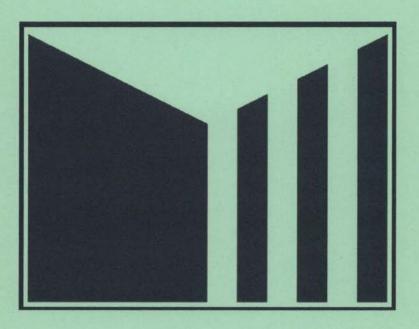
MONTROSE MANAGEMENT DISTRICT



Agenda and Agenda Materials Meeting of the Board of Directors



NOTICE OF MEETING

TO: THE BOARD OF DIRECTORS OF THE MONTROSE MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that a meeting of the Board of Directors of the Montrose Management District will be held at 12:00pm on Monday, April 9, 2012, at 401 Branard Street, 2nd Floor, Room 106, Houston, Texas 77006, inside the boundaries of the District, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

- 1. Determine quorum; call to order.
- 2. Receive Nominating Committee report and take action on recommendations regarding nominees for Positions 2, 5, and 11 (terms expiring June 1, 2013) and a nominee for Position 6 (to be presented for approval to Mayor and City Council for a term expiring June 1, 2015).
- 3. Accept Sworn Statements, Bonds, and Oaths of Office for candidates in Positions 2, 5, and 11.
- 4. Approve minutes of meeting held March 19, 2012.
- Receive public comments.
- 6. Receive District's monthly Assessment Collection Reports and Billing and Assessment Summaries, Lawsuit and Arbitration Status Details, and Delinquent Assessment Reports.
- 7. Receive and consider District's monthly financial report and pay invoices.
- 8. Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy and Adoption of Amended Investment Policy.
- 9. Review, revise and adopt Resolution Establishing the Authorized Depository Institutions and Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions.
- 10. Accept annual disclosure statements for Investment Officer and Bookkeeper.
- 11. Receive and consider recommendations from the Public Safety Committee related to:
 - a. Patrol Activity Report for the month of March.
 - b. Consider Public Safety Services contracts.
- 12. Receive and consider report from the Business and Economic Development Committee and take action related to:
 - a. Approve payment of an amount not to exceed \$750 for a 90-day contract to hire a professional writer to update the Public Relations and Marketing Plan and website;
 - b. Approve funding in an amount not to exceed \$1,500 for the first 1st bi-annual recycling event on April 21;
 - Approve funding in the amount of \$2,500 for sponsorship of the 34th Annual Italian Festival/St. Thomas University, October 11-14.
- 13. Receive Executive Director's Monthly Report on Action Initiatives in Support of the Montrose Director's Monthly Report of the Control of the Con Management District.

14. Adjourn.



Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's Executive Director at (713) 595-1200 at least three business days prior to the

MONTROSE MANAGEMENT DISTRICT CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Executive Director

SUBJECT:

Agenda Item Materials

 Receive Nominating Committee report and take action on recommendations regarding nominees for Positions 2, 5, and 11 (terms expiring June 1, 2013) and a nominee for Position 6 (to be presented for approval to the Mayor and City Council for a term expiring June 1, 2015).

MEMORANDUM

TO: Montrose Management District Board of Directors

FROM: Susan Hill, Associate Executive Director

DATE: April 9, 2012

SUBJECT: Nominating Committee Meeting

The Montrose Management District Nominating Committee held a meeting on Thursday, March 29, 2012 at the District Office located at 5020 Montrose, Suite 311, Houston, Texas.

Committee members present were Dr. Randy Mitchmore, committee chairman, and Claude Wynn, Board chairman and committee member. Staff member present was Susan Hill.

Committee Chairman Mitchmore called the meeting to order at 2:00 PM and adjourned at 4:00 PM.

The Committee considered the qualifications and conducted interviews with the following candidates for board positions:

Dana Thorpe Owner of Montrose and Heights multi-family properties;

Brightside Properties LLC; district resident

Lane Llewellyn Owner of retail property in district; DeBarrow Corporation;

district resident

Bobby Heugel Owner, Heugel Ventures, LLC; restaurant/bar owner, marketing

and hospitality consultant; district resident

Nebo Bandovic Owner, multi-family properties in district; NB Elite Realty;

district resident

COMMITTEE RECOMMENDATIONS:

 The Committee recommends the Board approve the following persons to fill vacant positions with unexpired terms:

> Position 2 expires June 1, 2013 Dana Thorpe Position 5 expires June 1, 2013 Lane Llewellyn Position 11 expires June 1, 2013 Bobby Heugel

 The Committee recommends the Board approve the nomination of Nebo Bandovic for Position 6, which must be submitted to the Mayor and Houston City Council for review and approval. The term for this position extends through June 1, 2015.

MONTROSE MANAGEMENT DISTRICT CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Executive Director

SUBJECT:

Agenda Item Materials

4. Approve minutes of meeting held March 19, 2012.

MINUTES OF THE MEETING OF MONTROSE MANAGEMENT DISTRICT BOARD OF DIRECTORS

March 19, 2012

Determine quorum; call to order;

The Board of Directors of the Montrose Management District held a meeting on Monday, March 19, 2012, at 11:00 a.m. at 401 Branard Street, 2nd Floor, Room 106, Houston, TX 77006, inside the boundaries of the District, and open to the public. Chairman Wynn called the meeting to order at 11:05 a.m., and the roll was called of the duly appointed members of the Board, to wit:

Position 1: Claude Wynn, Chairman	Position 9:	Kathy Hubbard, Treasurer
Position 2: Vacant		Michael Grover
Position 3: Randy Mitchmore, Vice Chairman	Position 11:	
Position 4: Cassie Stinson, Secretary		Brad Nagar, Ass't Secretary
Position 5: Michael Carter		Tammy Manning
Position 6: Vacant		David Robinson
Position 7: Dennis Murland		Randall Ellis
Position 8: Robert Jara		

and all of the above were present with the exception of Directors Carter, Manning and Nagar, thus constituting a quorum. Also present at the meeting were Bill Calderon, Susan Hill, Josh Hawes and Allen Goodlow, Hawes Hill Calderon, L.L.P.; Clark Lord and Amanda Edwards, Bracewell & Giuliani, L.L.P.; Patricia Hall, Equi-Tax, Inc.; and Darrell Hawthorne, Municipal Accounts and Consulting, L.P. Others present at the meeting were Daphne Scarbrough, Richmond Avenue Coalition; Darrin Weinheimer, Kudela & Weinheimer; Dana Thorpe; Lane Llewellyn; Francisco Valle, property owner; and Geary Ashby.

Approve minutes of meeting held February 13, 2012;

Upon a motion duly made by Director Mitchmore and being seconded by Director Grover, the Board voted unanimously to approve the minutes of its meeting held on February 13, 2012.

Receive public comments;

Mr. Valle addressed the Board and said he wishes to contest assessments due on the property located at 811 Richmond Avenue. He distributed a document titled, "Letter in Reference to 811 Richmond Avenue, Houston, Texas 77006," dated March 11, 2012, hereby attached as Exhibit A. Mr. Valle informed the Board that the property had been heavily damaged in a fire in 2003 and that it has not been able to be used as a commercial property as a result.

He said that the Harris County Appraisal District (HCAD) has recently reclassified the property from commercial to residential and that he, therefore, is contesting the District's assessments on the property. Mr. Valle was advised that assessments for past years were based on the property's status with HCAD as a commercial property at that time and that those assessments are still payable. Chairman Wynn added that the District has neither the authority nor the responsibility for establishing appraisal criteria. Ms. Hall offered to verify the current status of the property with regards to assessments for 2012. No action was taken.

Receive District's Monthly Assessment Collection Reports and Billing and Assessment Summaries, Lawsuit and Arbitration Status Details, and Delinquent Assessment Reports;

Ms. Hall reported that the 2010 assessments are 98% collected and that the 2011 assessments are 88% collected. She further noted that assessments are 100% collected for the years 2007, 2008 and 2009. Director Ellis joined the meeting in progress at 11:10 a.m. Ms. Hall said that the property values have been certified by the Harris County Appraisal District for all property located within the District. She noted that the District's Top Ten Assessment Payers and the Ten Largest Delinquent Accounts are both listed in the Board agenda materials, as well as a status report on delinquent accounts. Following discussion, and upon a motion duly made by Director Stinson and being seconded by Director Mitchmore, the Board voted unanimously to accept the Report.

Receive and consider Montrose Management District's monthly financial report and pay invoices;

Mr. Hawthorne reviewed the financial statements included in the Board agenda materials. There was discussion about an invoice received from Hawes Hill Calderon, L.L.P. (HHC) for services performed on the project related to the petitions for dissolution of the District. Director Murland asked for more detailed information about the work that had been performed. Mr. Calderon said that the additional information was submitted with the original invoice and is certainly available for review. Finance Committee Chair Hubbard indicated that the Finance Committee had already reviewed the HHC invoice in detail and approved it. Board members indicated that it would be beneficial to receive written recommendations from the Finance Committee for payment of invoices for services other than those that are routinely performed. Mr. Calderon added that most services are routine and are covered by Board-approved contracts.

Board members also agreed that it would be beneficial to receive a summary of the total expenditures on the Petition for Dissolution project. Chairman Wynn requested that the Finance Committee develop a Summary Report for Board review. Upon a motion duly made by Director Grover and being seconded by Director Mitchmore, the Board voted unanimously to approve the Montrose Management District's monthly financial report and pay invoices.

Receive and consider recommendations from the Public Safety Committee related to:

a.) Receive and consider recommendations from the Public Safety Committee related to Patrol Activity Report for the month of January;

Mr. Hawes briefed the Board and reported that patrol officers made 62 arrests during the month of February, with a total of 115 arrests year-to-date. He noted that there is a new, more accurate format for the crime maps that are included in the Board agenda materials. There was discussion about recent crime activities in the proximity of The Jung Center of Houston. No action was taken.

b.) Consider Public Safety Services contract.

Mr. Hawes distributed a proposed "Contract for the Houston Police Department's Coordinator of Security Services," dated March 19, 2012, hereby attached as Exhibit B, and a proposed "Contract for Off-duty Houston Police Department Patrol Officers," dated March 19, 2012, hereby attached as Exhibit C. He recommended that the Board approve the contracts. Mr. Calderon indicated that these contracts have been recommended by the District's auditor. Director Murland asked about the fees paid for these supplemental security patrol services, and Mr. Hawes explained that the fees are usual and customary. Ms. Edwards added that these are one-year agreements that may be terminated at-will by either party. Upon a motion duly made by Director Mitchmore and being seconded by Director Stinson, the Board voted unanimously to approve the Public Safety Services contracts.

Receive and consider report from the Business and Economic Development Committee;

Mr. Calderon briefed the Board. He said that upgrades to the District's website are going well and that the staff hopes to make a web presentation to the Board at its next meeting. Chairman Wynn noted that the District is participating in a recycling event for used electronics that is scheduled for April 21, 2012. No action was taken.

Receive and consider report from the Mobility and Visual Improvements Committees related to:

a.) Proposal from Kudela & Weinheimer for District-wide identification signs;

Committee Chair Director Robinson introduced Mr. Weinheimer of Kudela and Weinheimer for discussion about design of District-wide identification signs at key intersections. Mr. Weinheimer addressed the Board and distributed copies of his firm's capabilities brochure titled, "Landscape Architecture, Kudela & Weinheimer," dated March 19, 2012, hereby attached as Exhibit D. Director Robinson noted that an updated proposal from the firm is included in the Board agenda materials. Director Jara recommended as part of this program, communication should take place with other organizations that may have branding programs in progress including the University of St. Thomas, the Museum District and River Oaks Shopping Center. Need for coordination with the annual holiday lighting initiative was also discussed.

Upon a motion duly made by Director Robinson and being seconded by Director Murland, the Board voted unanimously to approve the proposal from Kudela & Weinheimer for District-wide identification signs.

Receive Executive Director's Monthly Report on Action Initiatives in Support of the Montrose Management District;

Mr. Calderon provided the Board with highlights of the Executive Director's Monthly Report, noting that it is included in the Board agenda materials. He said that work is currently underway with Walter P. Moore & Associates to develop a target list of transportation and mobility recommendations for presentation to City officials. He also said that a City Infrastructure and Technology Committee meeting is scheduled to occur later this week in City Council Chambers and that a copy of the District's comprehensive Mobility Survey will be presented at that time. Director Mitchmore said that the District may wish to consider implementing a program for street-sweeping services, adding that the City does not provide such services. No action was taken.

Adjourn.

There being no further business to come before the Board, Chairman Wynn adjourned the meeting at 12:20 p.m.

> Secretary, Board of Directors Montrose Management District



Exhibits:

- Exhibit A: "Letter in Reference to 811 Richmond Avenue, Houston, Texas 77006," dated March 11, 2012
- Exhibit B: "Contract for Houston Police Department's Coordinator of Security Services," dated March 19, 2012
- Exhibit C: "Contract for Off-duty Houston Police Department Patrol Officers," dated March 19, 2012
- Exhibit D: "Landscape Architecture brochure, Kudela & Weinheimer," dated March 19, 2012

MONTROSE MANAGEMENT DISTRICT CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Executive Director

SUBJECT:

Agenda Item Materials

 Receive Montrose Management District's monthly Assessment Collection Report and Billing and Assessment Summary, Lawsuit and Arbitration Status Detail, and Delinquent Assessment Report.

MONTROSE DISTRICT EAST ZONE ASSESSMENT COLLECTION REPORT MARCH 2012

BILLING AND COLLECTION SUMMARY

FISCAL YEAR 01/01/12 - 12/31/12

YEAR	RATE	TOTAL LEVY	COLLECTIONS	RECEIVABLE	% COLLECTED
2011	0.12500	\$424,518.62	\$387,950.42	\$36,568.20	91%
2010	0.12500	\$402,992.88	\$396,091.23	\$6,901.65	98%
2009	0.12500	\$420,185.34	\$418,574.00	\$1,611.34	100%
2008	0.12500	\$396,675.13	\$396,308.17	\$366.96	100%
2007	0.12500	\$309,868.58	\$309,849.83	\$18.75	100%

Current Month Activity

TE THICKNEY TO THE TEN				
	Revenue:		Current Month	Year to Date
		2011 Assessment Collected	14,117.40	332,065.40
		2010 Assessment Collected	-127.80	-134.05
		2009 Assessment Collected	220.04	1,288.07
		2008 Assessment Collected	-46.31	189.04
		2007 Assessment Collected	-33.33	114.45
4		Penalty & Interest	1,175.82	2,271.31
		Overpayments	641.19	5,429.20
		Collection Fees	157.43	494.31
		Court Fees	0.00	66.67
		Total Revenue	16,104.44	341,784.40
	Overpaymer	nts Presented for Refund	3,952.83	4,871.88
		nts Applied to Assessment	0.00	0.00
ASSESSED VALU	E EOD 2011:	339,637,472	Uncertified:	0
ASSESSED VALU		322,416,715	Uncertified:	ő
ASSESSED VALU		336,314,875	Uncertified:	Ö
ASSESSED VALU		317,339,817	Uncertified:	Ö
ASSESSED VALU		322,144,526	Uncertified:	0
ACCEPTED VALO	_ 1 011 2001.	022,174,020	onou mou.	7. Table 1

Assessment Collection Account: Prosperity Bank, Account No. 5234371

ASSESSMENT PLAN PROJECTIONS

YEAR	MAX	PROJECTED LEVY	COLLECTIONS @ 95%	COLLECTIONS	10 YEAR AVERAGE @ 10%
2007	0.12500	337,500	320,625		***************************************
2008	0.12500	337,500	320,625		
2009	0.12500	337,500	320,625	418,574.00	
2010	0.12500	337,500	320,625	396,091.23	
2011	0.12500	337,500	320,625	387,950.42	
2012	0.12500	337,500	320,625		
2013	0.12500	337,500	320,625		
2014	0.12500	337,500	320,625		
2015	0.12500	337,500	320,625		
2016	0.12500	337,500	320,625		
75.00		3,375,000	3,206,250		375,00

The Projected Levy is based on the rate remaining at 0.12500

Prepared by: Equi-Tax Inc.

Kenneth R. Byrd Collector for the District

MONTROSE DISTRICT EAST ZONE

PROPERTY OWNERS PPF AMLI 2221 WEST DALLAS ST LL 1269260010001 200 W MONTROSE ST STE 2200 CHICAGO IL 60606-5070 CHICAGO IL 60606-5070 UST REALTY COMPANY 0261640000027 % UNIV OF ST THOMAS: ATTN PRES 0261630000001 HOUSTON TX 77006-4626 0140670000002 ARMSTRONG CHARLES 0140670000001 61000 MANTEDGE BLVD 6000 MANTEDGE BLVD 60000 MANTEDGE BLVD 6000 MANTEDGE BLVD 60000 MANTEDGE BLVD 6000 MANTEDGE BL	SITUS 2221 W DALLAS ST 404 77019 4100 MONTROSE BLVD 77006 4203 YOAKUM BLVD 77006 4200 MONTROSE BLVD 804 PACIFIC ST 77006 2302 GENESEE ST 12 77006	PAYERS PROPERTY TYPE MULTI-FAMILY OFFICE BUILDGINGS VARIOUS COMMERCIAL	VALUE 57,922,375	ASSESSMENT 72,402.97
	SITUS 2221 W DALLAS ST 404 77019 4100 MONTROSE BLVD 77006 4203 YOAKUM BLVD 77006 4200 MONTROSE BLVD 804 PACIFIC ST 77006 2302 GENESEE ST 12 77006	MULTI-FAMILY MULTI-FAMILY OFFICE BUILDGINGS VARIOUS COMMERCIAL	VALUE 57,922,375	ASSESSMENT 72,402.97
	2221 W DALLAS ST 404 77019 4100 MONTROSE BLVD 77006 4203 YOAKUM BLVD 77006 4200 MONTROSE BLVD 804 PACIFIC ST 77006 2302 GENESEE ST 12 77006	MULTI-FAMILY OFFICE BUILDGINGS VARIOUS COMMERCIAL	57,922,375	72,402.97
		OFFICE BUILDGINGS VARIOUS COMMERCIAL		
		OFFICE BUILDGINGS VARIOUS COMMERCIAL		
		VARIOUS COMMERCIAL	10,937,936	13,672.42
		VARIOUS COMMERCIAL		
		VARIOUS COMMERCIAL		
		VARIOUS COMMERCIAL		
			7,157,288	8,931.69
HOUSTON TX 77006-6564 0140250000002				
014025000005				
0140660000002	2401 GRANT ST 77006			
014067000001				
014067000003	808 PACIFIC ST 77006			
014067000004				
014067000005				
014067000006				
014067000009				
018034000001				
0180340000002				
0180340000003				
018034000011				
0140660000004				
018034000012				
026151000011				
0261510000020				
0261510000021	2605 GRANT ST 77006			
0261510000027	805 PACIFIC ST 77006			
0442130000001				
0140680000009	810 HYDE PARK BLVD 77006			
RIVERSIDE CPI LLC & REALTY CTR 370370010001	220 W ALABAMA ST 131 77006	MULTI - FAMILY	6,646,621	8,308.28
MANAGEMENT INC				
1990 S BUNDY DR STE 100				
LOS ANGELES CA 90025				
4419 MONTBOSE LTD	4202 MONTEDOEE BIVID 77006	ONIO III III DINIO	8 000 000	7 500 00
O OTE 500		OLLIGE BOILDING	200,000,0	00.000,
HOUSTON TX 72006				
HOUSINI IN 17000				

MONTROSE DISTRICT EAST ZONE

		MARCH 2012			
		TOP TEN ASSESSMENT PAYERS	PAYERS		
WALGREENS 03157	1179390010001	3317 MONTROSE BLVD 77006	RETAIL PHARMACY	5,156,998	6,446.25
% TAX DEPT STOP NO 75					
300 WILMOT RD					
DEERFIELD IL 60015-4614					
POST RICHMOND LP	1309010010001	RICHMOND AVE 77006	VACANT COMMERICAL LOT	4,157,595	5,196.99
4401 NORTHSIDE PKWY NW STE 800					
ATLANTA GA 30327-3093					
3815 MONTROSE BVLD LP	1222280020001	3820 ROSELAND ST 77006	OFFICE BUILDINGS	3,831,717	4,789.65
3815 MONTROSE BVLD STE 211	1222280010001	3815 MONTROSE BLVD 77006			
HOUSTON TX 77006-4666					
RICHMOND MONTROSE CVS LP	1258090010001	1003 RICHMOND AVE 77006	RETAIL PHARMACY	3,806,375	4,757.97
1 CVS DR					
WOONSOCKET RI 02895-6146					
4440 MONITOOSE LIMITED	1207680010001	4119 MONTBOSE BVD 77006	OFFICE BILL DINGS	3 542 748	4 428 44
4200 MONTROSE BIVD	100010001031				
CATE OF THE PARTY					
HOUSTON 1X 77006-4963					

MONTROSE DISTRICT EAST ZONE

		TOP TEN DELINQUENTS			
PROPERTY OWNER	ACCOUNT NO	SITUS	PROPERTY TYPE	ASSESSMENT YEAR(S)	ASSESSMENT
205 AVONDALE LLC	92 004 136 000 0015		MULTI - FAMILY	2009 - 2011	2,543.53
6623 EDLOE ST HOUSTON TX 77005-3707					
FAT PROPERTY 204 MARSHALL ST	92 023 070 000 0012	710 COLQUITT ST 16 77006	MULTI - FAMILY	2010 - 2011	2,128.46
4310 YOAKUM PARTNERS HIP 4310 YOAKUM BLVD HOISTON TY 77006 5648	92 026 135 000 0014	530 LOVETT BLVD 77006	COMMERICAL	2010	2098.36
FAT PROPERTY 218 HAWTHORNE ST HOUSTON TX 77006-4006	92 037 040 000 0001	502 W ALABAMA ST 25 77006	MULTI - FAMILY	2010 - 2011	1,771.88
MORTGAGE RECOVERY FUND 3939 LT 2701 WESTHEIMER RD UNIT 13N HOUSTON TX 77098-1237	92 026 159 000 0003	3939 MONTROSE BLVD 77006	COMMERICAL LAND	2011	1,770.27
SOUNDWAVES REALTY 2127 SARAH ST STE B HOUSTON, TX 77054-3804	92 026 159 000 0003	3509 MONTROSE BLVD 770006	RETAIL	2011	1,670.25
FRIZELL BETTY 4311 ROSELAND ST HOUSTON TX 77006-5923	92 014 150 000 0017	817 RICHMOND AVE 77006	COMMERICAL BUILDING	2007 - 2011	1,577.74
HAGERTY THOMAS & VERONICA % HAGERTY ADVERTISING GROUP 3611 MONTROSE BLVD HOUSTON TX 77006-4691	92 026 156 000 0016	3611 MONTROSE BLVD 3 77006	COMMERCIAL	2010 - 2011	1,421.19
CAL STATE INVESTMENT LIMITED PARTNERSHIP ET AL 2750 HAWTHORNE BLVD STE 103 ROLLING HILLS ES CA 90274-3536	92 037 031 000 0016	239 EMERSON ST 28 77006	COMMERICAL	2011	1,337.50
GFK ASSOCIATES 6307 ELMGROVE RD SPRING TX 77389-3619	92 057 034 000 0040	417 W CLAY ST 12 77019	MULTI -FAMILY	2011	1,323.83

Tax Year	CAD No.	Owner Name	Original Value	Assessment	Cause Number Date Settled	Date Settled	Total Settled Value	Reduction in Assessment	% Reduction in Designation Assessment Form Sent	Designation Form Sent	Refund Notice Sent to
Fax Year 2007											
Settled	. —										
Tax Year 2007	037-040-000-0001	Houston Skylane One LLC	875,000	\$987.50	2007-59940	5/15/2009	750,000	\$167.19	16.93%	×	7/1/2009
Tax Year 2007	037-031-000-0016	Cal State Investment Limited Partnership et al	1,120,670	\$1,400.84	2007-53296	7/10/2009	1,120,670	\$0.00	%00'0		NA
Tax Year 2007	014-072-000-0007	Five Palms Developers LLC	495,865	\$619.83	2007-62005	7/10/2009	495,865	\$0.00	%00.0	NA	NA
Tax Year 2007	008-260-000-0013	Harris Dwayne & Paula D	586,439	\$733.05	2007-61531	8/7/2009	575,000	\$16.16	2.20%	9/11/2009	10/1/2009
Tax Year 2007	014-012-000-0004	Vega Adan G & Gladys H	741,300	\$926.63	2007-62040	8/7/2009	700,000	\$51.63	5.57%	9/11/2009	10/1/2009
Tax Year 2007	026-156-000-0016	Hagerty Thomas & Veronica / Hagerty Advertising Group	403,500	\$504.38	2007-62331	9/25/2009	395,235	\$7.36	1.46%	10/13/2009	11/2/2009
Tax Year 2007	026-154-000-0006	Bri Hawthorne Square Ltd	3,000,000	\$3,750.00	2007-51266	1/28/2010	2,825,000	\$218.75	5.83%	2/19/2010	3/8/2010
Tax Year 2007	014-154-000-0005	Snyder Saul c/o Brett Littell	832,236	\$1,040.30	2008-36848	1/28/2010	800,000	\$40.30	3.87%	2/19/2010	3/8/2010
Tax Year 2007	117-939-001-0001	Walgreens 03157	4,427,000	\$5,533.75	2006-58668	5/14/2010	3,900,000	\$658.75	11.90%	06/11/2010	7/19/2010
Tax Year 2007	023-067-000-0008	Nguyen Annie T	353,753	\$442.19	2007-65296	1/21/2011	353,753	\$0.00	0.00%	NA	AN
Tax Year 2007	026-164-000-0027	UST Realty Company c/o Univ of St Thomas	2,201,662	\$2,752.08	2007-51269	2/10/2012	2,175,000	\$33,33	1.21%	3/2/2012	3/29/2012
			15,037,425				14,090,523				
			11								
Unsettled		•									
Tax Year 2007	Total	Unsettled Accounts, original value	0								
Tax Year 2007	Total	Unsettled Accounts, number of accounts	0								

Settled											
Tax Year 2008	013-224-000-0004	Platsas Ioannis & Patricia	1,300,000	\$1,531.25	2008-46556	5/15/2009	1,225,000	\$100.31	6.55%	×	7/1/2009
Tax Year 2008	037-040-000-0001	Skylane Montrose Houston LLC	000'068	\$937.50	2008-69939	5/15/2009	790,000	\$125.00	13.33%	×	7/1/2009
Tax Year 2008	037-031-000-0016	Cal State Investment Limited Partnership et al	1,195,000	\$1,493.75	2008-55266	7/10/2009	1,140,000	\$68.75	4.60%	DELO	NA
Tax Year 2008	120-768-001-0001	4119 Montrose Limited	4,476,000	\$5,595.00	2008-60799	8/21/2009	4,476,000	\$0.00	%00.0	NA	NA
Tax Year 2008	127-752-001-0001	4119 Montrose Ltd	680'969'6	\$12,120.10	2008-55241	1/28/2010	9,000,000	\$870.10	7.18%	2/1	3/8/2010
Tax Year 2008	026-154-000-0006	Bri Hawthorne Square Ltd	3,372,323	\$4,215.40	2008-55303	1/28/2010	3,200,000	\$234.79	5.57%	2/19/2010	3/8/2010
Tax Year 2008	014-148-000-0012	Macey Louis Trustee	000,667	\$998.75	2008-57570	1/28/2010	750,000	\$61.25	6.13%	2/19/2010	3/8/2010
Tax Year 2008	030-246-000-0023	MTV4301 LLC	890,000	\$1,112.50	2008-57624	1/28/2010	830,000	\$75.00	6.74%	2/19/2010	3/8/2010
Tax Year 2008	004-139-000-0017	Toomey Guseman Family Ltd	341,740	\$427.18	2008-60713	1/28/2010	338,500	\$4.05	0.95%	2/19/2010	3/8/2010
Tax Year 2008	121-369-001-0001	515 Westheimer L.P	3,100,000	\$3,875.00	2008-62716	1/28/2010	2,800,000	\$558.00	14.40%		3/8/2010
Tax Year 2008	026-163-000-0021	UST Realty Company c/o Univ St. Thomas	4,030,436	\$5,038.05	2008-55359	2/26/2010	3,700,000	\$413.05	8.20%	3/16/2010	4/12/2010
Tax Year 2008	026-152-000-0019	Total Health Care Svc LLC	1,105,990	\$1,382.49	2008-57668	2/26/2010	1,000,000	\$149.71	10.83%	3/16/2010	4/12/2010
Tax Year 2008	014-064-000-0007	Heim Lam Inc	1,976,684	\$2,470.86	2008-57732	3/26/2010	1,889,000	\$109.61	4,44%	4/23/2010	5/13/2010
Tax Year 2008	026-163-000-0001	UST Realty Company c/o Univ St. Thomas	8,184,744	\$10,230.93	2008-55360	4/23/2010	6,500,000	\$556.22	5.44%	5/12/2010	5/17/2010
Tax Year 2008	026-164-000-0027	UST Realty Company c/o Univ St. Thomas	2,343,326	\$2,929.16	2008-55360	4/23/2010	2,247,000	\$120.41	4.11%	06/11/2010	7/19/2010
Tax Year 2008	030-246-000-0003	Borrell Leo J & H Judy	1,267,078	\$1,583.85	2008-57747	5/14/2010	1,267,078	80.00	%00.0	NA	NA
Tax Year 2008	037-035-000-0018	Boga Wetmoreland Ltd	3,000,000	\$3,750.00	2008-57166	8/6/2010	2,800,000	\$250.00	6.67%	8/24/2010	9/13/2010
Tax Year 2008	026-137-000-0024	411 Lovett LLC	1,371,800	\$1,714.75	2008-62102	8/20/2010	1,371,800	\$0.00	%00.0	NA	NA
Tax Year 2008	121-274-001-0001	Whitney Place Ltd	1,414,796	\$1,768.50	2008-62102	8/20/2010	1,414,796	\$0.00	0.00%	NA	NA
Tax Year 2008	023-064-000-0003	Littell Brett	540,000	\$675.00	2008-60710	12/10/2010	530,000	\$12.50	1.85%	1/4/2011	2/9/2011
Tax Year 2008	122-924-001-0001	B&P Residential LLC	1,236,418	\$1,545.52	2008-60730	12/10/2010	910,000	\$408.02	26.40%	1/4/2011	2/9/2011
Tax Year 2008	037-037-000-0003	Farh Anhrey & Trustee	1.462.000	27 000 13	P1000 57717	1100/10/1	1 462 000	0000	70000	****	7.00

Tax Year 2008

Tax Year	CAD No.	Owner Name	Original Value	Assessment Collected	Cause Number Date Settled	Date Settled	Total Settled Value	Reduction in Assessment	Reduction in % Reduction in Designation Assessment Assessment Form Sent	Designation Form Sent	Refund Notice Sent to Rknr
Tax Year 2008	014-154-000-0005	Snyder Saul c/o Brett Littell	931,000	\$1,163.75	2008-64759	5/27/2011	920,000	\$13.75	1.18%	6/22/2011	7/5/2011
Tax Year 2008	117-939-001-0001	Walgreens 03157	5,591,700	\$6,989.63	2008-53973	9/9/2011	4,521,282	\$1,338.03	19.14%	rcvd	10/4/2011
Tax Year 2008	030-245-000-0003	4309 Yoakum LP	702,086	\$959,49	2008-57798	2/13/2012	965,000	\$50.63	5.28%	3/12/2012	3/29/2012
			62,273,464				56,718,456				
			26			10					
Unsettled											
Tax Year 2008	Total	Unsettled Accounts, original value	0								
Tax Year 2008	Total	Unsettled Accounts, number of accounts	0	<u>a</u>							

Tax Year 2009

2000	0.00 000 700 000	L	400 000	44.44	****	A STATE OF THE PARTY OF THE PAR					
Tax Year 2009	057-036-000-0019	NRH Family Trust	200,000	\$0.00	101-09-000061	12/10/2009	200,000	\$0.00	0.00%	NA	NA
Tax Year 2009	057-036-000-0020	NRH Family Trust	200,000	\$225.00	101-09-000060	1/28/2010	180,000	\$25.00	11.11%	DELO	NA
Tax Year 2009	037-068-000-0005	Thompson Lisa	396,623	\$447.42	2009-49097	1/28/2010	357,933			DELQ	NA
Tax Year 2009	023-064-000-0009	Andover Properties Ltd	830,000	\$1,037.50	2009-57241	2/26/2010	738,000	\$115.00	11.08%	PAID	NA
Tax Year 2009	030-246-000-0008	Andover Properties Ltd	689,814	\$862.27	2009-57241	2/26/2010	555,663	\$167.69	19.45%	PAID	NA
Tax Year 2009	026-152-000-0019	Total Health Care Sve LLC	1,235,310	\$1,544.14	2009-70758	2/26/2010	1,100,000	\$320.69	20.77%	DELQ	AN
Tax Year 2009	037-037-000-0004	Siddiqui Sabrina	1,039,500	\$1,299.38	2009-63330	3/26/2010	832,632	\$258.59	%06.61	PAID	NA
Tax Year 2009	026-163-000-0001	UST Realty Company c/o Univ of St Thomas	6,944,978	\$8,681.22	2009-57057	5/14/2010	6,500,000	\$0.00	%00.0	N/A	N/A
Tax Year 2009	026-163-000-0021		3,691,605	\$4,614.51	2009-57057	5/14/2010	3,691,605	\$0.00	%00.0	NA	NA
Tax Year 2009	026-164-000-0027	UST Realty Company c/o Univ of St Thomas	2,247,000	\$2,808.75	2009-63612	5/14/2010	2,247,000	\$0.00	0.00%	NA	NA
Tax Year 2009	037-035-000-0018	Boga Wetmoreland Ltd / Scott William G	2,800,000	\$3,500.00	2008-57166	8/6/2010	2,664,000	\$170.00	4.86%	8/24/2010	9/13/2010
Tax Year 2009	126-926-001-0001	West Dallas, Ltd c/o Koontz/McCombs LLC	56,275,543	\$70,344.43	2009-56299	9/17/2010	49,000,000	\$9,094.43	12.93%	10/8/2010	11/11/2010
Tax Year 2009	008-262-000-0001	Osama Abdullatif	000,087	\$975.00	2009-63558	9/17/2010	700,000	\$100.00	10.26%	10/8/2010	11/11/2010
Tax Year 2009	127-752-001-0001	4119 Montrose Ltd	7,650,000	\$9,562.50	2009-57048	10/22/2010	7,100,000	\$687.50	7.19%	11/17/2010	12/9/2010
Tax Year 2009	122-924-001-0001	B&P Residential LLC	1,100,000	\$1,375.00	2009-66406	11/19/2010	000,006	\$250.00	18.18%	12/3/2010	1/4/2011
Tax Year 2009	014-064-000-0007	Heim Lam Inc	2,061,183	\$2,576.48	2009-63649	12/10/2010	1,975,000	\$107.73	4.18%	1/4/2011	2/9/2011
Tax Year 2009	023-076-000-0001	Memorial Trails Apartments Inc	1,398,328	\$1,747.91	2009-67128	2/25/2011	1,300,000	\$122.91	7.03%	3/23/2011	4/11/2011
Tax Year 2009	008-266-000-0004	Wheeler James M	769,152	\$961.44	2009-67221	2/25/2011	727,655	\$51.87	5.40%	3/23/2011	4/4/2011
Tax Year 2009	120-768-001-0001	4119 Montrose Limited	3,902,000	\$4,877.50	2010-00805	2/25/2011	3,875,000	\$33.75	%69'0	3/23/2011	4/4/2011
Tax Year 2009	014-010-000-0009	MAV Investments Inc	761,081	\$951.35	2009-67150	3/25/2011	745,000	\$20.10	2.11%	4/21/2011	5/3/2011
Tax Year 2009	030-245-000-0010	Littell Brett	764,600	\$955.75	2009-70727	3/30/2011	725,000	\$246.90	25.83%	4/21/2011	5/3/2011
Tax Year 2009	026-154-000-0006	BRI Hawthorne Square Ltd	2,890,000	\$3,612.50	2009-64031	5/23/2011	2,700,000	\$237.50	6.57%	6/8/2011	7/5/2011
Tax Year 2009	018-045-000-0004	Garza Otila F	268,800	\$336.00	2009-59875	7/14/2011	268,800	\$0.00	%00.0	N/A	N/A
Tax Year 2009	018-045-000-0005	Garza Otila F	192,000	\$240.00	2009-59875	7/14/2011	192,000	\$0.00	%00.0	N/A	N/A
Tax Year 2009	018-045-000-0006	Garza Otila F	395,133	\$493.92	2009-59875	7/14/2011	395,133	80.00	0.00%	N/A	N/A
Tax Year 2009	117-939-001-0001	Walgreens 03157	6,366,871	\$7,958.59	2008-53973	8/19/2011	4,975,212	\$1,739.57	21.86%	9/7/2011	9/28/2011
			105,849,521				94,645,633				
	,		26			ı					
Unsettled											
Tax Year 2009	014-012-000-0004	Vega Adan G & Gladys H	816,937	\$1,021.17	2011-20563						
Tax Year 2009	Total	Unsettled Accounts, original value	816,937								
Tax Year 2009	Total	Unsettled Accounts, number of accounts									

	Owner Name	Original Value	Assessment Collected	Cause Number Date Settled	Date Settled	Total Settled Value	Reduction in Assessment	% Reduction in Assessment	Designation Form Sent	Notice Sent to Bknr
1920 Manor LLC	r LLC	378.669	\$422.54	101-10-000274	1/21/2011	338.034			BASA	AN
Khawaja A	Khawaja Abbas & Teskeen	714,568	\$955.74	101-10-000112	3/25/2011	000,009	\$153.24	16.03%	4/21/2011	5/3/2011
Andover P	Andover Properties Ltd	681,033	\$694.58	2010-48685	3/25/2011	555,663	\$0.00	0.00%	PAID	NA
Mazza Bru	Mazza Bruce S & Beverly L	1791,971	96.686\$	101-10-000140	4/13/2011	730,920	\$76.31	7.71%	5/24/2011	6/1/2011
Abdullatif Osama	Osama	780,000	\$975.00	2010-61463	6/1/2011	700,000	\$100.00	10.26%	6/222/2011	7/5/2011
Garza Otila F	la F	268,800	\$336.00	2010-64250	7/12/2011	268,800	\$0.00	%00.0	N/A	N/A
Garza Otila F	laF	192,000	\$240.00	2010-64250	7/12/2011	192,000	\$0.00	0.00%	N/A	N/A
Garza Otila F	aF	380,038	\$475.05	2010-64250	7/12/2011	332,000	\$60.05	12.64%	7/29/2011	8/31/2011
Memorial	Memorial Trails Apartments Inc	1,344,641	\$1,680.80	2010-71941	8/30/2011	1,300,000	\$55.80	3.32%	9/14/2011	9/28/2011
West Dall	West Dallas, Ltd c/o Koontz/McCombs LLC	52,760,717	\$65,950.90	2010-52973	9/1/2011	49,500,000	\$4,075.90	6.18%	9/14/2011	9/28/2011
Walgreens 03157	: 03157	6,660,456	\$8,325.57	2010-60599	9/9/2011	5,156,998	\$1,880.00	22.58%	rcvd	10/4/2011
4119 Montrose Ltd	trose Ltd	6,827,718	\$8,534.65	2010-60985	10/14/2011	6,550,000	\$347.15	4.07%	11/3/2011	12/1/2011
The Natio	The Nations Family Limited Partnership Ltd	1,020,000	\$1,364.25	2010-68544	2/10/2012	1,020,000	\$0.00	0.00%	NA	NA
Farb Aub	Farb Aubrey & Trustee	1,445,640	\$1,807.05	2010-71841	1/10/2012	1,440,640	\$6.25	0.35%	1/24/2012	1/31/2012
UST Real	UST Realty Company	1,825,000	\$2,521.56	2010-67730	2/14/2012	1,825,000	\$0.00	%00'0	N/A	N/A
		76,071,251				70,510,055				
		15								
UST Rea	UST Realty Company	6,393,372	\$7,991.72	2010-61021	2/28/2012	6,000,000	\$491.72	6.15%	3/26/2012	3/29/2012
Voshida	Voshida Naomitsu & Maemi	1 062 962		2010-61537						
Littell Brett	ett	828,106		2010-68607						
Wheeler James M	ames M	764,218		2010-68633						
Borrell Lo	Borrell Leo J & H Judy	1,173,466		2010-71890						
Memorial	Memorial Trails Apartments Inc	427,410	\$534.26	2010-77714	2/29/2012	410,000	\$21.76	4.07%	3/26/2012	3/29/2012
4119 Mo	4119 Montrose Limited	2,500,000		2011-07683						
Vega Ad	Vega Adan G & Gladys H	741,000		2011-20563						
Pacifica	Pacifica Foundation Inc	568,662		2011-21270						
Insettled /	Unsettled Accounts, original value	17,316,696								
Insettled A	Unsettled Accounts, number of accounts	10								

Settled Classified 0 0 Unsettled 023-06-000-0008 Classified 023-06-000-0008 Tax Year 2011 023-06-000-0008 Tax Year 2011 030-246-000-0008 Tax Year 2011 030-246-000-0008 Tax Year 2011 030-246-000-0008 Tax Year 2011 037-037-000-0004 S209.21 16.74% pd adj amt Tax Year 2011 12.2-924-001-0001										
cear 2011 023-060-000-0008 686,000 101-11-000374 0 ear 2011 023-064-000-0009 1,000,000 2011-47947 8209.21 ear 2011 037-037-000-0008 816,885 2011-47947 8209.21 ear 2011 037-037-000-0004 1,000,000 51,250.00 2011-48169 3/6/2012 8209.21 ear 2011 122-924-001-0001 2011-416169 3/6/2012 832,632 \$209.21	Settled					3		9		
ear 2011 023-060-000-0008 686,000 101-11-000374 0 ear 2011 023-064-000-0008 100-11-000374 0 ear 2011 030-246-000-0008 816,885 2011-47947 ear 2011 037-037-000-0004 816,885 2011-48169 ear 2011 037-037-000-0004 832,632 \$209.21 ear 2011 122-924-001-0001 2011-48169 3/6/2012 \$209.21										
ear 2011 023-060-000-0008 686,000 101-11-000374 C2011-47947 ear 2011 030-246-000-0008 2011-47947 C2011-47947 ear 2011 030-246-000-0008 816,885 2011-47947 ear 2011 037-037-000-0004 816,885 2011-47947 ear 2011 037-037-000-0004 832,632 \$209.21 ear 2011 122-924-001-0001 2011-81945 3/6/2012 832,632 \$209.21			0				0			
ear 2011 023-060-000-0008 101-11-000374 686,000 101-11-000374 779,942 2011-47947 ear 2011 023-064-000-0009 816,885 2011-47947 816,885 2011-47947 ear 2011 030-246-000-0008 81,500,000 \$1,250,00 2011-48169 3/6/2012 \$209.21 ear 2011 122-924-001-0001 929,000 2011-31945 \$209.21 \$200.21			0			ļ				
023-060-000-0008 686,000 101-11-000374 8 023-064-000-0009 779,942 2011-47947 8 030-246-000-0008 816,885 2011-47947 832,632 037-037-000-0004 1,000,000 \$1,250.00 2011-48169 3/6/2012 \$209.21 122-924-001-0001 929,000 2011-51945 832,632 \$209.21	Unsettled									
023-064-000-0009 779,942 2011-47947 816,885 2011-47947 821,250.00 816,885 2011-47947 821,250.00 832,632 \$209.21 037-037-000-0004 037-037-000-0004 1,000,000 \$1,250.00 2011-48169 3/6/2012 \$209.21 122-924-001-0001 929,000 2011-51945 2011-51945 \$209.21	Tax Year 2011	023-060-000-0008	000'989		101-11-000374					
030-246-000-0008 816,885 2011-47947 832,632 \$209.21 037-037-000-0004 1,000,000 \$1,250.00 2011-48169 3/6/2012 832,632 \$209.21 122-924-001-0001 929,000 2011-51945 2011-51945 2011-51945 2011-51945	Tax Year 2011	023-064-000-0009	779,942		2011-47947					
037-037-000-0004 \$1,200.00 \$1,250.00 \$201.250.01 \$36/2012 \$32,632 \$209.21 122-924-001-0001 929,000 2011-51945	Tax Year 2011	030-246-000-0008	816,885		2011-47947					
122-924-001-0001	Tax Year 2011	037-037-000-0004	1,000,000	\$1,250.00	2011-48169	3/6/2012	832,632	\$209.21	16.74%	pd adj amt
	Tax Year 2011	122-924-001-0001	929,000		2011-51945					

Tax Year 2011

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prepared by: Equi-Tax Inc. 281.444.4866

Refund Notice Sent to	BKDr																									
Designation Form Sent											3/26/2012															
% Reduction in Assessment											7.87%															
Reduction in Assessment											\$43.75															
Total Settled Value											\$410,000											235 964 667				
Date Settled											2/24/2012															
Cause Number Date Settled	2011-56385	2011-57701	2011-62186	2011-62741	2011-63014	2011-63172	2011-63518	2011-63536	2011-63729	2011-63759	2011-63961	2011-64005	2011-64027	2011-64027	2011-64027	2011-69593	2011-70201									
Assessment											\$556															
Original Value	3,806,375	1,058,245	57,922,375	3,542,748	1,011,577	1,321,761	793,731	1,121,310	1,257,797	740,000	445,000	1,085,000	6,087,000	2,017,248	2,833,688	1,000,200	898,226	91,154,108	22			259,231,661	78		109.287.741	33
Owner Name											023-076-000-0008 Memorial Trails Apartments INC							Unsettled Accounts, original value	Unsettled Accounts, number of accounts			Settled Accounts, original value	Settled Accounts, number of accounts		Unsettled Accounts, original value	Unsettled Accounts number of accounts
CAD No.	125-809-001-0001	014-148-000-0012	126-926-001-0001	120-768-001-0001	030-245-000-0008	023-076-000-0001	030-245-000-0010	014-154-000-0005	121-274-001-0001	008-260-000-0013	023-076-000-0008	030-246-000-0003	026-163-000-0001	026-164-000-0027	026-163-000-0021	030-245-000-0014	026-152-000-0019	Total	Total			Grand Total	Grand Total		Grand Total	Crond Total
Tax Year	Tax Year 2011	Tax Year 2011	Tax Year 2011	Tax Year 2011	Tax Year 2011	Tax Year 2011	Tax Year 2011	Tax Year 2011	Tax Year 2011	Cumulative	Settled	Cumulative	Cumulative	Linsettled	Cumulative	Cumulative										

Color Legend

Light Gray	Settled previously
Yellow	Settled as of this report
White	Unsettled
Pink	Unsettled and new since previous report

Abbreviations

NA	Not applicable
×	Previous to implementation of Designation Form
DELQ	Refund was not issued Reduction in assessment was applied to the account, and account still has a balance due.

Tax Year	CAD No.	Owner Name	Original Value	Assessment Collected	Cause Number	Date Settled	Total Settled Value	Reduction in Assessment	Cause Number Date Settled Total Settled Reduction in % Reduction in Designation Value Assessment Form Sent	Designation Form Sent	Refund Notice Sent to
	PAID	Refund was not issued Reduction in assessment was applied to the account, and account is now paid in full.									
	BASA	Billed at settled amount Account had not been billed for this tax year before the lawsuit was settled, so account was adjusted (if needed) and billed at the settled amount.									
	NYB	Not yet billed									

Summary For Tax Years 2007-2011,	for the period of Jur	Summary For Tax Years 2007-2011, for the period of June 2009 through February 2012
Settled	259,231,661 78 23,266,994 8.98%	Original value of Settled accounts as of 3/9/2012 Number of Settled accounts as of 3/9/2012 Reduction in value of Settled accounts Average % reduction in value of Settled accounts
Unsettled	109,287,741	Original value of Unsettled accounts as of 3/9/2012 Number of Unsettled accounts as of 3/9/2012
	.125	Tax rate per \$100 valuation Estimated reduction in assessment on 33 Unsettled accounts, based on 8.98 % average

MONTROSE DISTRICT WEST ZONE ASSESSMENT COLLECTION REPORT MARCH 2012 BILLING AND COLLECTION SUMMARY

FISCAL YEAR 01/01/12 - 12/31/12

		COLLECTIONS	RECEIVABLE	% COLLECTED
0.12500	\$897,519.08	\$835,922.34	\$61,596.74	93%
0.12500	\$869,741.61	\$860,097.79	\$9,643.82	99%
The state of the state of				

Current Month Activity

Revenu	e:	Current Month	Year to Date
	2011 Assessment Collected	18,090.20	744,485.81
	2010 Assessment Collected	904.48	7,455.54
	Penalty & Interest	1,681.33	3,957.65
	Overpayments	804.94	12,589.12
	Collection Fees	233.81	1,757.76
	Court Fees	0.00	0.00
	Total Revenue	21,714.76	770,245.88

Overpayments Presented for Refund	4,303.29	12,030.88
Overpayments Applied to Assessment	0.00	0.00

ASSESSED VALUE FOR 2011:	718,014,843	Uncertified:	0
ASSESSED VALUE FOR 2010:	695.792.932	Uncertified:	0

Assessment Collection Account: Prosperity Bank, Account No. 0003450163

ASSESSMENT PLAN PROJECTIONS

	MAX	PROJECTED LEVY	COLLECTIONS	CUMULATIVE	10 YEAR
YEAR	RATE		@ 95%	COLLECTIONS	AVERAGE @ 10%
2010	0.12500	869,742	826,255	\$860,097.79	
2011	0.12500	897,519	852,643	\$835,922.34	
2012	0.12500		0		
2013	0.12500		0		
2014	0.12500		0		
2015	0.12500		0		
2016	0.12500		0		
		1,767,261	1,678,898		176,72

The Projected Levy is based on the rate remaining at 0.12500

Prepared by: Equi-Tax Inc.

Kenneth R. Byrd

Collector for the District

MONTROSE DISTRICT WEST ZONE

		TOP TEN ASSESSMENT PAYERS			
PROPERTY OWNER	ACCOUNT NOS	SITUS	PROPERTY TYPE	VALUE	ASSESSMENT
WEINGARTEN REALTY INVESTORS	0442250000001	2005 W GRAY ST 77019	VARIOUS COMMERICAL	46,508,896	58,136,12
0591-001	0442250000170	1953 W GRAY ST 77019			
P O BOX 924133	0442250000169	1953 W GRAY ST 77019			
HOUSTON TX 77292-4133	0442250000168	2028 W GRAY ST 77019			
	0442250000145	2001 W GRAY ST 77019			
	0442250000110	2020 W GRAY ST 77019			
	0442250000105	2010 W GRAY ST 77019			
	0442250000005	2002 W GRAY ST 77019			
	0442250000002	1950 W GRAY ST 77019			
	0442250000171	2017 W GRAY ST 77019			
FINGER FSC MONTROSE LTD	1215190010001	4899 MONTROSE BLVD 187 77006	MULTI - FAMILY	44,643,153	55,803.94
99 DETEKING ST STE 200 HOUSTON TX 77007-8259					
WESTHEIMER APARTMENTS LP	1286390010001	2001 WESTHEIMER RD 244 77098	MIII TI - FAMII Y	34 620 000	30 525 00
5694 MISSION CENTER RD STE 602				200101010	00.00000
SAN DIEGO CA 92108-4324					
4310 DUNLAVY LLC	1286480020001	DUNLAVY 77006	MULTI - FAMILY	29 577 136	36 971 42
101 BERKSHIRE ST	1286480010002	4310 DUNLAVY ST 77006			
BELLAIRE TX 77401-5309	1286480010001	4310 DUNLAVY ST 236 77006			
	0660870040002	4403 WOODHEAD ST 16 77098			
	0660870040001	4403 WOODHEAD ST 77098			
	0660870020006	4315WOODHEAD ST 8 77098			
ANBIL II-R O L P	0730810030011	1505 W CLAY ST 77019	SHOPPING CENTER	27,742,202	34.677.75
105 TOWN CENTER RD STE 10	1170070010001	1422 W GRAY ST 77019			
KING OF PRUSSIA PA 19406-2394	1170070020001	1414 WAUGH DR 77019			
	0730810030007	1521 W CLAY ST 77019			
TEXAS ABERCROMBIE FAMILY INT LTD	0441850000002	1701 W ALABAMA ST 77098	VACANT COMMERCIAL	15 062 130	18 827 66
730 N POST OAK RD STE 110					
HOUSTON TX 77024-3854					
SHEPHERD INV LP	0442600000001	2075 WESTHEIMER RD 77098	SHOPING CENTER	12,662,500	15.828.13
1800 POST OAK BLVD					
6 BLVD PLACE STE 400					
HOLISTON TV 770ES					

MONTROSE DISTRICT WEST ZONE

		MARCH 2012			
		TOP TEN ASSESSMENT PAYERS			
5020 INTRESTS LTD	0360240000003	5020 MONTROSE BLVD 77006	OFFICE BUILDING	11,600,000	14,500.00
5959 RICHMOND AVE STE 440					
HOUSION IX //05/-6325					
WEINGARTEN REALTY INVESTORS	0442250000173	2030 W GRAY ST 77019	SHOPPING CENTER	10,817,289	13,521.61
0591-001					
P O BOX 924133					
HOUSTON TX 77292-4133					
YPI 2323 SHEPHERD LLC	050660610006	2323 S SHEPHERD DR 77019	OFFICE BUILDING	9.706.000	12.132.50
% ZAYZ YOUNAN					
5959 TOPANGA CANYON BLVD STE 200					
WOODLAND HILLS CA 91367-3611					

MONTROSE DISTRICT WEST ZONE

		MARCH 2012 TOP TEN DELINQUENT ACCOUNTS	3		
PROPERTY OWNER	ACCOUNT NO	SITUS	PROPERTY TYPE	ASSESSMENT YEAR(S)	ASSESSMENT
ANDOVER RICHMOND APTS LTD 1301 RICHMOND AVE HOUSTON TX 77006-5451	94 044 184 000 0151	1301 RICHMOND AVE 124 77006	MULTI FAMILY	2011	3,407.40
GP 3400 MONTROSE LLC 1415 NORTH LOOP W STE 1180 HOUSTON TX 77008-1660	94 026 171 000 0001	3400 MONTROSE BLVD 77006	OFFICE BUILDING	2011	3,125.00
FAT PROPERTY LLC 218 HAWTHORNE ST HOUSTON TX 77006-4006	94 057 121 000 0012	1901 RICHMOND AVE 42 77098	MULTI - FAMILY	2010 - 2011	3,087.69
SOUND WEST LLC P O BOX 020783 MIAMI FL 33102	94 051 071 000 0001	1002 WESTHEIMER RD 77006	RESTAURANT	2011	2,000.88
RICHARD S ROBBINS INVESTMENTS LTD LLP ET AL 5418 JOHN DREAPER DR HOUSTON TX 77056-4231	94 129 497 001 0001	2015 S SHEPHERD DR 77019	SHOPPING CENTER	2011	2,000.02
SANDY CREEK GROUP LLC % JOE FRANCH 1920 RICHMOND AVE APT 1 HOUSTON TX 77098-3432	94 038 226 000 0006	1920 RICHMOND AVE 17 77098	MULTI - FAMILY	2011	1,666.25
1902 WESTHEIMER LP 3810 WESTHEIMER LP HOUSTON TX 77027-5004	94 126 041 001 0001	1902 WESTHEIMER ROAD 77019	VACANT PROPERTY	2011	1,620.83
AKR PROPERTIES P O BOX 84293 PEARLAND TX 77584-0016	94 018 004 000 0013	1515 MISSOURI ST #22 77006	MULTI - FAMILY	2010	1,574.38
ROBINSON LENNON C P O BOX 66531 HOUSTON TX 77266-6531	94 026 198 000 0001	13174 HAWTHORNE ST 12 77006	MULTI - FAMILY	2010 - 2011	1,307.03
BAIRD CHARLES L & SIRILUCK 2438 WHITE OAKS DR HOUSTON TX 77009-7322	94 026 198 000 0005	3414 GRAUSTARK ST 8 77006	MULTI - FAMILY	2010 - 2011	1,298.40

Summary For Tax Years 2010 & 201	1, for the period of S	Summary For Tax Years 2010 & 2011, for the period of September 2010 through February 2012
Settled	87,595,268 43 6,371,552 7.27%	Original value of Settled accounts as of 3/9/2012 Number of Settled accounts as of 3/9/2012 Reduction in value of Settled accounts Average % reduction in value of Settled accounts
Unsettled	264,341,485	Original value of Unsettled accounts as of 3/9/2012 Number of Unsettled accounts as of 3/9/2012
	.125	125 Tax rate per \$100 valuation 135 Estimated reduction in assessment on 81 Unsettled accounts, based on 7.27 % average

PERDUE, BRANDON, FIELDER, COLLINS & MOTT L.L.P. DELINQUENT ASSESSMENT REPORT MONTROSE DISTRICT April 2, 2012

Amounts shown are 2010 base assessment unless indicated. Account numbers and addresses for Montrose District-West Zone are noted in italics.

Suit pending-where appropriate, delinquent 2011 assessments are included in the suits: Francisco, Betty, Vanessa & Leonardo Valle-Heirs to Betty Frizell 08-10 assessments \$1,424.25, 817 & 811 Richmond Ave.- 0141500000017 & 0141500000016

Suit was filed by our firm on 3/1/11; all parties have been served. They committed to pay one assessment year per month; the most recent payment was received on 3/20/12. A hearing date has been set by the court for 4/26/12. The 2010 and 2011 county taxes are delinquent on the 817 Richmond account. The county taxes on the 811 Richmond account were recently paid in full.

Cause Number 2011-12804 filed 3/1/11 in the 11th District Court

Montrose District-East Zone is the lead in the suit.

Intervenors: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County

On 11/17/11, we intervened in a suit filed by Harris County on account 0141500000016. Judgment was submitted on 2/1/12 by the County's law firm; the judgment was signed on 3/13/12. The county taxes were recently paid in full.

Cause Number 2011-09931 filed 2/18/11 in the 189th District Court

Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County Intervenors: Montrose District-East Zone.

Lennon C. Robinson \$647.17, 1317 Hawthorne St.-0261980000001

On 10/31/11, we intervened in a suit filed by Harris County. As of 3/23/12, a hearing date has not been set; we are monitoring the case.

Cause Number 2011-53304 filed 9/9/11 in the 334th District Court

Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County Intervenors: Montrose District-West Zone.

Gamru Properties Ltd. \$644.03, 506 Sul Ross St.-0082700000005

On 11/22/11, we intervened in the suit filed by Harris County. A hearing date was set for 2/8/12 but was passed by the county's attorneys; we are monitoring the case. Cause Number 2010-46045 filed 7/30/10 in the 189th District Court Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County Intervenors: Montrose District-East Zone.

Bill Eris/HGBE Inc. \$302.50, 311 W. Gray St.-0560410000003

On 4/27/11, we intervened in a suit filed by Harris County; judgment was signed on 8/1/11. The judgment was recently vacated by the court and a new trial date has been set for 6/13/12.

Cause Number 2010-59250 filed 9/17/10 in the 189th District Court

Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County Intervenors: Montrose District-West Zone.

Eduardo & Monica Lopez \$147.51, 1423 Richmond Ave.-0392220000013

On 9/15/11, we intervened in a suit filed by Harris County; judgment was signed on 2/27/12. They made a partial payment on the account on 10/14/11. They own additional properties which are listed in the "2010 accounts" section of this report. Cause Number 2010-65399 filed 10/8/10 in the 157th District Court

Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County Intervenors: Montrose District-West Zone.

KFC National Management (assessment roll lists Donvein Cao & Nancy Nguyen) 07-10 assessments \$118.75, Block 1, Tracts 15 A & 16 A (north 10 ft. Lots 15 & 16) on Taft St.-0560410000001

On 10/15/10, we intervened in a suit filed by Harris County; the judgment is final. The property was set for sale by the county on 9/6/11 but the sale was cancelled; we were told that the property is an alleyway.

Cause Number 2009-60868 filed 9/25/09 in the 164th District Court

Harris County is the lead in the suit.

Additional plaintiffs: City of Houston, Harris County Department of Education, Harris County Flood Control District, Harris County Hospital District, Houston Community College System, Houston ISD, Port of Houston Authority of Harris County Intervenors: Montrose District-East Zone.

We will not proceed to post any property for sale without specific permission from the Board but please note that if the County is the lead party in the suit, they could post the property for sale if and when a judgment is taken.

Proceeding with suit:

205 Avondale LLC 09-10 assessments \$1,702.58, 205 Avondale St.-0041360000015 Hacienda Del Sol Ltd. Co. \$1,028.65, 310 & 316 W. Clay & 1220 Taft-0570330000022, 0570330000023 & 0570330000020

• Title work is complete on the above accounts. Lawsuits have been prepared and will be filed shortly; delinquent 2011 assessments will be included in the suits.

2010 accounts:

FAT Property LLC \$3,159.93, 502 W. Alabama St. 710 Colquitt St. & 1901 Richmond Ave-0370400000001 0230700000012 & 0571210000012

The assessment office advises that they have mailed an installment payment agreement to the property owner. In March, payments were applied to the W. Alabama & Colquitt accounts.

Stephen Berreth/K Berr Investments \$821.64, 1841 Richmond Ave. (two accounts-Block 1-Tract A and Tract 1)-0660870010028 & 0660870010001

We spoke to Stephen Berreth on 10/4; he said that he was aware of the assessments and that he was waiting to see if District was going to be dissolved. He said he would pay the accounts within a month or two. We spoke to Stephen again and he stated that he never said he would pay. He said that we are well aware of the petition that is going on and that the District is just trying to tax good business owners for no good reason. He said he did not vote on the assessment and that is why he refuses to pay. Another demand letter was sent on 3/13. On 3/12, we left another message with the person who answered the phone; we have not received a response.

Thomas & Veronica Hagerty \$676.44, 3611 Montrose Blvd.-0261560000016

They have committed to pay in 3 installments; on 11/4, we received a \$100 payment which we have forwarded to the assessment office. No further payments have been made. Mr. Hagerty also sent a note stating that they were applying for a deferral with the appraisal district. As of 3/23, when this report was prepared, a deferral has not been granted. We sent another demand letter on 3/13; we have not received a response.

Charles L. & Siriluck Baird (was Laila Khalaf) \$665.11, 3414 Graustark St.-02619800000005 In October, we found a new owner and we mailed a demand letter. We spoke to Baird and he said the account would be paid shortly. We spoke to Baird in February and he stated that he is protesting the District and he would have his attorney contact us. We sent a demand letter on 2/9 which explained the results of the petition to dissolve the District; we have not received a response. We called again on 3/12 but there was no answer; we sent another demand letter on the next day.

Michael B. Huff \$636.74, 3230 Yoakum Blvd.-0261740000013

We spoke to Mr. Huff on 10/24 and he requested an emailed statement. We spoke to him again on 12/20 and he said he would call us back when he got to a land line. On 1/18, he requested an emailed statement, which we sent. We sent another demand letter on 3/13 and we left another voice mail message but we have not received a response.

ImagePro Inc. \$622.50, 2024 Richmond Ave.-0561250000019

We spoke to Franchescia Skiles in August and she stated that she felt like the District wasn't doing anything for her; she said she would not pay. We spoke to her again on 9/27 and she said that this is an illegal assessment and she is protesting the assessment with HCAD and the assessment office. On 3/12 we spoke to a woman who said she was the CPA for the business and she said that the District is being dissolved. We explained

that there were not sufficient signatures on the petition to dissolve the District; she stated that there were other factors involved; however, she did not explain what this meant. On 3/13, we sent another demand letter to the property owner. The 2011 assessments have been paid.

Martha Simmons \$527.92, 3804 Brandt St.-0082600000003

No response to our demand letters or phone calls. We called again on 3/7 and left a voice mail message; we also called an alternate number but there was no answer. We sent another demand letter on the same day.

Joan Bishop \$525.94, 120 Portland St. #1-0331930000005

We spoke to Ms. Bishop on 11/18; she stated that the account was paid when she paid her county taxes. We explained that the account was delinquent and we gave her the name and phone number of the assessment office; she said she would contact Equi-Tax. We have called back but every time we call, the phone line is busy. Another demand letter was sent on 3/13.

Wymes Real Estate Holdings LP \$467.41, 1632 W. Alabama- 0522210000016

On 3/21, we received an email from Shirley Ford stating that payment in full would be sent shortly.

Eduardo & Monica Lopez \$462.16, 1411 Richmond Ave & tract 7A/Block 3 on Richmond Ave.-0392220000009 & 0392220000039

No response to our demand letters. We have left numerous messages with several people but the owners have not responded to our phone calls. We have also sent a demand letter to the owners' home address; we have not received a response. They own another property at 1423 Richmond Ave.; that account is currently in a suit filed by Harris County.

Maude Eisemann \$445.50, 1116 W. Gray St.-0101670000030

No response to our demand letters. We have also sent a statement to Gibbs Warley Co.; they paid the county taxes. We spoke to Mr. Warley and he stated that the Eisemanns own the property. We recently found two new phone numbers for Eisemann and we called but we were not able to leave a message; both voice mailboxes were full.

Nancy L. Ngo \$431.62, 1515 W. Gray St.-0442290000015

We spoke to Ngo's son again on 3/12; he stated that she was out of town. He did confirm that they received the demand letter we sent on 2/9. We mailed another demand letter on 3/13.

AKR Properties \$374.88, 1515 Missouri St.-0180040000013

The property owner has agreed to pay in three monthly payments; the first two payments have been received.

Kate Lynn B. Morris \$272.81, 1504 Westheimer Rd.-0382460000002

Paid in full.

• In addition to other accounts listed on this report there are 2 delinquent accounts for Montrose East Zone; base assessment amounts range from \$250 to \$314. There are 7 delinquent accounts for Montrose West Zone; base assessment amounts range from \$18 to \$408. Demand letters have been sent on all accounts and we are trying to reach each owner by phone. In cases where there are lienholders, we have sent statements. We are continuing collection efforts on these accounts but due to the size of the accounts, further action is not recommended at this time.

Other account:

4411 Montrose LP (was John & Stacy Andell and Ryan & Bethany A. Haley) 09 assessments \$291.87, 4418 Kyle St.-0301620000005

We found new owners (the property was sold on 1/27/11) and we sent a demand letter but we have not received a response. According to the deed, the previous owners are responsible for this delinquency. We spoke to Ryan Haley and he stated that he could not believe the title company missed the unpaid assessment. He also asked where the original statements had been sent; we told him that they were sent to the situs, which is a vacant lot. We explained to him that it is the property owner's responsibility to provide HCAD with a valid mailing address. Ryan then requested a waiver of penalty and interest. When we asked him when the delinquency would be paid, his response was "You're going to have to wait for a while". When we sought clarification, he said "It may be tomorrow or next year". We have emailed a statement to John Andell at Hansen Partners and we have called but he has not responded. We mailed another demand letter to the property owner on 3/7; we have not received a response.

If you have any questions, please feel free to contact me.

Carl O. Sandin

Perdue Brandon Fielder Collins & Mott LLP

Carl o. Au.

Email: csandin@pbfcm.com

Office: 713-802-6965 (Direct Line)

Mobile: 713-824-1290 Fax: 713-862-1429

PERDUE, BRANDON, FIELDER, COLLINS & MOTT L.L.P. DELINQUENT ASSESSMENT SUMMARY REPORT MONTROSE DISTRICT April 9, 2012

Amounts shown are 2010 base assessment unless indicated. This report lists accounts in suit and other property owners with base assessments due greater than \$625. Account numbers and addresses for Montrose District-West Zone are noted in *italics*.

Suit pending

Francisco, Betty, Vanessa & Leonardo Valle-Heirs to Betty Frizell 08-10 assessments \$1,424.25, 817 & 811 Richmond Ave.- 0141500000017 & 0141500000016

Suit was filed by our firm on 3/1/11; a trial date has been set by the court for 4/26/12. They committed to pay one assessment year per month; the most recent payment was received on 3/20/12.

On 11/17/11, we intervened in a suit filed by Harris County on account 0141500000016. Judgment was signed on 3/13/12.

Lennon C. Robinson \$647.17, 1317 Hawthorne St.-0261980000001

On 10/31/11, we intervened in a suit filed by Harris County. As of 3/23/12, a hearing date has not been set; we are monitoring the case.

Gamru Properties Ltd. \$644.03, 506 Sul Ross St.-0082700000005

On 11/22/11, we intervened in the suit filed by Harris County. A hearing date was set for 2/8/12 but was passed by the county's attorneys; we are monitoring the case.

Bill Eris/HGBE Inc. \$302.50, 311 W. Gray St.-0560410000003

On 4/27/11, we intervened in a suit filed by Harris County; judgment was signed on 8/1/11. The judgment was recently vacated by the court and a new trial date has been set for 6/13/12.

Eduardo & Monica Lopez \$147.51, 1423 Richmond Ave.-0392220000013

On 9/15/11, we intervened in a suit filed by Harris County; judgment was signed on

2/27/12.

KFC National Management (assessment roll lists Donvein Cao & Nancy Nguyen) 07-10 assessments \$118.75, Block 1, Tracts 15 A & 16 A (north 10 ft. Lots 15 & 16) on Taft St.-0560410000001

On 10/15/10, we intervened in a suit filed by Harris County; the judgment is final. The property was set for sale by the county on 9/6/11 but the sale was cancelled; we were told that the property is an alleyway.

Where appropriate, delinquent 2011 assessments are included in the above suits.

Proceeding with suit:

205 Avondale LLC 09-10 assessments \$1,702.58, 205 Avondale St.-0041360000015 Hacienda Del Sol Ltd. Co. \$1,028.65, 310 & 316 W. Clay & 1220 Taft-0570330000022, 0570330000023 & 0570330000020

• Title work is complete on the above accounts. Lawsuits have been prepared and will be filed shortly; delinquent 2011 assessments will be included in the suits.

Other property owners with base assessments due greater than \$625.

FAT Property LLC \$3,159.93, 502 W. Alabama St. 710 Colquitt St. & 1901 Richmond Ave-0370400000001 0230700000012 & 0571210000012

The assessment office advises that they have mailed an installment payment agreement to the property owner.

Stephen Berreth/K Berr Investments \$821.64, 1841 Richmond Ave. (two accounts-Block 1-Tract A and Tract 1)-0660870010028 & 0660870010001

Another demand letter was sent on 3/13. On 3/12, we left another message with the person who answered the phone; we have not received a response.

Thomas & Veronica Hagerty \$676.44, 3611 Montrose Blvd.-0261560000016

They have committed to pay in 3 installments; on 11/4, we received a \$100 payment which we have forwarded to the assessment office. No further payments have been made. Mr. Hagerty also sent a note stating that they were applying for a deferral with the appraisal district. We called again on 3/7 but we were not able to leave a message; we sent another demand letter on the same day.

Charles L. & Siriluck Baird (was Laila Khalaf) \$665.11, 3414 Graustark St.-0261980000005 In February we spoke to Baird and he stated that he is protesting the District and he would have his attorney contact us. We called again on 3/12 but there was no answer; we sent another demand letter on 3/13.

Michael B. Huff \$636.74, 3230 Yoakum Blvd.-0261740000013

We spoke to Mr. Huff again on 2/27 and he requested another emailed statement. We sent another demand letter on 3/13.

If you have any questions, please feel free to contact me.

Carl O. Sandin

Perdue Brandon Fielder Collins & Mott LLP

Email: csandin@pbfcm.com

Office: 713-802-6965 (Direct Line)

Cal o. An

Mobile: 713-824-1290 Fax: 713-862-1429

MONTROSE MANAGEMENT DISTRICT CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Executive Director

SUBJECT:

Agenda Item Materials

7. Receive and consider the District's monthly financial report and pay invoices.



Montrose Management District

Bookkeeper's Report

April 9, 2012

Montrose Management District

Cash Flow Report - Checking Account

As of April 9, 2012

	m Name	Memo	Amount	Balance
BALA	NCE AS OF 3/20/2012	Sil.		e1 027
Receip	pts			\$1,937
	Wire Transfer			
	Wire Transfer		4,100.00	
	Interest		2,000.00	
	Wire Transfer		13.59	
	Interest Earned on Investments - East Zone		61,200.00	
	Wire Transfer		258.91	
Total F	Receipts		28,800.00	
Dichue	sements			96,372
2913				
2914	Primer Grey	Website Refurbishment	(5,654.30)	
2915	Victor Beserra	Security Expense / Coordinator Fee	(4,764.00)	
2916	Todd Thibodeaux	Security Expense	(1,102.50)	
2916	Sean Blevins	Security Expense	(1,008.00)	
	Richard Bass	Security Expense	(1,008.00)	
2918	Aaron Day	Security Expense	(1,680.00)	
919	Adalberto Ramos	Security Expense	(2,016.00)	
920	Alan Comstock	Security Expense	(756.00)	
921	Brian Alms	Security Expense		
922	Chad Wall	Security Expense	(1,008.00)	
923	Frank Coronado	Security Expense	(252.00)	
924	John Obenhaus	Security Expense	(1,260.00)	
925	Joseph Mabasa	Security Expense	(1,512.00)	
926	Keith Mountain	Security Expense	(2,898.00)	
927	Lee Jaquarya	Security Expense	(1,974.00)	
928	Leon Laureano	Security Expense	(2,940.00)	
929	Mandy Arroyo	Security Expense	(2,142.00)	
930	Mark Zapata	Security Expense	(1,050.00)	
931	Paul Terry	Security Expense	(756.00)	
32	UST Realty Company	Assessment Refund	(1,680.00)	
33	The Place Apartments	Assessment Refund	(33.33)	
34	R. Cole Company	Assessment Refund	(501.07)	
35	Museum Place Apartments	Assessment Refund	(1,379.99)	
36	4309 Yoakum LP	Assessment Refund	(967.85)	
37	Corelogic	Assessment Refund	(50.63)	
38	Emerald Land Company LC	Assessment Refund	(5,076.37)	
39	5020 Investments Ltd	Office Lease Expense	(176.25)	
40	Cracked Fox	Web Survey	(1,200.00)	
41	Equi-Tax, Inc.	Tax Services	(2,500.00)	
12	Municipal Accounts & Consulting, L.P.	Bookkeeping Fees	(1,374.34)	
13	Perdue Brandon, Fielder, Collins & Mott		(1,762.97)	
14	Vinson & Elkins, LLP	Delinquent Tax Coll	(1,980.66)	
15	Bracewell & Giuliani LLP	Legal Fees-Special Counsel	(67.50)	
6	Hawes Hill Calderon, LLP	Legal Fees - General Counsel	(2,090.00)	
7	Lawrence & Associates	Website Database Development	(500.00)	
8	Hawes Hill Calderon, LLP	Economic Development	(1,000.00)	
9	ASE Security Solutions, LLC	Consulting & Admin Fee	(18,665.33)	
0	Comcast	Mobile Camera Program	(2,330.00)	
1	Shooter and Lindsey, Inc.	Office Expenses	(95.57)	
2	Greater East End Management District	Landscape Maintenance	(1,053.00)	
	Posteric system	Graffiti Abatement Services	(5,760.00)	

Montrose Management District

Cash Flow Report - Checking Account

As of April 9, 2012

Num	Name	Memo	Amount Balance
Disbursements Bank Chg Tradition Bank Total Disbursements		Service Charge	(33.00) (84,058.66)
BALANCE AS OF 4/9/2012			\$14,251.33

Harris County ID No. 6

Cash Flow Report - Checking Account

Num	Name	Memo	Amount	Balance
BALANCE AS OF 3/20/2012	2			\$35,964.10
Receipts				
Interest Total Receipts			10.70	10.70
Disbursements Bank Chg Tradition Bank		Service Charge	(3.00)	
Total Disbursements			-	(3.00)
BALANCE AS OF 4/9/2012			=	\$35,971.80

Montrose Management District

Account Balances

As of April 9, 2012

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: Operating					
Certificates of Deposit					
ENTERPRISE BANK (XXXX0669)	08/22/2011	04/18/2012	0.90 %	50,000.00	East Zone
ALLEGIANCE BANK (XXXX8246)	12/20/2011	05/18/2012	0.40 %	50,000.00	East Zone
ALLEGIANCE BANK (XXXX8452)	12/20/2011	05/18/2012	0.40 %	50,000.00	West Zone
IBC BANK (XXXX6061)	01/19/2012	06/18/2012	0.50 %	50,000.00	
IBC BANK (XXXX6088)	01/19/2012	06/18/2012	0.50 %	50,000.00	West Zone
IBC BANK (XXXX6355)	02/15/2012	07/14/2012	0.50 %	50,000.00	West Zone
IBC BANK (XXXX6363)	02/18/2012	07/14/2012	0.50 %	non-Makesper lease?	East Zone
BANK OF HOUSTON (XXXX0753)	03/19/2012	08/16/2012	0.50 %	Net and Non-Contracts	East Zone
Money Market Funds					
PROSPERITY BANK (XXXX4371)	05/28/2008		0.07 %	351,698.06	(East Zone) Tax
PROSPERITY BANK (XXXX0163)	02/23/2011		0.07 %	665,488.93	(West Zone) Tax
Checking Account(s)					
TRADITION BANK (XXXX9069)			0.25 %	14,251.33	Checking Account
		Totals for Open	rating Fund:	\$1,431,438.32	
	Grand total for Mon	trose Managem	ent District:	\$1,431,438.32	

Methods Used For Reporting Market Values

Certificates of Deposits:

Face Value Plus Accrued Interest

Securities/Direct Government Obligations:
Public Fund Investment Pool/MM Accounts:

Marker Value Quoted by the Seller of the Security and Confirmed in Writting

 ${\tt Balance} = {\tt Book\ Value} = {\tt Current\ Market}$

Harris County ID No. 6

Account Balances

Financial Institution (Acct Number)	Issue Date	Maturity Date	Interest Rate	Account Balance	Notes
Fund: General					
Checking Account(s)					
TRADITION BANK (XXXX1135)			0.25 %	35,971.80	Checking Account
		Totals for G	eneral Fund:	\$35,971.80	
	Grand total	for Harris Coun	nty ID No. 6:	\$35,971.80	

Montrose Management District

Summary of Pledged Securities

Financial Institution: ALLEGIANCE BANK		
Total CDs, MM:	\$100,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	N/A	Hivestificht Foncy Received: Yes
Financial Institution: BANK OF HOUSTON		
Total CDs, MM:	\$50,000.00	College of Paris 12
Less FDIC coverage:	\$250,000.00	Collateral Security Required: No
Total pledged securities:	\$0.00	Collateral Security Agreement On File: No
Ratio of pledged securities to investments:	N/A	Investment Policy Received: Yes
Financial Institution: ENTERPRISE BANK		
Total CDs, MM:	\$50,000.00	Collateral Security Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	
Ratio of pledged securities to investments:	N/A	Investment Policy Received: Yes
Financial Institution: IBC BANK		
Total CDs, MM:	\$200,000.00	Colleten Som in P
Less FDIC coverage:	\$250,000.00	Collateral Security Required: No Collateral Security Agreement On File: No
Total pledged securities:	\$0.00	
Ratio of pledged securities to investments:	N/A	Investment Policy Received: Yes
Financial Institution: PROSPERITY BANK		
Total CDs, MM:	\$1,017,186.99	Collateral Security Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$1,392,318.84	Investment Policy Received: Yes
Ratio of pledged securities to investments:	181.48 %	invisibilit Folicy Received: Yes
Financial Institution: TRADITION BANK (Depository Bank)		
Total CDs, MM, and Checking Accounts:	\$14,251.33	College Service P
Less FDIC coverage:	\$250,000.00	Collateral Security Required: No
Total pledged securities:	\$0.00	Collateral Security Agreement On File: Yes
Ratio of pledged securities to investments:	*****	Investment Policy Received: Yes

Harris County ID No. 6

Summary of Pledged Securities

	£3E 071 80	Total CDs, MM, and Checking Accounts:
Collateral Security Required: No	\$35,971.80	
Collateral Security Agreement On File: Yes	\$250,000.00	Less FDIC coverage:
Investment Policy Received: Yes	\$0.00	Total pledged securities:
and a subject to the subject tof the subject to the subject to the subject to the subject to the	N/A	Ratio of pledged securities to investments:

Montrose Management District Revenue & Expenditures East Zone March 2012

Sources of Funds	Mar 12	Budget	\$ Over Budget	% of Budget	Jan - Mar 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
14110 Assessments	14.130.00	TA 707 2F	CT 267 67	100000					
14112 Assessment Refunds	557.23	10.10cm	1 265 12	39.9270	333,522.91	106,192,97	227,329.94	314.07%	424,772,00
14310 Penalties & Interest	1175 97	(2010)	1,203.13	(78.71%)	557.32	(2,124.72)	2,682,04	(26.23%)	(8,496.00)
14770 . Tripered Research	1,17,9,02	833.33	342,49	141.1%	2,337.98	2,500.03	(162.05)	93.52%	10,000,00
44390 T	0.00	20.83	(20.83)	0.0%	118.66	62.53	56.13	180 77%	350.00
14380 Interest	4.36	8.33	(3.97)	52,34%	8.89	25.03	146.40	37 700	00'00
14399 Ending FY 2011 Fund Balance	27,513.92	27,513.92	0.00	100.0%	82,541.72	82.541.72	(10.14)	33.52%	100.00
Lotal Sources	43,381.33	63,066.16	(19,684.83)	68.79%	419,087.48	189,197.56	229.889.92	221 5167	330,167.00
Uses of Funds								0/10/1997	136,193,00
Business Development									
16124 - Marketing & Public Rel Director	OK AD	066.40	100,00						
16125 Marketing & Public Relations	1 814 49	7000.42	(0.02)	100.0%	2,899.20	2,899.22	(0.02)	100.0%	11,597.00
16131 · Web Site Demologues	0,017.40	5,583.73	(3,769.27)	32.5%	5,668.52	16,751.25	(11,082.73)	33.84%	07 005 00
16135 Promonio D. 1	80.23	1,390.58	(1,310.35)	5.77%	1,392.51	4,171.78	(72,779,27)	33 38%	16,602,00
16440 W. T. C.	320.90	320.92	(0.02)	%66.66	962.70	962.72	(000)	100.001	10,007,00
10140 'Web Site Main,/Host/1. I.	80.23	160.42	(80.19)	50.01%	240.69	481 22	(200)	100.070	3,851.00
16141 · GIS Services	541.78	427.83	113.95	126.63%	1.496.10	1 283 53	(55.042)	20.05%	1,925.00
Total Business Development	3,804.02	8,849.92	(5.045.90)	42 000/	20000	CCCCOT'S	21721	116.56%	5,134.00
			(nemote)	44.7070	12,059.72	26,549.72	(13,890.00)	47.68%	106,199.00
Creation and Petition Services									
16525 Dissolution Petitions	0.00	0.00	0.00	%000	13 140 07	00 000			•
Total Creation and Petition Services	000	000	9000	0.000	12,140,27	12,836.00	304.97	102.38%	12,836.00
	0000	0.00	0.00	0.0%	13,140.97	12,836,00	304.97	102.38%	12,836.00
Mobility & Transportation									
17010 · Engineering Services	0.00	574 02	(574 00)	2000					
17020 · Bridge Lighting Maint	0.00	401 17	(401 17)	0.070	0.00	1,724.72	(1,724.72)	0.0%	00.668,9
17030 · Mobility Projects	000	7 674 17	(71.101)	0.0%	0.00	1,203.47	(1,203.47)	0.0%	4,814.00
Total Mobility & Transportation	000	117100	(4,014,17)	0.0%	4,937.08	8,022.47	(3,085.39)	61.54%	32,090.00
To the state of th	0000	5,650.26	(3,650.26)	0.0%	4,937.08	10,950.66	(6,013.58)	45.09%	43,803.00
Project Staffing & Admin									
16150 . Admin & Management	673.90	673.92	(0.02)	\$00.0%	00000	-	4		
16160 Reimbursable Expenses	2.89	427.83	(424 94)	0 6997	0,1200	4,021.12	(0.02)	100.0%	8,087.00
16170 Reimbursable Mileage	185.12	133.75	51 37	420 4487	165.39	1,283.53	(1,100.14)	14.29%	5,134.00
16180 · Postage, Deliveries	23 62	34.75	10000	B/14'00'	393,74	401.25	192.49	147.97%	1,605.00
16190 Printing & Reproduction	14877	18717	(1213)	65.09%	50.58	104.25	(53.67)	48.52%	417.00
16200 · Public Norings Advantaging	1000	11.101	(04.00)	19.48%	674.42	561.47	112.95	120.12%	2.246.00
16210 Project Management	0.00	213.92	(213.92)	0.0%	133.92	641.72	(507.80)	20.87%	2.567.00
1621E . Dimension O. C.	76.1671	1,251.50	0.02	100.0%	3,754.56	3,754.50	0.00	100.0%	15,018,00
16230 -I and Carries	2,157.00	2,157.00	00.00	100.0%	6,471.00	6,471.00	0.00	100.0%	25 884 00
ACOED TO THE SELVICES	0.00	641.83	(641.83)	0.0%	2,360.81	1,925.53	435.28	100 610	120000
ACCOL DOUGHCEPING	728.45	417.17	311.28	174.62%	1,764.26	1,251.47	512.79	140 08%	6,702.00
10200 'Assess Data Mgmt & Billing Svcs	602.53	588.33	14.20	102,41%	2,356,24	1,765,03	501 24	739 207	3,000,00
16270 · Office Supplies	00.00	80.25	(80.25)	0.0%	000	340.75	12.1.41	133.5%	7,060.00
				· h	Visit	240.75	(240.75)	0.0%	963.00

6

Revenue & Expenditures East Zone Montrose Management District

16280 • Other	Mar 12	Budget	\$ Over Budget	% of Budget	Jan - Mar 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
16290 . Office I asset Sec. 1	ON'CC	10.00	16.92	205.22%	51.45	48.28	3.17	106 57%	102 00
tons our rease space	385.08	417.17	(32.09)	92.31%	1,155,24	1 251 47	120 207	20000	193.00
16791 Ottroe Edulment	30.67	66.83	(36.16)	45 RO9/a	DC 0.1	24.000	(67:00)	72.31%	5,006.00
16340 . Auditing Fees	0000	3.530.00	(3 530 00)	7000	50.00	200.33	(113.70)	43,3%	802.00
16530 Insurance & Surety Bond	2 565 10	03 50	(Orrocus)	0.0%	0.00	3,530.00	(3,530.00)	0.0%	3.530.00
Total Project Staffing & Admin	2,202.12	73.36	2,471.61	2,741.17%	2,565.19	280.78	2,284.41	913.59%	1123.00
Times a g	6,780.74	10,931,08	(2,144.34)	80.38%	24,223.33	25,733.28	(1,509.95)	94.13%	92,343.00
Security and Public Safety									
15415 · Vehicle Maint, & Operations	000	CV 730	the contract of						
15420 Contract Public Sector	2000	24:107	(201.42)	0.0%	373.62	802.22	(428.60)	46.57%	3 200 00
JEANS WASHING SAICTY SCIVICES	9,565.00	9,359.67	205.33	102.19%	27,568.49	28.078.97	(510.48)	100 1 00/	240.000
12422 Mobile Camera Program	218.21	1,042.92	(824.71)	20.92%	3,086.66	3 128 72	(0000)	20,1076	112,316.00
15430 Cell Phone	80'.09	33.17	33.91	202 23%	100 00	17 00	(47.00)	98.66%	12,515.00
15450 · Public Safety Insurance	0.00	80.25	136 087	2000	00.221	14.44	19.66	200.14%	398.00
16100 - Store Front Equipment	000	2447	(02:00)	0.070	0.00	240.75	(240.75)	0.0%	963.00
16101 . Public Safety Training	0.00	04.17	(64.17)	0.0%	0.00	192.47	(192.47)	0000	00000
16463 - Datie Cotto	0.00	133.75	(133.75)	0.0%	0.00	401.25	(401.25)	0.000	00.07
total . Fubuc satety Equipment	0.00	267.42	(267.42)	0.0%	000	200 20	(57.101)	0.0%	1,605.00
16110 · Graffiti Abatement	1,848.40	1,604.50	243.90	115 20%	5 545 00	27.77	(802.22)	%0.0	3,209.00
16111 · Light Outage Survey	000	48.67	740 67	113.278	5,545.20	4,813.50	731.70	115.2%	19,254,00
16115 -Nuisance Abatement	000	10:01	(40.07)	0.0%	0.00	145.97	(145.97)	0.0%	584.00
Tratal Samueles and Backlin C. c.	000	431.23	(451.25)	0.0%	0.00	1,353.75	(1.353,75)	0.00%	6 445 00
total Security and Public Safety	11,698.69	13,353.19	(1,654.50)	87.61%	36,773.05	40,059.29	(3,286.24)	91.8%	160.238.00
Visual Improvements & Cultural									
16212 Beaudification Design & Install	000	0 742 50	200	2					
16213 ·Landscape Maintenance	1 053 00	1 250 00	(3,14236)	0.0%	0.00	29,227.78	(29,227.78)	0.0%	116,911,00
16216 · Holiday Design & Install	1,033.00	00:062,1	(197.00)	84.24%	3,159.00	3,750,00	(591.00)	84 24%	15,000,00
Tree 177: 1	0000	1,604.50	(1,604.50)	0.0%	0.00	4,813.50	(4.813.50)	2000	10,000,00
total visual improvements & Cultural	1,053.00	12,597.08	(11,544.08)	8.36%	3,159.00	37,791.28	(34,632.28)	8.36%	151 165 00
Total Uses	20000	1	1		To the state of th				onion di a
	42,342,43	49,381.33	(24,039.08)	51.32%	94,893.15	153,920.23	(59,027.08)	61.65%	566,584.00
Planned Reserves	18,038.88	13,684.63	4,354,25	131.82%	324,194.33	35,277.33	288,917.00	918.99%	190,209.00

Montrose Management District Revenue & Expenditures West Zone March 2012

Sources of Funds	Mar 12	Budget	\$ Over Budget	% of Budget	Jan - Mar 12	YID Budget	\$ Over Budget	% of Budget	Annual Budget
14110-1 Assessments.	18,994.68	74,908.75	(55,914.07)	25.36%	751 941 35	20 ACT ACC	597 245 40	100 000	
14112-1 -Assessment Refunds.	56.99	(1.498.17)	1 555 16	/4 00/2	Control	27.07.1	01.212,120	334,6%	898,905.00
14310-1 Penalties & Interest.	1.681.33	1 250 00	431 33	434 5107	336.24	(4,494.47)	5,052.71	(12.42%)	(17,978.00)
14370-1 . Laterest Earned on Temp. Inves	000	73.2C	(5, 50)	134.31%	3,957.65	3,750.00	207.65	105.54%	15,000.00
14380-1 ·Interest	0000	79.07	(70.07)	0.0%	340.58	79.97	260.61	425.89%	320.00
14300.1 - Fadime IV 2011 E 1 p. 1	27.6	0.83	8.40	1,112.05%	18.82	2.53	16.29	743.87%	10.00
Total Courses	16,831.08	16,831.08	0.00	100.0%	50,493.28	50,493,28	00'0	100.0%	201.973.00
A OUAL SOURCES	37,573.31	91,519,16	(53,945.85)	41.06%	807,309.92	274,557.56	532,752.36	294.04%	1,098,230.00
Uses of Funds									
Business Development									
16124.1 · Markadon 8. B. Life D. 171.	1								
10107 1 Maintening of Fublic Rel Dir	2,045.10	2,045.08	0.02	100.0%	6,135.30	6,135.28	0.02	100 0%	24 5.41 000
10125-1 'Marketing & Public Relation	3,839.82	11,816.25	(7,976.43)	32.5%	11,995.78	35,448.75	(23.452.97)	13 84%	144 705 00
16131-1 · Web Site Development.	169.77	2,942.75	(2,772.98)	5.77%	2.946.79	8 878 75	/E 001 40	20.000	141,795.00
16135-1 'Economic Development Service	679.10	679.08	0.02	100 00%	2017 20	000000	(04.100,5)	33.30%	35,313.00
16140-1 · Web Site Main./Host/I.T	169.77	339.58	(169.81)	46.0002	00.1.00	2,037.28	0.02	100.0%	8,149.00
16141-1 'GIS Services.	1 146 59	00000	(10:201)	47.9770	509.31	1,018.78	(209.47)	49.99%	4,075.00
Total Business Daniel	2,470,5	003,500	241.02	126.62%	3,166.00	2,716.50	449.50	116.55%	10,866.00
Total Dustiness Development	8,050,08	18,728.24	(10,678.16)	42.98%	26,790.48	56,184.84	(29,394.36)	47.68%	224,739.00
Creation and Petition Services									
16525-1 Dissolution Petitions.	0.00	00'0	0.00	0.0%	27.809.03	27 164 00	245.02	and and a	
Total Creation and Petition Services	0.00	000	0000	7000	200000	20,101,00	042/03	102.38%	27,164.00
	2	200	0000	0.0%	27,809.03	27,164.00	645.03	102.38%	27,164.00
Mobility & Transportation									
17010-1 · Engineering Services.	0.00	1,216.75	(1,216.75)	0.0%	0.00	3650.25	(36,050.8)	2000	
17020-1 Bridge Lighting Maint.	0.00	848.83	(848.83)	0.0%	000	2 546 53	(5,050,53)	0.079	14,001.00
17030-1 · Mobility Projects.	0.00	5,659.17	(5,659.17)	0.0%	10 449 12	TA CTO 21	(4,340.33)	0.0%	10,186.00
Total Mobility & Transportation	000	77 ACT T	(35 ACT C)	700.0	200000	10,711,41	(0,328.33)	61.55%	67,910.00
	2000	1,127.13	(1,124.13)	0.0%	10,449.12	23,174,25	(12,725.13)	45.09%	92,697.00
Project Staffing & Admin									
16150-1 . Admin & Management	1,426.10	1,426.08	0.02	100.0%	4 278 10	A 270 79	000	10000	
16160-1 -Reimbursable Expenses.	6.11	905.50	(800 30)	0 40%	200 44	1,010,40	0.02	100.0%	17,113.00
16170-1 . Reimbursable Mileage.	391.75	282.92	108.83	128 4797	1 356 40	2,716.50	(2,328,39)	14.29%	10,866.00
16180-1 - Postage. Deliveries	47 88	23 60	00001	130,4178	1,420.48	848.72	407.76	148.04%	3,395.00
16190-1 Printing & Paraduction	24 4 62	00.00	(07:57)	65.07%	106.25	220.78	(114.53)	48.13%	883.00
16200.1 · DLis Marian Administra	214.03	396,17	(81.34)	79.47%	1,424.93	1,188.47	236.46	119.9%	4,754.00
16210 1 . D. L. L. M. C. L. C.	0.00	452.75	(452.75)	0.0%	283.40	1,358.25	(1,074.85)	20.87%	5.433.00
tours a roject Management	2,648.48	2,648.50	(0.02)	100.0%	7,945.44	7,945.50	(0.00)	100.0%	31 782 00
10213-1 Director Of Services	4,564.67	4,564.67	0000	100.0%	13,694.01	13,693,97	0.04	100 0%	54 776 00
16220-1 'Legal Services.	0.00	1,358.17	(1,358.17)	%0.0	4,995.96	4,074.47	921 49	122 624	24,770,00
16250-1 Bookkeeping.	1,541.55	882.83	658.72	174.62%	3,715,74	2 648 54	4 057 24	140.20278	16,298.00
16260-1 'Assess Data Mgmt & Billing Svc	1,275.07	1,245.00	30.07	102.42%	4 937 34	3 745 00	120001	140.2370	10,594.00
16270-1 Office Supplies.	0.00	169.75	(169.75)	0.0%	000	2,722,00	1,202.34	132.19%	14,940.00
			1	41.00	000	509.25	(509.25)	%0.0	2,037.00

(69,039.00)

(1,424.54%)

659,137.26

(43,235.19)

615,902.07

133.1%

(3,421.25)

(13,758.34) (10,337.09)

Montrose Management District Revenue & Expenditures West Zone March 2012

				TAMENT AUTO					
	Mar 12	Budget	& Owen Budget	2 0.5. 79					
16280-1 ·Other.	000	22.00	a court pander	70 or Dudget	Jan - Mar 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
16290-1 . Office I same Same	0000	33.92	(33.92)	0.0%	38.96	101.72	(62.76)	38.3%	00 Z/0V
Access to the second second	814.92	882.83	(67.91)	92.31%	2,444.76	2.648 53	1202 777	7000	00:104
10.291-1 'Ottice Equipment.	64.90	141.50	(09'9L)	45 879/	10276	02707	(403.11)	72.51%	10,594.00
16340-1 Auditing Fees.	0.00	7.470.00	(00 027 7)	7000	103.70	424.50	(240.74)	43.29%	1,698.00
16530-1 · Insurance & Surety Bond.	5.428.47	198.08	E 230 30	0.0.0	0.00	7,470.00	(7,470.00)	0.0%	7,470.00
Total Project Staffing & Admin	18 524 73	22 132 25	2,430,39	2,740.54%	5,428.47	594.28	4,834.19	913.45%	2,377.00
1	C C C C C C C C C C C C C C C C C C C	4.3,134.43	(4,007.52)	80.08%	51,121.91	54,456.75	(3,334.84)	93.88%	195,417.00
Security and Public Safety									
15415-1 ·Vehicle Maint. & Operations.	000	66.503	10 10 10 10 10 10 10 10 10 10 10 10 10 1						
15420-1 . Contract Public Safats Samisa	0000	203.92	(565.92)	%0.0	790.65	1,697.72	(70.707)	46.57%	00 102 9
ARADE A NATE OF THE PROPERTY DELIVER.	05.142,00	19,807.00	434.50	102,19%	58,313.01	59,421,00	(1 107 00)	DO 4 407	0,177,00
13423-1 Monne Camera Frogram.	461.79	2,207.08	(1,745,29)	20 92%	3 077 54	7 704 00	(semeste)	20.1470	237,684.00
15430-1 · Cell Phone.	141.95	70 17	24 10	0.00000	45.11.24	0,621.28	(2,643.74)	%20.09	26,485,00
15450-1 . Public Safety Insurance	000	1007	(1.78	202.29%	421.31	210.47	210.84	200.18%	842 00
16100.1 - Cross Brosses	000	109.73	(169.75)	0.0%	0.00	509.25	(509.25)	7000	00210
totoot conte riont requipment.	0.00	135.83	(135.83)	0.0%	000	407 69		0,0,0	2,037.00
16101-1 'Public Safety Training.	0.00	282.92	(282 92)	0.000	0.00	407.53	(407.53)	0.0%	1,630.00
16102-1 . Public Safety Equipment.	0.00	565.92	(265 00)	0.00	0.00	848.72	(848.72)	0.0%	3,395,00
16110-1 · Graffiti Abatement	3.911.60	3 305 50	(505.92)	0.0%	0.00	1,697.72	(1,697.72)	0.0%	6,791.00
16111-1 · Light Outage Survey.	000	403.00	010.10	115.2%	11,734.80	10,186.50	1,548.30	115.2%	40.746.00
16116.1 . Nincomon About	200	103.00	(103.00)	%0.0	000	309.00	(309,00)	7) 179%	4 000 000
THE THE PROPERTY OF THE PROPER	0.00	955,00	(955,00)	0.0%	0000	2.865.00	(NU 358 C)	2000	00.00241
Loual Security and Public Safety	24,756.84	28,258.09	(3,501.25)	87.61%	75 227 21	04 777 40	(0.000.00)	0.0%	11,460.00
					10,10,40,	04,774,19	(9,536.88)	88.75%	339,097.00
Visual Improvements & Cultural									
16212-1 . Identification Design & Install	0000	20,617.42	(20,617.42)	0.0%	000	24 050 030			
16216-1 · Holiday Design & Install.	0000	3,395,50	(3.395.50)	%00	0.00	01,032.22	(61,852.22)	0.0%	247,409.00
Total Visual Improvements & Cultural	000	24 012 92	V24.04.0 000	0.0.0	0.00	10,186.50	(10,186.50)	0.0%	40,746.00
		201012	(24,012,92)	0.0%	0.00	72,038.72	(72,038.72)	0.0%	288,155.00
Total Uses	51,331.65	101,856.25	(50,524.60)	50.4%	191,407.85	317,792.75	(126 384 90)	7964 07	
								00,6370	1,10/,209,00
r named Acserves	(13,758.34) (10,337.09)	(10,337.09)	(3,421.25)	133 10%	615 902 07	143 928 400			

Montrose Management District Revenue & Expenditures Total Zone March 2012

Sources of Funds	Mar 12	Budget	\$ Over Budget	% of Budget	Jan - Mar 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
14110-1 Assessments.	18,994.68	74.908.75	755 614 677	1000000					
14110 - Assessments	14,130.00	TA 197 AF	(10.F19.cc)	25.36%	751,941.35	224,726.25	527,215.10	334.6%	898,905,00
14112-1 'Assessment Refunds.	06 95	7 400 17	(41,207.01)	39.92%	333,522.91	106,192.97	227,329.94	314.07%	424.772.00
14112 - Assessment Refunds	567.22	(100700)	1,535.10	(3.8%)	558.24	(4,494.47)	5,052.71	(12.42%)	(17 978 AM
14310-1 Penalties & Interest.	1 681 33	1 250.00	1,265.15	(78.71%)	557.32	(2,124.72)	2,682.04	(26.23%)	(00 40¢ 00)
14310 . Penalties & Inverser	CC.100,1	00.052,1	431.33	134.51%	3,957.65	3,750.00	207.65	105 54%	(6,496,00)
14370-1 · Internet Remail on T.	1,1/3.82	833,33	342.49	141.1%	2,337.98	2,500.03	CA CA 1)	03 5007	13,000.00
44220 T Mivelest Damed on Lemp, Inves	0.00	26.67	(26.67)	0.0%	340.58	79.07	(50,000)	73.32%	10,000,00
19370 'Interest Earned on Temp. Invest	0.00	20.83	(20.83)	02 0%	119 66	19.91	260.61	425.89%	320.00
14380-1 'Interest.	9.23	0.83	0 40	0.070	115.66	62,53	56.13	189.77%	250.00
14380 · Interest	436	0.93	8.40	1,112.05%	18.82	2.53	16.29	743.87%	10.00
14390-1 . Ending FY 2011 Fund Roleman	954	6,33	(3.97)	52.34%	8.89	25.03	(16.14)	35 576%	10,00
14390 · Ending PV 2011 Fund Balance	10,831,08	16,831.08	0.00	100.0%	50,493.28	50,493.28	000	100 000	100.00
Total Sources	27,513.92	27,513.92	0.00	100.0%	82,541.72	82,541.72	0.00	100.00	201,973.00
	80,954.64	154,585,32	(73,630.68)	52.37%	1,226,397.40	463,755.12	762.642.28	264.45%	330,167.00
Uses of Punds								1/01-107	1,655,025.00
Business Development									
16124-1 Marketing & Public Rel Dir	2.045.10	2 045 08	000						
16124 Marketing & Public Rel Director	966.40	066.42	20.02	100.0%	6,135,30	6,135.28	0.02	100.0%	24.541.00
16125-1 Marketing & Public Relation	1 820 63	24.000	(0.02)	100.0%	2,899.20	2,899.22	(0.02)	100.0%	14 597 00
16125 Marketing & Public Relations	2,039.02	11,816.25	(7,976.43)	32.5%	11,995.78	35,448.75	(23.452.97)	33 84%.	001100111
16131-1 -Web Site Davelones	04.4.104	5,583.75	(3,769,27)	32.5%	5,668.52	16,751.25	(11.082.73)	33 84%	141,193.00
16131 -Web Ster D.	169.77	2,942.75	(2,772.98)	5.77%	2,946.79	8.828.25	(5 801 AC)	22,0479	67,005.00
19131 Web Sife Development	80.23	1,390.58	(1,310.35)	5.77%	1392.51	4 171 78	(05.100(5)	33.38%	35,313.00
19135-1 'Economic Development Service	679,10	679.08	0.02	100.0%	2.037.30	7,171.70	(2,119.27)	33,38%	16,687.00
10133 'Economic Development Services	320.90	320.92	(0.02)	%66.66	02 696	82.100,2	0.02	100.0%	8,149.00
16140-1 'Web Site Main, / Host/I.T.	169.77	339.58	(169.81)	40 00%	500.11	707.12	(0.02)	100.0%	3,851.00
16140 'Web Site Main./Host/1.T.	80.23	160,42	(80.19)	50.0197	309.31	1,018.78	(509.47)	49.99%	4,075.00
16141-1 ·GIS Services.	1,146.52	905 50	241 02	135 620	240.09	481,22	(240.53)	50.02%	1,925.00
16141 · GIS Services	541.78	427.83	113.05	120.0279	3,166.00	2,716.50	449.50	116.55%	10,866.00
Total Business Development	11,854.10	27.578.16	(15 724 00)	120,0379	1,496.10	1,283.53	212.57	116.56%	5,134.00
			(non-zuce)	42.98%	39,450.20	82,734.56	(43,284.36)	47.68%	330,938.00
Creation and Petition Services									
16525-1 Dissolution Petitions.	0.00	0.00	000	7000	27 000 00				
16525 Dissolution Petitions	0.00	0.00	000	0.0%	27,009,03	27,164.00	645.03	102.38%	27,164,00
Total Creation and Petition Services	000	000	0000	0.0%	13,140.97	12,836.00	304.97	102.38%	12,836.00
		000	000	0.0%	40,950.00	40,000.00	950.00	102.38%	40,000.00
Mobility & Transportation									
17010-1 · Engineering Services.	0.00	1,216.75	6.216.75)	7000	900	4	ā		
17010 · Engineering Services	0.00	574.92	(57492)	7000	0000	5,630.23	(3,650.25)	0.0%	14,601.00
17020-1 · Bridge Lighting Maint.	0.00	848.83	(849 83)	0.078	0000	1,724.72	(1,724.72)	0.0%	6,899.00
17020 · Bridge Lighting Maint	000	402 17	(400,43)	0.0%	0.00	2,546.53	(2,546.53)	0.0%	10,186.00
17030-1 - Mobility Projects.	000	5 650 17	(401.17)	0.0%	0.00	1,203.47	(1,203.47)	0.0%	4,814.00
17030 · Mobility Projects	000	74.474	(2,05%17)	0.0%	10,449.12	16,977.47	(6,528.35)	61.55%	67.910.00
Total Mobility & Transportation	ï	11.110,00	(2,674.17)	0.0%	4,937.08	8,022.47	(3,085.39)	61.54%	32 090 00
	000	11,375,01	(11,375.01)	0.0%	15,386.20	34,124.91	(18,738.71)	45.09%	136 500 00
							/	B1 2 0 PP4	136,500.00

Montrose Management District Revenue & Expenditures Total Zone March 2012

	Mar 12	Budget	\$ Over Budget	% of Budget	Jan - Mar 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budger
Project Staffing & Admin									
16150-1 . Admin & Management	1,426.10	1,426.08	000	100 000					
16150 Admin & Management	673.90	673.92	(0.02)	100.0%	4,278.30	4,278.28	0.02	100.0%	17,113.00
16160-1 . Reimbursable Expenses.	6.13	905.50	(20.02)	100.0%	2,021.70	2,021.72	(0.02)	100.0%	8.087.00
16160 Reimbursable Expenses	2.89	427.83	(424.04)	0.08%	388.11	2,716.50	(2,328.39)	14.29%	10.866.00
16170-1 'Reimbursable Mileage.	30175	20.00	(424.94)	0.68%	183.39	1,283.53	(1,100.14)	14.29%	5 134 00
16170 · Reimbursable Mileage	195 13	76.707	108.83	138.47%	1,256.48	848.72	407.76	148 04%	3 305 00
16180-1 'Postage Deliveries	21.00.12	133.75	51.37	138.41%	593.74	401.25	102.49	1470 CF 1	00.505,5
16180 Poerson Dalineiro	47.88	73.58	(25.70)	65.07%	106.25	220.78	(114 52)	141.97%	1,605.00
16100 t D. S. Dellyeries	22,62	34.75	(1213)	65.09%	50.58	1000	(114.55)	48.13%	883.00
16170-1 Printing & Reproduction	314.83	396.17	(81.34)	79.47%	1 424 63	104.23	(53.67)	48.52%	417,00
16190 Printing & Reproduction	148.77	187.17	(38.40)	70 400/	CC.4-74-17	1,188.47	236,46	119.9%	4,754.00
16209-1 . Public Notices , Advertising	0.00	452.75	(45075)	0.000	674.42	561,47	112.95	120.12%	2.246.00
16200 Public Notices, Advertising	0.00	213.02	(61.264)	0.0%	283.40	1,358.25	(1,074.85)	20.87%	5 413 00
16210-1 ·Project Management	2 640 40	20000	(413.92)	0.0%	133.92	641.72	(507.80)	20.87%	00.000
16210 Project Magagement	2,040,48	2,648.50	(0.02)	100.0%	7,945.44	7,945.50	9000	10000	7,567.00
16246.4 Disconnections	1,251.52	1,251.50	0.02	100.0%	3,754.56	3 754 50	(000)	100.0%	31,782.00
10342 Thistian Of Services	4,564.67	4,564.67	00'0	100.0%	13 604 01	12 603 07	90'0	100.0%	15,018.00
10215 Director Of Services	2,157.00	2,157.00	000	100 0%	10,50,50	12,0003.97	0.04	100.0%	54,776.00
16220-1 'Legal Services,	0.00	1,358,17	O 358 170	0.000	0,471.00	6,471.00	0.00	100.0%	25,884.00
16220 · Legal Services	0.00	641 83	(641 02)	0.0%	4,995.96	4,074.47	921.49	122.62%	16,298.00
16250-1 · Bookkeeping.	1.541.55	20 00	(041.43)	0.0%	2,360.81	1,925.53	435.28	122.61%	7 700 00
16250 · Bookkeeping	729 45	002.00	658.72	174.62%	3,715.74	2,648.53	1,067,21	140 20%	10,502.00
16260-1 'Assess Data Momt & Billing Sur	1 275 07	417.17	311.28	174.62%	1,764.26	1,251.47	512.79	140 09%	00,594,00
16260 - Assess Date Many 8. Billi	10.577	1,245.00	30.07	102.42%	4,937,34	3,735,00	1 202 1	140.98%	2,006.00
16270-1 Office Summer	602.53	588.33	14,20	102.41%	2,356.24	1765.03	FO. 50	132.19%	14,940.00
16270 · Office Security	0.00	169.75	(169.75)	0.0%	0.00	50005	12,190	133.5%	7,060.00
teator of the supplies	0.00	80.25	(80.25)	0.0%	0000	240 75	(509.25)	0.0%	2,037.00
19200-1 'Other.	00'0	33.92	(33.92)	0.0%	30 00	240.73	(240.75)	0.0%	963.00
1978 Other	33.00	16.08	16.92	205.22%	20,20	101.72	(62.76)	38.3%	407.00
16290-1 Office Lease Space.	814.92	882.83	(67.91)	00 2167	24.43	48.28	3.17	106.57%	193.00
16290 Office Lease Space	385.08	417.17	(32 pm	92.3170	2,444.76	2,648.53	(203.77)	92.31%	10,594.00
16291-1 ·Office Equipment.	64.90	141 50	(60.00)	92.51%	1,155.24	1,251.47	(96.23)	92.31%	5.006.00
16291 ·Office Equipment	30.67	66.83	(70.60)	45.87%	183.76	424.50	(240.74)	43.29%	1 608 00
16340-1 ·Auditing Fees.	000	7 470 00	(91.0c)	45.89%	86.83	200.53	(113.70)	43.3%	SOUTH OF THE PERSON
16340 Auditing Pees	000	7,710.00	(1,4/0.00)	0.0%	0.00	7,470.00	(7,470.00)	0.0%	1 470 00
16530-1 Insurance & Surany Bond	0000	3,530.00	(3,530.00)	0.0%	0.00	3,530.00	(3.530.00)	7000	7,470.00
16530 Thenreams & Court Board	2,428.47	198.08	5,230,39	2,740.54%	5,428.47	594.28	4 834 10	0,079	3,530.00
Total Periors Conference & A.T.	2,505.19	93.58	2,471.61	2,741.17%	2,565.19	280.78	2 284.41	913.4370	2,377.00
The second of th	27,311,47	34,063.33	(6,731.86)	80.18%	75,345.24	80.190.03	(4 844 70)	913.59%	1,123.00
Consequence of the Consequence o							(4,440,47)	93.96%	287,760.00
15415-1 - Vehicle Main 8. Occasion									
13415 Voltiel Notice of Cheramons.	0.00	565.92	(565.92)	0.0%	790.65	1 697 72	and coop		
14201 C. Chicke Maint, & Operations	0.00	267.42	(267.42)	0.0%	CA FTF	00000	(10.104)	46.57%	6,791.00
19420-1 Contract Public Safety Service	20,241.50	19,807.00	434.50	102 19%	50 343 04	602.22	(428.60)	46.57%	3,209.00
13420 'Contract Public Safety Services	9,565.00	9,359,67	205 33	102 100%	10,615,05	59,421.00	(1,107.99)	98.14%	237,684.00
15425-1 · Mobile Camera Program.	461.79	2.207.08	(1 745 am	000000	21,568.49	28,078.97	(510.48)	98.18%	112,316.00
15425 · Mobile Camera Program	218.21	1 042 02	(62.57.54)	ZU.9270	3,977.54	6,621,28	(2,643.74)	60.07%	26 485 00
		1,046.94	(824.11)	20.92%	3,086.66	3,128.72	(42.06)	98.66%	12 515 00
							The section of the se	-	00,615,21

121,170.00

(11,813.43%)

948,054.26

(7,957.86)

940,096.40

Montrose Management District Revenue & Expenditures Total Zone March 2012

	Mar 12	Budget	\$ Over Budget	% of Budget	Jan - Mar 12	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
15430-1 ·Cell Phone.	141.95	70.17	71.78	202.29%	421.31	210.47	210.84	200,18%	842.00
15430 · Cell Phone	67.08	33,17	33.91	202.23%	199.08	99.47	99.61	200.14%	398 00
15450-1 . Public Safety Insurance.	0.00	169.75	(169.75)	0.0%	0.00	509.25	(509.25)	0.0%	2037.00
15450 · Public Safety Insurance	0.00	80.25	(80.25)	0.0%	0.00	240.75	(240.75)	2000	061.00
16100-1 Store Front Boulment.	0.00	135.83	(135 83)	0.0%	000	407 53	(6) (6)	0.078	203.00
2 2 2	00:0	2442	(corer)	0.079	0.00	407.33	(407.53)	0.0%	1,630,00
19700 Store Front Equipment	0.00	64.17	(64.17)	0.0%	0.00	192.47	(192.47)	0.0%	770.00
16101-1 . Public Safety Training.	0.00	282.92	(282.92)	0.0%	0.00	848.72	(848.72)	0.0%	3,395.00
16101 · Public Safety Training	0.00	133,75	(133.75)	0.0%	00'0	401.25	(401.25)	0.0%	1,605,00
16102-1 'Public Safety Equipment.	0000	565.92	(565.92)	0.0%	0.00	1,697.72	(1,697.72)	0.0%	6791 00
16102 · Public Safety Equipment	0.00	267.42	(267.42)	0.0%	0.00	802.22	(802,22)	0.0%	3 200 00
16110-1 · Graffiti Abatement,	3,911.60	3,395,50	516.10	115.2%	11,734.80	10,186.50	1,548.30	115.2%	40 746 00
16110 Graffiti Abatement	1,848,40	1,604.50	243.90	115.2%	5,545.20	4,813.50	731.70	115.2%	10 254 00
16111-1 · Light Outage Survey.	0.00	103.00	(103.00)	0.0%	0.00	309.00	(309.00)	0.0%	1 236 00
16111 . Light Outage Survey	00'0	48,67	(48.67)	%0.0	0.00	145.97	(145.97)	0.0%	584 00
16115-1 · Nuisance Abatement.	0.00	955.00	(955.00)	0.0%	0.00	2,865.00	(2,865.00)	0.0%	11 460 00
16115 · Nuisance Abatement	0.00	451.25	(451.25)	0.0%	00'0	1,353.75	(1,353.75)	0.0%	5.415.00
Total Security and Public Safety	36,455.53	41,611.28	(5,155.75)	87.61%	112,010.36	124,833,48	(12,823.12)	89.73%	499,335.00
Visual Improvements & Cultural									
16212-1 · Identification Design & Install	0.00	20,617.42	(20,617,42)	0.0%	0.00	61.852.22	(61.852.22)	0.0%	247 409 00
16212 Beautification Design & Install	0.00	9,742.58	(9,742.58)	%0.0	0.00	29,227.78	(29,227,78)	0.0%	116 911 00
16213 · Landscape Maintenance	1,053.00	1,250.00	(197.00)	84.24%	3,159.00	3,750.00	(591.00)	84.24%	15,000,00
16216-1 'Holiday Design & Install,	0.00	3,395.50	(3,395.50)	0.0%	0.00	10,186.50	(10.186.50)	0.0%	40 746 00
16216 'Holiday Design & Install	0.00	1,604.50	(1,604.50)	%0.0	0.00	4,813.50	(4,813.50)	0.0%	19.254.00
Total Visual Improvements & Cultural	1,053.00	36,610.00	(35,557.00)	2.88%	3,159.00	109,830.00	(106,671.00)	2.88%	439,320.00
Total Uses	76,674,10	151,237.78	(74,563.68)	50.7%	286,301.00	471,712.98	(185,411.98)	60.69%	1,733,853.00
Planned Reserves	4,280,54	3,347.54	933.00	127.87%	940,096.40	(7,957.86)	948,054.26	(11.813.43%)	121.176.00

PRIMERGREY

Amo	They Prince	Orang	Description	Туре
5474.	890,00	8.27	H. NoCarrot Programming + CMS - Programming + CAS - Programming + CMS (0x/21/2012)	Time
	08-30/100 (C-2)		TOTOTO TO COLUMN TO THE TANK OF THE PARTY OF	
5100.0	\$90,00	7.62	H. McCarron: Programming + CMS - Programming + CMS - Programming + CMS 823-23/2019	Theire
14 (A)		70.1	a main water than the second	
\$79.00	enero	0.80	C. Sverson: MMD - Ossign File Chessey (C2/29/2012)	iong
Teleposta) a	The line artists	1970	B. M. Again Property of the American Color of the Color o	
\$130 KM LA450 \$120.70	\$80.00	8.00	H. McCarron Programming + CMS - Programming - - Pr	ine
A Day of the Land		TOTAL L		

(K # 07914-2953

PRIMERGREY

Indice State Due Date 04/05/0012 Monthly Web & Content Validaryance

Primer Grey, In: 1305 Sterrell fit. Houston, TX 77002

Blog Content creation, Event Appropriate. Physic Consulting \$1,480,00 81,403.00

> Amount Due \$1,400.00

Ok to hay

4	Equi-Tax Inc.
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www.equitaodnc.com DATE: 03/05/2012

UST RHALTY COMPANY
C/O UNIV OF ST THOMAS:ATTM PRE
3800 MONTROSE BLVD
DOUSTON TX 77006-4626

17111 Rolling Creak Drive, Suite 200, Houston, Taxas 77090
P. O. Box 73109, Houston, Texam 77273
Custosses Randed Citizator 1864 8x 251.440.8304

LTB 1 2 3 6 & 7 & TRS 4A BA 14A 15A & 16A BLK 30 MONTROSE

4100 MONTROSS BLVD

MONTROSE MD HAST

ACCOUNT NUMBER: 92/026/164/000/0027 TRX YEAR: 2007 REF No.: 0879137

Date Processed: 03/02/2012 RECEIPT NUMBER: 92001446 DEPOSIT BARCH Mo.: RF120302

NOTICE OF CHARGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2007 tax year.

The explanation of the change is:

[] Decrease in Appraised Value [] Exception(#) Added [] Account was Prorated

[] Account Deleted
[] Rendition Penalty Waived
[] Other: ganbut laus # 207-51240

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$33.33.

Note: Questions regarding changes in value should be directed to the CAD. If additional internation is needed, call customer service at 281.444.3946. Wery truly yours,

Renneth R. Syrd, R.T.A. Tax Assessor/Chilector

CK # 3930

M/3/12

17111 Rolling Creek Drive, Suite 200, Houston, Yaxas 77090
P. O. Box 73109, Houston, Texas 77273
Custoses28er6es28dc44C8846 fax 261.440.8304

THE PLACE APARTMENTS
\$ EMES MENAGEMENT CORP
919 3RD AVE
NEW YORK BY 100

WY 10022-3902

LIT 9 & TR 8 BLK 1 & TR 10 ARST 696 O SMITH CASTLE COURT 1341 CASTLE CT 92

HONTROSE MD MEST

DATE: 03/05/2012

ACCOUNT NUMBER: 94/039/220/000/0008 TAX YEAR: 2011 REF No.: 0879139

Date Processed: 03/02/2012 RECEIPT NUMBER: 94000345 DEPOSIT BATCH No.: RF120102

NOTICE OF CHARGE IN TAX LIBERLITY

We have been notified by the Central Appraisal District of a charge in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

[] Decrease in Appraised Value [] Exemption(s) Added [] Account was Prorated

[] Account Deleted [] Resultion Penalty Waived [] Other: (author) (aug. 208-459).

This action has resulted in a decrease in the amount of tax you ome. Accordingly, we are issuing you a refund in the amount of \$501.07.

Note: Questions regarding changes in value should be directed to the CAD.

If additional information is needed, call customer service at 281.444.3946. Very truly yours,

Eenneth R. Byrd, R.T.A Tax Assessor/Collector

My.3.12

CK#2933

10-00



17111 Rolling Creek Drive, Suite 200, Houston, Taxas 77090 P. O. Box 73109, Houston, Teams 77273 Customer Service 281,444,3948 fax 281,440,5304

DATE: 02/10/2012

R. COLS COMPANY 26511 I 45 N THE WOODLANDS IX 77360

LEGAL DESCRIPTION

LT 2 BLK 1

1603 NELCH ST 8

MONTROUE MD WEST ACCOUNT NUMBER: 94/052/07//001/0002 TAX YEAR: 2011 REF No.: OVERAGE AMOUNT: \$325.21 DATE OF PAYMENT: \$1/31/2012 RECRIPT NUMBER: \$4000492 DEPOSIT BATCH No.: \$4-082

Dear Texpayer:

We have received your payment on the above referenced account. This account has been paid for the tex year listed above by: CORSIOGIC COMMERCIAL HEAL ES

Please varify the description of the property, then Check one of the following boxes, CHMPLETE and SIGN this form, and send it back to our office.

[4] Diplicate payment has been made in error, please issue a refund.
[3] Apply the payment to another account. Tax Account No.
[4] Responsible for payment on the referenced account, no refund requested.

Refund payable to: R. Cole Company Address: 26511 Interstate 45 J.

city: The Woodlands, State: TX Signature: Mil Hyele

zip: 77380 Date: 3-16-2012

Nama (print): Mike Hazelwood Title: Vice, president

If additional information is needed, call customer service at 281.444.3946. Very truly yours,

Konneth R. Byrd, R.T.A. Tax Assessor/Collector

M 4.3.12

Equi-Tax Inc. Ad Valorem Tax Assessors / Collectors

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customer Service 281.444.3946 fax 281.440.8304

DATE: 02/10/2012

LEGAL DESCRIPTION

1607 WELCH ST 8

R. COLE COMPANY 26511 I 45 W THE WOODLANDS TX 77380

LT 4 BLK 1 LAMAR

MONTROES ND WAST ACCOUNT SUMBER: 94/052/077/001/D004 TAX YEAR: 2011 EEF No.:

CVERAGE AMOUNT: \$324.39 DATE OF PAYMENT: 01/31/2012 RECEIPT NUMBER: 94000493 DEPOSIT RATCH NO.: 94-082

Dear Taxpayer:

We have received your payment on the above referenced account. This account has been paid for the tax year listed above by: CORRIGOTIC COMMERCIAL REAL ES

Flores verify the description of the property, then Check one of the following Loxes, COMPLEYS and SIGN this form, and send it back to our office.

[4] Duplicate payment has been made in error, please issue a refund.
[3] Apply the payment to another account. Tax Account Wo.
[4] Responsible for payment on the referenced account, no refund requested. Refund payable to: R. Cole Company Address: 26511 I-45 N.

city: The Woodle ads State: Tx Eip: 77580 Date: 3-14-2012

Nome (print): Mike Hazelwood Title: Vice President If additional information is meeded, call customer service at 281.444.3946. Very truly yours,

Renneth R. Byrd, R.T.A. Tax Assessor/Collector

4.3.12

Equi-Tax Inc. Ad Valorem Tax Assessors / Collectors

www.equitoping.com

17/11 Rolling Creek Drive, Sulle 200, Houston, Texas 77090
P. O. Box 73103, Houston, Texas 77273
Customer Service 281.444.3945 fax 281.440.8304

DATE: 02/10/2012

R. COLE COMPANY 26511 I 65 N THE MODDLANDS TX 77380

LEGAL DESCRIPTION LTG 8 & 9 BLK 2 LAMAR

1608 WELCH ST 14

MONTROSS HD WEST ACCUSAT NUMBER: 94/052/077/002/0009 TAX YEAR: 2011 REP No.:

OVERAGE AMOUNT: \$7/20.39 DATS OF PAYMENT: 01/31/2012 RECSIPT NUMBER: 94/000495 DEPOSIT RATCE No.: 94-082

Dear Taxpayer:

We have received your payment on the above referenced account. This account has been paid for the tax year listed above by: CORELOUIC COMMERCIAL MEML MS

Please verify the description of the property, then theck one of the following boxes, COMPLETS and SIGN this form, and send it back to our office.

(M Duplicate payment has been made in error, please issue a refund.

1 Apply the payment to smother account. This Account No.

1 Responsible for payment on the referenced account, no refund requested. Refund payable to: R Cole Company

Address: 26511 I-45

city: The Woodlands State: 74 219: 77380

Rigosture: Muh Ja M. Date: 3-16-20 Date: 3-16-2012

Name (print): Nice Hazelwood Title: Vice Prevident If additional information is needed, call customer service at 281.444.3946.

Very truly yours, Kenneth R. Byrd, R.T.A. Tax Assessor/Collector

My 3. N

CK#2934

17111 Rolling Creek Orles Suite 250, Rouasion, Texase 77000 P. O. Sox 73108, Houston, Yesus 77273 Customer Service 281,444,3948 fax: 231,448,5014

DATE: 01/04/2012

COPY CORRECTED COMPERCIAL PROL 25 TX 75362

LEGAL DESCRIPTION . TORNER II & TE BIR RLX 16

SION DAYARD IN 26

MONTROSE NO WEST ACCOUNT NOWSER: 94/028/020/080/0801 72A YEAR: 2012 REF NO.; 19657461

OVERAGE ANOTHER: 8967.85 DATE OF PAYMENT: 18/31/2011 ERCHIPT HIMSEN: 34007248 UNFOSIT BATCH Mo.: 94-072

Dear Texpoyer:

We have received your payment on the above referenced account. This account has been paid for the tax year listed above by: NESERY PLACE ANALYMENTS Places varify the description of the property, then thack one of the following boune, CMPLETE and Side this form, and sent it back to our office.

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ity: Hou.

State: TX Stor 778 17

Signature: 3 6 1

Same (print): East SameT Title: Fredder Or out: 3 612 Titla: Fredder - Owner f additional interaction to meeded, call oustonur service at 201.444.3966.

enneth E. Byrd, R.T.A. ax Assessor/Collector

CK#2935

M.3.12

17111 Rolling Creek Drive, Suite 200, Houston, Tooles 77090 P. O. Box 73109, Houston, Texas 77273

4309 YOAKUM LP 4309 YOAKUM BLVD STR 200 TX 77006-5856

TRS 2A S 3 BLK 1

4309 YOAKUN BLVD

MONTROSE NO BAST

ACCOUNT NUMBER: 92/030/245/000/0003 TAX YEAR: 2008 2008

Date Propessed: 03/06/2012 RECRIPT NUMBER: 92002506 DRPOSIT BATCH No.: RF120306

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2008 tax year.

The explanation of the change is:

[] Decrease in Appraised Value [] Exemption(n) Added [] Account was Proceed

[] Account Deleted [] Rendition Penalty Waived Other: [sugosah Court MOSE STORS

This sotion has resulted in a decrease in the ascumt of tax you own. Accordingly, we are issuing you a refund in the ascumt of \$50.63.

1X+2936 .

Note: Questions regarding changes in value should be directed to the CAD. If additional information is needed, call customer service at 281,444,3946. Very truly yours,

Renneth R. Byrd, R.T.A. Tax Assessor/Collector

4/3/12

Equi-Tax Inc. Ad Valorem Tax Assessors / Collectors

17111 Rolling Creek Drivs, Suits 200. Houston, Texas 77090 P. O. Box 73199, Houston, Texas 77279 Customer Service 281.444.3946 fax 281.440.8304

DATE: 02/03/2012

CORELOGIC COMMERCIAL SHAL SS 1 CORELOGIC DR SOASOXE TX 76262

LBGAL DESCRIPTION

LTS 14 15 & 16 & TR 13A RIX 78

1419 HAWTHORNE ST 29

MONTROSE MD MEST ACCOUNT NUMBER: 94/026/205/000/0014 TAX YEAR: 2011 REP Wo.: 30265317

OVERAGE AMOUNT: \$1,207.50 DATE OF PAINGERT: 01/31/2012 RECRIPT NUMBER: 94000177 DEPOSIT BATCH BO.: \$4-079

Dear Texpapers

We have received your payment on the above reterenced account. This socount has been paid for the tax year listed above by: MATERNO LLC

Please varify the description of the property, then Check one of the following boxes, COMPLETS and SIGN this form, and send it back to our office.

[V] Duplicate payment has been made in error, please issue a refund,
[]. Apply the payment to another account. Tax Account No.
[] Responsible for payment on the referenced account, no refund requested. Corelage Inc Address:___ PO BOX 941009 city: Fact Worth State: X Zip: 76161 - 0009 signature: Rinda Suntinen Date: 0-15-2012 Rano (print): Penas Sunthown Title: (Ustonia Samu If additional information is needed, call customer service at 281,444.3945.

Very truly yours, Konneth R. Syrd, R.T.A. Tax Assessor/Collector

My.3.12

3-8

CK# 2937

4	Equi-Tax Inc. Ad Valorem Tax Assessors / Collectors

TX 76262

www.equitadnc.com

17111 Rolling Creek Drive, Suite 200, Houston, Texas 77000 P. O. Box 73109, Houston, Texas 77275 Customer Service 281.444.3946 fax 281.440.8304

DATE: 02/02/2012

LEGAL DESCRIPTION

CORRELOGIC COMMERCIAL REAL RS-

3619 GARROTT ST 25

MONTRORE ND RAST ACCOUNT NUMBER: 92/037/035/800/0010 TAX YEAR: 2011 REP Mo.: 30257684

OVERAGE AMOUNT: \$1.067.62 DATE OF PAIMENT: 01/31/2012 RECEIPT NUMBER: 92000359 DEPOSIT HATCH No.: 92-218

We have received your payment on the above referenced socount. This account has been paid for the tax year listed above by: WESTHORMSTAND CARROT NTO

Ploase verify the description of the property, then Check one of the following boxes, CEMPLETS and SIGN this form, and send it back to our office.

[] Apply the payment to another account. Tax Account ho. [] Responsible for payment on the referenced account, no refued requested.
efund payable to: Order Toc
Idress: Po Box 961009
ity: Fovet Wordsh State: TV
gnature: Rinda Surition Date: 2-15-2011
me (print): Rusa Sundage Title: (Ushaper Sundage)
additional information is needed, call customer service at 281.444.3946.
ry truty yours.
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Kennath R. Byrd, R.T.A. Tex Assessor/Collector

4:3:12



17111 Rolling Creek Drive, Bufts 200, Houston, Texas 77090
P. O. Box 73109, Houston, Texas 77273
Customor Bendos 281.444,3946 fax 281.440,6904

DATE: 02/02/2012

CORELOGIC COMMERCIAL REAL ES 1 COMEZICATE DR TX 76262

LEGAL DESCRIPTION

RES A BLK 1 SAGE PLAZA WESTERINER STARFORD

515 WESTHEIMER PD

MONTROSE MD EAST ACCOUNT MINMER: 92/121/369/001/0001 TAX YEAR: 2011 REF Mo.: 30256111

OVERAGE AMOUNT: \$2,821.25 CATH OF PAYMENT: 01/31/2012 RECEIPT NUMBER: 92000444 DEPOSIT BATCH NO.: 92-218

Dear Taxpayer:

We have received your payment on the above referenced account. This account has been paid for the tax year listed above by: 515 NESTREBER LP

Please verify the description of the property, then Check one of the following boxes, CMMPLETE and SIGN this form, and send it back to our office. Duplicate payment has been made in every pla

Responsible for pa	to another account. To	x Account No. d account, no refund requested
	Legitlagic Time	secount, no rerend requestes
Address: P.O Pox	9010001	
City: Both Wash	Observe sky	- Sip: - Hale! - 000 -
Signature: Rinda	Sinthney	Date: 2- 15-2013
Name (print): Ringa	Santha en Title:	Pustomer Seegle
If additional information	is needed, call much	mer service at 261.444.3546.
Wary truly yours,		mer service at 261.444.3546.

The second secon

Respect R. Byrd, R.T.A. Tex Assessor/Collector

ph 4.3.12

5020 Investments Lid 5959 Richmond, Suite 440 Elousion, TX 77057

Invoice

Date	Involce #
03/21/2015	abs.

898 To	
Montarus Management District P.O. Bun 22167 Fixasien, Yeang 77227	

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Equi-Tax Inc. Ad Valorem Tax Assessors / Collectors

www.equilizatina.com DATE: 03/05/2012 17111 Rolling Creek Drive, Suite 200, Houston, Texas 77090
P. O. Box 73105, Houston, Texas 77273
Custonianianianuscritanianian River 281,440,8304

EMERALU LARD COMPANY LC C/O WEEDY'S INTEL DEC 8181 N STADIUM DE 872 100 HOUSTON TX 77054-1847

TR 2A BLE 70 MONTROSE

1303 WESTHEIDER RD

MENTROSE NO WEST

ACCOUNT NUMBER: 94/026/197/000/0002 TAX TEAR: 2011 REF Mo.: 0879138

Date Processed: 03/02/2012 RECHIPT NUMBER: 94000157 DEPOSIT RATCH No.: RF120302

NOTICE OF CHANGE IN TAX LIABILITY

We have been notified by the Central Apprecial District of a change in the appraisal of your property that has resulted in a change in your tax liability for the 2011 tax year.

The explanation of the change is:

[] Decrease in Appraised Value [] Exemption(a) Added [] Account was Provated

[] Account Deleted
[] Remdition Penalty Waived
[] Other: Lausself Great Left-63592.

This action has resulted in a decrease in the amount of tax you owe. Accordingly, we are issuing you a refund in the amount of \$176.25.

Note: Questions regarding changes in value should be directed to the CAD. If additional information is needed, call customer service at 281.444.3946. Very truly yours,

Kenneth R. Byrd, R.T.A. Tax Assessor/Collector

PN 3.12

CK #2938

the state of the s	LULE TELEPONOMIA
Carlo	_Cracked Fox
	23030 Cranhery T
photography & diselen	Spring, TX 77373 Cell 713,364 1512

_ Cracked Fox 23030 Cranhery Treil Spring TX 77373 Cell 713,364 1612

Bill To:

Montrose Management District Attn: Gretchen Lanson 5020 Montrose Blvd., Bults 311

Dote	Involco: No.	Terms
05/28/12	277	Not 00
Payments/Oredits	Blaiston Dus	
\$0.00	\$2,560.00	

Item	Description	Quantity	Rate	Amount
graphic design/toarteelic 3	graphic design/marketing retainer for April 2012		2,500.00	2,800.00
			1	

CK#2940

Equi-Tax Inc.

Suite 200 17111 Rolling Creek Drive Houston Texas 77090 281-444-4866

BILLTO The Montrose District Hawes Hill Calderon LLP PO Box 22167 Houston TX '77227-2167

Invoice

DATE	NVOIDE #
4/1/2012	43920

DESCRIPTION		ANGUNT
Roll Mazagement, Billing and Collections		1,374.34
3)		4.3.12 to pro
ä	0	C Pro
CK#2941	Total	\$1,374.34

PERDUE, BRANDON, FIELDER, COLLINS & MOTT LLP Attorneys at Law 1235 North Loop West, Suite 600 Houston, Texas 77008

IMC00012778

Bill for Montrose Management District (HCID 11) clo Equi-Tax Inc. P.O. Box 73109 Houston, Yesss 77273

releases all Certifies fundaned in the collection of delinquest taxes, personne and interest screwary 2012	81,172
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CK# 2943

MUNICIPAL ACCOUNTS & CONSULTING, L.P.

Invoice

Date	Invoice #
4/1/2012	25295

	Description	4
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	CV #2940	Total \$1,762.97

PERDUE, BRANDON, FIELDER, COLLINS & MOTT LLP Attorneys at Law 1235 North Loop West, Suite 600 Houston, Texas 77008



Bill to:

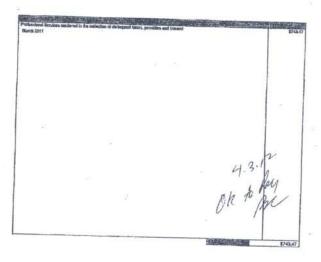
Montrose Management Distirct (HC(D 5) ch Equi-Tax inc. P.O. Box 73109 Nussion TX 77273

Pelinowy 2012	e the colection of delinquest laws, penalties and leave	3000
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		4.3. 2 1/k to BC
		Of to De
		1/10 /BC

PERDUE, BRANDON, FIELDER, COLLINS & MOTT LLP Attorneys at Law 1235 North Loop West, Suite 500 Houston, Texas 77008



Harris County ID #003 olo Eq.5-Tax tro. P.O. Box 73109 Houston TX 77273



V&E Invoice

Re: Montrose Management District

Summary of Services

Kerne		
Africa D. Cispita	Home	Amau
Private Lt. Capit	0.26	67.5
TOUR	0.36	367.5

UR.S. NO. 74-1180015

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PLEASE REMETTIC: PO RESE NOVIS, HOUSEON IX TESSO 113

THE 4171ATRESSE THE 4171ATRESSE THE 4171ATRESSE THE 4171ATRESSE THE 4171ATRESSE THE 4171ATRESSE

Vinson&Elkins

Invoice

Marsh 20, 2012

Re: Montrose Management District

Feet for services posted through February 29, 2012:

0.25 867.50 Total fees and hours Total Invoice \$87.50

H.3.12 Of to Pay Be

CK#2944

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Bracewell & Giuliani LLP ATTORNEYS AT LAW

Page 1

5 2,890,00

Montrose Management District 3815 Montrose Boulevard Swite 211 Houston, Texas 77006

March 27, 2012 Invoice: 21509050 B/A: 04674

Our Matter #: 051914.000001 For Services Through Pebruary 29, 2012 General Counsel

02/13/12 Prepare for and attend Board meeting. Clark Stockton Lord 2.50 550.00 02/22/12 Prepare for and strend Visual Improvement Committee meeting. Clark Stockton Lord 715.00

Summary of Fees

Hours Rate/Hr 3.80 550.00 Total 3.80 550.00 Total Fees for Professional Services

Fees for Professional Services.... Total Current Billing for this Matter \$ 2,090.00

CK + 2945

Howes Hill Culderon LLIP P.O. Sen. 22167 Houses TX 77227-2167

Davies Hill Calderin LLP P.O. Box 22167 Houston TX 77227-2167

Bill Ter MD- Montrose P.O. Bux 22167 Hovelox, TX 77227

levelee # 80004108 Date: 4/1/2012

Page 1

Bill Ter

Page: 1

Taveles €: 00064109 Date: 4/1/2012

DESCRIPTION	
Proficultural Cornolding, Project Management & Administrative & Major, Marketing & PR Major, Services Major, March 2012 Rationhumethic exponents as follows: Harris County Clerk, 3/19/2012 Vericine - 3-20-4/19, 2012 Vericine - 1. Haves 3/20-4/19, 2012 Vericine - 1. Haves 3/20-4/19, 2012 Millengn, R. IEII Millange, R. Garnes Millange, D. Haves Millange, D. Haves Millange, D. Haves Millange, D. Ladones Millange, D. Godow Millange, D. Haves Millange, A. Goodow Millange, A. District Gris Majorgia, J. Earles In house owing: 2559 (d. 15 mach ± 29 sets @ \$1.00 each In house owing: 2559 (d. 1	AMOUNT 515,733.1 59.0 552.2 5106.8 549.8 545.6 523.2 50.6 521.4 51,683.6 521.4 51,683.6 50.90
GIS Mageing, 1: Liorion In house capits. 2559 (d. 147 mach) 29 sets (d. \$1.00 each In house postuge.	5711.4 \$1,688.3 \$412.8
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and the same	\$0.00 \$12,665,513 \$0.00

DATE	DESCRIPTION		AMOUNT
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		Sales Tacc	\$0.00
	194000 (1940000000000	Yotal Amount:	
	NV 29V1	Total Atmosphe:	SSOLLOO
	CK 2946	Amount Applied: Balance Due:	\$5.00

LAWRENCE & ASSOCIATES 2225A POTOMAC DR HOUSTON, TEXAS 77057

April 2, 2012

Montrose Management District P.O. Box 22167 Houston, TX 77227-2167

INVOICE

Description Amount Professional Fees: Services as Director of Economic Development for March, 2012. \$1,000.00 Total amount due \$1,000.00

Thank you,

Ray C. Lawrence

CK#2947

ASE SCORTY SOLUTIONS, LLC P.O. Bez 79074 Featon, Tess 77175-0924 Pages: 877.411.MORE, Exc. 713.344.6617

11/15/2011

240

2050 Denlavy Houston, TX

HCID #6 Phyllis Ousrifine P.O. Bex, 22167 Houston, TX 77227-2167

PLEASE PAY THIS AMOUNT

\$500.00 Make checks payable to: ASE Security Solutions, LLC

Have E-Mail? Please wells & box.

ASE Scenetty Solutions, LLC P.O. Sex 750924 Houston, Tenn 77275-0924

PLRASE DETACH AND RETURN TOP PORTION WITH PAYMENT

12/15/2011

Standard MSU (Munikly fae)

Nex 30

12/01/2011-12/51/2011

500.00

500.00

OK & Port

THERE WILL BE A SIS CHARGE FOR ALL RETURNED CHECKS \$25.98 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES AFTER DUE DATE.

Sales Tax (0.0%) Balance Due

\$390.00 \$309.00

877-411-6625

CK#3949 Thenk you for your business!

pl

3/15/2012

2050 Denia

HCID #6 Phyllis Oustifise P.O. Box 22.167 Houston, TX 77227-2167

PLEASE PAY THIS AMOUNT

\$680.00

Maire claricy payable to: ASE Scentty Solutions, LLC

ANE Security Solutions, LLC P.O. Box 750924 Houston, Years 77175-8934

Have R-Mail? Please verite it here:

4/14/2012

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

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4/1/2012-4/30/2012

nilard MSU (Monthly fee) releas Remote Victoring Integration (Monthly Fee)

THRRE WILL BE A SIS CHARGE FOR ALL RETURNED CHECKS \$25.00 FEE WILL BE ASSESSED ON ALL UNPAID BALANCES AFTER DUE DATE.

Sales Tax (0.0%)

877-411-6635

Thank you for your business!

\$0.00

\$680,00

me

3/15/2012

HCID 56 Phyllis Ourtifins P.O. Box 22167 Hounton, TX 77227-2467

PLEASE PAY THIS AMOUNT

\$575,80 tituka chinks psychia to: ASE Security Solutio

Planes check box if address is incorrect or her changed, and indicate change(s) on reverse ride.

Have 8-Mail? Please write it heer:

ASE Security Solutions, L.I.C P.O. Bax 750924 Hounton, Texas 77275-0924

PLEASE BETACH AND RETURN TOP PORTION WITH PAYMENT

Net 30 4/14/2012

4/1/2013-4/30/2012

andard MSU (Monthly Sec) sadard Romote Viewing Integration (Monthly Fox)

425.00 150.00

THERE WILL BE A \$15 CHARGE FOR ALL RETURNED CHECKS \$25.00 FRE WILL BE ASSESSED ON ALL INPAID BALANCES AFTER DUE DATE.

Subtotal Sains Tax (0.0%) \$575.00 \$0.00

\$575.00

877-411-6625

Thank you for your business!

1275-2924 1081, Phys.7E3,944,6627

3/15/2012

358

2301 M n TX

HCID #6 Phyllis Outliffine P.O. Box 22167 Houston, TX 77227-2167

PLEASE PAY THIS AMOUNT

\$575.00 Make checks psychie to: ASE Security Solutions, LLC

Pleare check box if address is incorrect or loss changed, and indicate change(e) on revenue side.

Have E-Mair? Places write it home:

ASE Security Solutions, LEC P.O. Sex 759224 Houston, Texas 77275-0924

PLEASE DETACH AND RETURN TOP PORTION WITH PAYMENT

Net 30 4/14/2012

shard MSU (Monthly fee) sdard Remote Viewing Integration (Monthly Fee)

THERE WILL BE A \$15 CHARGE FOR ALL KEITERNED CHECKS \$15.00 FEE WILL BE ASSESSED ON ALL UNFAID BALANCES AFTER DUE DATE

Sales Tex (8,25%)

\$575.00 \$0.00

877-411-6625

Thank you for your business!

(comcast

Billing Inquiries 💮 809.381.3060

The Montrose District #

For windowst. 5020 MONTROSE BLVD STE 311 HOUSTON TX 77006-8660

News from Comcast

Ungeld betamos due immediately. A laté fee of \$3.00 will apply to past due ecosurits. Once disconnected, an activation fee up to \$34.96 may soply. Restaining service that requires a technician vielt will have a prepayment of a deposit, restain fee, and first month's payment. There is a charge fee all unreturned septement

Effective March 1, 2012, the calculation of the 911 Equalization Fee in the Taxee and Sucharges section of the bit is changing to \$.05 per line. This change thropsed by the Taxes Commission on Emergency Communications.

Sove time. Save a tree. You entire statement is sociable contine. Sign up today for accurs colline bling and say possible to your paper bill for-sters. Also available are actionable resembly payments so you'll never need needs. Alamps or revelopes again, Visit www.comosal.combingport to register today.

More information regarding our rates is available on our website www.compast.com, or you can call us at 713-341-1000.

CK # 2950

8777 70 318 3578205 03/24/12 \$87.81 - Due Now \$95.57 - Due 04/13/12 \$183.08 Page 1 of 2

Monthly Statement Statement Previous Balance Previous Salanua | 0.00 Phymiest | 0.100 Phymiest | 0.761 | 0.00 Phymiest | 0.761 | 0.00 Phymiest | 0.00 Phymi

(H) Charles Sampay

(6) Comcast High-Speed Internet Other Charges & Credits

88.90 8.67

Total New Charges \$95.57

Detach and engines this coupon with your pavenent inritle your account number on your chank or money order. Do not send could

Comcast

9602 S 300 W. SANDY UT 86070-3340 863 068 NO NY THIRDRICK WARRING OF 870962 3000

THE MONTROBE DISTRICT # 10153 FONDREN RD STE 800 HOUSTON, TX 77096-4665

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Account Number Payment Due By

8777 70 318 3578205 Due Now \$183:08 95 5 7

Total Amount Due \$ 95.57 Amount Enclosed

Make checks payable to Compast

677770316357820500163087



Shooter and Lindsey, Inc. P.O. Box 516 key, TX 77492 281-392-3607 fax 281-392-5245

- INVOICE ---

	omer — nemo		
arne ddress ity s:	Herrits Countly Improvement District #6 PO Box 22167 Houston State TX ZIP 77227-2167 Montrose Boulevard Explanation	Dete Job. No. Rop	3/30/2012 1681-010
Qty	Description	Unit Price	TOTAL
t	Landscape Maintenance for the Esplanades on Montrose Bird. for the month of Merch 2012 per contract agreement.	\$1,053.00	\$1,053.00
	2	1	Λ
		ok	12 Jan 1
- Pay	neet Ostails Ship	SubTotal ping & Handling	\$1,053,00 \$0,00 \$0,00

We thank you for your business!

CK#2951



Bill To David Hawas, Exacutive Directive IJCED 26 (Montrost) P.O. Box 22161-2167 Illouston, TX 77227

Invoice

Date	Invoice #
3/31/2012	9-11

Serviced	Description	Stea	Hours	Rate	Amount
3/2/2012	Consolution visits, waiver collection, follow-up visits, gradial identification, reporting, and gradiii abstances.	23	3	80.00	640.00
3/5/2012	Constituent visits, waiver collection. Enformage visits, graffits identification, reporting, and graffit absonuts.	2.8	8	80.00	640,00
15/2012	Cemeritariant visits, weiver collection, follow-up visits, graffiti identification, represing, and graffiti absonance.	24	*	30.00	640.00
3/13/2012	Contributed visits, waiver collection, follow-up visits, grafflit identification, reporting, and grafflo abstorour.	15		80.00	640.00
3/15/2012	Courtifuent visits, waiver collection, tollow-up visits, graffiti identification, reporting, and graffiti abatecount.	25	*	80 00	649 00
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3/26/2012	Constituent visits, waiver collection, follow-up visits, graffits identification, reporting, and graffit abatement	42	. #	80 00	640.00
1/29/2012	Constituent visits, swive, culticuture, follow-up visits, graftiti identification, reporting, and graftiti abeterpeot.	21		80.00	647.00
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MONTROSE MANAGEMENT DISTRICT CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Executive Director

SUBJECT:

Agenda Item Materials

 Conduct annual review of Investment Policy and adopt Resolution Regarding Annual Review of Investment Policy and Adoption of Amended Investment Policy.

INVESTMENT POLICY

This Investment Policy (the "Policy") is adopted by the Board of Directors of Montrose Management District (the "District") pursuant to Chapter 2256 of the Texas Government Code and Chapter 49 of the Texas Water Code, **effective as of April 9, 2012.**

ARTICLE I PURPOSE

Section 1.01. Purpose.

This Policy with respect to District investments has been adopted to establish the principles and criteria by which the funds of the District should be invested and secured and to comply with various provisions of Texas law relating to the investment and security of funds of fresh water supply districts (the "Investment Laws"). As of the date of the adoption of this Policy, the following laws are applicable to the investment of the District's funds: Chapter 49, Texas Water Code; Chapter 2256, Texas Government Code; Chapter 791, Texas Government Code; Chapter 2257, Texas Government Code; and Chapter 404.101 et seq., Texas Government Code. The Investment Laws generally provide the minimum criteria for the authorized investment and security of the District's funds and require the District to adopt rules to ensure the investment of District funds in accordance with such laws. This Policy will specify the scope of authority of District Officials who are responsible for the investment of District funds.

ARTICLE II DEFINITIONS

Section 2.01. Definitions.

Unless the context requires otherwise, the following terms and phrases used in this Policy shall mean the following:

- A. The term "Authorized Collateral" means any means or method of securing the deposit of District funds authorized by Chapter 2257, Texas Government Code.
- B. The term "Authorized Investment" means any security which the District is authorized to invest under Chapter 2256, Texas Government Code.
- C. The term "Board" means the Board of Directors of the District.
- D. The term "Collateral" means any means or method of securing the deposit of District funds under Article IV hereof.
- E. The term "Collateral Act" means Chapter 2257, Texas Government Code, as amended from time to time.

- F. The term "Director" means a person appointed to serve on the Board of Directors of the District.
- G. The term "District Officials" means the Investment Officer, District Directors, officers, employees, and persons and business entities engaged in handling the investment of District funds.
- H. The term "Employee" means any person employed by the District, but does not include independent contractors or professionals hired by the District as outside consultants, such as the District bookkeeper or the District's financial advisor.
- The term "FDIC" means the Federal Deposit Insurance Corporation or any successor entity.
- J. The term "Investment Act" means Chapter 2256, Texas Government Code, as amended from time to time.
- K. The term "Investment Officer(s)" means the Director(s) or Employee(s) of the District appointed from time to time by the Board or independent contractor(s) or a person with whom the District has contracted to invest and reinvest the funds of the District held in its various accounts.

ARTICLE III INVESTMENT OFFICER

Section 3.01. Investment Officer.

From time to time, the District shall appoint one or more of its Directors or Employees or contract with a person to serve as Investment Officer(s) to handle the investment of District funds. The Investment Officer(s) shall be responsible for investing District funds in accordance with this Policy. The Investment Officer(s) shall invest the District's funds, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived, with all investment decisions to be governed by the following objectives in order of priority: (a) preservation and safety of principal; (b) liquidity; and (c) yield.

Section 3.02. Training.

The Investment Officer(s) shall attend training sessions and receive the number of hours of instruction as required by the Investment Laws. The District bookkeeper shall also attend the same number and type of investment training sessions as those required for the Investment Officer(s).

#4067338.2 -2-

Section 3.03. Reporting by the Investment Officer and District Officials.

Not less than quarterly and within a reasonable time after the end of the period reported, the Investment Officer and District Officials shall prepare and submit to the Board a written report of the investment transactions for all funds of the District for the preceding reporting period. The report must (1) describe in detail the investment position of the District on the date of the report, (2) be prepared jointly by all the Investment Officers of the District, if the District appoints more than one, (3) be signed by all Investment Officers and District Officials who prepare the report, (4) contain a summary statement of each pooled fund group that states the beginning market value for the reporting period, ending market value for the period, and fully accrued interest for the reporting period, (5) state the book value and the market value of each separately invested asset at the beginning and end of the reporting period by the type of asset and fund type invested, (6) state the maturity date of each separately invested asset that has a maturity date, (7) state the District fund for which each individual investment was acquired, and (8) state the compliance of the investment portfolio as it relates to this Policy and the Investment Act.

Section 3.04. Assistance with Certain Duties of the Investment Officer.

The Board hereby authorizes and directs the District's Bookkeeper and any other District Officials requested by the Investment Officer to assist the Investment Officer(s) with any of his duties, including but not limited to the following:

- A. Presenting a copy of the Policy to any person or business organization seeking to sell an investment to the District and obtaining the necessary written certification from such seller referred to in this section;
- B. Handling investment transactions;
- C. Preparing and submitting to the Board the written report of all investment transactions for the District as required by this section;
- D. Researching investment options and opportunities;
- E. Obtaining written depository pledge agreements as required herein;
- F. Obtaining safe-keeping receipts from the Texas financial institution which serves as a depository for pledged Collateral; and
- G. Reviewing the market value of the District's investments and of the Collateral pledged to secure the District's funds.

#4067338.2 -3-

ARTICLE IV PROCEDURES FOR INVESTMENT OF DISTRICT MONIES

Section 4.01. Qualified Broker/Dealers

A list of the qualified broker/dealers with whom the District may engage in investment transactions is attached hereto as Exhibit "A."

Section 4.02. <u>Disclosures of Relationships with Entities Offering to Enter into Investment Transactions with the District.</u>

The Investment Officer(s) and the District Officials shall disclose in writing (a) any "personal business relationship" with a business organization offering to engage in an investment transaction with the District and (b) any relationship within the second degree by affinity or consanguinity, as determined by Chapter 573, Texas Government Code, to any individual seeking to sell an investment to the District, as required by the Investment Act. The existence of a "personal business relationship" shall be determined in accordance with the Investment Act. Such disclosure statement shall be filed with the Board and the Texas Ethics Commission.

Section 4.03. Certifications from Sellers of Investments.

The Investment Officer(s) or the District Officials shall present this Policy to any person or business organization offering to engage in an investment transaction with the District and obtain the certificate that such potential seller has reviewed the Policy as provided in the Investment Act. This certificate shall be in a form acceptable to the District and shall state that the potential seller has received and reviewed the Policy and has acknowledged that the potential seller has implemented reasonable procedures and controls in an effort to preclude investment transactions with the District that are not authorized by this Policy, except to the extent that this authorization is dependent on an analysis of the makeup of the District's entire portfolio or requires an interpretation of subjective investment standards. Neither the Investment Officer nor the District Officials shall purchase or make any investment from a potential seller that has not delivered to the District this required certification. A form of certificate acceptable to the District is attached hereto as Exhibit "B."

Section 4.04. Solicitation of Bids for Certificates of Deposit.

Bids for certificates of deposit may be solicited orally, in writing, electronically or in any combination of those methods.

Section 4.05. Settlement Basis.

All purchases of investments, except investment in investment pools or in mutual funds, shall be made on a delivery versus payment basis. The safekeeping entity for all District investments and for all Collateral pledged to secure District funds shall be one approved by the Investment Officer(s).

#4067338.2 -4-

Section 4.06. Monitoring of the Market Value of Investments and Collateral.

The Investment Officer(s), with the help of such District Officials as needed, shall determine the market value of each investment and of all Collateral pledged to secure deposits of District funds at least quarterly and at a time as close as practicable to the closing of the reporting period for investments. Such values shall be included on the investment report. The following methods shall be used:

- A. Certificates of deposit shall be valued at their face value plus any accrued but unpaid interest.
- B. Shares in money market mutual funds and investment pools shall be valued at par plus any accrued but unpaid interest.
- C. Other investment securities with a remaining maturity of one year or less may be valued in any of the following ways:
 - (1) the lower of two bids obtained from securities broker/dealers for such security;
 - (2) the average of the bid and asked prices for such investment security as published in <u>The Wall Street Journal</u> or <u>The New York Times</u>;
 - (3) the bid price published by any nationally recognized security pricing service; or
 - (4) the market value quoted by the seller of the security or the owner of such Collateral.
- D. Other investment securities with a remaining maturity greater than one year shall be valued at the lower of two bids obtained from securities broker/dealers for such security, unless two bids are not available, in which case the securities may be valued in any manner provided in 4.06(c) hereof.

Section 4.07. <u>Monitoring the Rating Changes in Investments</u>.

Consistent with the Investment Act, an Investment Officer shall monitor all investments that require a minimum rating under subchapter A of the Investment Act such that any such investment that does not have the minimum rating shall no longer constitute an Authorized Investment. Such investments that do not have the required minimum rating shall be liquidated within thirty (30) days of the investment's failure to maintain the required minimum rating.

#4067338.2 -5-

ARTICLE V PROVISIONS APPLICABLE TO ALL FUNDS

Section 5.01. Provisions Applicable to All Fund Groups.

- A. All funds of the District shall be invested only in accordance with this Policy and shall comply with any additional requirements imposed by Bond Resolutions of the District and applicable state law or federal tax law, including the Investment Laws.
- B. The Board, by separate resolution, may provide that the District's bookkeeper may with-draw or transfer funds from and to accounts of the District only in compliance with this Policy.
- C. No fund groups shall be pooled for the purposes of investment, e.g. the funds in the Operating Account and in the Capital Projects (Construction) Account shall not be commingled or pooled for purposes of investment.

Section 5.02. Policy of Securing Deposits of District Funds -- Applicable to All Deposited District Funds.

- A. The District recognizes that FDIC (or its successor) insurance is available for District funds deposited at any one Texas Financial Institution (including branch banks) only up to the maximum FDIC insurance limit (including accrued interest) for each of the following: (i) demand deposits, (ii) time and savings deposits, and (iii) deposits made pursuant to an indenture or pursuant to law in order to pay bondholders or noteholders. It is the policy of the District that all deposited funds in each of the District's accounts shall be insured by the FDIC, or its successor, and to the extent not insured, shall be secured by Collateral pledged to the extent of the fair market value of the principal amount deposited plus accrued interest as required by the Collateral Act.
- If it is necessary for the District's depositories to pledge Collateral to secure the B. District's deposits, (1) the Collateral pledge agreement must be in writing, (2) the Collateral pledge agreement must be approved by the depository's board of Directors or loan committee, (3) the depository's approval of the Collateral pledge agreement must be reflected in the minutes of the meeting of the depository's board or loan committee approving same, and (4) the Collateral pledge agreement must be kept in the official records of the depository. The depository must provide to the Investment Officer or District Officials with written proof of the depository's approval of the pledge agreement as required herein in a form acceptable to the District. A signed or certified copy of the minutes of the meeting of the depository's board or loan committee reflecting the approval of the Collateral pledge agreement or other written documentation of such approval acceptable to the Investment Officer will be accepted. It is the preference of the Board that all requirements of this section be met be prior to the deposit of any District funds in such financial institution when a pledge of Collateral is required; however, the Board recognizes that compliance with this preference might not be practicable due to time constraints for making a deposit. In such event, the Board directs the Investment Officer and District Officials to proceed diligently to have such agreement approved and documented to

#4067338.2

assure protection of the District's funds. If the decision is made to forego the protection of a Collateral pledge agreement with any depository, the District bookkeeper shall be responsible for maintaining the balance of deposit(s) in such depository plus any accrued but unpaid interest at or below FDIC insurance levels.

- Collateral pledged by a depository shall be held in safekeeping at an independent C. third party institution, and the District bookkeeper shall obtain safe-keeping receipts from the Texas financial institution or the safekeeping institution that reflect that Collateral as allowed by this Investment Policy and in the amount required was pledged to the District. Principal and accrued interest on deposits in a financial institution shall not exceed the FDIC's, or its successor's, insurance limits or the market value of the Collateral pledged as security for the District's deposits. It shall be acceptable for the bookkeeper to periodically receive interest on deposits to be deposited to the credit of the District if needed to keep the amount of the funds under the insurance or Collateral limits. It is the preference of this Board that there be no sharing, splitting or cotenancy of Collateral with other secured parties or entities; however, in the event that a depository cannot accommodate this preference due to the denominations of the securities to be pledged, the Board directs the Investment Officer and District Officials to obtain appropriate protections in the pledge agreement with the depository to assure that the Collateral is liquidated and the funds distributed appropriately to all parties with a security interest in such Collateral. The District bookkeeper shall monitor the pledged Collateral to assure that it is pledged only to the District, review the fair market value of the Collateral to ensure that the District's funds are fully secured, and report periodically to the Investment Officer and the Board regarding the Collateral.
- D. The District's funds deposited in any Texas financial institution, to the extent that they are not insured, may be secured in any manner authorized by law for the District as such law is currently written or as amended in the future. As of the date of this Agreement, the following securities are authorized to serve as Collateral under the Collateral Act:
 - (1) Surety bonds;
 - (2) An obligation that in the opinion of the Attorney General of the United States is a general obligation of the United States and backed by its full faith and credit;
 - (3) A general or special obligation that is (a) payable from taxes, revenues, or a combination of taxes and revenues <u>and</u> (b) issued by a state or political or governmental entity, agency, instrumentality or subdivision of the state, including a municipality, an institution of higher education as defined by Section 61.003, Education Code, a junior college, a district created under Article XVI, Section 59, of the Texas Constitution, and a public hospital;
 - (4) A fixed-rate collateralized mortgage obligation that has an expected weighted average life of 10 years or less and does not constitute a "high-risk mortgage security" under the Collateral Act;

- (5) A floating-rate collateralized mortgage obligation that does not constitute a "high-risk mortgage security" under the Collateral Act; or
- (6) A letter of credit issued by a federal home loan bank; or
- (7) A security in which a public entity may invest under the Investment Act. As of the date of this Agreement, the following are the securities in which a public entity may invest under the Investment Act and, therefore, may be used as Collateral:
 - Obligations of the United States, including letters of credit, of the United States or its agencies and instrumentalities;
 - (b) Direct obligations of the State of Texas or its agencies and instrumentalities;
 - (c) Collateralized mortgage obligations directly issued by a federal agency or instrumentality or the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
 - (d) Other obligations, the principal and interest of which are unconditionally guaranteed or insured by or backed by the full faith and credit of the United States or the State of Texas or their respective agencies and instrumentalities, including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States;
 - (e) Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less than A or its equivalent;
 - (f) Certificates of deposit issued by a depository institution that has its main or a branch office in the State and that are guaranteed by the Federal Deposit Insurance Corporation or the National Credit Union Share Insurance Fund or its successor, or that are secured by the obligations in which the District may invest under the Investment Act, or that are secured in other manner and amount provided by law for deposits of the District;
 - (g) Certificates of deposit made in accordance with the following conditions: (1) the funds are invested by an investing entity through a broker that has its main office or a branch in this state and is selected from a list adopted by the District, or through a depository institution selected by the District; (2) the broker or the depository institution selected by the District under subdivision (1) arranges for the deposit of funds in certificates of deposit in one or more federally insured depository institutions, wherever located

#4067338.2 -8-

for the account of the District; (3) the full amount of principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and (4) the investing entity appoints the depository institution selected by the investing entity under subdivision (1), an entity described by Section 2257.041(d) of the Collateral Act, or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the investing entity with respect to the certificates of deposit issued for the account of the investing entity;

- (h) Repurchase agreements that comply with the Investment Act;
- (i) Bankers' acceptances that comply with the Investment Act;
- (i) Commercial paper that complies with the Investment Act;
- (k) No-load money market mutual funds that comply with the Investment Act;
- (1) No-load mutual funds that comply with the Investment Act; and
- (m) Guaranteed investment contracts that comply with the Investment Act.

Notwithstanding anything to the contrary provided above, the following may not be used as Collateral and are not authorized as investments for the District under the Investment Act:

- Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal;
- (b) Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest;
- (c) Collateralized mortgage obligations that have a final stated maturity date of greater than 10 years other than those listed in Section 5.02.D.4 and 5.02.D.5 above; or
- (d) Collateralized mortgage obligations the interest rate of which is determined by an index that adjusts opposite to the changes in a market index.

Section 5.03 Diversification.

The Investment Officer may invest up to 100% of the funds of the District in any investment instrument authorized in this Policy.

ARTICLE VI AUTHORIZED INVESTMENTS

Section 6.01. Authorized Investments.

Unless specifically prohibited by law or elsewhere by this Policy, District monies in any of its fund groups may be invested and reinvested only in the following types of investments:

- A. Obligations, including letters of credit, of the United States or its agencies and instrumentalities;
- B. Direct obligations of the State of Texas or its agencies and instrumentalities;
- C. Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States;
- D. Other obligations, the principal and interest of which are unconditionally guaranteed or insured by or backed by the full faith and credit of the State of Texas or the United States or their respective agencies and instrumentalities;
- E. Obligations of states, agencies, counties, cities, and other political subdivisions of any state rated as to investment quality by a nationally recognized investment rating firm not less that A or its equivalent;
- F. Certificates of deposit issued by a state or national bank domiciled in Texas, or a savings bank domiciled in Texas, or a state or federal credit union domiciled in Texas that is guaranteed or insured by the Federal Deposit Insurance Corporation or the national Credit Union Share Insurance Corporation or its successor; and secured by obligations that are authorized under the Investment Act;
- G. In addition to the authority to invest funds in the manner in Section 6.01(F) above, an investment in certificates of deposit made in accordance with the following conditions is an authorized investment: the funds are invested by an investing entity through a broker that has its main office or a branch in this state and is selected from a list adopted by the District, or through a depository institution selected by the District under subdivision (1) arranges for the deposit of funds in certificates of deposit in one or more federally insured depository institutions, wherever located for the account of the District; (3) the full amount of principal and accrued interest of each of the certificates of deposit is insured by the United States or an instrumentality of the United States; and (4) the investing entity appoints the

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depository institution selected by the investing entity under subdivision (1), an entity described by Section 2257.041(d) of the Collateral Act, or a clearing broker-dealer registered with the Securities and Exchange Commission and operating pursuant to Securities and Exchange Commission Rule 15c3-3 (17 C.F.R. Section 240.15c3-3) as custodian for the investing entity with respect to the certificates of deposit issued for the account of the investing entity;

- H. Repurchase agreements that comply with the Investment Act;
- I. Bankers' acceptances that comply with the Investment Act;
- J. Commercial paper that complies with the Investment Act;
- K. No-load money market mutual funds that comply with the Investment Act;
- L. No-load mutual funds that comply with the Investment Act; and
- M. TexPool, TexStar, and Texas Cooperative Liquid Assets Securities System Trust ("Texas CLASS"), investment pools, provided that they comply with the Investment Act.

Section 6.02. Prohibited Investments.

Notwithstanding anything to the contrary stated herein, no funds of the District may be invested in the following or in any other type of investment prohibited by the Investment Act or other applicable law:

- Obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal (CO's);
- B. Obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest (PO's);
- C. Collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and
- D. Collateralized mortgage obligations the interest rate of which are determined by an index that adjusts opposite to the changes in the market index (inverse floaters).

#4067338.2 -11-

ARTICLE VII INVESTMENT STRATEGIES

Section 7.01. Strategy Applicable to All Funds.

The District's general investment strategy for all fund groups shall be to invest such monies from such fund groups so as to accomplish the following objectives, which are listed in the order of importance:

- A. Understanding of the suitability of the investment to the financial requirements of the District;
- B. Preservation and safety of principal;
- C. Liquidity;
- D. Marketability of the investment if the need arises to liquidate the investment before maturity;
- E. Diversification of the investment portfolio; and
- F. Yield.

Section 7.02. Investment Strategy for all Funds.

All District funds shall be invested to meet the requirements of the District and shall not be invested for longer than two (2) years.

ARTICLE VIII MISCELLANEOUS

Section 8.01. Annual Review.

The District shall review this Investment Policy at least annually and adopt a resolution confirming the continuance of the Investment Policy without amendment or adopt an Amended Investment Policy.

Section 8.02. Superseding Clause.

This Policy supersedes any prior policies adopted by the Board of Directors regarding investment or securitization of District Funds.

Section 8.03. Open Meeting.

The Board officially finds, determines and declares that this Investment Policy was reviewed, carefully considered, and adopted at a regular meeting of the Board, and that a sufficient written notice of the date, hour, place and subject of this meeting was posted at a place

#4067338.2 -12-

readily accessible and convenient to the public within the District and on a bulletin board located at a place convenient to the public in Harris County for the time required by law preceding this meeting, as required by the Open Meetings Act, Chapter 551, Texas Government Code, and that this meeting had been open to the public as required by law at all times during which this Policy was discussed, considered and acted upon. The Board further ratifies, approves and confirms such written notice and the contents and posting thereof.

#4067338.2 -13-

Adopted on the 9th day of April, 2012.

Claude Wynn, Chairman	Randy Mitchmoore, Vice Chairman
Cassie Stinson, Secretary	Kathy Hubbard, Treasurer
Brad Nagar, Assistant Secretary	Dana Thorpe, Director
Dennis Murland, Director	Robert Jara, Director
Michael Grover, Director	Tammy Manning, Director
David Robinson, Director	Randall Ellis, Director
Lane Llewellyn, Director	Bobby Heugel, Director

#4067338.2 -14-

EXHIBIT A LIST OF AUTHORIZED BROKER/DEALERS

Allegiance Bank of Texas Metro Bank, N.A.

Trustmark National Bank Midkiff & Stone Capital Group, Inc.

Amegy Bank, N.A. MidSouth Bancorp, Inc.

Bank of America, N.A. Moody National Bank

Bank of Houston & Co. Ir

Bank of Houston Morgan Keegan & Co., Inc.

Bank of Texas, N.A. Morgan Stanley

BBVA Compass Bank New First National Bank

Beal Bank, s.s.b. Northwest Investment Services, Inc.

Capital Bank Omni Bank, N.A.

Capital Markets Group, Inc. Patriot Bank
Capital One Financial Corp. Plains State Bank

Central Bank
Chase Investments Services Corp.
Prains State Bank
Post Oak Bank
Preferred Bank

Chasewood Bank (Inc) Prosperity Bank/Prosperity Bancshares,

Inc.

Coastal Securities, Inc.

Prudential Securities Group, Inc.

Raymond James & Associates, Inc.

Comerica Bank Raymond James & Associates, Inc.

Commercial State Bank RBC Capital Markets
Community State Bank Regions Bank

Crosby State Bank Morgan Stanley Smith Barney

Edward Jones Security State Bank
Encore Bank Southwest Securities, Inc.

Enterprise Bank Southwest Securities, Inc.

Enterprise Bank State Bank of Texas

First Bank & Trust Co.

First Bank of Conroe Sterling Bank/Sterling Bancshares, Inc.

First Bank of Texas Sun America Securities, Inc.
First Bank & Trust Company (Inc) Tex Star Investment Pool

First Choice Bank Texas Capital Bank, N.A.

First Community Bank Texas CLASS

First National Bank Bastrop Texas Citizens Bank
First Southwest Company Texas Community Bank

First National Bank Texas First Bank

First National Bank of Texas Texas Independent Bank
FiServ Investor Services, Inc. Texas Savings Bank, s.s.b.

Frost Bank Texas State Bank

#4067338.2 A-1

Green Bank

Herring National Bank

Hometown Bank, N.A.

Houston Community Bank, N.A.

International Bank of Commerce

Ironstone Bank

JP Morgan Chase Bank, N.A.

JP Morgan Securities Inc.

Legacy Texas Bank

Legg Mason

LOGIC (Local Gov't. Investmen

Cooperative)

Lone Star Bank, s.s.b.

Lone Star Investment Pool

LPL Financial Services

Main Street Bank

Memorial City Bank

Merchants Bank, N.A.

Merrill Lynch & Co., Inc.

Texpool/Texpool Prime

The Bank of River Oaks

Tradition Bank

Tri-Star Financial

Trustmark National Bank

UBS Financial Services, Inc.

Union Planters Bank

Unity National Bank

Wachovia Bank, N.A.

Wallis State Bank

Investment Wells Fargo Bank, N.A.

Wells Fargo Brokerage Services, LLC

Westbound Bank

Whitney National Bank

Woodforest National Bank

#4067338.2 A-2

Exhibit "B"

CERTIFICATE OF COMPLIANCE FROM SELLERS OF INVESTMENTS AS REQUIRED BY THE PUBLIC FUNDS INVESTMENT ACT

To: From:	Montrose Management District (the "District")	et")
	[Name of the person offering or the "qualified representative of the business organization" offering to engage in an investment transaction with the District]	[Office such person holds]
of	[name of financial institution, business orga	(the "Business Organization") inization or investment pool]
Date:	, 2012	
Ir certify		2256 of the Texas Government Code, I hereby

- I am an individual offering to enter into an investment transaction with the District or a
 "qualified representative" of the Business Organization offering to enter an investment
 transaction with the District, as applicable, as such terms are used in the Public Funds
 Investment Act, Chapter 2256, Texas Government Code, and that I meet all requirements
 under such act to sign this Certificate.
- I or the Business Organization, as applicable, anticipate selling to the District investments
 that comply with the District's Investment Policy and the Investment Act (collectively
 referred to herein as the "Investments") dated April 9, 2012 (the "Investment Policy").
- 3. I or a registered investment professional that services the District's account, as applicable, have received and reviewed the Investment Policy, which the District has represented is the complete Investment Policy of the District now in full force and effect. The District has further acknowledged that I or the Business Organization, as applicable, may rely upon the Investment Policy until the District provides me or the Business Organization, as applicable, with any amendments to or any newly adopted form of the Investment Policy.
- 4. I or the Business Organization, as applicable, have/has implemented reasonable procedures and controls in an effort to preclude investment transactions between the District and me or the Business Organization, as applicable, that are not authorized by the Investment

- Policy, except to the extent that this authorization is dependent upon an analysis of the District's entire portfolio or requires an interpretation of subjective investment standards.
- 5. I or the Business Organization, as applicable, have/has reviewed or will review prior to sale, the terms, conditions and characteristics of the investments to be sold to the District and determined (i) that each of the Investments is an authorized investment for local governments under the Investment Act and (ii) each of the Investments is an authorized investment under the Investment Policy. The Business Organization makes no representation as to whether any limits on the amount of District monies to be invested in the Investments exceeds or in any way violates the Investment Policy.
- The Business Organization makes no representations or guarantees regarding the prudence, reasonableness or adequacy of the Investment Policy.
- 7. The Business Organization has attached hereto, for return to the District, or will provide a prospectus or disclosure document for each of the Investments other than certificates of deposit and direct obligations of the United States.

By:	
Name:	
Title:	

Investments other than certificates of deposit are not FDIC insured, are not deposits or other obligations of me, the Business Organization or any of its affiliates, and are subject to investment risks, including possible loss of the principal amount invested.

MONTROSE MANAGEMENT DISTRICT CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Executive Director

SUBJECT:

Agenda Item Materials

Review, revise and adopt Resolution Establishing the Authorized Depository Institutions
and Adopting List of Qualified Broker/Dealers with whom the District may engage in
investment transactions.

RESOLUTION ADOPTING AN AMENDED INVESTMENT POLICY AND AN AMENDED LIST OF QUALIFIED BROKER/DEALERS OF MONTROSE MANAGEMENT DISTRICT

WHEREAS, Montrose Management District (the "District"), has been legally created and operates pursuant to the general laws of the State applicable to municipal management districts; and

WHEREAS, the Public Funds Investment Act, Chapter 2256, Government Code, as amended, requires the Board of Directors of the District to, at least annually, review its investment policy; and

WHEREAS, the Board of Directors has convened on this date at a meeting open to the public to conduct the District's annual review of its Investment Policy, which includes an amended list of qualified broker/dealers attached to the policy; Now, Therefore,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MONTROSE MANAGEMENT DISTRICT THAT:

Section 1: The Board of Directors of the District has conducted the District's annual review of its Investment Policy, and hereby adopts the Amended Investment Policy dated April 9, 2012, with an amended list of qualified broker/dealers attached to the policy, attached hereto as Exhibit "A", which shall remain in effect until modified by action of the Board of Directors.

Section 2: The provisions of this Resolution shall be effective as of the date of adoption and shall remain in effect until modified by action of the Board of Directors.

PASSED AND APPROVED THIS 9th day of April 2012.

	Chair	
ATTEST:		
Secretary		
S. E.A. + S.		
S. S		
THE THE PARTY OF T		

CERTIFICATE FOR RESOLUTION

THE STATE OF TEXAS §

COUNTY OF HARRIS §

I, the undersigned officer of the Board of Directors of Montrose Management District, hereby certify as follows:

1. The Board of Directors of Montrose Management District convened in regular session on the 9th day of April 2012, at the regular meeting place thereof, inside the boundaries of the District, and the roll was called of the duly constituted officers and members of the Board to-wit:

Claude Wynn Chairman Randy Mitchmoore Vice-Chairman Cassie Stinson Secretary Kathy Hubbard Treasurer Brad Nagar Assistant Secretary Dana Thorpe Director Dennis Murland Director Robert Jara Director Michael Grover Director Tammy Manning Director David Robinson Director Randall Ellis Director Lane Llewellyn Director Bobby Heugel Director

and all of said persons were present, except Directors ______, thus constituting a quorum. Whereupon, among other business, the following was transacted at the meeting: a written

RESOLUTION ADOPTING AN AMENDED INVESTMENT POLICY AND AN AMENDED LIST OF QUALIFIED BROKER/DEALERS OF MONTROSE MANAGEMENT DISTRICT

was introduced for the consideration of the Board. It was then duly moved and seconded that the resolution be adopted, and, after due discussion, the motion, carrying with it the adoption of the resolution, prevailed and carried unanimously.

2. That a true, full and correct copy of the aforesaid Resolution adopted at the meeting described in the above and foregoing paragraph is attached to and follows this certificate; that the Resolution has been duly recorded in the Board's minutes of the meeting; that the persons named in the above and foregoing paragraph are the duly chosen, qualified and acting officers and members of the Board as indicated therein; that each of the officers and members of the Board was duly and sufficiently notified officially and personally, in advance, of the time, place and purpose of the aforesaid meeting, and that the Resolution would be introduced and considered for adoption at the meeting, and each of the officers and members consented, in advance, to the holding of the meeting for such purpose; that the meeting was open

to the public as required by law; and that public notice of the time, place and subject of the meeting was given as required by Chapter 551, Texas Government Code.

SIGNED AND SEALED on the 9th day of April 2012.

(SEAL)

Secretary, Board of Directors



EXHIBIT A

AMENDED INVESTMENT POLICY – April 9, 2012

MONTROSE MANAGEMENT DISTRICT CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Executive Director

SUBJECT:

Agenda Item Materials

10. Accept annual disclosure statements for Investment Officer and Bookkeeper.

MEMORANDUM

Date:	April <u>9</u> , 2012
То:	Board of Directors Montrose Management District (the "District")
Сору:	Board of Directors Attorney for the District Bookkeeper for the District Texas Ethics Commission
From:	Mark Burton
Subject:	DISCLOSURE UNDER THE PUBLIC FUNDS INVESTMENT ACT
or individu with the D	estment officer for the District, I submit this disclosure of my relationships with entities als who are offering, have offered, or may offer to engage in an investment transaction district as of the date of this memorandum, in compliance with the Public Funds Act and with the District's Investment Policy.
	I have the following "personal business relationships" with individuals or entities fering to engage, have offered to engage or may offer to engage in an investment with the District.
(a)	I own (i) ten per cent (10%) or more of the voting stock or shares or (b) \$5,000 or more of the fair market value of the following business organizations:
(b)	I have received from the following business organizations funds that exceed ten percent (10%) of my gross income for the previous year:
(c)	I acquired from the following business organizations during the previous year investments with a book value of \$2,500 or more for my personal account:
	I am related within the second degree of affinity (marriage) or consanguinity (blood) ned by Chapter 573, Government Code, to the following individuals who are seeking, aght or may seek to sell an investment to the District:
3. District and	I acknowledge that this disclosure will be filed with the Board of Directors of the the Texas Ethics Commission by the District.
	(SIGNATURE)

MEMORANDUM

Date:	April <u>9</u> , 2012
То:	Board of Directors Montrose Management District (the "District")
Сору:	Board of Directors Attorney for the District Bookkeeper for the District Texas Ethics Commission
From:	Darrell Hawthorne
Subject:	DISCLOSURE UNDER THE PUBLIC FUNDS INVESTMENT ACT
individuals v the District a	kkeeper for the District, I submit this disclosure of my relationships with entities or who are offering, have offered, or may offer to engage in an investment transaction with s of the date of this memorandum, in compliance with the Public Funds Investment Act District's Investment Policy.
	I have the following "personal business relationships" with individuals or entities ering to engage, have offered to engage or may offer to engage in an investment with the District.
(a)	I own (i) ten per cent (10%) or more of the voting stock or shares or (b) \$5,000 or more of the fair market value of the following business organizations:
(b)	I have received from the following business organizations funds that exceed ten percent (10%) of my gross income for the previous year:
(c)	I acquired from the following business organizations during the previous year investments with a book value of \$2,500 or more for my personal account:
2. as determine have sou	I am related within the second degree of affinity (marriage) or consanguinity (blood) ed by Chapter 573, Government Code, to the following individuals who are seeking, ght or may seek to sell an investment to the District:
3. District and	I acknowledge that this disclosure will be filed with the Board of Directors of the the Texas Ethics Commission by the District. (SIGNATURE)

MONTROSE MANAGEMENT DISTRICT CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Executive Director

SUBJECT:

Agenda Item Materials

- 11. Receive and consider recommendations from the Public Safety Committee related to:
 - a. Patrol Activity Report for the month of March
 - b. Consider Public Safety services contract

MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Bill Calderon

DATE:

April 9, 2012

SUBJECT:

Public Safety and Security Committee

The Montrose Management District Public Safety and Security Committee held a meeting on Friday, March 23rd, 2012, at 9:30 AM at 5020 Montrose Blvd., Suite 311, Houston, Texas 77006.

Committee Member present was Brad Nagar

Staff member present was Bill Calderon, Josh Hawes and Officer Victor Beserra

Public present was Shawn Bermudez and Hunter Montgomery

The Committee was called to order at 9:30 AM and was adjourned at 11:00 AM.

THE COMMITTEE CONSIDERED THE FOLLOWING:

- 1. Reviewed Patrol Activity Report for the month of February.
- 2. Reviewed PIP report for the month of February.
- 3. Reviewed Public Safety Services Contracts.
- 4. Discussed other security related issues in the District.

COMMITTEE RECOMMENDATIONS:

- 1. No actions recommended.
- 2. No actions recommended.
- 3. The committee recommends the approval of the Public Safety Services Contract.
- 4. No actions recommended.

Arrest Totals

Individuals in Jail	54
Misd. Warrants	26
Parking Tickets	27
Tickets	3
Misdemeanors	47
Felonies	7

FULL REPORT AVAILABLE AT THE MEETING

MONTROSE MANAGEMENT DISTRICT CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Executive Director

SUBJECT:

Agenda Item Materials

- Receive and consider report from the Business and Economic Development Committee and take action related to:
 - a. Approve payment of an amount not to exceed \$750.00 for a 90-day contract to hire a professional writer to update the Public Relations and Marketing Plan and website
 - b. Approve funding in an amount not to exceed \$1,500.00 for the first bi-annual recycling event on April 21
 - c. Approve funding in the amount of \$2,500.00 for sponsorship of the 34th Annual Italian Festival at St. Thomas University, October 11-14

MONTROSE DISTRICT AGENDA MEMORANDUM



TO:

Montrose Management District Board of Directors

FROM:

Bill Calderon, Executive Director

DATE:

April 9, 2012

ITEM 12:

Receive Report from the Business and Economic Development Committee

The Business and Economic Development Committee met on Wednesday, March 21 at 5:00 p.m. at Tradition Bank, 5020 Montrose Blvd., Suite 311, Houston TX 77006.

Montrose District Board & Committee Members present were: Claude Wynn, Cassie Stinson, Jason Ginsberg, Robert Jara and Stathis Kafolgis.

Staff members present: Gretchen Larson and Josh Hawes. Guests present: Stephen McNeil of Creative Property Restoration.

THE COMMITTEE CONSIDERED THE FOLLOWING ACTION ITEM(S):

a. Updating PR and Marketing Plan to include the services of a professional writer to assist with content for newsletter, District publications and website (\$250/mo.) on a 90 day trial basis.

The committee discussed a staff recommendation that the PR and Marketing Plan be updated to include the services of a professional writer to assist with content for newsletter, District publications and website on a 90 day trial basis for a fee of \$250/mo. or \$750 for the quarter. Staff noted that the writer would be assisting staff with interviewing businesses to feature for the newsletter and website.

b. Support of the 1st bi-annual recycling event, April 21 from 10 to 2 at HEB. Funding not to exceed \$1,500 for shredding vendor, supplies and marketing materials.

The committee discussed with staff the final details of a first bi-annual event. Staff stated that the shredding vendor required a payment of \$500 and that supplies, tented canopy and marketing materials were needed in support of the event at a cost of approximately \$1,000. The event is proposed for April 21 and only the event location remained to be determined. Staff noted that booth HEB and Fiesta had been contacted regarding the possibility of their hosting the event in their parking lots.

c. Sponsorship of the 34th Annual Italian Festival held on the grounds of St. Thomas University, October 11-14. Funding requested - Oro sponsor, \$2,500.

The committee discussed the various sponsorship levels with staff. Staff stated that there were only a few remaining sponsorships available as the each of the previous year's sponsors were given the right of first refusal. They noted that only a few remaining options, one of which was the Oro level, were still available at the \$2,500 level. This level would include a booth and the opportunity for the District to place their logo and information regarding our services on the 10,000 site maps that would be distributed during the 4 day event. The committee determined that this would be a very cost effective and efficient way in which to increase brand awareness of the district services.

Committee Recommendation:

The committee recommends updating the PR and marketing plan to include the services of a professional writer for a fee of \$250/mo. on a 90 day trial basis and reconfirming monthly retainers/fees for services for videographer, graphic artist and website vendors.

The committee recommends support of the 1st bi-annual recycling event, April 21 from 10 to 2 at HEB in the amount of \$1,500.

The committee recommends Oro sponsorship of the 34th Annual Italian Festival held on the grounds of St. Thomas University, October 11-14 in the amount \$2,500.

Fiscal Notes:

Requested funding of \$4,750 is available in the approved 2012 business and economic development budget.

MONTROSE MANAGEMENT DISTRICT CITY OF HOUSTON HARRIS COUNTY, TEXAS

AGENDA MEMORANDUM

TO:

Montrose Management District Board of Directors

FROM:

Executive Director

SUBJECT:

Agenda Item Materials

13. Receive Executive Director's Monthly Report on Action Initiatives in support of the Montrose Management District's Service Plan.

MONTROSE MANAGEMENT DISTRICT

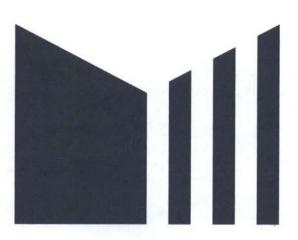
SERVICE PLAN

MONTHLY REPORT

MARCH 19 - APRIL 9, 2012

COMMITTEE ACTIVITY

STAFF ACTIVITY



COMMITTEE ACTIVITY

Economic Development Committee

The Business and Economic Development Committee met on Wednesday, March 21 and April 4 at 5:00 p.m. The recycling sub-committee met on March 6, 13, 20 and 27. The holiday decorating and foodie/music/art sub-committees did not meet during the review period. A complete report of committee and sub-committee activities is in the staff activities section of this report.

Environmental and Urban Design Committee

The Environmental and Urban Design Committee did not meet.

Transportation Committee

The Transportation Committee met did not meet.

Public Safety Committee

The Public Safety Committee met on March 23rd.

Finance Committee

The Finance Committee met on April 2.

STAFF ACTIVITY

MARCH 19 – APRIL 9, 2012

Staff continues to work with committee and the website designers on the new site. Phase 1 of the site is to be presented at the board meeting of April 9. Phase 2 is also moving along more quickly than anticipated as well. The business committee met on April 4 for a final review of the site which will go-live over the weekend of the 6th.

The business committee also met on March 21 and discussed the following items: proposed annual food/music/art event and consider a proposal from Committee Member Ginsberg regarding the services of EW Media Group as an event promoter; a proposal to update PR and Marketing Plan to include the services of a professional writer to assist with content for newsletter, District publications and website at \$250/mo.; proposed bi-annual recycling events; a request for sponsorship of the 34th Annual Italian Festival held on the grounds of St. Thomas University, October 11-14; and updates regarding the proposed 2012 holiday decorating project and redesign of the District website.

The recycling sub-committee met on Tuesday, March 6, 13, 20 and 27. The committee also met on April 3rd. The date of recycling event is April 21st from 10 to 2 and the location is at our new HEB. Staff is meeting with the managers of HEB on April 11th to do a walkthrough of the site.

A preliminary meeting for a foodie/art/music event was held in late February however, subsequent meetings have not been set as we are waiting on additional information from interested parties. We hope to have the first official meeting the week of April 9.

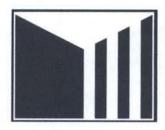
The 1st quarter newsletter is in progress. Printing will be delayed to include information on the new board members due to be sworn-in on the 9th.

The monthly postcard is for the recycling event on April 21.

The public safety committee worked to finalize last issues associated with the contracts with the Police Officers. One element that was brought up was the percentage of payment for administrative costs. The committee had previously considered and approved paying 15% of the security costs to the program administrator due to the doubling of staff. The attached analysis reflects the total amount actually paid for administration of the program over the last several months. A collateral issue related to the security contract also included a discussion of the city insurance coverage of the officers. Based on available information, and the need to insure that the District was fully covered, the recommendation from the committee was to consider increasing the insurance coverage to include liability insurance due to the expanded size of the security operation.

Also discussed and approved was a shifting of the meeting time for the committee to an earlier hour to accommodate meetings that would include other security providers in the hope that a larger networking opportunity would be built over time for the committee members. A request was made authorize costs associated with a regular clearing of the vehicles. Total monthly costs was projected to be under \$40. Given that the vehicles are in constant use, and constantly occupied, the committee did recommend approval of the same.

Based on prior approval by the Board, an IPad was purchased for use by the officers to monitor the security cameras. It will be placed in service this week.



MONTROSE MANAGEMENT DISTRICT Cleanup Update

April 2012 meeting of the Board of Directors

Staff inspected the District for overgrown vacant lots, illegal trash dumps, inoperable vehicles and abandoned houses and businesses. Reports were submitted to 311 Help Online for abatement.

Overgrown vacant lot and other violations were found in the following locations in the District:

1732 Richmond

Thank you for your request or comment. Your Tracking Number is: 101000620656.

1704 Westheimer

Thank you for your request or comment. Your Tracking Number is: 101000620664.

2004 Sul Ross – concrete pieces blocking sidewalk

Thank you for your request or comment. Your Tracking Number is: 101000620683.

905 Woodrow

Thank you for your request or comment. Your Tracking Number is: 101000621526.

4326 Jack

Thank you for your request or comment. Your Tracking Number is: 101000621532.

1840 Colquitt

Thank you for your request or comment. Your Tracking Number is: 101000621536.

1540 W. Alabama

Thank you for your request or comment. Your Tracking Number is: 101000621543.

2502 Ralph

Thank you for your request or comment. Your Tracking Number is: 101000621547.

1308 Peden - lots to the east of 1308, on the NW corner of Peden & Hazel

Thank you for your request or comment. Your Tracking Number is: 101000621553.

1244 W. Gray – vacant lot to the west of 1244

Thank you for your request or comment. Your Tracking Number is: 101000621572.

1125 W. Bell

Thank you for your request or comment. Your Tracking Number is: 101000621574.

• A junk car at 3903 Bute, originally reported by Staff to the Department of Neighborhoods as far back as October 2011, has finally been removed. NP sign visible on wall behind car.



BEFORE



AFTER

• Staff has recommended to the Department of Neighborhoods that the buildings at 1732 Richmond and 1704 Westheimer be condemned and demolished. A formal request for an investigation was made on April 2.



1732 RICHMOND

Thank you for your request or comment. Your Tracking Number is: 101000620656.



Thank you for your request or comment. Your Tracking Number is: 101000620664.

• Evidence regular reporting to NP is doing some good:



Vacant lot across from apartments at Greeley & Woodrow



Vacant lot in the 300 block of W. Polk



Vacant lot behind the dog groomer at the intersection of W. Gray & Crocker



Vacant lot at the intersection of Yupon & Indiana



Vacant lot in the 1200 block of Joe Annie

• Two illegal dumps reported by Staff to 311:

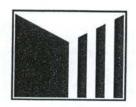


4208 Woodhead – illegal dump in vacant lot, no dumping sign clearly visible Thank you for your request or comment. Your Tracking Number is: 101000621582.



1840 Colquitt – illegal dump in vacant lot
Thank you for your request or comment. Your Tracking Number is: 101000621586.

Staff will continue to look for violations and other problems as they arise. Please call Roy Hill at 713-595-1207 or 713-724-2189 or send an e-mail to rhill@hhcllp.com if you see a possible violation that needs to be inspected.



MONTROSE MANAGEMENT DISTRICT

BOARD OF DIRECTORS

Claude Wynne, Chairman
Randy Mitchmore, Vice Chairman
Cassie Stinson, Secretary
Brad Nagar, Asst. Secretary
Michael Carter
Randall Ellis
Tom Fricke
Michael Grover
Kathy Hubbard
Robert Jara
Tammy Manning
Dennis Murland
David Robinson
Marchris Robinson
Allen Ueckert

EXECUTIVE DIRECTOR David Hawes

ASSISTANT EXECUTIVE DIRECTOR Susan Hill

DIRECTOR OF COMMUNITY SERVICES Josh Hawes

COMMUNITY SERVICES LIAISON Roy Hill

District Office P.O. Box 22167 Houston, Texas 77227-2167 Tel: 713-595-1200 Fax: 713-541-9906 April 2, 2012

Greg Mackey, Assistant Director City of Houston Department of Neighborhoods 7125 Ardmore Houston, TX 77054

Dear Mr. Mackey:

Enclosed are pictures of two abandoned and burned buildings I am asking, on behalf of the Montrose Management District, to be condemned and demolished.

The first structure is located at 1732 Richmond, Key Map 492Z. It is classified as single family residential and is abandoned but appears to be used by homeless people due to the large opening in the surrounding chain link fence. There would probably be no other reason the fence would be broken. There is much trash and other debris in back and a garage in the rear is in the process of falling down, a danger to the immediate neighborhood.

The second building is the burned and abandoned commercial building located at 1704 Westheimer, Key Map 492V. The District thought at one time something constructive would be done with it but it appears nothing will be done. Without a doubt, this building is a danger to the neighborhood.

Please investigate and take these requests into account as soon as possible. My office number is 713-595-1207 if you need any more information.

Sincerely.

Roy Hill

Montrose Management District Community Services Liaison 713-595-1200

cc: Montrose Management District Board of Directors