	ARMSTRONG CHARLES	809 HYDE PARK BLVD	4
10	ENTLER DENNIS K	702 PACIFIC ST	4

## PART I &amp; II CRIME, MAR. 2012

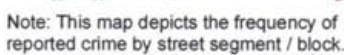
2012





## PART I &amp; II CRIME, MAR. 2012

NPKWY



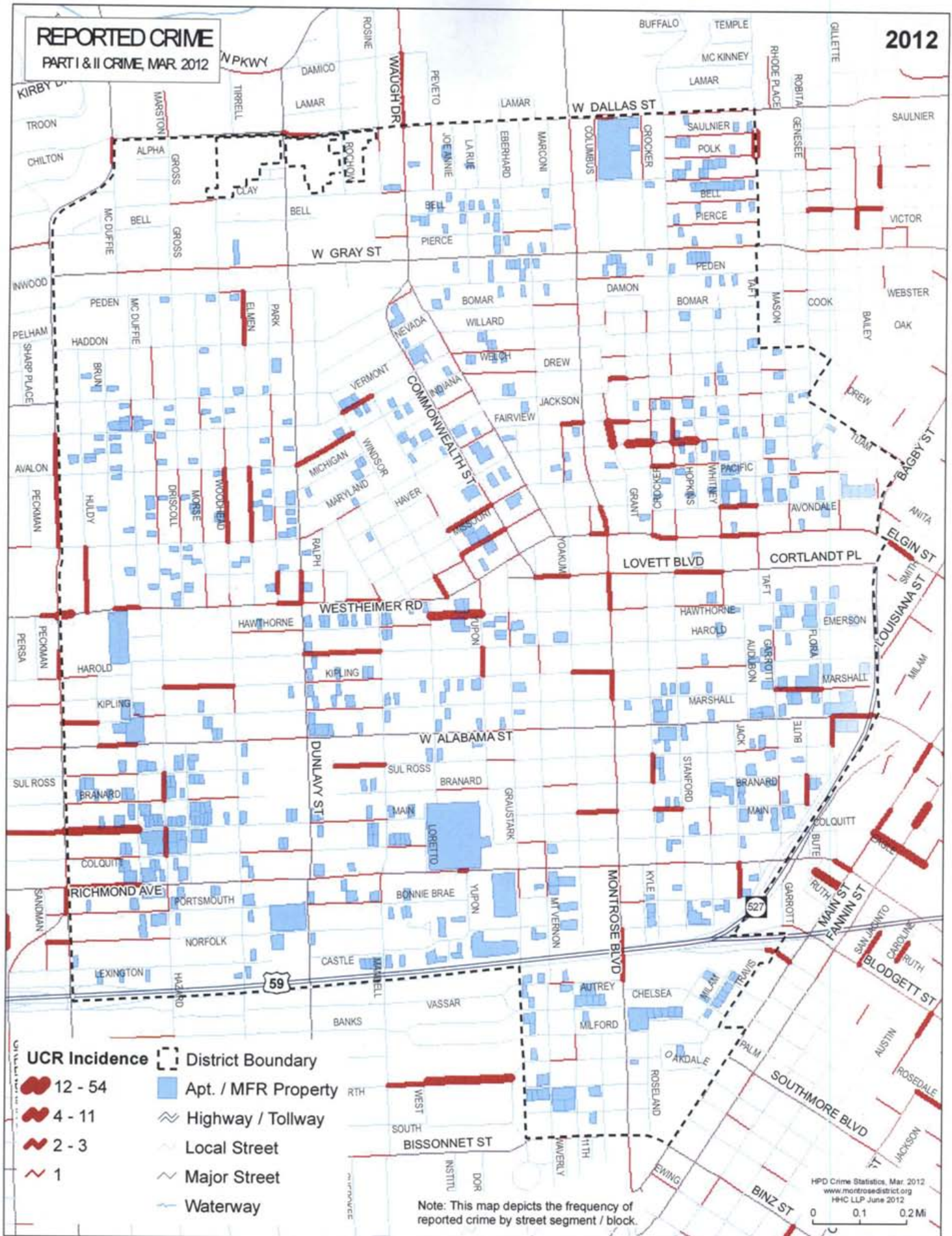
0 0.1 0.2 M



# REPORTED CRIME

PART I & II CRIME, MAR 2012

2012





# REPORTED CRIME

PART I & II CRIME, MAR. 2012

2012



MONTROSE MANAGEMENT DISTRICT  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

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**AGENDA MEMORANDUM**

TO: Montrose Management District Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

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9. Receive Executive Director's Monthly Report on Action Initiatives in support of the Montrose Management District.



MONTROSE MANAGEMENT DISTRICT

SERVICE PLAN

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MONTHLY REPORT

MAY 14 – JUNE 11, 2012

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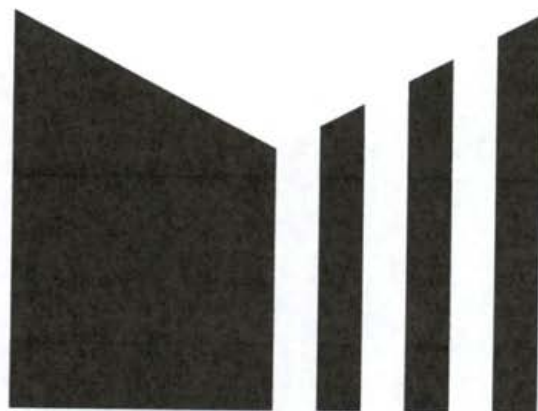
COMMITTEE ACTIVITY

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STAFF ACTIVITY

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## COMMITTEE ACTIVITY

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### **Business and Economic Development Committee**

The committee did not meet during the review period. The next meeting will be June 13, 2012, at 5:00 at the District offices.

### **Environmental and Urban Design Committee**

The Environmental and Urban Design Committee did not meet in.

### **Transportation Committee**

The Transportation Committee did not meet.

### **Public Safety Committee**

The Public Safety Committee met on June 8, 2012.

### **Finance Committee**

The Finance Committee met on June 4<sup>th</sup>, 2012.

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## STAFF ACTIVITY

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### MAY 14 – JUNE 11, 2012

Staff continues to work with committee and the website designers on the new site. Phase 2 which has been adjusted slightly to accommodate Phase 3 will now launch partial applications that are completed on June 11. The remaining portions of the shopping and dining guide, along with the multi-family listing services are still slated for launch in mid-September. A scope of services for Phase 3 which includes the real estate module was approved by the board at the May 19 retreat.

The recycling sub-committee met on Tuesday, June 5 to discuss the upcoming mixer event. The next event will be at B.J. Oldies on Westheimer from 5:30 to 7:30. The July event will at Sugar Baby's, August is Hair Solutions, October and November are still tentatively open and the December event will be at Bradshaw-Carter. The events are on the 4<sup>th</sup> Thursday each month.

The quarterly recycling event held at HEB on July 21. The event will focus on recyclables such as glass, newspapers in partnership with B.A.R.C., a farmers market (proposed) and education partners.

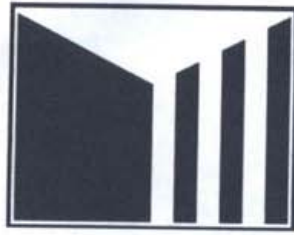
The event planning sub-committee will meet on June 13 at 6:00 p.m. at El Real.

The monthly postcard for June will be the recycling event mixers.

While the transportation committee did not have a formal meeting, there were two meetings held with Councilmember Cohen and staff to review/discuss the updated Walter P. Moore mobility report for the Montrose corridor. The second meeting, also included the Staff from the Rebuild Houston initiative, where discussion was focused on ongoing city-funded CIP projects in the District, and how those project, combined with future CIPs in the District over the next five years might benefit from a larger focused and coordinated drainage master planning with emphasis on the Montrose corridor as the focal point for placement of new drainage infrastructure to accommodate the needs of the greater Montrose area.

A commitment was made to finalize the Montrose report and deliver the same to Rebuild Houston, Councilman Cohen, and the City Public Works Department.





**MONTROSE MANAGEMENT DISTRICT**  
**Cleanup Update**

June 2012 meeting of the Board of Directors

*Staff inspected the District for overgrown vacant lots, illegal trash dumps, inoperable vehicles and abandoned houses and businesses. Reports were submitted to 311 Help Online for abatement.*

***Overgrown vacant lot and other violations were found in the following locations in the District:***

- 905 Woodrow** - Thank you for your request or comment. Your Tracking Number is: 101000676836.
- 0 Roseland, at SE corner of Roseland & Woodrow, Key Map 493W** - Thank you for your request or comment. Your Tracking Number is: 101000676844.
- 715 Woodrow** - Thank you for your request or comment. Your Tracking Number is: 101000676850.
- 4326 Jack** - Thank you for your request or comment. Your Tracking Number is: 101000676859.
- 0 W. Drew, at NW corner of W. Drew & Crocker, Key Map 493N** - Thank you for your request or comment. Your Tracking Number is: 101000676864.
- 401 Bomar** - Thank you for your request or comment. Your Tracking Number is: 101000676876.
- 414 W. Gray** - Thank you for your request or comment. Your Tracking Number is: 101000676882.
- 616 W. Pierce** - Thank you for your request or comment. Your Tracking Number is: 101000676891.
- 313 W. Polk** - Thank you for your request or comment. Your Tracking Number is: 101000676896.
- 1510 Crocker** - Thank you for your request or comment. Your Tracking Number is: 101000676900.
- 1714 Ridgewood** - Thank you for your request or comment. Your Tracking Number is: 101000676906.
- 1902 Westheimer** - Thank you for your request or comment. Your Tracking Number is: 101000676907.
- 2117 Woodhead** - Thank you for your request or comment. Your Tracking Number is: 101000676911.
- 3703 Newhouse** - Thank you for your request or comment. Your Tracking Number is: 101000676917.
- 3711 Newhouse** - Thank you for your request or comment. Your Tracking Number is: 101000676920.
- 3717 Newhouse** - Thank you for your request or comment. Your Tracking Number is: 101000676925.

**3816 Newhouse** - Thank you for your request or comment. Your Tracking Number is: 101000676927.

**3805 Newhouse** - Thank you for your request or comment. Your Tracking Number is: 101000676931.

\*\*\*\*\*

#### **ILLEGAL DUMP SITES**

**1840 Colquitt** – Thank you for your request or comment. Your Tracking Number is: 101000676942.

**0 Driscoll, just south of 2417 Driscoll, Key Map 492V** Thank you for your request or comment. Your Tracking Number is: 101000676945.

**MORE SIGNS OF PROGRESS IN THE DISTRICT**  
***NEW CONSTRUCTION***



New construction in the 4100 block of Stanford



Construction continues at the corner of W. Drew and Converse





House moving at the corner of W. Drew and Crocker – to make way for new construction



Second house at the corner waiting to be moved



New residential construction in the 300 block of W. Bell



Another new residence in the making in the 300 block of W. Bell



A new parking lot in the 1500 block of California, formerly a frequently overgrown vacant lot, reported to NP many times by Staff for abatement



New major construction at Fairview and Elmen



- *Evidence regular reporting to NP is doing some good:*



NP sign at the vacant lot at the corner of Yupon and Indiana, reported for abatement by Staff many times



The house at 308 Willard with overgrown sidewalk, once again reported to 311 Online by Staff for cleanup.



308 Willard has finally been cleaned up. The pride of lions found hidden deep within the overgrowth was captured by representatives from the zoo and is now dining regularly on sirloin cuts, a definite improvement from the occasional stray cats and dogs, and assorted vermin to which they were accustomed.

- *An illegal dump reported by Staff to 311 last month – still not picked up and continues to grow*



1840 Colquitt – illegal dump in vacant lot, no dumping sign clearly visible





A regular dumping spot, in the vacant lot at the corner of Driscoll and Woodhead, reported for abatement by Staff

- *A utility pole, badly leaning at the intersection of W. Alabama and Stanford, after repeated attempts to draw attention to its condition by concerned residents, board members, and Staff, has finally been re-set and straightened*



Staff will continue to look for violations and other problems as they arise. Please call Roy Hill at 713-595-1207 or 713-724-2189 or send an e-mail to [rhill@hhcllp.com](mailto:rhill@hhcllp.com) if you see a possible violation that needs to be inspected.