

**MINUTES OF THE MEETING
OF THE
HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER SIX
(EAST MONTROSE MANAGEMENT DISTRICT)
BOARD OF DIRECTORS**

December 15, 2010

Determine quorum; call to order.

The Board of Directors of Harris County Improvement District Number Six (East Montrose Management District) held a meeting on Wednesday, December 15, 2010, at 12:00 noon at 5020 Montrose Boulevard, Suite 201, Houston TX 77006, inside the boundaries of the District, open to the public. Chairman Grover called meeting to order at 12:05 p.m., and the roll was called of the duly appointed members of the Board, to wit:

Position 1: Kathy Hubbard
Position 2: Claude Wynn
Position 3: Michael Grover, *Chairman*
Position 4: Tom Fricke
Position 5: Brad Nagar, *Secretary*
Position 6: Vacant

Position 7: Tammy Manning
Position 8: Allen Ueckert
Position 9: David Robinson
Position 10: Randall Ellis, *Vice Chair*
Position 11: Vacant

and all of the above were present with the exception of Directors Ellis, Fricke, Nagar and Ueckert, thus constituting a quorum. Also present at the meeting were Josh Hawes and Katie Hinkson, Hawes Hill Calderon, L.L.P.; Lisa Hernandez and Robin Humphrey, Municipal Accounts & Consulting, L.L.P.; and Pat Hall, Equi-Tax, Inc.

Approve minutes of meeting held October 27, 2010.

Upon a motion duly made by Director Manning and being seconded by Director Robinson, the Board voted unanimously to approve the minutes of the meeting held October 27, 2010.

Receive public comment.

There were no public comments.

Receive and consider monthly financial report of Harris County Improvement District No. 6 and pay invoices.

Ms. Hernandez reviewed the financial report included in the Board agenda materials. She also introduced Ms. Humphrey with Municipal Accounts & Consulting, L.L.P., who will attend future Board meetings. Following discussion, and upon a motion duly made by Director Wynn and being seconded by Director Manning, the Board voted unanimously to approve the financial report and pay invoices.

Receive monthly *Assessment Collection Report and Billing and Assessment Summary, Lawsuit and Arbitration Status Detail, and Delinquent Assessment Report* for Harris County Improvement District No. 6.

Ms. Hall reported that 95% of the 2009 assessments for Harris County Improvement District No.6 have been collected to date. She briefly reviewed the lists of the Ten Largest Assessment Payers and the Top Ten Delinquent Accounts in the Board agenda materials. She noted that the 2010 property values in Harris County have decreased by approximately \$40 million and that assessments will be reduced proportionately. No action was taken.

Accept Hearing Examiner's Report.

Chairman Grover noted that the Public Hearing for the Supplemental Assessment Roll was held on November 4, 2010. Upon a motion duly made by Director Wynn and being seconded by Director Hubbard, the Board voted unanimously to accept the Hearing Examiner's Report.

Adopt Order Supplementing the Assessment Roll for the Harris County Improvement District No. 6 and Levying Assessments Against the Property on the Supplemental Assessment Roll.

Upon a motion duly made by Director Hubbard and being seconded by Director Manning, the Board voted unanimously to adopt the order supplementing the Assessment Roll for the Harris County Improvement District No. 6 and levying assessments against the property on the Supplemental Assessment Roll.

Adopt Order Setting the Rate of Assessment for All Properties on the District's Assessment Roll for Year Four of the Harris County Improvement District No. 6 Service Plan.

Upon a motion duly made by Director Wynn and being seconded by Director Robinson, the Board voted unanimously to adopt the Order setting the rate of assessment for all properties on the District's Assessment Roll for Year Four of the Harris County Improvement District No. 6 Service Plan.

Approve amended Information Form for the Harris County Improvement District No. 6.

Upon a motion duly made by Director Wynn and being seconded by Director Manning, the Board voted unanimously to approve the amended Information Form for the Harris County Improvement District No. 6 as corrected to reflect that Mr. Gary Wingfield no longer serves as a Board member.

Receive and consider proposal from Mark M. Burton, PLLC, for preparation of year-end financial reports.

Mr. Hawes noted that the firm of Mark M. Burton, PLLC, prepared the year-end financial reports last year and that the proposal under consideration is similar to last year's proposal. Following discussion, and upon a motion duly made by Director Hubbard and being seconded by Director Wynn, the Board voted unanimously to approve the proposal from Mark M. Burton, PLLC, for preparation of year-end financial reports.

Receive and consider proposal from McCall Gibson Swedlund Barfoot PLLC for conducting 2010 audit.

Mr. Hawes explained that the firm of McCall Gibson Swedlund Barfoot, PLLC, conducted the District's audit last year and that the proposal under consideration is similar to last year's proposal. He distributed the firm's Engagement Letter and a Board Member Questionnaire, both dated December 2, 2010, hereby attached as Exhibit A. Upon a motion duly made by Director Wynn and being seconded by Director Manning, the Board voted unanimously to approve the proposal from McCall Gibson Swedlund Barfoot, PLLC, for conducting the 2010 audit.

Receive and consider recommendations from the Public Safety and Security Committee related to East Montrose District's *Public Safety Patrol Activity Report* for the month of October and November.

Mr. Hawes reported that the District's security patrol personnel are doing an outstanding job. He distributed the "East Montrose Patrol Report," dated December 3, 2010, hereby attached as Exhibit B. He said that the two mobile security cameras installed behind Walgreens and Auto Zone have resulted in a dramatic decrease in criminal activity at both locations. Director Wynn suggested that the effectiveness of these mobile security camera installations provides an excellent opportunity for the District to gain positive media publicity. No action was taken.

Receive Executive Director's *Monthly Report on Action Initiatives in Support of the East Montrose District's Service Plan*.

Mr. Hawes said that recent activity has focused on the petition gathering and public hearing process for Harris County Improvement District No. 11. Director Wynn requested that the list of Board members be updated prior to the next meeting of HCID No. 6 and No. 11. Chairman Grover inquired about the status of the logo design. Director Wynn said that the Committee has made recommendations regarding selection of a firm to perform the work and will present the information to the Board at a future meeting. No action was taken.

Adjourn.

There being no further business to come before the Board, Chairman Grover adjourned the meeting at 12:43 p.m.

Randy Mitchem DDS
Secretary, Board of Directors
Vice Chairman



List of Exhibits:

Exhibit A: McCall Gibson Swedlund Barfoot, PLLC, 2010 Audit Engagement Letter and Board Member Questionnaire, dated December 2, 2010

Exhibit B: East Montrose Patrol Report, dated December 3, 2010