

MONTROSE MANAGEMENT DISTRICT



NOTICE OF MEETING

TO: THE BOARD OF DIRECTORS OF THE MONTROSE MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PERSONS:

Notice is hereby given that a meeting of the Board of Directors of the Montrose Management District will be held at 12:00 pm on Monday, April 14, 2014, at 401 Branard Street, 2nd Floor, Room 106, Houston, Texas 77006, inside the boundaries of the District, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

AGENDA

1. Determine quorum; call to order.
2. Approve minutes of meeting held March 10, 2014.
3. Receive public comments.
4. Receive and affirm updated board nominee list for submission to Mayor, City of Houston.
5. Receive District's monthly Assessment Collection Reports and Billing and Assessment Summaries, Lawsuit and Arbitration Status Details, and Delinquent Assessment Reports.
6. Receive and consider District's monthly financial report, including; pay invoices.
7. Consider and take action on the following administrative matters:
 - a. Resolution Establishing Office and Regular Meeting places and Posting Place for Notice of Board of Directors Meetings of Montrose Management District.
 - b. Resolution Adopting Policies for Capitalization and Depreciation of District Assets
 - c. Resolution Establishing a Public Information Coordinator
 - d. Resolution Establishing a Record Management Program and Designating a Records Management Officer
 - e. Resolution Establishing District Reimbursement Policy for Directors Expenses
 - f. Resolution Approving District Seal
 - g. Board Member Nomination Process and Appointment Procedures
 - h. Administrative Policies and Procedures Manual
8. Receive Executive Director's Monthly Report on District initiatives.
9. Consider Marketing Committee recommendation on adoption of the marketing plan for the District.
10. Consider approval of contract with Amber Ambrose.
11. Consider approval of contract with Nikki Metzgar.
12. Convene in Executive Session pursuant to Section 551.071, Texas Government Code, to conduct a private consultation with attorney to discuss litigation, and matters related to the same.
13. Reconvene in Open Session and authorize appropriate action by legal counsel related to Item 10 on the agenda.
14. Announcements.
15. Adjourn.

Executive Director

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's Executive Director at (713) 5951200 at least three business days prior to the meeting so that the appropriate arrangements can be made.