

HARRIS COUNTY  
IMPROVEMENT DISTRICT #6  
EAST MONTROSE MANAGEMENT DISTRICT



Agenda and Agenda Materials  
Meeting of the Board of Directors

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July 15, 2009

**HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER SIX  
(EAST MONTROSE MANAGEMENT DISTRICT)  
NOTICE OF MEETING**

**TO: THE BOARD OF DIRECTORS OF THE EAST MONTROSE MANAGEMENT DISTRICT AND TO ALL OTHER INTERESTED PERSONS:**

Notice is hereby given that a regular meeting of the Board of Directors of the East Montrose Management District will be held on Wednesday, July 15<sup>th</sup>, 2009, at 3:00 PM in the 1<sup>st</sup> floor meeting room of Freed-Montrose Library, 4100 Montrose, Houston TX 77006, inside the boundaries of the District, open to the public, to consider, discuss and adopt such orders, resolutions or motions, and take other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

**AGENDA**

1. Determine quorum; call to order.
2. Receive public comments.
3. Consider Resolution Waiving the Provision of the Water Code Requiring Automatic Termination from the Board of a Director Who Misses Three Consecutive Board Meetings.
4. Approve minutes of previous meeting.
5. Receive Anco-McDonald Waterworks Insurance Services proposal for renewal of insurance policies for the District; take appropriate action.
6. Receive financial report, pay bills.
7. Receive *Assessment Collection Report and Billing and Assessment Summary*.
8. Receive report and consider recommendations from Security and Public Safety Committee report with regard to the following:
  - a. Receive Public Safety Patrol Report for the month of June.
9. Receive report and consider recommendations from Transportation Committee report with regard to the following:
  - a. Receive and consider Richmond Rail Resolution
10. Receive report and consider recommendations from Visual Improvements and Cultural Promotions Committee report with regard to the following:
  - a. Receive update on Keep Montrose Clean and Green Campaign
11. Receive report and consider recommendations from Business Development Committee report with regard to the following:
  - a. Receive update on the MDBA Database project
12. Receive report and consider recommendations from Finance Committee.
13. Receive report with regard to HCID #11.
14. Receive Executive Director's Monthly Report on Action Initiatives in Support of the District's Service Plan.
15. Adjourn.



\_\_\_\_\_  
Executive Director

Persons with disabilities who plan to attend this meeting and would like to request auxiliary aids or services are requested to contact the District's Executive Director at (713) 595-1200 at least three business days prior to the meeting so that the appropriate arrangements can be made.

HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER 6  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

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**AGENDA MEMORANDUM**

TO: Harris County Improvement District Number 6 Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

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4. Approve minutes of previous meeting.



**MINUTES OF THE MEETING  
OF THE  
HARRIS COUNTY IMPROVEMENT DISTRICT NO. 6  
(EAST MONTROSE MANAGEMENT DISTRICT)  
BOARD OF DIRECTORS**

**June 17, 2009**

**Determine quorum; call to order.**

The Board of Directors of Harris County Improvement District No. 6 held a regular meeting, open to the public, on the 17th day of June, 2009, at the Freed-Montrose Neighborhood Library, 4100 Montrose Blvd., Houston, Texas, at 3:00 p.m., inside the boundaries of the District, and Chairman Grover called the meeting to order at 3:07 p.m. and the roll was called of the duly appointed members of the Board, to-wit:

Position 1: Kathy Hubbard	Position 7: Tammy Manning
Position 2: Claude Wynn	Position 8: Allen Ueckert
Position 3: Michael Grover, <i>Chairman</i>	Position 9: David Robinson
Position 4: Tom Fricke	Position 10: Randall Ellis, <i>Vice Chairman</i>
Position 5: Brad Nagar, <i>Secretary</i>	Position 11: Gary Wingfield
Position 6: Jerry Simoneaux	

and all of the above were present with the exception of Directors Simoneaux, Ellis and Wingfield, thus constituting a quorum. Director Ellis joined the meeting in progress at 3:30 p.m. Also present at the meeting were David Hawes, Josh Hawes and Susan Hill, Hawes Hill Calderon; Clark Lord, Vinson and Elkins, L.L.P.; Pat Hall, Equi-Tax, Inc.; Mark Burton, Municipal Accounts & Consulting, L.L.P.; and Sylvia Drew, Avondale Civic Association.

**Receive public comments.**

There were no public comments.

**Approve of minutes of previous meeting.**

Upon a motion duly made by Director Fricke and being seconded by Director Hubbard, the Board voted unanimously to approve the minutes of the May 20, 2009 Board meeting.



**Consider nomination and recommendation to City Council of approval of six (6) directors whose terms expired June 1, 2009.**

Mr. Hawes said six Board members have terms that expire this month, including Chairman Grover and Directors Fricke, Hubbard, Nagar, Simoneaux and Wynn. Upon a motion duly made by Director Wynn and being seconded by Director Nagar, the Board voted unanimously to present the six individuals named to the Mayor and City Council as candidates for reappointment.

**Conduct annual review of investment policy and adopt Amended Investment Policy (updating due to new FDIC insurance limit).**

Mr. Hawes said the Investment Policy should be reviewed annually and that the FDIC insurance amount has increased to \$250,000 per account since the last review. Upon a motion duly made by Director Manning and being seconded by Director Hubbard, the Board voted unanimously to adopt an amended Investment Policy, as updated to reflect the new FDIC insurance limit.

**Adopt Resolution Adopting List of Qualified Broker/Dealers with Whom the District May Engage in Investment Transactions**

Mr. Hawes explained that the Investment Policy includes a list of qualified brokers/dealers which has been updated recently to include Plains Bank and Compass Bank. Upon a motion duly made by Director Hubbard and being seconded by Director Fricke, the Board voted unanimously to adopt a resolution adopting a list of qualified broker/dealers with whom the District may engage in investment transactions.

**Receive financial report, pay bills.**

Mr. Burton briefed the Board and reviewed the financial information that was included in the Board packets. A question arose as to whether the Vinson & Elkins invoices included charges for current legislative work. Mr. Lord said it was his understanding the Board had wanted the work performed, and that it had decided that creation of a new West Montrose management district is in the best interest of the District. In addition, Mr. Lord said he understood that the legal expenses incurred in creating the new District would be split between the two districts. Chairman Grover and Director Wynn both agreed and suggested that the record reflect that the majority of directors concur that the legal work was authorized and should be paid. Mr. Hawes noted that his firm's fees will be paid from assessments collected in the new district. Director Manning asked for a clarification of the budget amount available for website development. Mr. Burton asked Board members about investing some District funds, and Mr. Hawes suggested short-term CDs. Upon a motion duly made by Director Nagar and being seconded by Director Fricke, the Board voted unanimously to approve the financial report and pay bills.



**Receive Assessment Collection Report and Billing and Assessment Summary.**

Ms. Pat Hall briefed the Board and reported that the 2008 assessments are 86% collected to date. She noted that 2007 assessments are 90% collected to date. She added that all delinquent accounts will owe an additional 20% penalty if not paid in full by June 30. No action was taken.

**Receive report and consider recommendations from Security and Public Safety Committee report with regard to the following:**

**Receive Public Safety Patrol Report for the month of May.**

Director Nagar reported on the Committee's activities. He said the Committee reviewed patrol reports and mapping at its June 5 meeting. He distributed the East Montrose Patrol Report, May 2009, hereby attached as Exhibit A. He suggested that Ms. Drew should contact him if there any concerns or types of crime activity noted in her neighborhood. He also said he has noticed substantially more ticketing and arrests. No action was taken.

Director Wynn asked that a resolution of support for pedestrian streetscape on Richmond Avenue be placed on the agenda for next month's meeting. Director Robinson distributed copies of the [www.richmondrail.org](http://www.richmondrail.org) resolution to that effect, hereby attached as Exhibit B. It was mentioned that the current mobility study will include parking if it is part of the right-of-way but that parking lots and off-street structures are not included. Mr. Hawes said parking is a big issue in the community and that it should be studied and addressed when the West Montrose Management District is operational. No action was taken.

Director Hubbard reported on the public art mural that has been installed on an exterior wall of her office building on the corner of Montrose and California. She explained that the project was commissioned by Leadership Houston Class 27, which wanted to dedicate a piece of public art to the City with the theme that diversity is the City's most important component. The mural was created by the Museum of Cultural Arts, Houston, and it was unveiled earlier this month. No action was taken.

**Update on participation with other management districts in the Greater Houston Partnership.**

Mr. David Hawes explained that the proposal is for several management districts to pool resources to provide the funding necessary to join the Greater Houston Partnership. Membership benefits would include a seat on the GHP Board and the opportunity for all Board members to participate on GHP committees. The cost to the District for a one-year membership would be \$10,000, with four other management districts splitting the total \$50,000 cost. Director Wynn said the membership would be cost-effective because of the opportunity to participate at the highest level in the Partnership. He said the Montrose area is one of the City's assets, yet it deserves more visibility in its external marketing.

Mr. Hawes pointed out that the Partnership is an influential group and is often asked for input in forming policies, both locally and at the State level. He noted that funds to join are available in the Business and Economic Development budget. Upon a motion duly made by Director Manning and being seconded by Director Wynn, the Board voted unanimously to join the Greater Houston Partnership for one year at a cost not to exceed \$833 per month or \$10,000 total.

**Receive report with regard to creation of HCID #11 by the Legislature.**

Mr. Lord addressed the Board. He said the bill to create HCID #11 was passed on the final day of the 2009 Legislative session and is on the Governor's desk for signature. He said another bill, which enhances the powers of the two boards to consolidate, also passed. He said a merger could take place if the boards of both districts agree to consolidate and following the required public hearings. No action was taken.

**Receive Executive Director's Monthly Report on Action Initiatives in Support of the District's Service Plan.**

Mr. David Hawes explained that there is a need for an agenda item at next month's meeting to reinstate Director Randall Ellis as a member of the Board. This is due to Director Ellis having missed three consecutive meetings, as stipulated by State statute. No action was taken.

**Adjourn.**

There being no further business to come before the Board, Chairman Grover adjourned the meeting at 4:20 p.m.



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Secretary, Board of Directors

**Exhibits:**

Exhibit A: East Montrose Patrol Report, dated June 17, 2009

Exhibit B: Resolution in Support of Pedestrian Streetscapes on Richmond Avenue by [www.richmondtrail.org](http://www.richmondtrail.org), dated May, 2009



HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER 6  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

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**AGENDA MEMORANDUM**

TO: Harris County Improvement District Number 6 Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

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5. Receive Anco-McDonald Waterworks Insurance Services proposal for renewal of insurance policies for the District; take appropriate action.

**Anco-McDonald Waterworks**  
**Insurance Services L.L.C.**  
**611 B Morton**  
**Richmond, TX 77469**  
**Phone : 281-342-6837 Fax : 281-341-6837**

**Harris County Imp. Dist. No. 6**  
**Hawes Hill & Calderon**  
**PO Box 22167**  
**Houston, TX 77227**

<b>INVOICE # 4183</b>		<b>Page 1</b>
<b>ACCOUNT NO.</b> HCID6-1	<b>OF</b> GL	<b>DATE</b> 07/10/09
<b>Application</b>		
<b>POLICY #</b> BINDER		
<b>COMPANY</b> Hartford Fire Ins Co		
<b>PRODUCER</b> Anco McDonald Waterworks		
<b>EFFECTIVE</b> 07/31/09	<b>EXPIRATION</b> 07/31/10	<b>BALANCE DUE ON</b> 07/31/09
<b>AMOUNT PAID</b>		<b>AMOUNT DUE</b> \$ 3,824.00

Itm #	Due Date	Trn Type	Description	Amount
INVOICE # 4183				
32522	07/31/09	MEM APIN	2009 Insurance Renewal	\$ 3,824.00

CHECK TO BE MADE PAYABLE TO ANCO-MCDONALD UPON APPROVAL FROM THE BOARD. THANK YOU!

FAX TO: Municipal Accounts #713-629-6859

**Invoice Balance: \$ 3,824.00**

*Insurance Proposal*  
*Prepared for*

*Harris County Improvement Dist. No. 6*







### ***Welcome!***

We are excited that you have considered us for your insurance needs. Finding the right people for the right job can be difficult, especially when dealing with insurance.

The following material is designed to give you some "Peace of Mind" about this insurance program designed specifically for you.

Please contact us at 281-342-6837 with any questions, comments or concerns:

#### **Anco Team:**

Dan McDonald, President  
Direct # 281-633-3208  
Email: dmcDonald.ancom01@insuremail.net

Robin Griggs, Special Projects  
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Nancy Johnson, Administrative Assistant  
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Frank Johnson, Controller  
Direct # 281-633-3205  
Email: fjohnson.ancom01@insuremail.net

Anco-McDonald Waterworks Insurance Services • 611 B Morton • Richmond, Texas 77469  
PH (281) 342-6837 (MUDS) • Fax: (281) 341-6837 (MUDS)

# *Plan Coverage*

## *Property*

- Coverage based on replacement cost evaluation
- Coverage written on "blanket" rather than "specific" basis

## *Boiler & Machinery*

- Coverage based on repair or replacement valuation

## *Comprehensive General Liability*

- Duty to defend
- Defense is in addition to the policy limit
- Sewer Back-Up coverage provided by specific endorsement

## *Umbrella*

- Increased limits are available as an alternative to the District which desires higher limits for General Liability and Business Auto Liability

## *Pollution Liability*

- Legal liability protection for environmental damage and bodily injury
- Clean-Up costs for third party owned premises
- Both gradual and sudden occurrences are covered
- Occurrence coverage form
- Defense is in addition to the policy limit
- No exclusion for punitive damages

## *Directors & Officers Liability*

- Duty to defend
- Pay on behalf in lieu of reimbursement coverage form
- Defense is in addition to the policy limit (Includes Breach of Contract)
- No Aggregate limit
- No deductible or retention
- Full prior acts coverage back to the creation of the District
- Definition of claim includes coverage for declaratory and injunctive relief suits
- No failure to supply exclusion
- Employment Related Practices included
- Coverage included for libel, slander, defamation of character

## *About Anco Insurance*

Three years before the founding of Texas A&M University in nearby College Station, Colonel John G. Anderson arrived in Bryan, Texas with the intention of opening an insurance agency to serve the area's farmers and ranchers. Over 130 years later, Anco Insurance is still providing Peace of Mind to more than 40,000 customers across Texas.

Anco has remained true to its founder's philosophy by providing outstanding service along with innovative insurance products and ideas.

Anco Insurance is one of the largest privately owned insurance agencies in Texas, and serves commercial clients in such diverse fields as education, medicine, oil and gas, food industry, manufacturing, retail/wholesale, and agribusiness.

Anco Insurance employs over 125 associates in 10 locations across the state, and regularly ranks among leading insurance industry publications as one of the Top 100 Independent Insurance Agencies in the United States.



Anco-McDonald Waterworks Insurance Services • 611 B Morton • Richmond, Texas 77469  
PH (281) 342-MUDS (6837) • Fax: (281) 341-MUDS (6837)



**Harris County Improvement Dist. No. 6**

**TYPE OF POLICY:** **COMMERCIAL GENERAL LIABILITY**

**PROPOSED EFFECTIVE DATE:** **July 31, 2009**

**COVERAGE:**

- Bodily Injury and Property Damage
- Full Sewer Backup Coverage
- Punitive Damages Not Excluded
- Host Liquor Liability
- Terrorism Not Excluded
- No Mold Exclusion
- No Assault & Battery Exclusion
- Duty to Defend
- Defense Cost Outside the Limit
- Coverage in US Only

**LIMITS OF LIABILITY:**

- \$1,000,000 Each Occurrence
- \$3,000,000 General Aggregate
- \$1,000,000 Personal/Advertising Injury
- \$3,000,000 Product Liability
- \$ 100,000 Fire Legal Liability

**POLICY TERM:** One Year

**PREMIUM:** \$1,000

**COMPANY:** Mid-Continent Casualty Company  
Best Rating: A VIII

**DOES THE DISTRICT HAVE AN INTERLOCAL AGREEMENT FOR LAW ENFORCEMENT?**

**YES/NO** \_\_\_\_\_

**IF YES, PLEASE SEND A COPY.**

**NUMBER OF PEACE OFFICERS** \_\_\_\_\_

**THE DISTRICT WILL NEED LAW ENFORCEMENT LIABILITY & PEACE OFFICERS BOND  
SEE SUMMARY PAGE FOR ADDITIONAL PREMIUM.**

**DOES THE DISTRICT OWN ANY ROADS? Y/N** \_\_\_\_\_

**ACCEPTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**REJECTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SUBJECT TO POLICY TERMS, CONDITIONS, LIMITATIONS AND EXCLUSIONS**

Anco-McDonald Waterworks Insurance Services, - 611 B Morton- Richmond, TX 77469  
Ph (281) 342-6837 (MUDS) Fax (281) 341-6837 (MUDS)

## COMMERCIAL GENERAL LIABILITY

This policy is an agreement to pay damages for which the insured is legally obligated because of bodily injury or property damage and to defend any suit brought against the insured on account of bodily injury or property damage.

The policy will insure the District, any executive officers or directors thereof, and employees while acting within the scope of their duties as it applies to the following coverages.

### COVERAGES

**PREMISES-OPERATIONS:** District's liability exposure is primarily from the existence of its' facilities or any other District property.

**PRODUCTS:** Products and/or completed operations coverage for waterworks and sewage disposal plant operations are included in the premises-operations coverage.

**CONTRACTORS LIABILITY:** Protects the District against claims arising out of operations performed on behalf of the District by independent contractors. Every independent contractor employed by the District should furnish a certificate of their liability insurance to the District.

**BLANKET CONTRACTUAL:** Protects against claims arising out of the named insured assuming liability of others under a written contract.

**PERSONAL INJURY:** Protects against claims arising out of one or more of the following offenses committed in the conduct of the named insured's business: False arrest, libel and slander, wrongful entry or eviction and other similar offenses including invasion of the right of private occupancy and defamation or violation of right of privacy.

**HIRED AND NON-OWNED AUTOMOBILES:** Covers liability for claims arising out of non-owned automobiles and hired automobiles being used on behalf of the District.

**Harris County Improvement Dist. No. 6**

**TYPE OF POLICY:**

**POLLUTION LIABILITY**

**PROPOSED EFFECTIVE DATE:**

**July 31, 2009**

**COVERAGE:**

- Occurrence Form
- Legal Liability to Others-Bodily Injury and Property Damage and Clean Up Costs
- Compensatory Damages
- Defense Cost Outside the Limit
- Punitive/Exemplary Damages Not Excluded
- Terrorism Not Excluded
- Mold Not Excluded

**EXCLUSIONS:**

- Statutory Fines or Penalties Unless Direct Result of Pollution Incident as Defined by the Policy
- Disposal of Sludge at Landfill Site

**LIMIT OF LIABILITY:**

\$1,000,000 each occurrence  
\$3,000,000 aggregate

**DEDUCTIBLE:**

\$5,000 Per Claim for Clean Up Costs

**POLICY TERM:**

One Year

**PREMIUM:**

\$750

**COMPANY:**

Mid-Continent Casualty Company  
Best Rating: A VIII

**\*\*\*Optional New Coverage**

**ACCEPTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**REJECTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SUBJECT TO POLICY TERMS, CONDITIONS, LIMITATIONS AND EXCLUSIONS**



## Harris County Improvement Dist. No. 6

**TYPE OF POLICY:** DIRECTORS AND OFFICERS LIABILITY

**PROPOSED EFFECTIVE DATE:** July 31, 2009

**COVERAGE:**

- Claims-Made Coverage Form
- Duty to Defend
- Pay on Behalf in lieu of Reimbursement Coverage Form
- Full Prior Acts
- Defense Cost Outside the Limit
- Defense for Alleged Breach of Contract
- Claim includes any Judicial or Administrative Proceedings
- Employment Related Practices coverage for the District Included
- Coverage extended to include Director's Spouse
- Terrorism Not Excluded
- Punitive Damages Not Excluded

**LIMIT OF LIABILITY:** \$1,000,000 Per Claim  
No Aggregate Limit

**DEDUCTIBLE:** None

**POLICY TERM:** One Year

**PREMIUM:** \$2,500

**COMPANY:** Mid-Continent Casualty Company  
Best Rating: A VIII

### OPTIONAL LIMITS

	Limit	Premium
<u>X</u>	\$1,000,000	\$2,500
<u>      </u>	\$2,000,000	\$3,500
<u>      </u>	\$3,000,000	\$4,500
<u>      </u>	\$4,000,000	\$5,500
<u>      </u>	\$5,000,000	\$6,500

ACCEPTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

REJECTED BY: \_\_\_\_\_ DATE: \_\_\_\_\_

**SUBJECT TO POLICY TERMS, CONDITIONS, LIMITATIONS AND EXCLUSIONS**

Anco-McDonald Waterworks Insurance Services, - 611 B Morton- Richmond, TX 77469  
Ph (281) 342-6837 (MUDS) Fax (281) 341-6837 (MUDS)

**Harris County Imp. Dist. No. 6**

<b>TYPE OF BOND:</b>	<b>DIRECTORS POSITION SCHEDULE BOND</b>
<b>ANNIVERSARY OF CURRENT BOND:</b>	<b>7/31/09- 7/31/10</b>
<b>COVERAGE:</b>	Provides coverage for loss caused to the District through the failure of Directors to perform faithfully their duties or to account properly for all monies and property received by virtue of their position as Director.  •Terrorism Not Excluded
<b>BOND TERM:</b>	One Year
<b>BOND LIMIT:</b>	\$10,000 Per Director (11) \$50,000 Aggregate
<b>PREMIUM:</b>	\$324
<b>COMPANY:</b>	Hartford Casualty Insurance Company Best Rating: A+XV

**SUBJECT TO POLICY TERMS, CONDITIONS, LIMITATIONS AND EXCLUSIONS**

**Harris County Imp. Dist. No. 6**

**TYPE OF POLICY:** **WORKERS COMPENSATION**

**PROPOSED EFFECTIVE DATE:** **July 31, 2009**

**COVERAGES:**

- Coverage A in the policy provides statutory coverage in which the insurance company agrees to assume the liability imposed upon an insured by the applicable Workers Compensation law or laws.
- Coverage B for Employers Liability in this policy protects an insured against liability imposed by law for injury to employees in the course of employment.
- Terrorism Not Excluded
- Subject to policy terms, conditions and exclusions.

**LIMIT OF LIABILITY:**

- Employers Liability
- \$1,000,000 Each Accident  
Bodily Injury by Accident
- \$1,000,000 Each Employee  
Bodily Injury by Disease
- \$1,000,000 Policy Limit  
Bodily Injury by Disease

**POLICY TERM:** One Year

**PREMIUM:** **\$1,124** (11 Directors) Estimated Annual Premium  
Not Subject to Audit

**COMPANY:** Service Lloyds Insurance Company  
Best Rating: A-VII

**\*\*\*Optional New Coverage**

**ACCEPTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**REJECTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**SUBJECT TO POLICY TERMS, CONDITIONS, LIMITATIONS AND EXCLUSIONS**

Anco-McDonald Waterworks Insurance Services, - 611 B Morton- Richmond, TX 77469  
Ph (281) 342-6837 (MUDS) Fax (281) 341-6837 (MUDS)

**Harris County Imp. Dist. No. 6**

**TYPE OF POLICY:** **BUSINESS TRAVEL COVERAGE**

**PROPOSED EFFECTIVE DATE:** **July 31, 2009**

**COVERAGE:** 24 Hour Coverage while traveling on district business  
**Accidental Death & Dismemberment**  
Paralysis Benefits  
Coma Benefits  
Bereavement and Trauma Counseling Benefit  
Emergency Evacuation/Family Travel Benefits  
Rehabilitation Benefit  
Repatriation Benefit  
Seat Belt and Air Bag Benefit  
Age reduction for over 80

**LIMITS:** \$ 250,000 Each Director  
\$ 50,000 Each Spouse  
\$ 25,000 Each Child  
\$35,000,000 Aggregate Limit

**PREMIUM:** \$700

**COMPANY:** AIG Life Insurance Company  
Best Rating: A+XV

**\*\*\*Optional New Coverage**

Date \_\_\_\_\_

Accepted By \_\_\_\_\_  
(Signature of District's Authorized Representative) (Title)

Rejected By \_\_\_\_\_  
(Signature of District's Authorized Representative) (Title)

**SUBJECT TO POLICY TERMS, CONDITIONS, LIMITATIONS AND EXCLUSIONS**



# HARRIS COUNTY IMP. DIST. NO. 6

PROPOSED EFFECTIVE DATE: July 31, 2009

## PREMIUM SUMMARY

COVERAGE	RENEWAL PREMIUM	LAST YEAR'S PREMIUM
GENERAL LIABILITY/HIRED & NON-OWNED AUTO	1,000.00	1,000.00
DIRECTORS AND OFFICERS	2,500.00	3,829.00
		Long term policy: 1/19/08-7/31/09
DIRECTOR'S BOND	324.00	324.00
<b>TOTAL PREMIUM</b>	<b>\$3,824.00</b>	<b>\$5,153.00</b>

\*\* Current auto policy 1/26/09 - 1/26/10

\*\* Current crime policy 5/27/09 - 7/31/10

PLEASE REPORT ALL NEW FACILITIES OR PROPERTIES IMMEDIATELY TO ANCO MCDONALD.

ACCEPTED BY: \_\_\_\_\_

PRINTED NAME & TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

FEDERAL TAX ID #: \_\_\_\_\_

WEB ADDRESS IF ANY: \_\_\_\_\_

Premiums quoted are valid for 30 days from proposed effective date

### \*\*\* OPTIONAL NEW COVERAGE(S) \*\*\*

OPTIONAL NEW COVERAGE	PREMIUM	ACCEPTED YES/NO
POLLUTION LIABILITY - \$1,000,000 LIMIT	750.00	
WORKERS COMPENSATION & EMPLOYERS LIABILITY	1,124.00	
BUSINESS TRAVEL ACCIDENT	700.00	
LAW ENFORCEMENT LIABILITY - \$1,000,000 LIMIT	1,000.00	
PEACE OFFICERS BOND #OF PEACE OFFICERS	50.00Each	
<b>TOTAL PREMIUM FOR ACCEPTED OPTIONAL COVERAGE</b>		

All descriptions of proposed coverages provided herein are intended as an outline of coverage and are necessarily brief. For specific wording concerning insuring agreements, definitions, conditions, terms and exclusions not listed, please read each policy carefully. Please contact our office if there are any questions.

Anco-McDonald Waterworks Insurance Services, - 611 B Morton- Richmond, TX 77469  
Ph (281) 342-6837 (MUDS) Fax (281) 341-6837 (MUDS)

# **D & O APPLICATION**

**PLEASE COMPLETE/ SIGN  
AND RETURN WITH THE  
ACCEPTED PROPOSAL**

**THANK YOU**

**Professional Liability Application  
Application for Directors & Officers Liability Insurance**

**Effective Date:** 7/31/09      **Limit:** \$1,000,000      **Premium** \$2,500  
**Part 1: Background Information**      **\*\*ML 1459 (01-97)\*\***

**Name of Organization:** Harris County Improvement Dist. No. 6

**Address:** 2500 Tanglewilde, Suite 260, Houston, TX 77227-2107

**Purpose of Organization:** \_\_\_\_\_

**In continuous existence since:** \_\_\_\_\_ **Number of Board Members:** \_\_\_\_\_

Are there subsidiaries? Yes or No (circle response) If yes, provide name (s), date established, nature of operation, profit or nonprofit, purpose, bylaws and financial statement for each.

If yes, do you wish to request coverage for subsidiaries? Yes or No (circle response)

Are the organization's finances audited by a Certified Public Accountant? Yes or No (circle response)

Does the organization have any stockholders or persons who profit from the operation except as salaried employees? Yes or No (circle response) If yes, please give detail..... \_\_\_\_\_

Are any directors, Trustees, Officers or employees indebted to the organization? Yes or No. If yes, please give detail \_\_\_\_\_

**Part 2: Insurance Coverage Information**

Directors & Officers Liability Insurance carried during the past three years including expiring Policy.

<u>Insurer:</u>	<u>Limits of Liability:</u>	<u>Premium:</u>	<u>Deductible:</u>	<u>Policy Period</u>
-----------------	-----------------------------	-----------------	--------------------	----------------------

\_\_\_\_\_  
Directors & Officers Liability Coverage has been continuously in force since: \_\_\_\_\_  
If yes, with which insurance company? \_\_\_\_\_

Has any policy for Directors and Officers liability Insurance ever been canceled or non-renewed? Yes or No (circle response). If yes, please give detail... \_\_\_\_\_

\_\_\_\_\_  
The individual of the organization designated to receive any and all notices from the Insurer or their authorized representative(s) concerning this insurance is:  
**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_



### Part 3: Employer Detail

Total number of: Full Time Employees: \_\_\_\_\_ Part Time Employees: \_\_\_\_\_

Total number of Employees with annual salaries in excess of 50,000? \_\_\_\_\_

How many of these employees have annual salaries in excess of 100,000? \_\_\_\_\_

Does the organization have a written procedure for hiring and firing employees? Yes or No

Does a lawyer or human resource person review involuntary employment terminations prior to termination of an employee? Yes or No (circle response)

Has there been a reduction of employees in the past 12 months? Yes or No (circle response)

Is a reduction of employees anticipated in the next 12 months? Yes or No (circle response)

### Part 4: Claim Information

Within the last 5 years has the organization or any individual proposed for insurance received any inquiry, complaint or notice of hearing from any Municipal, State Administrative Agency, Federal Regulatory Authority or Congressional or Legislative Committee of similar such agency? Yes or No If yes, please explain... \_\_\_\_\_

Within the last 5 years, has any claim been made, or is any claim now pending, against the organization, or any person proposed for Insurance in the capacity of either Director, Officer, Trustee, Employee or Volunteer of the organization? Yes or No (circle response) IF YES, ADVISE ON A SEPARATE SHEET DETAILS OF THE DIRECTORS & OFFICERS LIABILITY INSURANCE AND REMEDIAL MEASURES TAKEN TO PREVENT A RECURRENCE OF SUCH CLAIM(S). \_\_\_\_\_

Is any person proposed for this insurance aware of any fact, circumstance or situation which may result in a claim against the organization or any of its Directors, Officers, Trustees, Employees, or Volunteers? Yes or No (circle response) If yes, give detail.. \_\_\_\_\_

- Attach Financials
- Attach District Directory

The undersigned declares that to the best of his/her knowledge and belief the statements set forth herein are true. The undersigned further declares that any occurrence or event taking place prior to the effective date of the insurance applied for which may render inaccurate, untrue, or incomplete will immediately be reported in writing to the Insurer and the Insurer may withdraw or modify any outstanding quotations and/or authorization or agreement to bind the insurance. The insurer is hereby authorized, but not required, to make any investigation and inquiry in connection with the information, statements and disclosures provided in this application. The decision of the Insurer not to make or to limit any investigation or inquiry shall not be deemed a waiver of any rights by the Insurer.

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

# HARRIS COUNTY IMP. DIST. NO. 6

PROPOSED EFFECTIVE DATE: July 31, 2009

## PREMIUM SUMMARY

COVERAGE	RENEWAL PREMIUM	LAST YEAR'S PREMIUM
GENERAL LIABILITY/HIRED & NON-OWNED AUTO	1,000.00	1,000.00
DIRECTORS AND OFFICERS	2,500.00	3,829.00 Long term policy: 1/19/08-7/31/09
DIRECTOR'S BOND	324.00	324.00
<b>TOTAL PREMIUM</b>	<b>\$3,824.00</b>	<b>\$5,153.00</b>

\*\* Current auto policy 1/26/09 - 1/26/10

\*\* Current crime policy 5/27/09 - 7/31/10

PLEASE REPORT ALL NEW FACILITIES OR PROPERTIES IMMEDIATELY TO ANCO MCDONALD.

ACCEPTED BY: \_\_\_\_\_

PRINTED NAME & TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

FEDERAL TAX ID #: \_\_\_\_\_

WEB ADDRESS IF ANY: \_\_\_\_\_

Premiums quoted are valid for 30 days from proposed effective date

## \*\*\* OPTIONAL NEW COVERAGE(S) \*\*\*

OPTIONAL NEW COVERAGE	PREMIUM	ACCEPTED YES/NO
POLLUTION LIABILITY - \$1,000,000 LIMIT	750.00	
WORKERS COMPENSATION & EMPLOYERS LIABILITY	1,124.00	
BUSINESS TRAVEL ACCIDENT	700.00	
LAW ENFORCEMENT LIABILITY - \$1,000,000 LIMIT	1,000.00	
PEACE OFFICERS BOND #OF PEACE OFFICERS	50.00Each	
<b>TOTAL PREMIUM FOR ACCEPTED OPTIONAL COVERAGE</b>		

All descriptions of proposed coverages provided herein are intended as an outline of coverage and are necessarily brief. For specific wording concerning insuring agreements, definitions, conditions, terms and exclusions not listed, please read each policy carefully. Please contact our office if there are any questions.

Anco-McDonald Waterworks Insurance Services, - 611 B Morton- Richmond, TX 77469  
Ph (281) 342-6837 (MUDS) Fax (281) 341-6837 (MUDS)

HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER 6  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

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**AGENDA MEMORANDUM**

TO: Harris County Improvement District Number 6 Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

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6. Receive financial report and pay bills.





MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

## **HARRIS COUNTY IMPROVEMENT DISTRICT NO. 6**

### **BOOKKEEPER'S REPORT**

July 15, 2009

**Harris County Improvement District No. 6 - GOF**  
**Cash Flow Report**  
As of July 15, 2009

Num	Name	Memo	Amount	Balance
<b>BALANCE AS OF 6/17/2009</b>				<b>\$288,128.69</b>
Receipts				
	AssessmentRevenue		298.04	
	Interest		129.23	
Total Receipts				427.27
Expenses				
2016	Alaina Girndt	SecurityExpense	(336.00)	
2017	Andrew Duncan	SecurityExpense	(600.00)	
2018	Daniel Molina	SecurityExpense	(1,260.00)	
2019	Jesse Ornelas	SecurityExpense	(630.00)	
2020	Leon Laureano	SecurityExpense	(420.00)	
2021	Victor Beserra	SecurityExpense	(1,260.00)	
2022	Shooter and Lindsey, Inc.	Landscape Maintenance	(850.00)	
2023	Leo Vasquez	Vehicle Registration Fee	(63.12)	
2024	GZ Montrose W Dallas LLC	Overpayment Refund	(28.12)	
2025	Ioannis & Patricia Platsas	Overpayment Refund	(100.31)	
2026	Skylane Montrose Houston LLC	Overpayment Refund	(292.19)	
2027	Soundwaves Realty LP	Overpayment Refund	(51.47)	
2028	Equi-Tax, Inc.	Tax Services	(470.87)	
2029	Municipal Accounts & Consulting, L.P.	Bookkeeping Fees	(607.60)	
2030	Vinson & Elkins, L.L.P.	Legal Fees-4/30-5/31	(13,895.75)	
2031	AJ Girndt	SecurityExpense	(693.00)	
2032	Andrew Duncan	SecurityExpense	(600.00)	
2033	Daniel Molina	SecurityExpense	(1,218.00)	
2034	Jesse Ornelas	SecurityExpense	(420.00)	
2035	Leon Laureano	SecurityExpense	(210.00)	
2036	Victor Beserra	SecurityExpense	(1,176.00)	
2037	Hawes Hill Calderon, LLP	Consulting & Admin Fee	(6,853.92)	
2038	Anco-McDonald Waterworks	Insurance Expense	(3,824.00)	
2039	2seven Consulting, Inc.	Web Site Database Development	(500.00)	
Total Expenses				(36,360.35)
<b>BALANCE AS OF 7/15/2009</b>				<b>\$252,195.61</b>

## Fund Balance For HC ID 6

As of 7/15/2009

Institution	Account Number	Issue Date	Maturity Date	Interest Rate	Current Amount	Purpose
-------------	----------------	------------	---------------	---------------	----------------	---------

Fund: GeneralFund

<b>Money Market Funds</b>						
PROSPERITY BANK	5234371	05/28/2008		0.00	\$4,409.42	TAX ACCT
<b>Checking Account(s)</b>						
TRADITION BANK	1604113500			0.50	\$252,195.61	
Totals for general fund fund:					\$256,605.03	
Grand total for HC ID 6:					\$256,605.03	

### Methods Used For Reporting Market Values

Securities/DirectGovernmentObligations: Market Value quoted by the Seller of the Security and confirmed in writing

Public Fund Investment Pool/MM Accounts: Balance = Current Book Value = Current Market Value



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## Pledged Securities For HC ID 6

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As of 7/15/2009

Institution: PROSPERITY BANK

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Total CDs and MM:	\$4,409.42	Collateral Security Agreement Required: No
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: No
Total pledged securities:	\$594,299.10	Investment Policy Received: Yes
Ratio of pledged securities to investments:		

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Institution: TRADITION BANK (Depository Bank)

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Total CDs, MM, and Checking Accounts:	\$252,195.61	Collateral Security Agreement Required: Yes
Less FDIC coverage:	\$250,000.00	Collateral Security Agreement On File: Yes
Total pledged securities:	\$203,962.00	Investment Policy Received: Yes
Ratio of pledged securities to investments:	9289.54%	

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Harris County Improvement District No. 6 - GOF  
Actual Vs. Budget  
June 2009

	Jun 09	Budget	\$ Over Budget	% of Budget	Jan - Jun 09	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
<b>Income</b>									
14110 · Assessments	9,808.45	0.00	9,808.45	100.0%	340,009.80	401,105.00	(61,095.20)	84.8%	401,105.00
14310 · Penalties & Interest	1,361.19	0.00	1,361.19	100.0%	8,289.59	0.00	8,289.59	100.0%	0.00
14380 · Interest	129.23	208.33	(79.10)	62.0%	572.97	1,250.02	(677.05)	45.8%	2,500.00
14390 · Ending FY 2008 Fund Balance	0.00	4,166.67	(4,166.67)	0.0%	0.00	24,999.98	(24,999.98)	0.0%	50,000.00
<b>Total Income</b>	11,298.87	4,375.00	6,923.87	258.3%	348,872.36	427,355.00	(78,482.64)	81.6%	453,605.00
<b>Expense</b>									
<b>Business Development</b>									
16124 · Marketing & Public Rel Director	1,000.00	1,000.00	0.00	100.0%	6,000.00	6,000.00	0.00	100.0%	12,000.00
16125 · Marketing & Public Relations	0.00	6,200.00	(6,200.00)	0.0%	4,000.00	37,200.00	(33,200.00)	10.8%	74,400.00
16130 · Publications	0.00	1,333.33	(1,333.33)	0.0%	0.00	8,000.02	(8,000.02)	0.0%	16,000.00
16131 · Web Site Development	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00
16140 · Web Site Maintenance	500.00	1,000.00	(500.00)	50.0%	2,500.00	6,000.00	(3,500.00)	41.7%	12,000.00
<b>Total Business Development</b>	1,500.00	9,533.33	(8,033.33)	15.7%	12,500.00	57,200.02	(44,700.02)	21.9%	114,400.00
<b>Dist Creation Costs &amp; To Date</b>									
16230 · Vinson & Elkins	0.00	0.00	0.00	0.0%	21,477.50	0.00	21,477.50	100.0%	0.00
<b>Total Dist Creation Costs &amp; To Date</b>	0.00	0.00	0.00	0.0%	21,477.50	0.00	21,477.50	100.0%	0.00
<b>Project Staffing &amp; Admin</b>									
16150 · Admin & Management	1,400.00	1,400.00	0.00	100.0%	8,400.00	8,400.00	0.00	100.0%	16,800.00
16160 · Reimbursable Expenses	890.88	50.00	840.88	1,781.8%	2,447.40	300.00	2,147.40	815.8%	600.00
16170 · Reimbursable Mileage	167.20	8.75	158.45	1,910.9%	856.43	52.50	803.93	1,631.3%	105.00
16180 · Postage, Deliveries	446.45	10.00	436.45	4,464.5%	860.26	60.00	800.26	1,433.8%	120.00
16190 · Printing & Reproduction	301.90	35.00	266.90	862.6%	1,827.50	210.00	1,617.50	870.2%	420.00
16200 · Public Notices, Advertising	9.00	9.00	0.00	100.0%	27.00	54.00	(27.00)	50.0%	108.00
16210 · Project Management	2,600.00	2,600.00	0.00	100.0%	15,600.00	15,600.00	0.00	100.0%	31,200.00
16220 · Legal Services	0.00	1,000.00	(1,000.00)	0.0%	44,626.59	6,000.00	38,626.59	743.8%	12,000.00
16250 · Bookkeeping	540.00	425.00	115.00	127.1%	3,465.00	2,550.00	915.00	135.9%	5,100.00
16260 · Assessment Database Management	470.87	494.58	(23.71)	95.2%	2,825.22	2,967.52	(142.30)	95.2%	5,935.00
16270 · Office Supplies	0.00	58.33	(58.33)	0.0%	0.00	350.02	(350.02)	0.0%	700.00
16280 · Other	0.00	250.00	(250.00)	0.0%	10.00	1,500.00	(1,490.00)	0.7%	3,000.00
16340 · Auditing Fees	0.00	625.00	(625.00)	0.0%	0.00	3,750.00	(3,750.00)	0.0%	7,500.00
16530 · Insurance & Surety Bond	0.00	500.00	(500.00)	0.0%	1,467.00	3,000.00	(1,533.00)	48.9%	6,000.00
<b>Total Project Staffing &amp; Admin</b>	6,826.30	7,465.66	(639.36)	91.4%	82,412.40	44,794.04	37,618.36	184.0%	89,588.00
<b>Security and Public Safety</b>									
15415 · Vehicle Maintenance & Operations	0.00	625.00	(625.00)	0.0%	0.00	3,750.00	(3,750.00)	0.0%	7,500.00
15420 · Contract Public Safety Services	4,317.00	4,240.00	77.00	101.8%	26,007.00	25,440.00	567.00	102.2%	50,880.00
15430 · Cell Phone	48.09	75.00	(26.91)	64.1%	297.36	450.00	(152.64)	66.1%	900.00
15450 · Public Safety Insurance	0.00	416.67	(416.67)	0.0%	3,998.00	2,499.98	1,498.02	159.9%	5,000.00
16100 · Store Front Equipment	0.00	125.00	(125.00)	0.0%	1,327.36	750.00	577.36	177.0%	1,500.00
16110 · Graffiti Abatement	0.00	1,250.00	(1,250.00)	0.0%	13,440.00	7,500.00	5,940.00	179.2%	15,000.00
<b>Total Security and Public Safety</b>	4,365.09	6,731.67	(2,366.58)	64.8%	45,069.72	40,389.98	4,679.74	111.6%	80,780.00
<b>Transportation Planning</b>									
16120 · Mobility Planning	0.00	3,783.33	(3,783.33)	0.0%	1,750.00	22,700.02	(20,950.02)	7.7%	45,400.00
<b>Total Transportation Planning</b>	0.00	3,783.33	(3,783.33)	0.0%	1,750.00	22,700.02	(20,950.02)	7.7%	45,400.00

Harris County Improvement District No. 6 - GOF  
Actual Vs. Budget  
June 2009

	Jun 09	Budget	\$ Over Budget	% of Budget	Jan - Jun 09	YTD Budget	\$ Over Budget	% of Budget	Annual Budget
Visual Improvements & Cultural									
16212 - Beautification Design & Install	0.00	1,891.67	(1,891.67)	0.0%	4,250.00	11,349.98	(7,099.98)	37.4%	22,700.00
Total Visual Improvements & Cultural	0.00	1,891.67	(1,891.67)	0.0%	4,250.00	11,349.98	(7,099.98)	37.4%	22,700.00
Total Expense	12,691.39	29,405.66	(16,714.27)	43.2%	167,459.62	176,434.04	(8,974.42)	94.9%	352,868.00
Net Income	(1,392.52)	(25,030.66)	23,638.14	5.6%	181,412.74	250,920.96	(69,508.22)	72.3%	100,737.00



# INVOICES



**Shooter and Lindsey, Inc.**

P.O. Box 516  
Katy, TX 77492  
281-392-3607 fax 281-392-5245

Invoice No.

8057

## INVOICE

<b>Customer</b>		<b>Date</b> 6/1/2009	
Name Montrose Boulevard Conservancy		Job No. 1681	
Address 3815 Montrose Blvd., Suite 211		Rep	
City Houston	State TX	ZIP 77006	
Re: Montrose Boulevard Esplanades			

Qty	Description	Unit Price	TOTAL
1	Landscape Maintenance for the Esplanades on Montrose Blvd. for the month of May 2009	\$850.00	\$850.00
Thank you.			
CK # 2022			
<b>Payment Details</b>		SubTotal	\$850.00
<input type="radio"/> Cash <input checked="" type="radio"/> Check <input type="radio"/> Credit Card		Shipping & Handling	\$0.00
		Taxes	\$0.00
		<b>TOTAL</b>	<b>\$850.00</b>
Office Use Only			

We thank you for your business!

East Montrose Patrol					Total Amount
Name	Address	Period	Regular Pay	Holiday Pay	
Victor Beerra		May-09	\$ 42.00	\$ -	\$ 42.00
Jesse Ornelas		May-09	\$ 42.00	\$ -	\$ 42.00
Andrew Duncan	106910	May-09	\$ 42.00	\$ -	\$ 42.00
	Coordinator Fee	May-09	\$ 80.00	\$ -	\$ 80.00
Leon Laureano		May-09	\$ 42.00	\$ -	\$ 42.00
Daniel Molina		May-09	\$ 42.00	\$ -	\$ 42.00
Alaina Gimdt		May-09	\$ 42.00	\$ -	\$ 42.00
<b>TOTAL MONTHLY</b>					<b>\$ 336.00</b>

CK # 2016 - 2021

0.00  
1,260.00+  
630.00+  
600.00+  
420.00+  
1,260.00+  
630.00+  
4,506.00+

**VEHICLE REGISTRATION RENEWAL NOTICE**  
IF YOU NO LONGER OWN THIS VEHICLE, PLEASE COMPLETE REVERSE 348 FORM AVAILABLE AT WWW.TXDOT.ORG

Renew online @ [www.txdot.org](http://www.txdot.org). Check the site or contact your local County Tax Office for a list of participating counties.

**VEHICLE INFORMATION**  
 LICENSE PLATE NUMBER: 77NDJ8  
 VEHICLE IDENTIFICATION NO.: 1FMEUS22B10391  
 YEAR/MAKE/BODY STYLE: 2008/FORD/LL  
 CURRENT EXPIRATION MONTH/YEAR: JUL/2009

**VEHICLE OWNER**  
 NAME & ADDRESS:  
 DAVID HAMES  
 HARRIS COUNTY IMPROVEMENT DIST  
 PO BOX 22167  
 HOUSTON, TX 77227

**FOR QUESTIONS CALL YOUR LOCAL TAX ASSESSOR-COLLECTOR** 713-888-2000

**YOUR CHECK MAY BE CONVERTED TO AN ELECTRONIC FUND TRANSFER.**

**VEHICLE INFORMATION**  
 VEH. CLASS.: PASS-TRK  
 VEH. IDENT. NO.: 1FMEUS22B10391  
 YR/MAKE/BODY STYLE: 2008/FORD/LL  
 FUEL TYPE: GAS  
 EMPTY WEIGHT: 4300  
 CARRYING CAPACITY: 1000  
 GROSS WEIGHT/TONNAGE: 5300/0.50  
 UNIT NO.: 07 035 62.12

**VEHICLE OWNER**  
 NAME & ADDRESS:  
 DAVID HAMES  
 HARRIS COUNTY IMPROVEMENT DIST  
 PO BOX 22167  
 HOUSTON, TX 77227

**RENEWAL RECIPIENT NAME AND ADDRESS:**  
 DAVID HAMES  
 HARRIS COUNTY IMPROVEMENT DIST  
 PO BOX 22167  
 HOUSTON, TX 77227

**TEXAS REGISTRATION RECEIPT**  
 AFTER VACATION  
 THIS RECEIPT MUST BE CARRIED IN ALL COMMERCIAL VEHICLES.

**TEXAS DEPARTMENT OF TRANSPORTATION**  
 VEHICLE TITLES AND REGISTRATION DIVISION

**01** NUMBER IN BOX DENOTES PLATE AGE

**LICENSE NO.** 77NDJ8  
**PLT. TRUCK PLT.**  
**MONTH/YEAR EXP.** JUL/2010

**VEH/REG CL.** PASS-TRK/TRUCK-LESS/EQL. 1 TON  
**PLATE TYPE/STICKER TYPE** TRP/NS  
**YEAR/MAKE/BODY STYLE** 2008/FORD/LL  
**VEHICLE IDENT. NO.** 1FMEUS22B10391  
**FUEL TYPE** GAS  
**EMPTY WT./CARRYING CAP.** 4300/1000  
**GROSS WEIGHT/TONNAGE** 5300/0.50  
**REGISTRATION FEE** \$ 50.62  
**LOCAL FEE** 11.50

**TOTAL FEE** \$ 62.12

**VEHICLE OWNER**  
 DAVID HAMES  
 HARRIS COUNTY IMPROVEMENT DIST  
 PO BOX 22167  
 HOUSTON, TX 77227

**DATE PRINTED:** 04/15/2009PM **VER:** 05 H 062489

**COUNTY COPY**  
 VTR-08-A (Rev. 08/06) DNT 10311

**OVER**



\*\*\*\* OVERPAYMENT OF TAX NOTICE \*\*\*\*

HARRIS COUNTY IMP DISTRICT 6  
DATE: 06/09/2009  
TAX YEAR: 2008  
OWNER NAME: GZ MONTROSE W DALLAS LLC  
ACCOUNT NUMBER: 92/010/166/000/0007  
PAID BY:  
GZ MONTROSE W DALLAS LLC  
1749 POST OAK BLVD  
HOUSTON TX 77056-3873

OVERPAYMENT NUMBER: 08-9126  
DEPOSIT BATCH NO.: 92-078  
RECEIPT NUMBER: 92000277  
CHECK NO.: 1057  
DATE OF PAYMENT: 05/31/2009  
LEGAL DESCRIPTION  
LTS 7 & 8 BLK 2  
COLUMBUS  
1017 MONTROSE BLVD

DISTRICT NAME OVERPAYMENT AMOUNT  
HARRIS COUNTY IMP DISTRICT 6 28.12

REASON: paid July amount with a June postmark

AMOUNT OF CHECK: 663.75 CHECK NO: 1057  
AMOUNT APPLIED: 635.63 Ref No.:  
DIFFERENCE: 28.12

COMPLETED BY: [Signature] DATE: 6-9-09

Refund payable to:

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
City: lrc275 op ORIGINAL

CK # 2024

POSTED

HARRIS COUNTY IMPROVEMENT DISTRICT No. 6

17111 ROLLING CREEK DRIVE  
HOUSTON, TEXAS 77090-2413  
TELEPHONE 281-444-4866  
FAX 281-440-8304  
E-MAIL: equibaxinc@aol.com

Kenneth R. Byrd  
TAX ASSESSOR/COLLECTOR

DATE June 29, 2009

PROPERTY OWNER

Skylane Montrose Houston LLC  
270 E 300 N  
Spanish Fork UT 84660-1855 ✓

ACCOUNT

92 037 040 000 0001 ✓  
LTS 1 & 2 BLK 12  
WESTMORLAND

NOTICE OF CHANGE IN ASSESSMENT LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your assessment liability for the year/s 2007 & 2008 CAD LAWSUIT

The explanation of the change is:

X Change in appraised value  
Exemption Added

Account Exempted  
Exemption Removed

This action has resulted in:

X A decrease in the amount you owe. Accordingly we are issuing a refund in the amount of \$292.12 ✓

POSTED

Note: Questions regarding changes in value should be directed to the Central Appraisal District.

CK # 2026

HARRIS COUNTY IMPROVEMENT DISTRICT No. 6

17111 ROLLING CREEK DRIVE  
HOUSTON, TEXAS 77090-2413  
TELEPHONE 281-444-4866  
FAX 281-440-8304  
E-MAIL: equibaxinc@aol.com

Kenneth R. Byrd  
TAX ASSESSOR/COLLECTOR

DATE June 29, 2009

PROPERTY OWNER

Ioannis & Patricia Platas  
318 Tuam ST  
Houston TX 77006-3308 ✓

ACCOUNT

92 013 224 000 0004  
LTS 3 4 5 & TRS 8 9B 11 & 11A  
BLK 6  
FAIRGROUNDS

NOTICE OF CHANGE IN ASSESSMENT LIABILITY

We have been notified by the Central Appraisal District of a change in the appraisal of your property that has resulted in a change in your assessment liability for the year/s 2008 CAD LAWSUIT

The explanation of the change is:

X Change in appraised value  
Exemption Added

Account Exempted  
Exemption Removed

This action has resulted in:

X A decrease in the amount you owe. Accordingly we are issuing a refund in the amount of \$100.31

Note: Questions regarding changes in value should be directed to the Central Appraisal District.

POSTED

CK # 2025

\*\*\*\* OVERPAYMENT OF TAX NOTICE \*\*\*\*

HARRIS COUNTY IMP DISTRICT 6  
DATE: 06/09/2009  
TAX YEAR: 2008

OVERPAYMENT NUMBER: 08-9126  
DEPOSIT BATCH NO.: 92-078  
RECEIPT NUMBER: 92001738

OWNER NAME: SOUNDWAVES REALTY LP

CHECK NO.: 1061

ACCOUNT NUMBER: 92/026/155/000/0006

DATE OF PAYMENT: 06/09/2009

PAID BY:

LEGAL DESCRIPTION

SOUNDWAVES REALTY LP  
2127 SARAH ST STE B  
HOUSTON TX 77054

LTS 4 5 6 7 & TRS 8A & 10A  
BLK 29 MONTROSE

3509 MONTROSE BLVD

DISTRICT NAME OVERPAYMENT AMOUNT  
HARRIS COUNTY IMP DISTRICT 6 51.47

REASON: paid July amount with a June postmark

AMOUNT OF CHECK: 2,024.33 CHECK NO: 1061  
AMOUNT APPLIED: 1,972.86 Ref No.:  
DIFFERENCE: 51.47

COMPLETED BY: [Signature] DATE: 6-9-09

Refund payable to:

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
City: lrc275 op ORIGINAL

CK # 2027

POSTED

# Equi-Tax Inc.

Suite 200  
17111 Rolling Creek Drive  
Houston Texas 77090  
281-444-4866

## Invoice

DATE	INVOICE #
7/1/2009	40267 ✓

<b>BILL TO</b>
Harris County Improvement District No. 6 Hawes Hill Calderon LLP PO Box 22167 Houston TX 77227-2167

DESCRIPTION	AMOUNT
Roll Management	150.00
Billing and Collection	320.87
CK # 2028	
POSTED	
<b>Total</b>	<b>\$470.87</b> ✓



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

Harris County ID No. 6  
1300 Post Oak Blvd., Suite 1600  
Houston, Tx 77056

## Invoice

Date	Invoice #
3/1/2009	13021 ✓

Description	Amount
Monthly Bookkeeping	450.00
Work on Preparation of 1099 & 1096.	120.00
Preparation of Audit Schedules	180.00
Additional Meeting Time	70.00
Fax	1.00
Postage	8.40
Xerox	15.15
Total Reimbursable Expenses	24.55
CK # 2029	
POSTED	
<b>Total</b>	<b>\$844.55</b>
<b>Balance</b>	<b>\$133.00</b> ✓

1413 Spicewood Springs Rd, Suite 102 ■ Austin, Tx. 78759 ■ Phone: 512-782-2400 ■ Fax: 512-795-9968 ■ www.municipalaccounts.com

1300 Post Oak Blvd. ■ Suite 1600 ■ Houston, Texas 77056 ■ Phone: 713-623-4539 ■ Fax: 713-629-6859  
100 River Pointe ■ Suite 240 ■ Conroe, Texas 77304 ■ Phone: 936-756-1644 ■ Fax: 936-756-1844



MUNICIPAL ACCOUNTS  
& CONSULTING, L.P.

Harris County ID No. 6  
1300 Post Oak Blvd., Suite 1600  
Houston, Tx 77056

## Invoice

Date	Invoice #
7/1/2009	14288 ✓

Description	Amount
Monthly Bookkeeping	450.00
Postage	8.60
Xerox	16.00
Total Reimbursable Expenses	24.60
CK # 2029	
POSTED	
<b>Total</b>	<b>\$474.60</b>
<b>Balance</b>	<b>\$474.60</b> ✓

## Vinson&Elkins

## Invoice

June 10, 2009

Harris County Improvement District No. 6  
Teresa Rosenbaum  
Manager  
Municipal Accounts & Consulting, L.P.  
1300 Post Oak Blvd., Suite 1600  
Houston, TX 77056

Client/Matter Number HAR288 67000  
Invoice Number 25307419 ✓  
Billing Attorney Clark S. Lord

Re: Special Counsel

Fees for services posted through May 31, 2009:

Date	Bernon F. Wallace	Hours
04/02/09	Meeting with Ellen Cohen regarding West Montrose legislation; multiple telephone conferences with Clark Lord regarding same.	1.00
04/08/09	Review and approve audit letter.	0.25
Date	Darick W. Eugene	Hours
04/21/09	Conference with Revlyn Lewson regarding status of committee report; prepare for same; read and review email correspondence regarding same.	2.50
04/24/09	Conference with Mike Mora regarding schedule of hearing for HB 4722 in Local and Consent Committee; prepare for same.	2.00
05/04/09	Conference with Rep. Thompson regarding management district legislation.	1.00
05/18/09	Attend Senate Transportation Committee hearing regarding HB 4493 on competitive bidding.	1.25
Date	Clark S. Lord	Hours
04/02/09	Meetings with Garnet Coleman, Sen Ellis and Rep Cohen about district bill.	2.00
04/03/09	Telephone calls with Garnet Coleman, David Hawes and Claude Wynne about bill hearing.	1.00
04/07/09	Prepare bill analysis and committee substitute analysis; phone calls with David Hawes, Bill Kelly and Claude Wynne to discuss hearing issues.	0.75
04/09/09	Attend legislative bill hearing.	1.50
04/21/09	Meet with Rep. Thompson staff and Rep Coleman about house calendar for bill; attend bill hearing on consolidation.	2.50
05/21/09	Discuss bill revisions with Senator Ellis office senate committee clerk, David Hawes; revise bill.	2.00
Date	Kimberly M. Bonnen	Hours
04/02/09	Legislative visits.	1.50

Please reference client/matter and invoice numbers when making payment.  
PLEASE REMIT TO: P.O. BOX 200113, HOUSTON, TEXAS 77218-0113

L.R.S. NO. 74-1180015

Vinson & Elkins LLP Attorneys at Law Abu Dhabi Austin Beijing Dallas Dubai Hong Kong Houston London Moscow New York Shanghai Tokyo Washington  
First City Tower, 1001 Fannin St., Suite 2800, Houston, TX 77004-4790  
Tel 713.768.2222 Fax 713.768.2348 www.velson.com

1413 Spicewood Springs Rd, Suite 102 ■ Austin, Tx. 78759 ■ Phone: 512-782-2400 ■ Fax: 512-795-9968 ■ www.municipalaccounts.com

1300 Post Oak Blvd. ■ Suite 1600 ■ Houston, Texas 77056 ■ Phone: 713-623-4539 ■ Fax: 713-629-6859

100 River Pointe ■ Suite 240 ■ Conroe, Texas 77304 ■ Phone: 936-756-1644 ■ Fax: 936-756-1844

Client/Matter Number HAR298 67000  
 Invoice Number 25307419  
 Billing Attorney Clark S. Lord

Re: Special Counsel

04/03/09	Coordinate legislative initiative; correspond with Clark Lord and Derrick Eugene regarding same.	1.00
04/09/09	Monitor House County Affairs for testimony regarding HB 4722.	2.00
04/13/09	Track legislation; communications regarding same.	0.75
04/16/09	Monitor legislative activity.	1.00
04/23/09	Track legislation.	1.00
05/04/09	Monitor legislative activity.	1.00
05/12/09	Monitor House Local Calendar.	1.50
<hr/>		
Date	Amanda K. Edwards	Hours
01/26/09	Draft legislation to amend Chapter 375, Local Government Code.	1.25
04/01/09	Prepare bill materials relating to bill to amend Chapter 375, and bill to create HCID No. 11 for Clark Lord.	0.50
04/02/09	Prepare House Bill 4722 Analysis for submission to Representative Cohen.	3.00
04/06/09	Prepare bill substitution for the creation of Harris County Improvement District No. 11.	1.25
<hr/>		
Date	Athea D. Davis	Hours
05/15/09	Receive and review voice mail from Marsha Jen of McCall Gibson regarding the audit response letter; return Marsha's phone call; prepare and forward e-mail to Clark Lord and Marilyn Roberts regarding same.	0.50
<hr/>		
Total		34.00 \$13,891.25

## Disbursements and other charges posted through May 31, 2009:

<hr/>			
Photocopy			
04/03/09	CSL	2 pages @ 0.15 per page	0.30
04/03/09	CSL	9 pages @ 0.15 per page	1.35
04/03/09	CSL	2 pages @ 0.15 per page	0.30
04/03/09	CSL	1 page @ 0.15 per page	0.15
04/03/09	CSL	10 pages @ 0.15 per page	1.50
04/03/09	CSL	6 pages @ 0.15 per page	0.90
Photocopy			\$4.50
Total			\$4.50

Please reference client/matter and invoice numbers when making payment.  
 PLEASE REMIT TO: P.O. BOX 200113, HOUSTON, TEXAS 77216-0113 L.R.S. NO. 74-1183015

Vinson & Elkins LLP Attorneys at Law Abu Dhabi Austin Beijing Dallas Dubai First City Tower, 1001 Fawcett St., Suite 2600, Houston, TX 77002-4780  
 Hong Kong Houston London Moscow New York Shanghai Tokyo Washington Tel 713.758.2222 Fax 713.758.2346 www.velson.com

Client/Matter Number HAR298 67000  
 Invoice Number 25307419  
 Billing Attorney Clark S. Lord

Re: Special Counsel

Total Invoice \$13,895.75 ✓

Please reference client/matter and invoice numbers when making payment.  
 PLEASE REMIT TO: P.O. BOX 200113, HOUSTON, TEXAS 77216-0113 L.R.S. NO. 74-1183015

Vinson & Elkins LLP Attorneys at Law Abu Dhabi Austin Beijing Dallas Dubai First City Tower, 1001 Fawcett St., Suite 2600, Houston, TX 77002-4780  
 Hong Kong Houston London Moscow New York Shanghai Tokyo Washington Tel 713.758.2222 Fax 713.758.2346 www.velson.com

Client/Matter Number HAR298 67000  
 Invoice Number 25307419  
 Billing Attorney Clark S. Lord

Re: Special Counsel

## Summary of Services

Name	Hours	Amount
Kimberly M. Bonnen	9.75	4,485.00
Athea D. Davis	0.50	105.00
Amanda K. Edwards	6.00	2,100.00
Derrick W. Eugene	6.75	2,801.25
Clark S. Lord	9.75	3,656.25
Barron F. Wallace	1.25	743.75
Total	34.00	\$13,891.25

Please reference client/matter and invoice numbers when making payment.  
 PLEASE REMIT TO: P.O. BOX 200113, HOUSTON, TEXAS 77216-0113 L.R.S. NO. 74-1183015

Vinson & Elkins LLP Attorneys at Law Abu Dhabi Austin Beijing Dallas Dubai First City Tower, 1001 Fawcett St., Suite 2600, Houston, TX 77002-4780  
 Hong Kong Houston London Moscow New York Shanghai Tokyo Washington Tel 713.758.2222 Fax 713.758.2346 www.velson.com

June 19, 2009

Harris County Improvement District No. 6  
 Teresa Rosenbaum  
 Manager  
 Municipal Accounts & Consulting, LP  
 1300 Post Oak Blvd., Suite 1600  
 Houston, TX 77056

Client/Matter Number HAR298 67000  
 Invoice Number 25307419  
 Billing Attorney Clark S. Lord

Re: Special Counsel

## REMITTANCE COPY

Fees for services posted through May 31, 2009 \$13,891.25  
 Disbursements and other charges posted through May 31, 2009 4.50  
 Total Invoice \$13,895.75

Please return this page with your payment

Total amount (payable in U.S. dollars) due by July 19, 2009

Please reference client/matter and invoice numbers when making payment.  
 PLEASE REMIT TO: P.O. BOX 200113, HOUSTON, TEXAS 77216-0113 L.R.S. NO. 74-1183015

Vinson & Elkins LLP Attorneys at Law Abu Dhabi Austin Beijing Dallas Dubai First City Tower, 1001 Fawcett St., Suite 2600, Houston, TX 77002-4780  
 Hong Kong Houston London Moscow New York Shanghai Tokyo Washington Tel 713.758.2222 Fax 713.758.2346 www.velson.com



# Vinson & Elkins

Clark Stockton Lord clord@vew.com  
Tel 713.768.2250 Fax 713.615.5818

June 19, 2009

Ms. Susan Hill  
Hawes Hill Calderon LLP  
10103 Fondren Road #300  
Houston, TX 77096

Re: Special Counsel

Dear Ms. Hill:

Enclosed is our firm invoice dated June 19, 2009 for the above captioned matter for services rendered through May 31, 2009. Please remit payment at your earliest convenience.

Very truly yours,

*Clark Stockton Lord*  
Clark Stockton Lord

Enclosure

Houston 3749399v.1

Vinson & Elkins LLP, Attorneys at Law  
Austin Beijing Dallas Dubai Hong Kong Houston  
London Moscow New York Shanghai Tokyo Washington

First City Tower, 1001 Fawcett Street, Suite 2600  
Houston, TX 77002-6780  
Tel 713.768.2222 Fax 713.768.2348 www.vew.com

Hawes Hill Calderon LLP  
P.O. Box 22167  
Houston TX 77227-2167

Bill To:

MD- HCID # 6- Montrose  
P.O. Box 22167  
Houston, TX 77227

Invoice

DATE	DESCRIPTION	AMOUNT
	Professional Consulting, Project Management & Administrative Fee June 2009	\$5,000.00
	Reimbursable expenses as follows:	
	Verizon 6/20-7/19 per attachment	\$48.09
5/15/2009	Hour Messenger per attachment	\$247.35
5/23/2009	A to Z	\$26.12
5/26/2009	A to Z	\$29.16
6/1/2009	A to Z	\$51.29
6/5/2009	A to Z	\$20.12
6/10/2009	A to Z	\$38.31
6/11/2009	Harris County Clerk -Posting Fee 6/17/09	\$9.00
6/15/2009	Hour Messenger per attachment	\$195.95
6/18/2009	A to Z	\$44.59
6/18/2009	Office Depot per attachment	\$631.05
6/30/2009	A to Z	\$50.24
	Mileage, D. Hawes ( May) per attachment	\$97.90
	Mileage, D. Hawes per attachment	\$27.50
	Mileage, R. Hill per attachment	\$41.80
	In house copies	\$292.30
	In house postage	\$3.15
Sales Tax:		\$0.00
Total Amount:		\$6,853.92
Amount Applied:		\$0.00
Balance Due:		\$6,853.92

CK # 2037

Approved:  
*Q-D-117*

0.00  
1.176.00+  
600.00+  
693.00+  
210.00+  
1.218.00+  
420.00+  
4.317.00\*

POSTED

CK # 201-2076

NAME	DATE	AMOUNT	DATE	AMOUNT	DATE	AMOUNT
Victor Baserra	Jun-09	28	\$ 42.00	0	\$ -	\$ 1,176.00
Andrew Duncan 108910	Jun-09	0	\$ 42.00	0	\$ -	\$ -
Coordinator Fee			\$ 600.00			\$ -
			\$ 0.00			\$ -
Al Girid	Jun-09	18.6	\$ 42.00	0	\$ -	\$ 600.00
Leon Laurano	Jun-09	5	\$ 42.00	0	\$ -	\$ 210.00
Daniel Molina	Jun-09	29	\$ 42.00	0	\$ -	\$ 1,218.00
J. Ornelas	Jun-09	10	\$ 42.00	0	\$ -	\$ 420.00

07/09/2009 18:52 ANCO-MCDONALD

(FAX)

P.001/002

Anco-McDonald Waterworks  
Insurance Services L.L.C.  
611 B Morton  
Richmond, TX 77469  
Phone : 281-342-6837 Fax : 281-341-6837

Harris County Imp. Dist. No. 6  
Hawes Hill & Calderon  
PO Box 22167  
Houston, TX 77227

INVOICE # 4183	
HCID6-1	GL 07/10/09
BINDER	
Hartford Fire Ins Co	
Anco McDonald Waterworks	
07/31/09	07/31/10 07/31/09
\$ 3,824.00	

INVOICE # 4183  
32522 07/31/09 MEM APIN 2009 Insurance Renewal \$ 3,824.00  
CHECK TO BE MADE PAYABLE TO ANCO-MCDONALD UPON APPROVAL FROM THE BOARD. THANK YOU!  
FAX TO: Municipal Accounts #713-629-6859  
Invoice Balance: \$ 3,824.00

POSTED

CK # 2038



## PROPOSED EFFECTIVE DATE: July 31, 2009

COVERAGE	RENEWAL PREMIUM	LAST YEAR'S PREMIUM
GENERAL LIABILITY/HIBID & NON-OWNED AUTO	1,000.00	1,000.00
DIRECTORS AND OFFICERS	2,500.00	3,829.00
		Long term policy: 1/19/08-7/31/09
DIRECTOR'S BOND	324.00	324.00
<b>TOTAL PREMIUM</b>	<b>\$3,824.00</b>	<b>\$5,153.00</b>

OPTIONAL NEW COVERAGE	PREMIUM	ACCEPTED YES/NO
POLLUTION LIABILITY - \$1,000,000 LIMIT	750.00	
WORKERS COMPENSATION & EMPLOYERS LIABILITY	1,124.00	
BUSINESS TRAVEL ACCIDENT	700.00	
LAW ENFORCEMENT LIABILITY - \$1,000,000 LIMIT	1,600.00	
PEACE OFFICERS BOND @ \$6 PEACE OFFICERS	\$0.00/each	
<b>TOTAL PREMIUM FOR ACCEPTED OPTIONAL COVERAGE</b>		

12

ENTERED

QUANTITY	DESCRIPTION	UNIT PRICE	LINE TOTAL
5.00	monitrusedistrict.org web site/database monthly maintenance (June 2009)	190.00	500.00
	<p>CK# 2039</p> <p>Website</p> <p>(Complete backup of your website, Professional edits-your web site maintains its quality, Product changes and additions, Updates, Add breaking news or upcoming events, Add photos, graphics, graphs and charts, Text re-writes and improvements, Site facelifts and makeovers, text updates, photo updates, pdf updates, adding/deleting pages)</p> <p>SharePoint Environment</p> <p>(Backing Up and Restoring Databases, Backing Up and Restoring Web Sites, Backup and Restore Options for Windows SharePoint Services, Installing Service Packs for Windows SharePoint Services, Managing and Customizing Search, Managing Content Databases, Managing Sites and Subsites, Managing the Configuration Database, Migrating and Upgrading, Security Considerations and Site Configurations, Troubleshooting Other Issues, Upgrade Considerations, Planning, Installation, Security, Configuration, Administration, Backup and Migration, Maintenance, Customization, Troubleshooting)</p>		

SUBTOTAL	\$ 500.00
SALES TAX	
TOTAL	\$ 500.00

Make all checks payable to Zeeven Consulting, Inc.  
**THANK YOU FOR YOUR BUSINESS!**

HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER 6  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

---

AGENDA MEMORANDUM

TO: Harris County Improvement District Number 6 Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

---

7. *Receive Assessment Collection Report and Billing and Assessment Summary.*

**HARRIS COUNTY IMPROVEMENT DISTRICT NO. 6**  
**ASSESSMENT COLLECTION REPORT**  
 June 2009  
**BILLING AND COLLECTION SUMMARY**  
**FISCAL YEAR**  
**01/01/09 - 12/31/09**

YEAR	RATE	TOTAL LEVY	COLLECTIONS	RECEIVABLE	% COLLECTED
2008	0.12500	\$421,665.31	\$371,430.94	\$50,234.37	88%
2007	0.12500	\$329,089.28	\$295,407.37	\$33,681.91	90%

Current Month Activity

Revenue:	<u>Current Month</u>	<u>Year to Date</u>
2008 Assessment Collected	9,035.73	316,759.63
2007 Assessment Collected	474.68	22,952.13
Penalty & Interest	1,361.19	8,289.59
Overpayments	472.09	16,106.72
Collection Fees		0.00
Court Fees		0.00
<b>Total Revenue</b>	<b>11,343.69</b>	<b>364,108.07</b>
Overpayments Presented for Refund	472.09	15,110.91
Overpayments Applied to Assessment	0.00	0.00

ASSESSED VALUE FOR 2008:	<b>337,331,962</b>	Uncertified:	<b>1,034,579</b>
ASSESSED VALUE FOR 2007:	<b>337,521,041</b>	Uncertified:	<b>986,613</b>

Assessment Collection Account: Prosperity Bank, Account No. 5234371

**ASSESSMENT PLAN PROJECTIONS**

YEAR	MAX RATE	PROJECTED LEVY	COLLECTIONS @ 95%	CUMULATIVE COLLECTIONS	10 YEAR AVERAGE @ 10%
2007	0.12500	337,500	320,625	295,407.37	
2008	0.12500	337,500	320,625	371,430.94	
2009	0.12500	337,500	320,625		
2010	0.12500	337,500	320,625		
2011	0.12500	337,500	320,625		
2012	0.12500	337,500	320,625		
2013	0.12500	337,500	320,625		
2014	0.12500	337,500	320,625		
2015	0.12500	337,500	320,625		
2016	0.12500	337,500	320,625		
		<b>3,375,000</b>	<b>3,206,250</b>		<b>337,500</b>

The Projected Levy is based on the rate remaining at 0.12500

Prepared by: Equi-Tax Inc.  
 Kenneth R. Byrd  
 Collector for the District



**HARRIS COUNTY IMPROVEMENT DISTRICT NO. 6**  
**ASSESSMENT COLLECTION REPORT**  
June 2009

**TOP TEN ASSESSMENT PAYERS**

<b>PROPERTY OWNER</b>	<b>PROPERTY TYPE</b>	<b>ASSESSED VALUE</b>	<b>ASSESSMENT AMOUNT</b>
2221 West Dallas Partners	Apartment Complex	35,803,116	44,753.90
UST Realty Company	Office Buildings	14,558,506	18,198.13
4119 Montrose Limited	Office Buildings	14,497,083	18,121.35
Riverside CPI LLC & Realty CEN	Multi-Family Housing	6,600,500	8,250.63
Walgreens 03157	Retail	5,591,700	6,989.63
Texas Art Supply	Retail	4,917,391	6,146.74
3815 Montrose Blvd LP	Office Buildings	4,395,370	5,494.21
Richmond Montrose CVS LP	Drugstore	3,783,030	4,728.79
BRI Hawthorne Square LTD	Shopping Center	3,372,323	4,215.40
515 Westheimer LP	Shopping Center	3,100,000	3,875.00

**TEN LARGEST DELINQUENT ACCOUNTS**

<b>PROPERTY OWNER</b>	<b>ACCOUNT NUMBER</b>	<b>ASSESSMENT YEAR</b>	<b>ASSESSED AMOUNT</b>
515 Westheimer LP	92 121 369 001 0001	2007 - 2008	7,375.00
Cal State Investment	92 037 031 000 0016	2007 - 2008	2,894.59
NRH Family Trust	92 004 140 000 0008	2007 -2008	2,691.40
J A Shankman LLC	92 124 395 001 0001	2008	2,676.60
Nguyen Ngan Phuong	92 004 135 000 0004	2007 - 2008	2,594.08
Bio Medical Applications	92 030 245 000 0004	2008	2,000.00
Blythe Kimberly	92 057 036 000 0034	2007 - 2008	1,969.36
KP Hawthorne LTD	92 037 031 000 0001	2007 - 2008	1,930.00
1920 Manor LLC	92 030 245 000 0001	2007 -2008	1,909.98
4310 Yoakum Partners HIP	92 026 135 000 0014	2007	1,887.57



**Harris County Improvement District No. 6**  
**Lawsuit Arbitration Status Detail**  
**Unsettled as of 05/15/2009**

Jur 930

CAD No	Owner Name	Original Value	Date Settled	Total Settled Value	Change in Assessment	Sent to Bkpr
<b>Tax Year 2007</b>						
037-040-000-0001	Houston Skylane One LLC	\$875,000	5/15/2009	\$750,000	\$167.19	7/1/2009
117-939-001-0001	Walgreens 03157	\$4,427,000				
026-154-000-0006	Bri Hawthorne Square Ltd	\$3,000,000				
026-164-000-0027	UST Realty Company c/o Univ of St Thomas	\$2,201,662				
037-031-000-0016	Cal State Investment Limited Partnership et al	\$1,120,670				
008-260-000-0013	Harris Dwayne & Paula D	\$586,439				
014-072-000-0007	Five Palms Developers LLC	\$495,865				
008-260-000-0001	Rice Teresa	\$557,594				
014-012-000-0004	Vega Adan G & Gladys H	\$741,300				
026-156-000-0016	Hagerty Thomas & Veronica / Hagerty Advertising Group	\$403,500				
023-067-000-0008	Nguyen Annie T	\$353,753				
014-154-000-0005	Snyder Saul c/o Brett Littell	\$832,236				
Tax Year 2007	Total - Unsettled Accounts, original value	\$14,720,019				
Tax Year 2007	Total - Unsettled Accounts, number of accounts	11				

<b>Tax Year 2008</b>						
037-040-000-0001	Skylane Montrose Houston LLC	\$890,000	5/15/2009	\$790,000	\$125.00	7/1/2009
013-224-000-0004	Platas Ioannis & Patricia	\$1,300,000	5/15/2009	\$1,225,000	\$100.31	7/1/2009
117-939-001-0001	Walgreens 03157	\$5,591,700				
127-752-001-0001	4119 Montrose Ltd	\$9,696,083				
037-031-000-0016	Cal State Investment Limited Partnership et al	\$1,195,000				
026-154-000-0006	Bri Hawthorne Square Ltd	\$3,372,323				
026-163-000-0021	UST Realty Company c/o Univ St. Thomas	\$4,030,436				
026-164-000-0027	UST Realty Company c/o Univ St. Thomas	\$2,343,326				
026-163-000-0001	UST Realty Company c/o Univ St. Thomas	\$8,184,744				
037-035-000-0018	Boga Wetmoreland Ltd	\$3,000,000				
014-148-000-0012	Macey Louis Trustee	\$799,000				
030-246-000-0023	MTV4301 LLC	\$890,000				
026-152-000-0019	Total Health Care Svc LLC	\$1,105,990				
037-037-000-0003	Farb Aubrey & Trustee	\$1,463,000				
014-064-000-0007	Heim Lam Inc	\$1,976,684				
008-260-000-0001	Rice Teresa	\$688,000				

**Harris County Improvement District No. 6**  
**Lawsuit Arbitration Status Detail**  
**Unsettled as of 05/15/2009**

Jur 930

CAD No	Owner Name	Original Value	Date Settled	Total Settled Value	Change in Assessment	Sent to Bkpr
026-127-001-0004	Royce Stratford Ltd	\$880,000				
037-034-000-0009	400 Westmoreland LLC	\$697,986				
030-245-000-0008	The Nations Family Limited Partnership Ltd	\$900,000				
030-246-000-0003	Borrell Leo J & H Judy	\$1,267,078				
030-245-000-0003	4309 Yoakum LP	\$702,086				
023-064-000-0003	Littell Brett	\$540,000				
004-139-000-0017	Toomey Guseman Family Ltd	\$341,740				
122-924-001-0001	B&P Residential LLC	\$1,236,418				
120-768-001-0001	4119 Montrose Limited	\$4,476,000				
121-274-001-0001	Whitney Place Ltd	\$1,414,796				
026-137-000-0024	411 Lovett LLC	\$1,371,800				
004-135-000-0004	Nguyen Ngan Phuong / Vu Nghia D	\$1,054,260				
121-369-001-0001	515 Westheimer LP	\$3,100,000				
014-154-000-0005	Snyder Saul c/o Brett Littell	\$931,000				
Tax Year 2008	Total - Unsettled Accounts, original value	\$63,249,450				
Tax Year 2008	Total - Unsettled Accounts, number of accounts	28				

**Cumulative**

Cumulative	Grand Total - Unsettled Accounts, original value	\$77,969,469
Cumulative	Grand Total - Unsettled Accounts, number of accounts	39

HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER 6  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

---

**AGENDA MEMORANDUM**

TO: Harris County Improvement District Number 6 Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

---

8. Receive report and consider recommendations from the Security and Public Safety Committee with regard to the following:
  - a. Receive Public Safety Patrol report for the month of June



MEMORANDUM

---

TO: East Montrose Management District Board of Directors  
FROM: David Hawes  
DATE: July 15, 2009  
SUBJECT: Public Safety and Security Committee

---

The Montrose Management District Public Safety and Security Committee did not hold a meeting for the month of July.

**THE COMMITTEE CONSIDERED THE FOLLOWING:**

1. Reviewed the June Patrol Report.

**COMMITTEE RECOMMENDATIONS:**

1. No actions recommended.



## East Montrose Patrol

June 2009

### **6-5-09 V. Beserra 2220-0320hrs**

2210hrs- Checked with Vice Officer at investigation location and arrest was made.

2305hrs- Checked locations in the 4300 block of Montrose.

2320hrs-Ticket issues in the 2200 block of W. Dallas for urinating in public.

0110hrs- Checked locations in the 800 block of Fargo, no problems.

0149hrs- Checked locations in the 3300 block of Montrose.

0215hrs- Disturbance in parking lot 1300 block of Montrose

### **6-6-09 AJ Girndt 1100-1430hrs**

1130hrs- Checked locations at Montrose and Lovett, no problems.

1155hrs- 600 block of Richmond – suspicious person looking in windows, checked and released landscaping crew employee.

1215hrs- Checked locations in the 4500 block of Yoakum, no problems.

1305hrs- Checked locations in the 4300 block of Yoakum, false hold up panic alarm.

1320hrs- Checked locations at Grant and Jackson, no problems.

### **6-6-09 D. Molina 2200-0300hrs**

2234hrs- Suspicious male in the 2200 block of Avondale at Helena. The male was checked and escorted out of the neighborhood.

2255hrs- Checked by on assault in the 2200 block of Marshall.

2309hrs- - Checked locations in the 900 block of W. Alabama, no problems.

0020hrs- Checked locations in the 3900 block of Montrose. Advised homeless male to leave and he complied.

0043hrs- Checked locations in the 200 block of Avondale. Two suspicious males were checked, cleared and advised to leave the area. They complied.

0124hrs- Checked locations in the 2200 block of W. Dallas, no problems.

0244hrs- Checked on nonfamily disturbance in the 800 block of Westheimer. Parties observed officer and went to eat.

**6-7-09 D. Molina 2200-0200hrs**

2216hrs- Checked locations in the 2200 block of W. Dallas.

2252hrs- Suspicious male prostitute in the 800 block of Fairview. Issued a citation to the male was asked to leave the area. He complied.

2345hrs- Checked locations in the 900 block of W. Alabama. Clear.

0021hrs- Suspicious homeless male digging in the trash in the 600 block of Branard. Advised to leave and he left.

0040hrs- Checked locations in the 1000 block of Richmond. Clear.

0129hrs- Checked locations in the 2200 block of W. Dallas. Clear.

0149hrs- Checked locations in the 3300 of Montrose. Clear.

**6-12-09 V. Beserra 2200-0300hrs**

2230hrs- Checked locations in the 2700 block of Montrose.

2245hrs- Suspicious young male checked and released in the 300 block of Avondale.

2330hrs- Suspicious male was issued a pedestrian violation citation in the 1000 block of W. Clay.

0040hr-Checked on suspicious vehicle in the 2200 block of Montrose.

0120hrs- Checked locations in the 3200 block of Montrose.

0145hrs- DMV in progress in the 2200 block of W. Dallas.

0230hrs- Robbery just occurred in the 2400 block of Taft. Checked with HPD on duty unit.

**6-13-09 J. Ornelas 2315-0415hrs**

2355hrs- Checked on suspicious persons in the 700 block of W. Drew, possible prostitutes. Both detained, questioned and released.

0025rs- Checked locations in the 900 block of W. Alabama. Clear.

0100hrs- Checked locations in the 3300 block of Montrose. All ok.

0150hrs- Checked locations in the 500 block of Sulross.

0225hrs- Major accident at 400 W. Gray.

**6-14-09 AJ Girndt 1030-1430hrs**

1050hrs- Checked by with HPD on duty unit in the 2700 block of Bagby – Out of area but had INTEL on inf.

1120hrs- Checked on locations in the 2300 block of Montrose. No problems.

1150hrs- Checked several locations at Montrose and Hawthorne. No problems.

1240hrs- Suspicious vehicle at Fargo and Converse. Checked and released.

1330hrs- Checked locations in the 2600 block Stanford.

**6-14-09 D. Molina 2115-0215hrs**

2145hrs- Flagged down by citizen for advice. Advised citizen.

2228hrs- Checked locations in the 2200 block of W. Dallas.

2238hrs- Suspicious female sitting in the 3200 block of Montrose, advised to leave and she stated she was waiting on a friend to pick her up.

2300hrs- Checked with down female in the 3200 block of Montrose, same female waiting on friend. She was transported by HFD.

2308hrs- Disturbance in parking lot in the 3400 block of Montrose with several males. Cleared parties information and left area.

0001hrs- Checked on locations in the 900 block of W. Alabama. Good.



**6-18-09 V. Beserra 2300-0300hrs**

2330hrs- Checked locations in the 2200 block of W. Dallas. Parking ticket was issued.

2345hrs- Checked locations in the 4300 block of Montrose.

0115hrs- Checked locations in the 1000 block of Hyde Park, minor accident.

0140hrs- Checked locations in the 1000 block of Westheimer, male escorted off property.

**6-19-09 V. Beserra 2200-0300hrs**

2215hrs- Checked on suspicious male in the 400 block of Marshall. The male was checked and released.

2330hrs- Checked locations in the 300 block of W. Alabama.

0010hrs- Checked locations in the 4000 block of Stanford.

0040hrs- Checked on disturbance in the 800 block of Fairview.

0120hrs- Disturbance with cab driver in the 1200 block of Columbus.

0140hrs- Suspicious vehicle in the 1000 block of Montrose.

0200hrs- BMV in progress in the 700 block of Marshall.

0230hrs- Person down in the 900 block of Richmond.

**6-20-09 D. Molina 2300-0400hrs**

2321hrs- Checked locations in the 2200 block of W. Dallas. Normal.

2350hrs- Checked with HPD on duty units on a minor accident in the 600 block of Avondale.

0010hrs- Two suspicious males in the 200 block of Avondale walking on the street. The males were issued citations for walking on the street.

0115hrs- Checked by Grant and Pacific with HPD on duty units with parking ticket and arrest of public intoxicated male.

0130hrs- Suspicious persons in the 3400 block of Montrose. They were checked and advised to leave the area. They complied.

0157hrs- Suspicious male found sleeping in the 1000 block of Richmond. The male was checked and escorted out of the area.



0301hrs- Stanford and Lovett, flagged down by citizen who locked keys in car, called for a wrecker.

0318hrs- Suspicious group of people in parking lot in the 800 block of Fairview. Advised to leave and they left area.

**6-21-09 D. Monlina 2300-0400hrs**

2316hrs- Checked locations in the 800 block of Montrose. Good.

2356hrs- Checked locations in the 2200 block of W. Dallas. Normal.

0100hrs- Suspicious female in the 3300 block of Montrose. The male was advised to leave and she left.

0123hrs- Checked locations in the 900 block of W. Alabama. Normal.

0201hrs- Checked locations in the 1000 block of Richmond. No problems.

0250hrs- Checked by on a rolling stolen at Westheimer and Montrose (entered wrong plates).

**6-24-09 A. Grindt 1030-1430hrs**

1058hrs- Checked locations in the area of Jackson and Grant. No problems.

1126hrs- Checked locations in the 2200 block of W. Dallas. No problems.

1135hrs- Checked locations in the 3300 block of Montrose. No problems.

1220hrs- Checked locations in the 4500 block of Yoakum. All clear.

1258hrs- Checked locations in the 3200 block of Montrose. No problems.

1311hrs- Check by with HPD on duty unit on a traffic stop in the area of Taft and Stanford.

**6-25-09 V. Beserra 2200-0300hrs**

2228hrs- Checked locations in the 4200 block of Montrose, loud noise – solved at scene turned off music.

2310hrs- Checked locations in the 2100 block of Montrose.

0030hrs- Suspicious person trespassing in the 1000 block of Montrose, asked to leave.

0140hrs- Checked locations in the 900 block of W. Alabama, suspicious vehicle.

0206hrs- Checked locations in the 3300 block of Montrose.

0230hrs- Checked locations in the 4300 block of Montrose.

**6-26-09 V. Beserra 2200-0300hrs**

2215hrs- Male arrested for criminal trespass and assault warrant (felony) in the 2200 block of W. Dallas – case #93583109-W

0045hrs- Disturbance by male and female in the 1000 block of Richmond. Solved at scene.

0105hrs- Checked on locations in the 4400 block of Montrose.

0140hrs- Suspicious person in the 2200 block of W. Dallas, gone on arrival.

0220hrs- Checked locations in the 900 block of Richmond.

**6-27-09 D. Molina 2315-0415hrs**

**\*Parade over – Crowd of citizens going home.\***

0007hrs- Flagged down by citizen in the 400 block of Sul Ross asking for directions.

0012hrs- Checked locations in the 900 block of W. Alabama. Normal.

0033hrs- Checked locations in the 3300 block of Montrose. Normal.

0038hrs- Checked by locations in the 400 block of Westheimer. Disturbance unknown. Couple exchanging in conversation.

0051hrs- Suspicious persons in the 200 block of Avondale. Advised to leave and left.

0105hrs- Assault in progress in the 3400 block of Montrose, checked by with HPD on duty unit.

0146hrs- Checked locations in the area of Montrose and Grant. Spoke to business owner.

0223hrs- Checked locations in the 2200 block of W. Dallas. Normal.

0326hrs- Checked locations in the 1100 Lovett. Suspicious persons, males & females sitting at entrance. Advised to leave and they complied.

0353hrs- Checked locations in 800 block of Westheimer. Normal.

**6-28-09 A. Grindt 1145-1445hrs**

1215hrs- Checked locations in the 4500 block of Yoakum. All clear.

1220hrs- Checked locations in the area of Montrose and Richmond. No problems.

1225hrs- Male sleeping at Richmond and Stanford. Warned and asked to leave.

1250hrs- Checked locations in the 3300 block of Montrose. All clear.

1300hrs- Checked locations in the 2200 block of W. Dallas. No problems.

1345hrs- Checked by with HPD on duty unit in the area of Montrose and Lovett.

**6-28-09 J. Ornelas 2315-0415hrs**

2350hrs- Checked locations in the 900 block of W. Alabama. Normal.

0018hrs- Checked locations in the 3300 block of Montrose. All Normal.

0110hrs- Checked locations in the 2200 block of W. Dallas. Clear.

0230hrs- Suspicious male in the 4000 block of Montrose. Detained, questioned and escorted off the property.

0250hrs- Flagged down by a citizen in the 2500 block of Stanford who was being harassed, along with his friends by an intoxicated male. The male was detained, questioned and released.



# EAST MONTROSE MANAGEMENT DISTRICT

## SECURITY PATROL

Mon., June 1

9 - 14

5 - 8

3 - 4

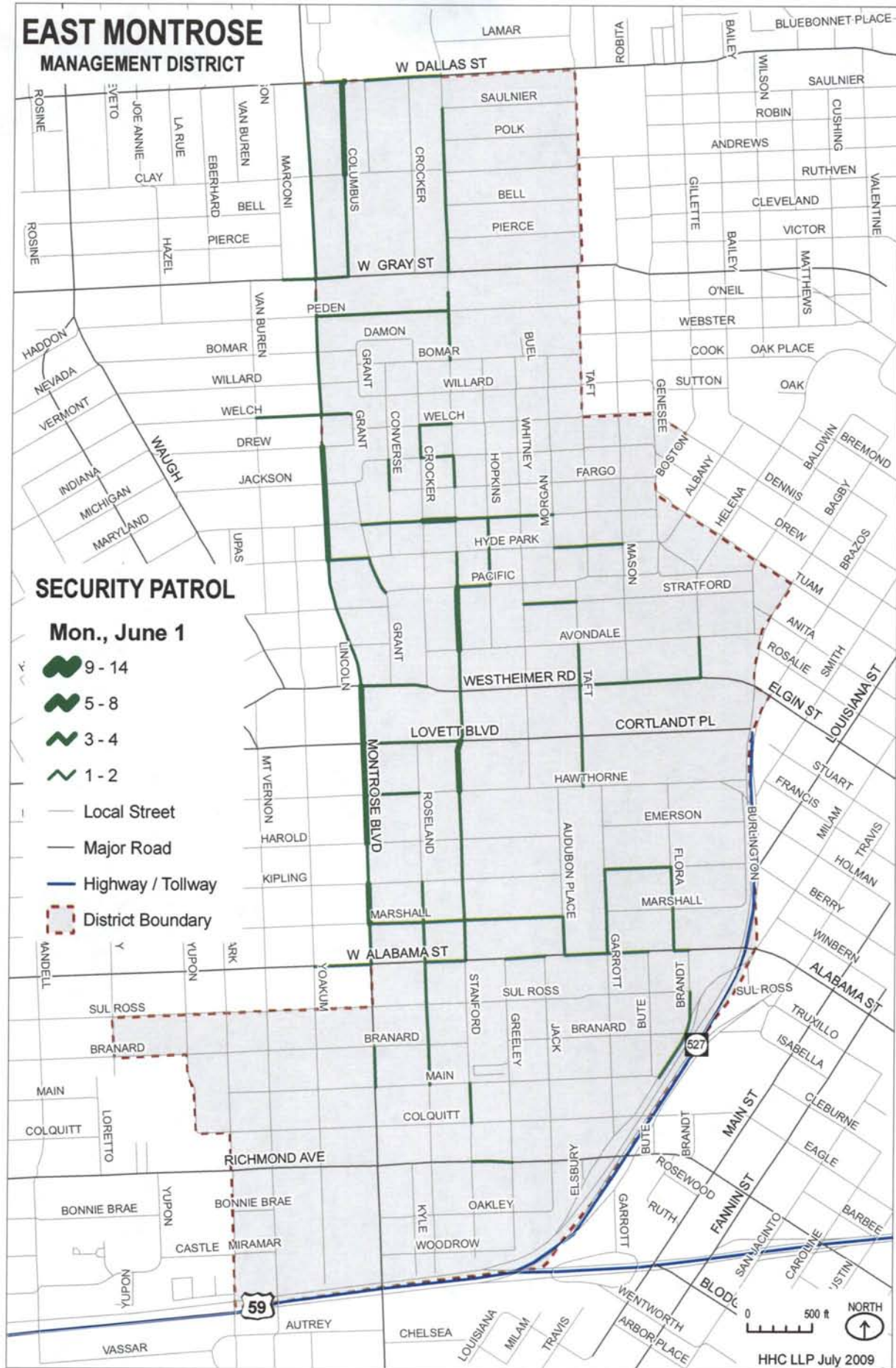
1 - 2

Local Street

Major Road

Highway / Tollway

District Boundary





# EAST MONTROSE MANAGEMENT DISTRICT

## SECURITY PATROL

Wed., June 3

9 - 14

5 - 8

3 - 4

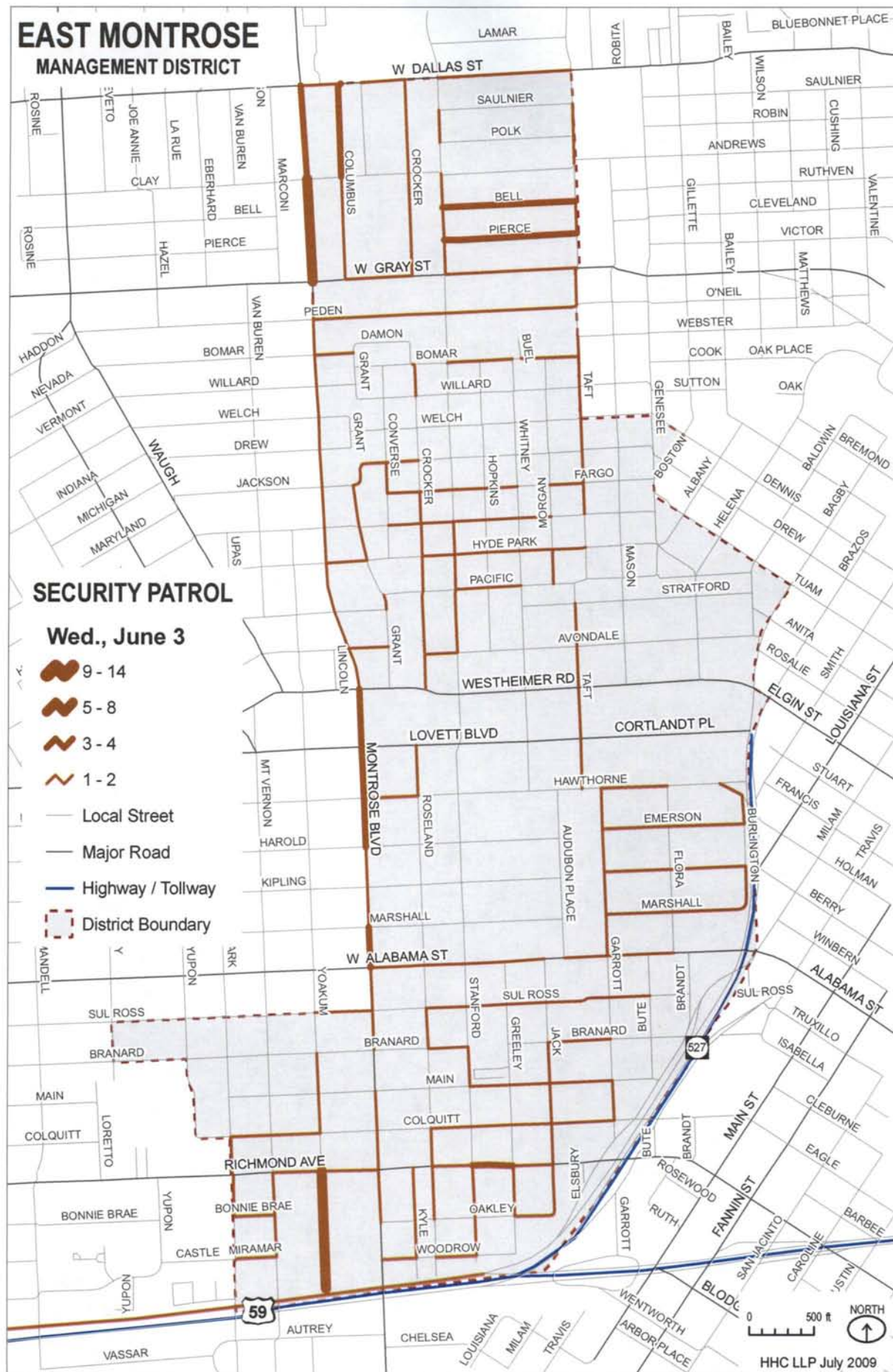
1 - 2

Local Street

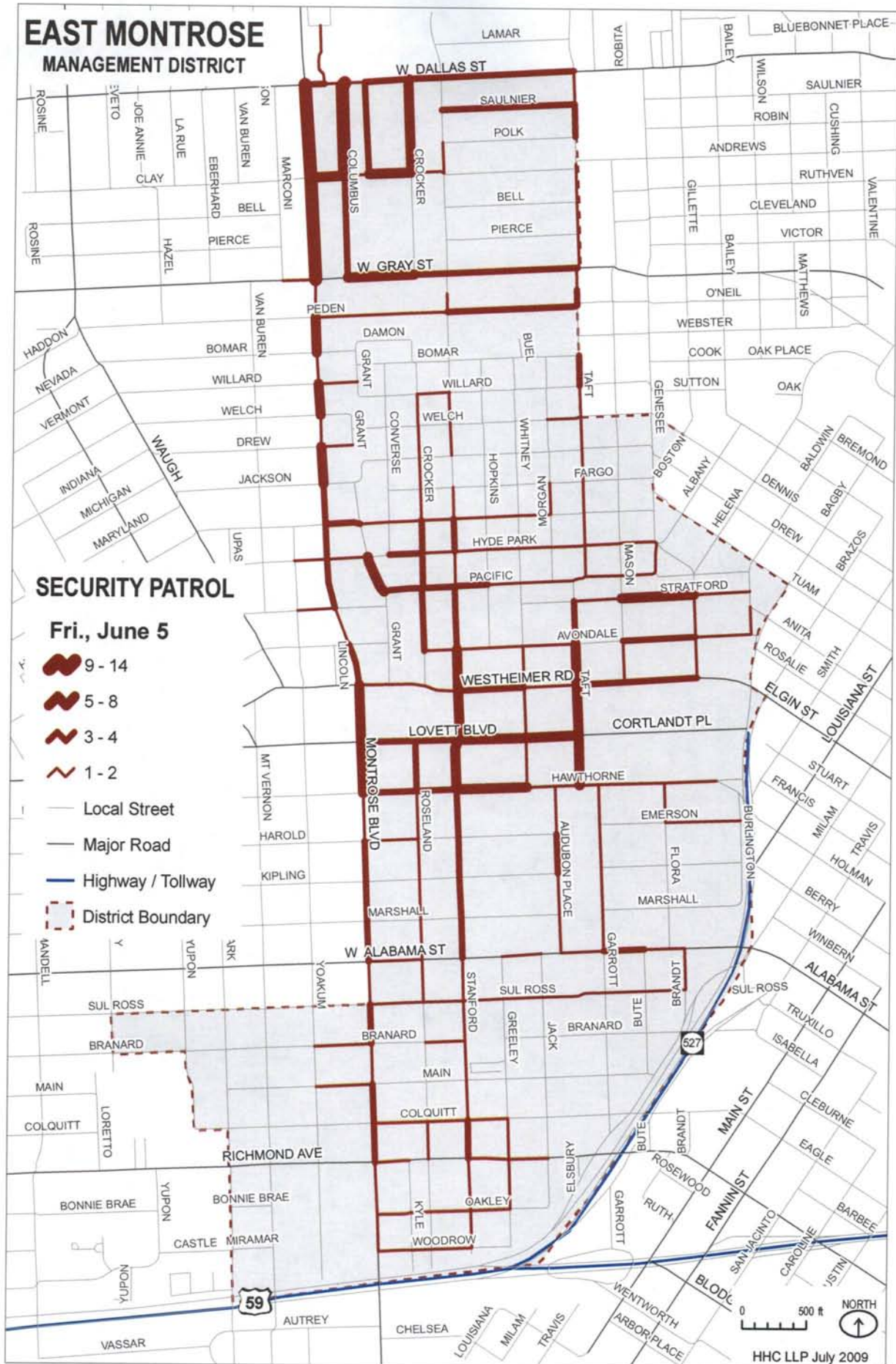
Major Road

Highway / Tollway

District Boundary



# EAST MONTROSE MANAGEMENT DISTRICT





# EAST MONTROSE MANAGEMENT DISTRICT

## SECURITY PATROL

Sat., June 6

9 - 14

5 - 8

3 - 4

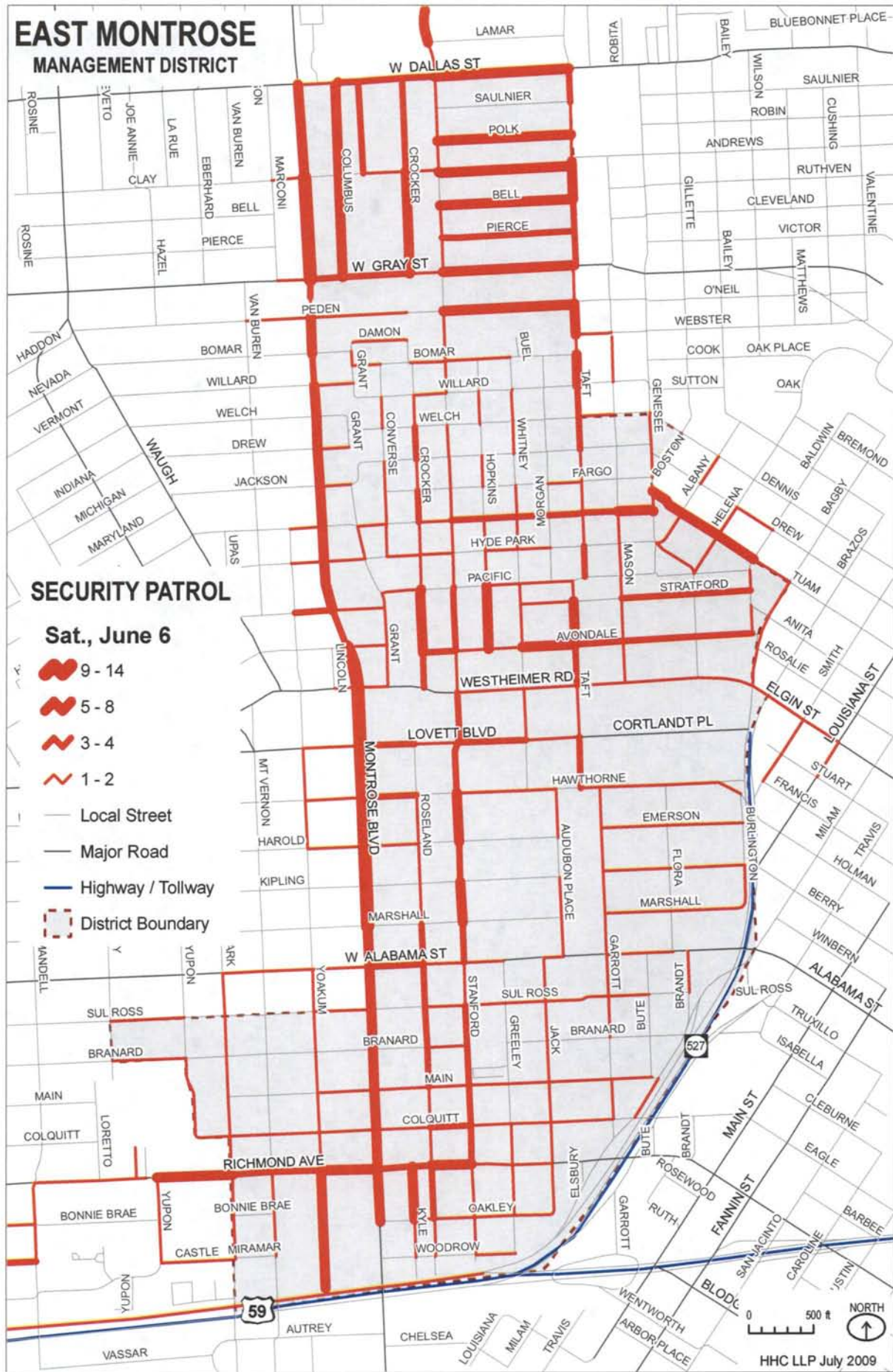
1 - 2

Local Street

Major Road

Highway / Tollway

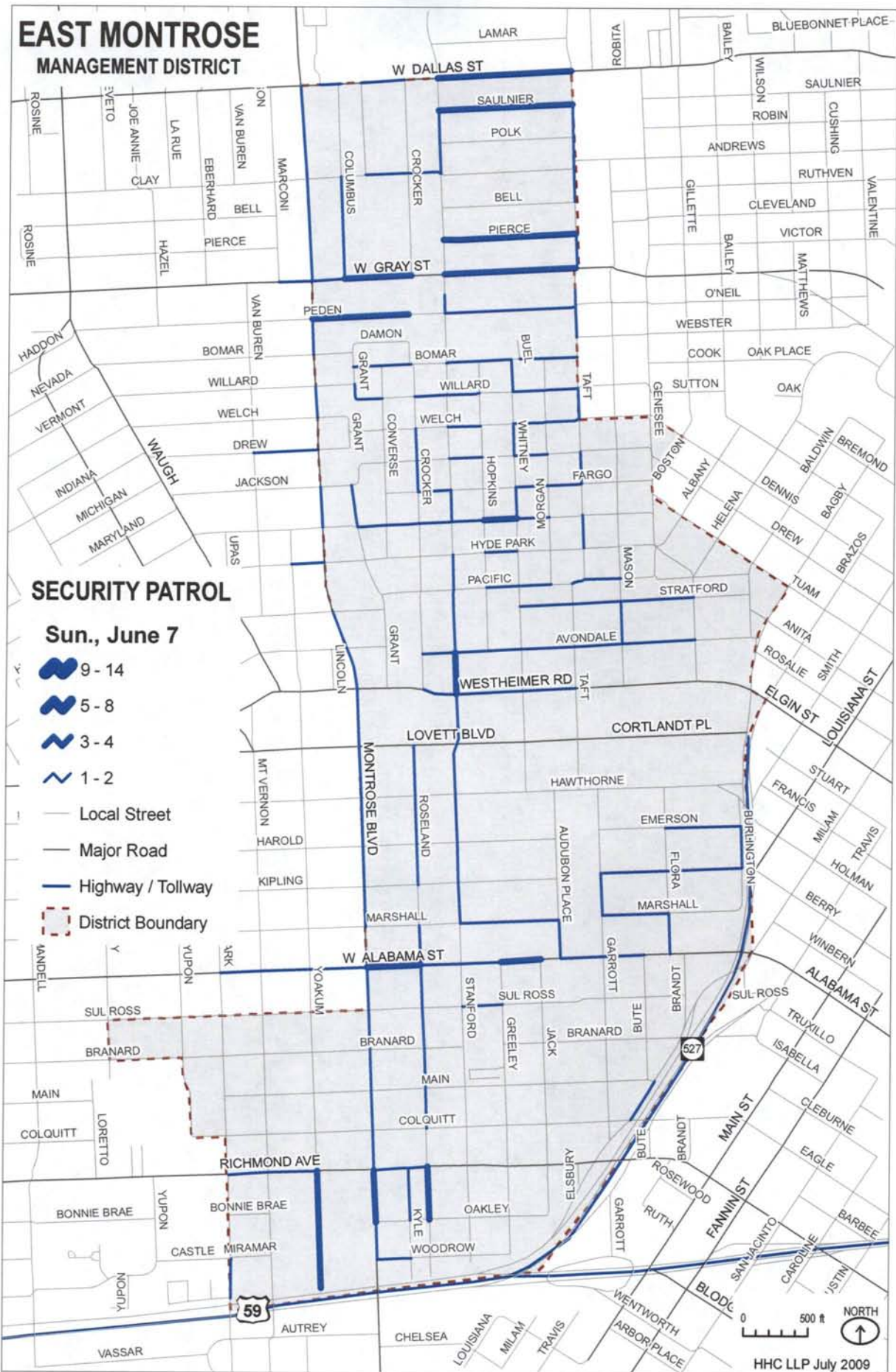
District Boundary



0 500 ft NORTH

HHC LLP July 2009

# EAST MONTROSE MANAGEMENT DISTRICT





**EAST MONTROSE  
MANAGEMENT DISTRICT**

**SECURITY PATROL**  
**Mon., June 8**

- 9 - 14
- 5 - 8
- 3 - 4
- 1 - 2

Local Street  
Major Road  
Highway / Tollway  
District Boundary

0 500 ft NORTH

HHC LLP July 2009

HHC LLP July 2009

# EAST MONTROSE MANAGEMENT DISTRICT

**SECURITY PATROL**

**Tue., June 9**

- 9 - 14
- 5 - 8
- 3 - 4
- 1 - 2

— Local Street  
— Major Road  
— Highway / Tollway  
District Boundary

0 500 ft NORTH

HHC LLP July 2009

HHC LLP July 2009



# EAST MONTROSE MANAGEMENT DISTRICT

## SECURITY PATROL

Wed., June 10

9 - 14

5 - 8

3 - 4

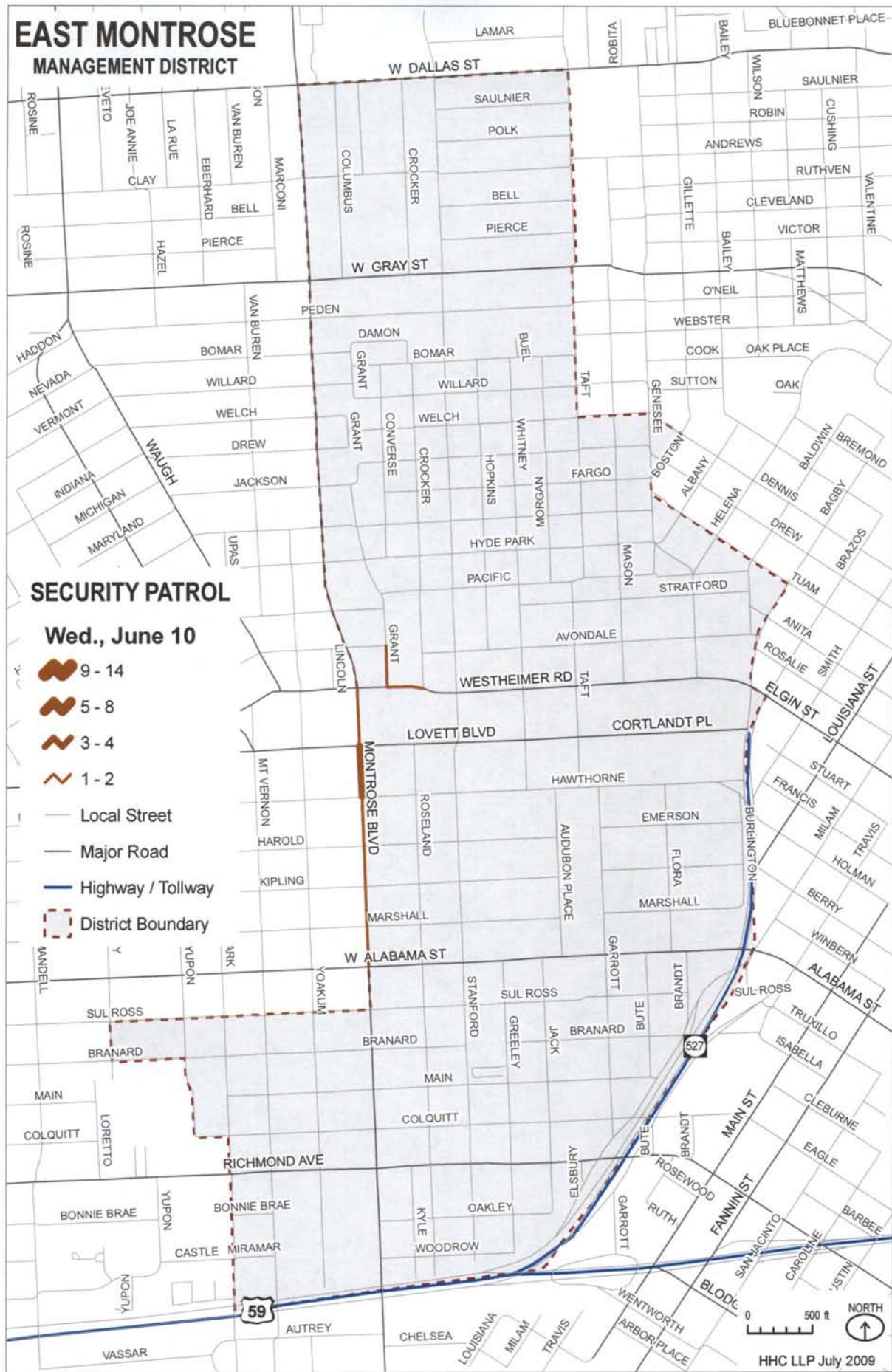
1 - 2

Local Street

Major Road

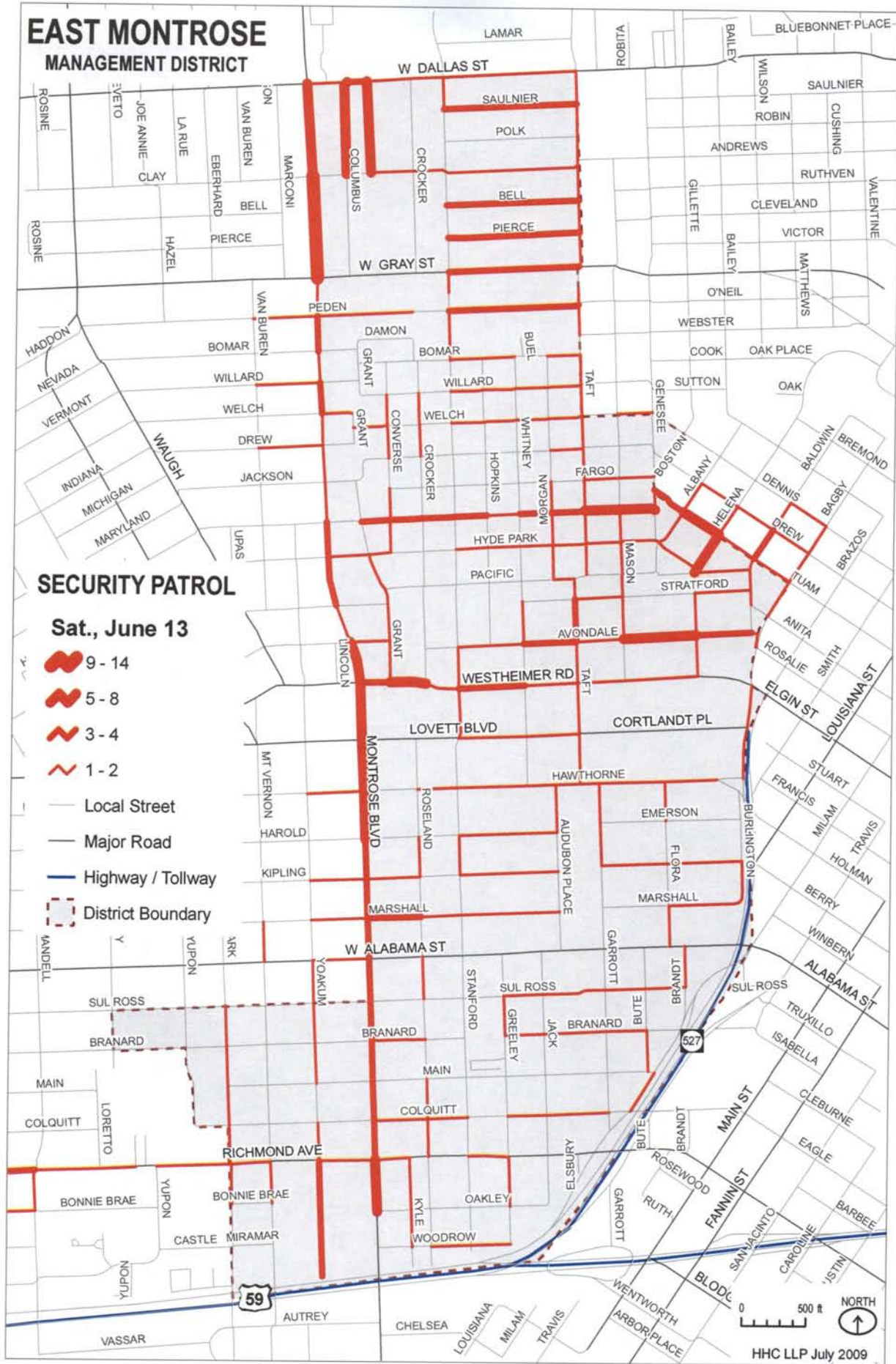
Highway / Tollway

District Boundary



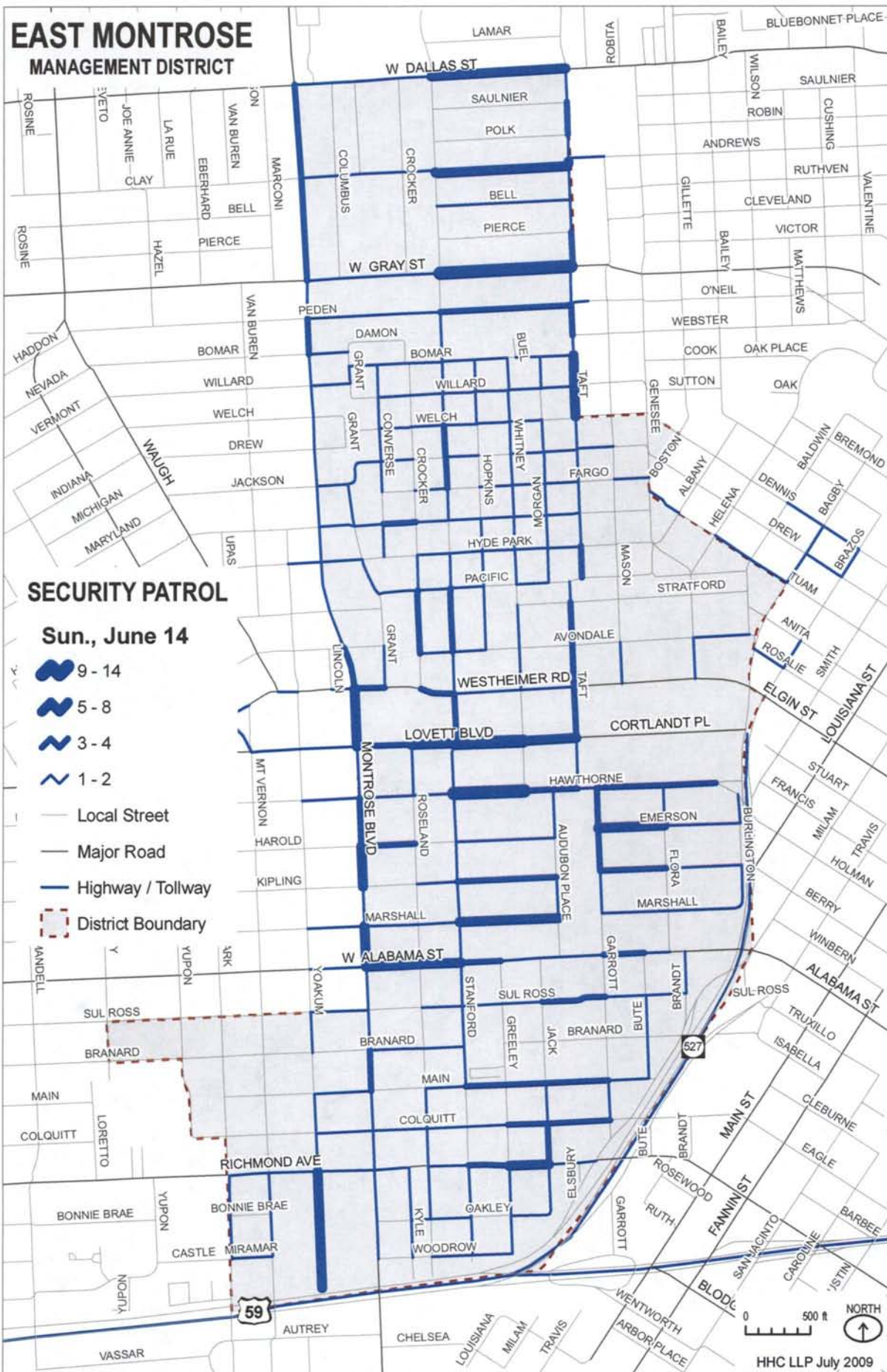
# EAST MONTROSE

## MANAGEMENT DISTRICT





# EAST MONTROSE MANAGEMENT DISTRICT



# EAST MONTROSE MANAGEMENT DISTRICT

## SECURITY PATROL

Mon., June 15

9 - 14

5 - 8

3 - 4

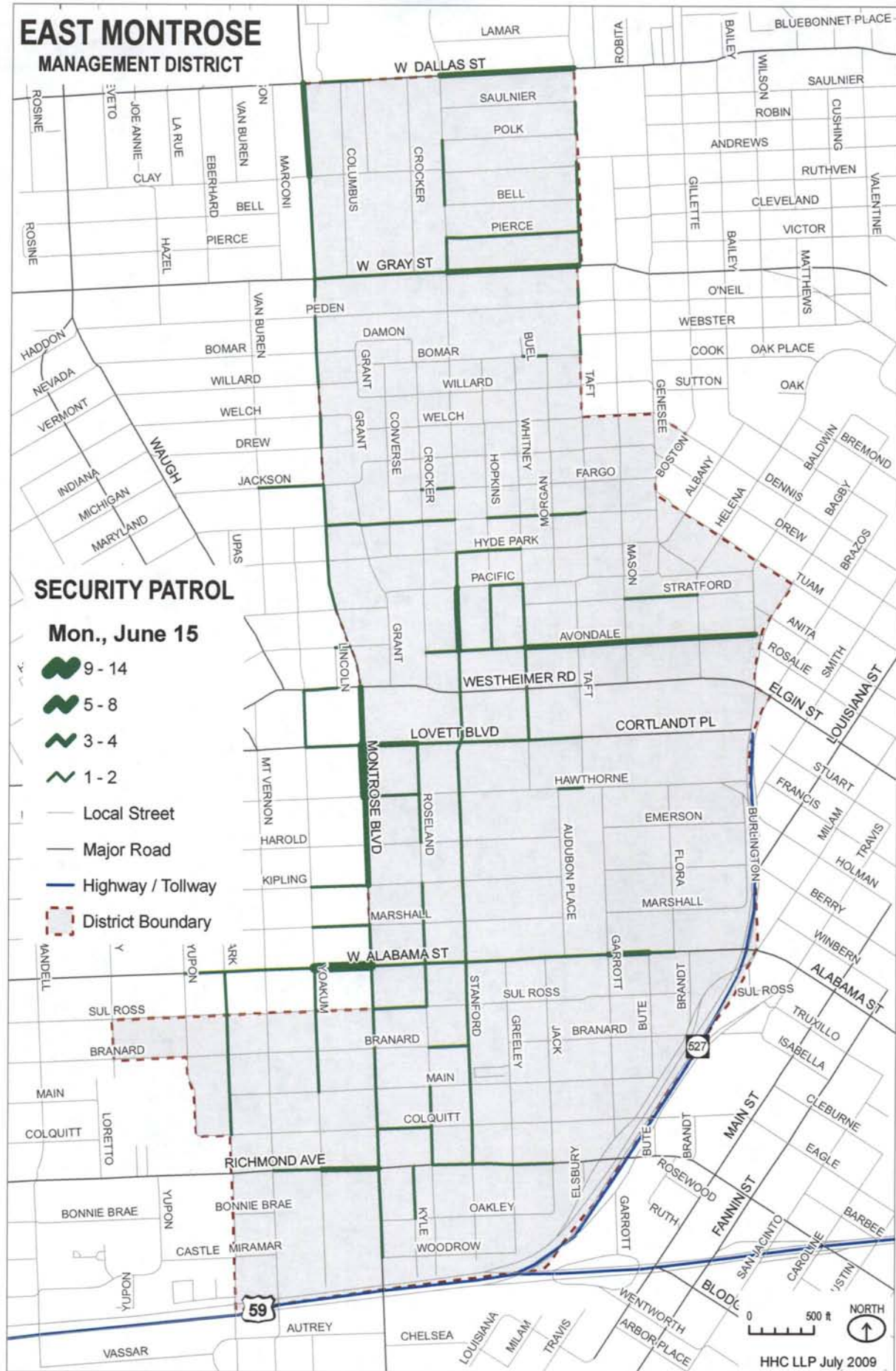
1 - 2

Local Street

Major Road

Highway / Tollway

District Boundary





# EAST MONTROSE MANAGEMENT DISTRICT

## SECURITY PATROL

Thu., June 18

9 - 14

5 - 8

3 - 4

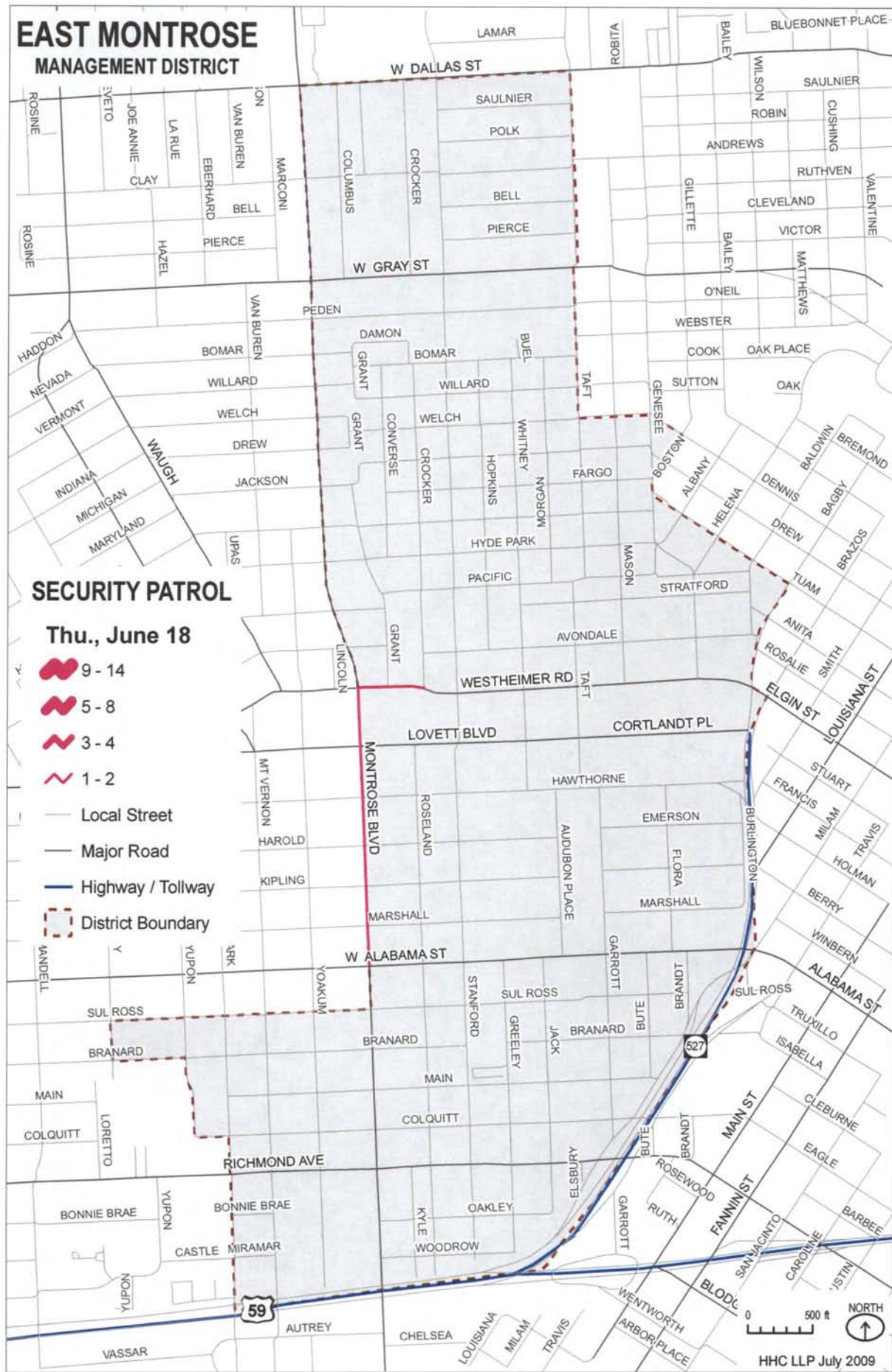
1 - 2

Local Street

Major Road

Highway / Tollway

District Boundary





# EAST MONTROSE MANAGEMENT DISTRICT

## SECURITY PATROL

Fri., June 19

9 - 14

5 - 8

3 - 4

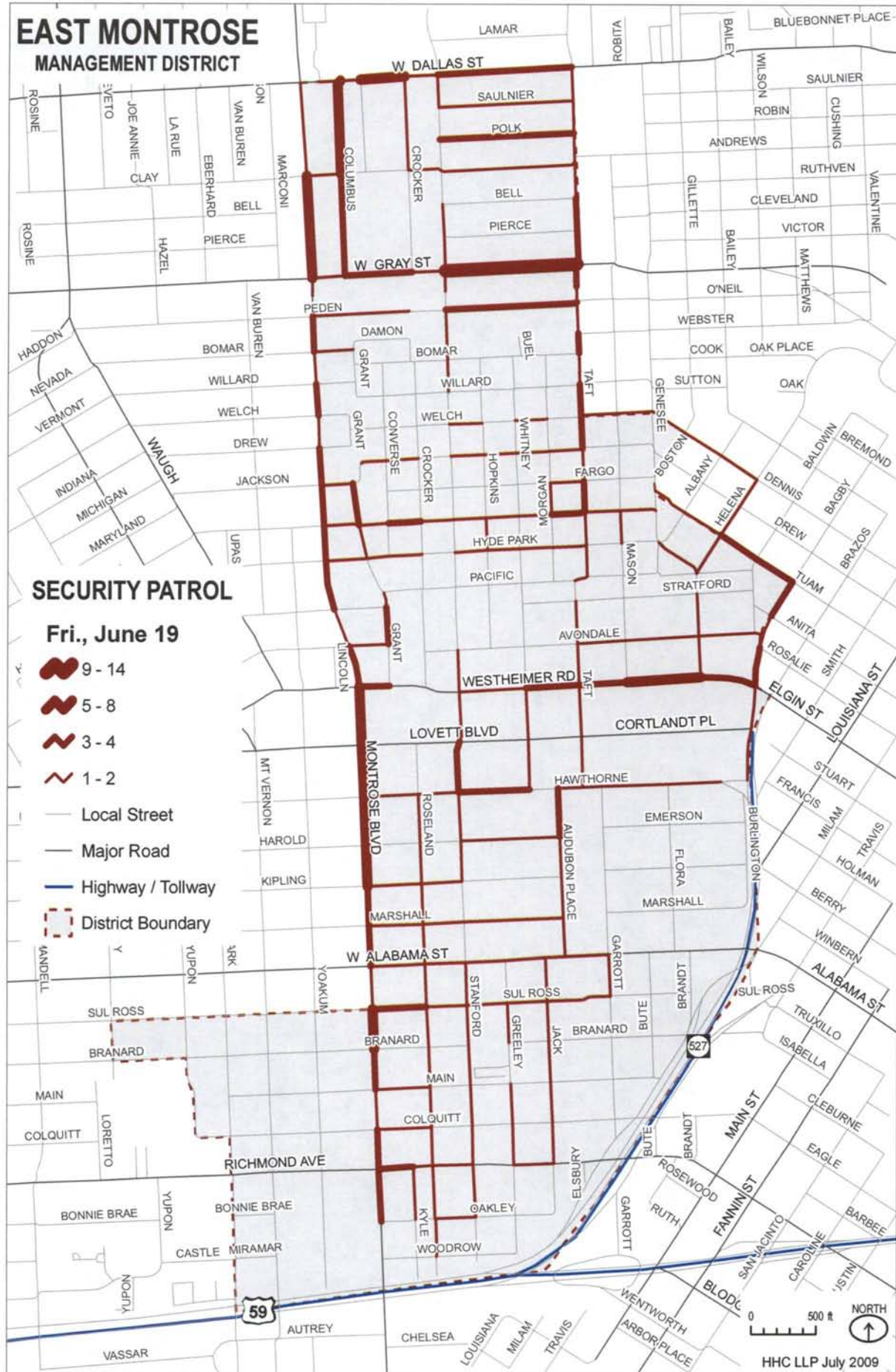
1 - 2

Local Street

Major Road

Highway / Tollway

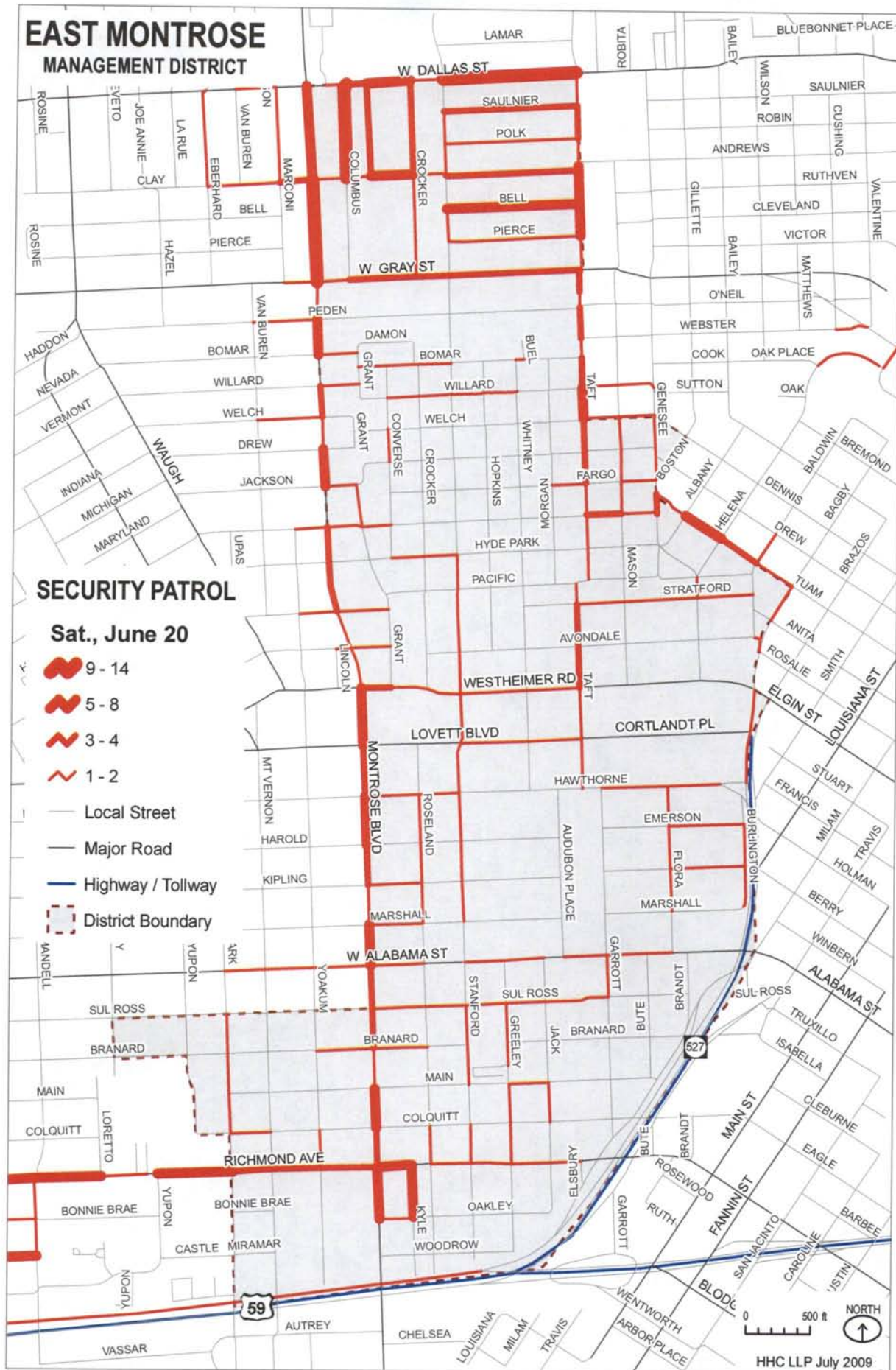
District Boundary



0 500 ft NORTH

HHC LLP July 2009

## EAST MONTROSE MANAGEMENT DISTRICT





# EAST MONTROSE MANAGEMENT DISTRICT

## SECURITY PATROL

Sun., June 21

9 - 14

5 - 8

3 - 4

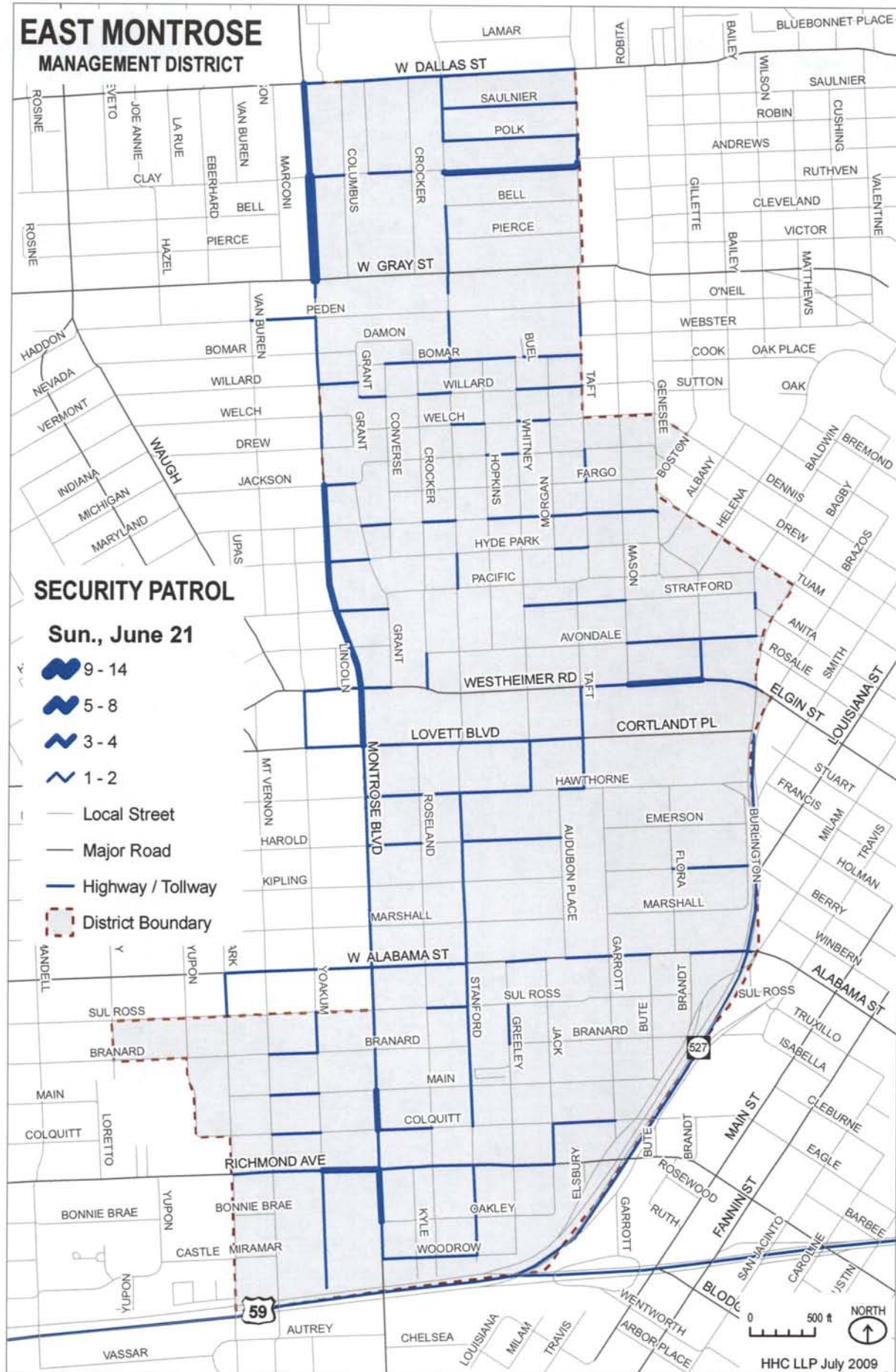
1 - 2

Local Street

Major Road

Highway / Tollway

District Boundary

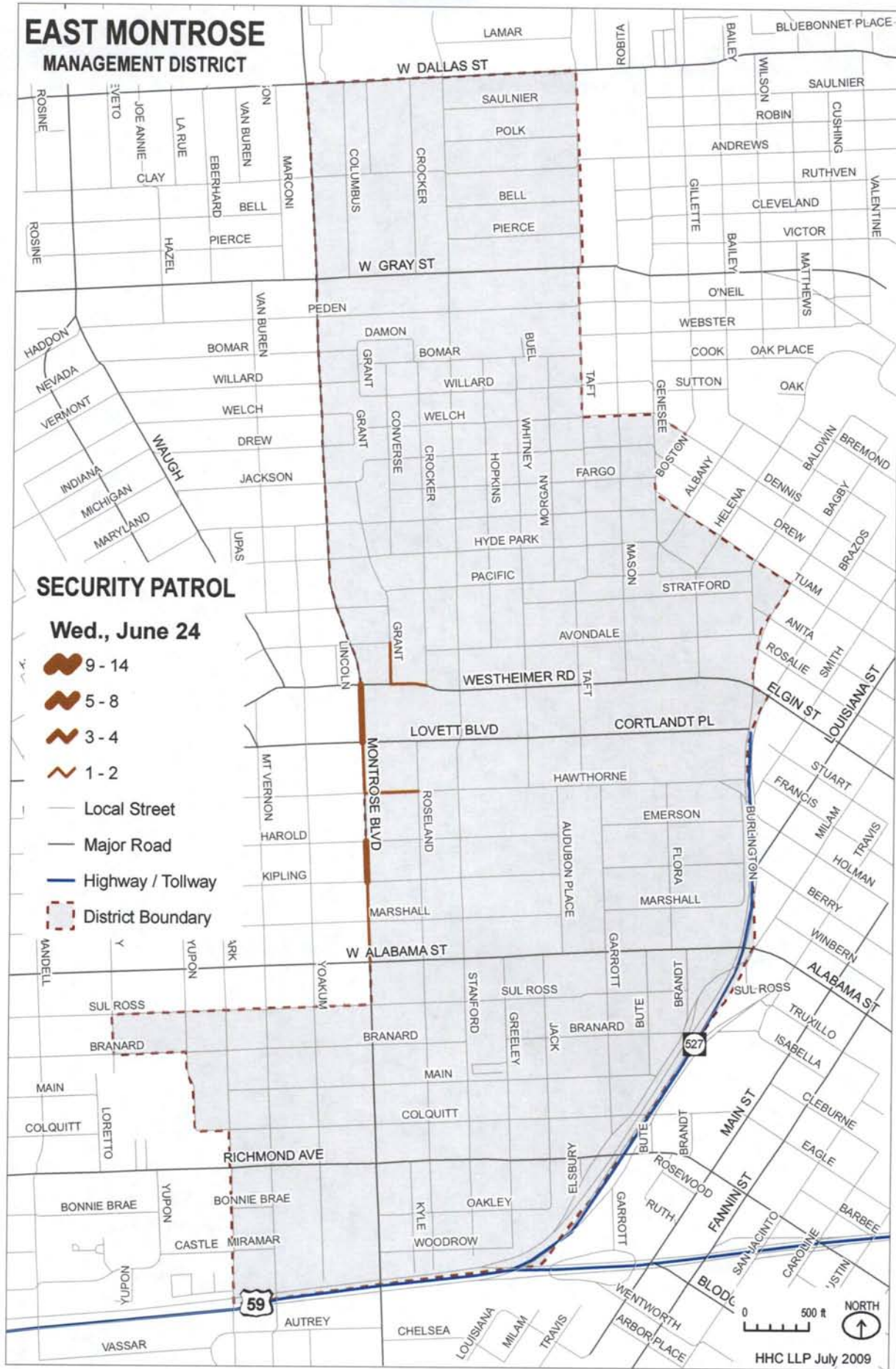




[illegible]

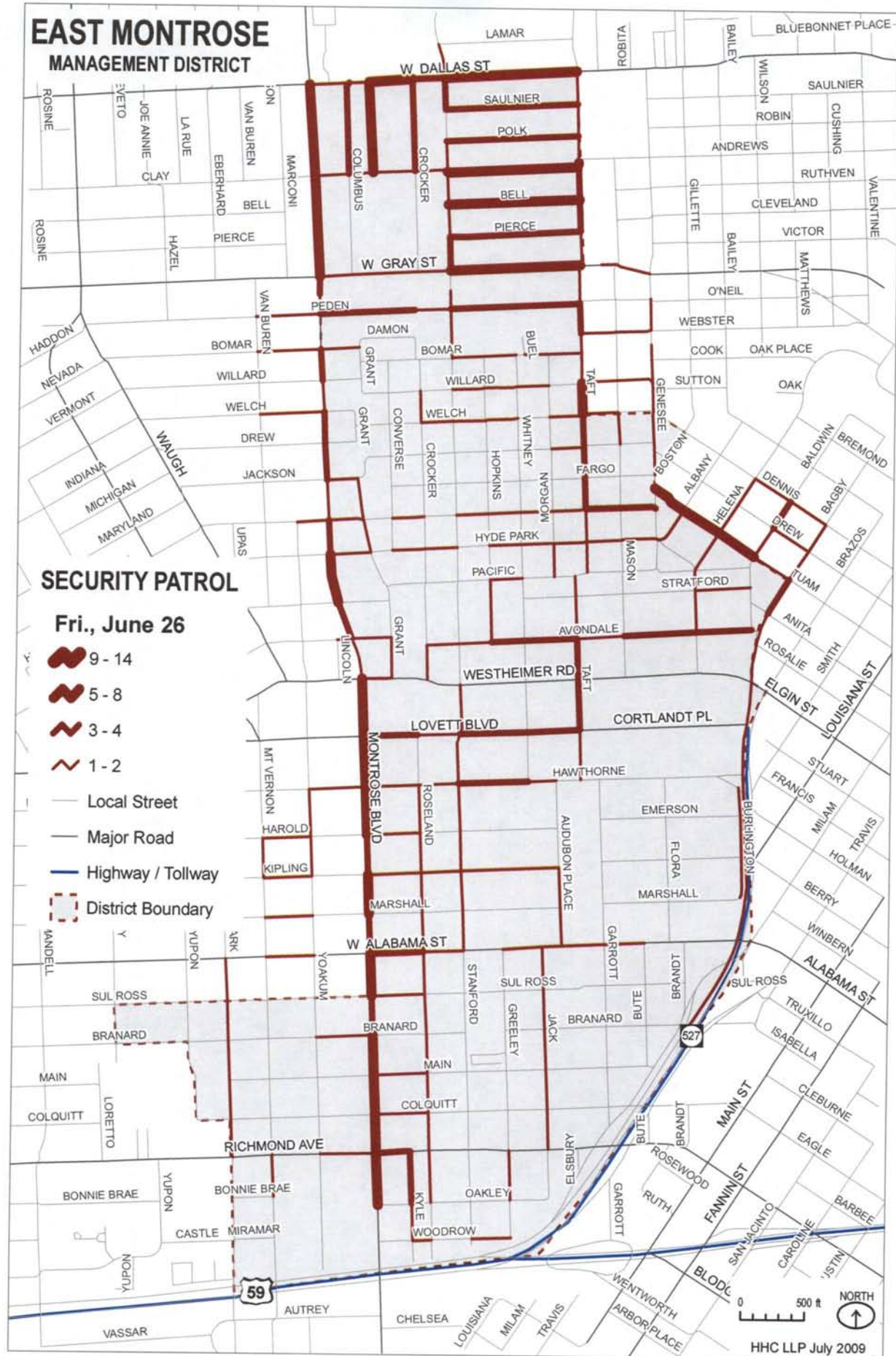
HHC LLP July 2009

# EAST MONTROSE MANAGEMENT DISTRICT





# EAST MONTROSE MANAGEMENT DISTRICT





# EAST MONTROSE MANAGEMENT DISTRICT

**SECURITY PATROL**

**Sat., June 27**

- 9 - 14
- 5 - 8
- 3 - 4
- 1 - 2

Local Street  
Major Road  
Highway / Tollway  
District Boundary

59

527

0 500 ft NORTH

HHC LLP July 2009

HHC LLP July 2009

# EAST MONTROSE MANAGEMENT DISTRICT

## SECURITY PATROL

Sun., June 28

9 - 14

5 - 8

3 - 4

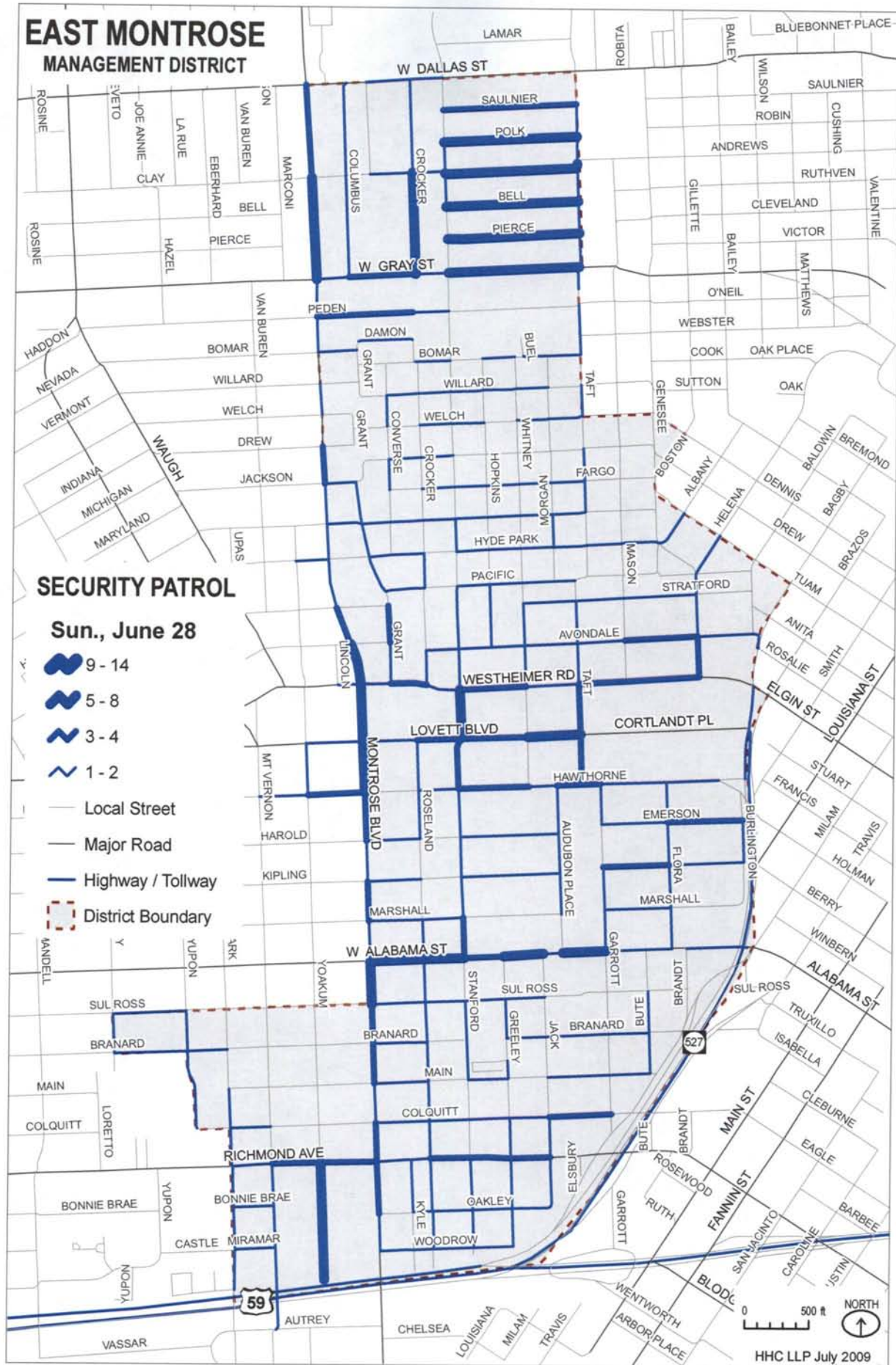
1 - 2

Local Street

Major Road

Highway / Tollway

District Boundary





# EAST MONTROSE MANAGEMENT DISTRICT

## SECURITY PATROL

Mon., June 29

9 - 14

5 - 8

3 - 4

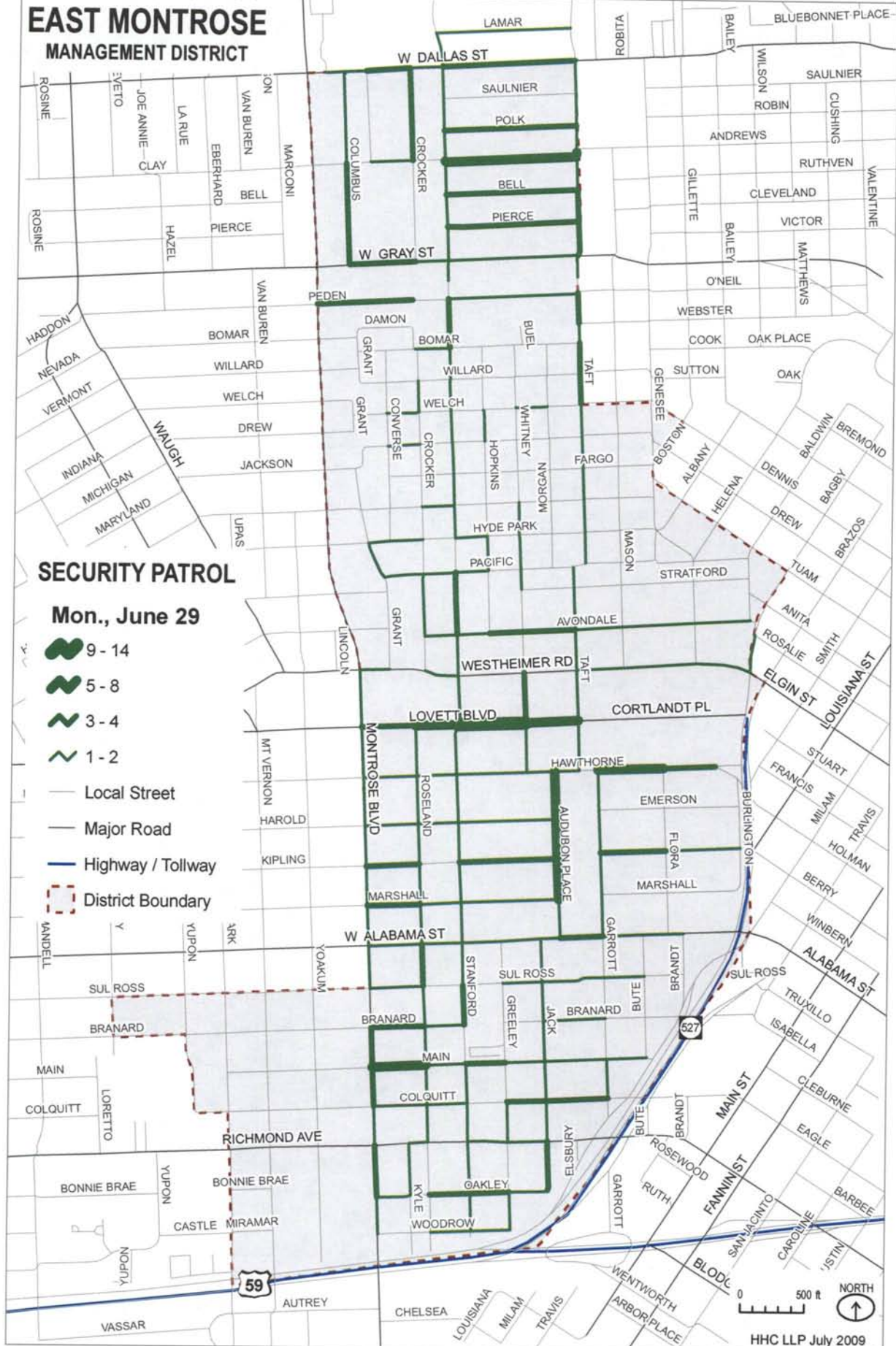
1 - 2

Local Street

Major Road

Highway / Tollway

District Boundary





HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER 6  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

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**AGENDA MEMORANDUM**

TO: Harris County Improvement District Number 6 Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

---

9. Receive report and consider recommendations from the Transportation Committee with regard to the following:
  - a. Receive and consider Richmond Rail Resolution

MEMORANDUM

---

TO: East Montrose Management District Board of Directors  
FROM: David Hawes  
DATE: July 15, 2009  
SUBJECT: Transportation Committee

---

The Montrose Management District Public Safety and Security Committee did not hold a meeting for the month of July.

**THE COMMITTEE CONSIDERED THE FOLLOWING:**

1. Reviewed and discussed the Richmond Rail Resolution.

**COMMITTEE RECOMMENDATIONS:**

1. Adopting the Richmond Rail Resolution

## **Resolution of support for pedestrian streetscape on Richmond Avenue**

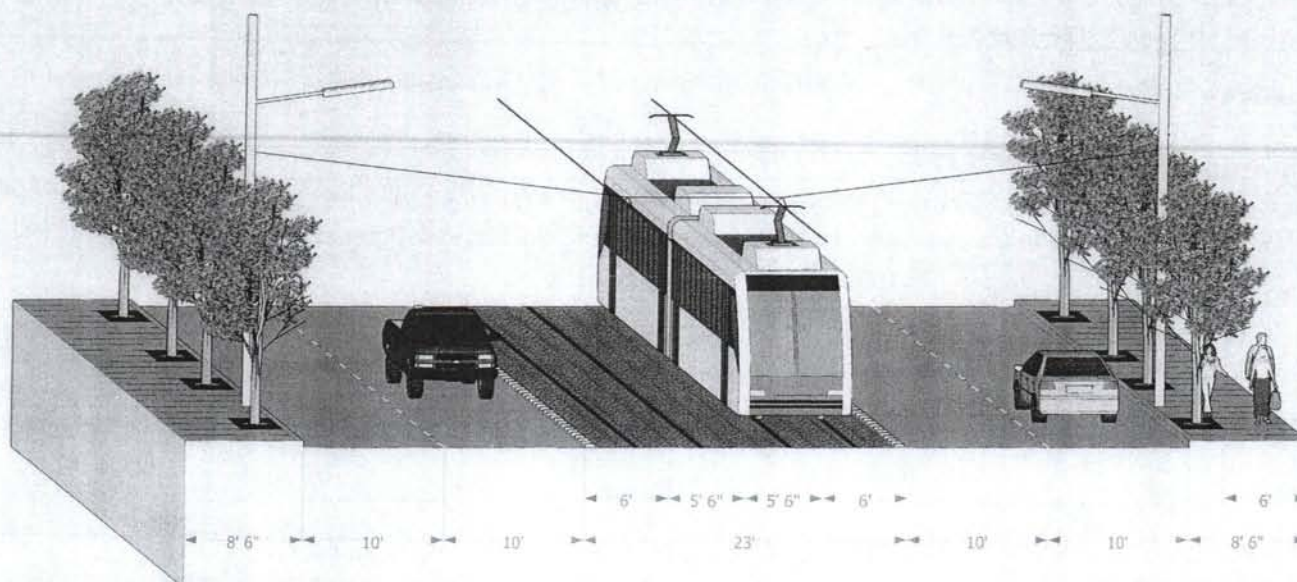
### **We know that:**

- Neartown already has a lot of people making trips on foot, thanks to a relatively high population density, a diverse mix of stores, restaurants, museums, and institutions near residential areas, and a well-connected street grid created when it was a transit-oriented neighborhood.
- More people would walk in Neartown if there were a continuous, adequate, comfortable, and safe sidewalk network.
- The opening of the University Light Rail Line will offer Neartown residents, employees, students, and visitors a convenient and attractive alternative to driving, but to use the line, people will need to be able to walk safely and comfortably to and from stations.
- Neartown is becoming increasingly dense, and a key to accommodating this density is to allow more people to walk and use transit.
- Richmond Avenue is one of Neartown's most important streets, and it must accommodate transit riders, pedestrians, and drivers and serve as an asset to the community.
- Rail construction presents an opportunity to upgrade an aging infrastructure and minimize future disruptions.

The new Richmond streetscape will be an integral part of our community for decades to come. A good design will enhance the community, reduce traffic by allowing people to walk and use transit, and make Neartown more livable. A bad design will harm the community.

### **We resolve:**

We want the following minimum street cross-section on Richmond between Kirby and Spur 527 in the segments between stations. This section is limited to the existing 80-foot right-of-way, avoiding the taking of private property.



Recommended allocation of 80-foot right of way on Richmond Ave.



HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER 6  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

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**AGENDA MEMORANDUM**

TO: Harris County Improvement District Number 6 Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

---

10. Receive report and consider recommendations from the Visual Improvements and Cultural Promotions Committee with regard to the following:
  - a. Receive update on Keep Montrose Clean and Green Campaign

MEMORANDUM

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TO: East Montrose Management District Board of Directors  
FROM: David Hawes  
DATE: July 15, 2009  
SUBJECT: Visual Improvements and Cultural Promotions Committee

---

The Montrose Management District Public Safety and Security Committee did not hold a meeting for the month of July.

**THE COMMITTEE CONSIDERED THE FOLLOWING:**

1. Placing the Keep Montrose Clean and Green Campaign on hold until the West and East Montrose Districts have been combined.
2. Using Juvenile Probationers to clean esplanades and sidewalks within the District.

**COMMITTEE RECOMMENDATIONS:**

1. No actions recommended.

HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER 6  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

---

**AGENDA MEMORANDUM**

TO: Harris County Improvement District Number 6 Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

---

11. Receive report and consider recommendations from the Business Development Committee with regard to the following:
  - a. Receive update on the MDBA Database project



MEMORANDUM

---

TO: East Montrose Management District Board of Directors  
FROM: David Hawes  
DATE: July 15, 2009  
SUBJECT: Business Development Committee

---

The Montrose Management District Public Safety and Security Committee did not hold a meeting for the month of July.

**THE COMMITTEE CONSIDERED THE FOLLOWING:**

1. Receive update on the MDBA Database project

**COMMITTEE RECOMMENDATIONS:**

1. No actions recommended.

---

# MBDA

Database Update  
July 2009



# Your Project Team

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- Amanda Dore
- Yajaira Posada
- Chris Hulsebosch
- Leslie Moreland





# Objective

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- Develop a comprehensive database that reflects as many of the businesses within the MDBA geographic territory as possible and is as complete as possible
- Develop a web application for the database that is password protected and can be updated from the MDBA website
- To collect email addresses for as much of the database as possible

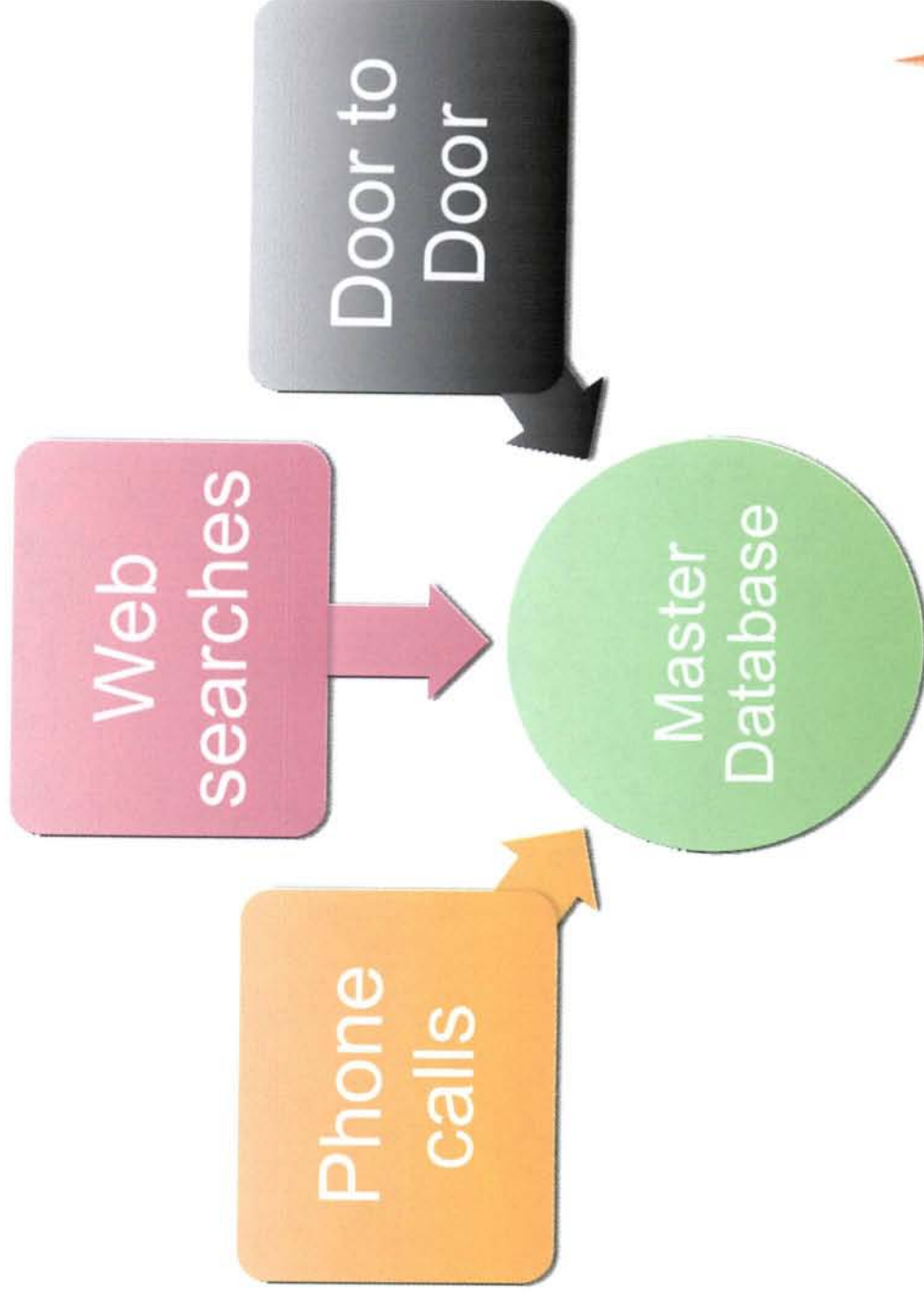
# Overview

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# Inputs into Master Database

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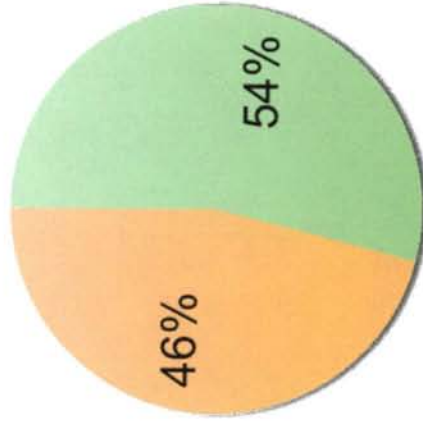
# Key Metrics

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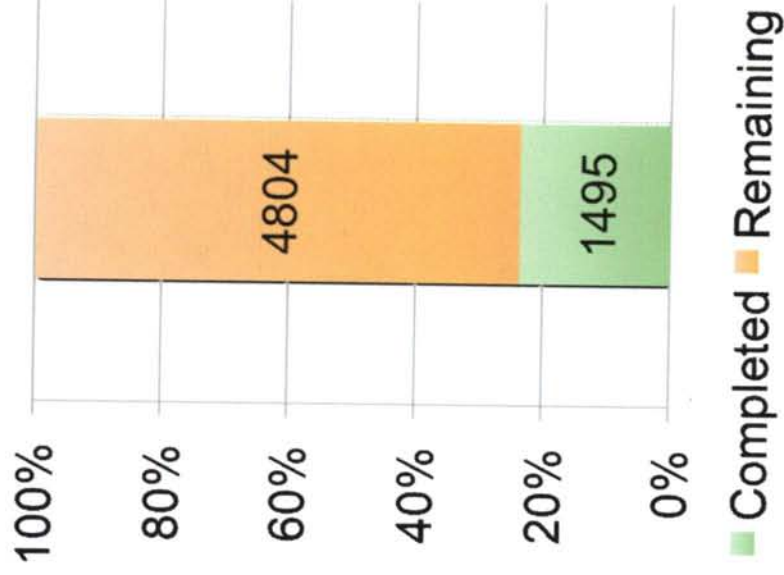
	Start	07/08	+/-
Number of records	5041	4804	-237
Email	1016	1565	+549
Phone Numbers	4568	4362	+206
SIC codes	0	444	+444
Website addresses	0	598	+598

# Phone Call Disposition

	07/08
Phone Calls Completed	1495
Avg. Calls per Day	83
Verified Records	808



■ Successful ■ Unsuccessful

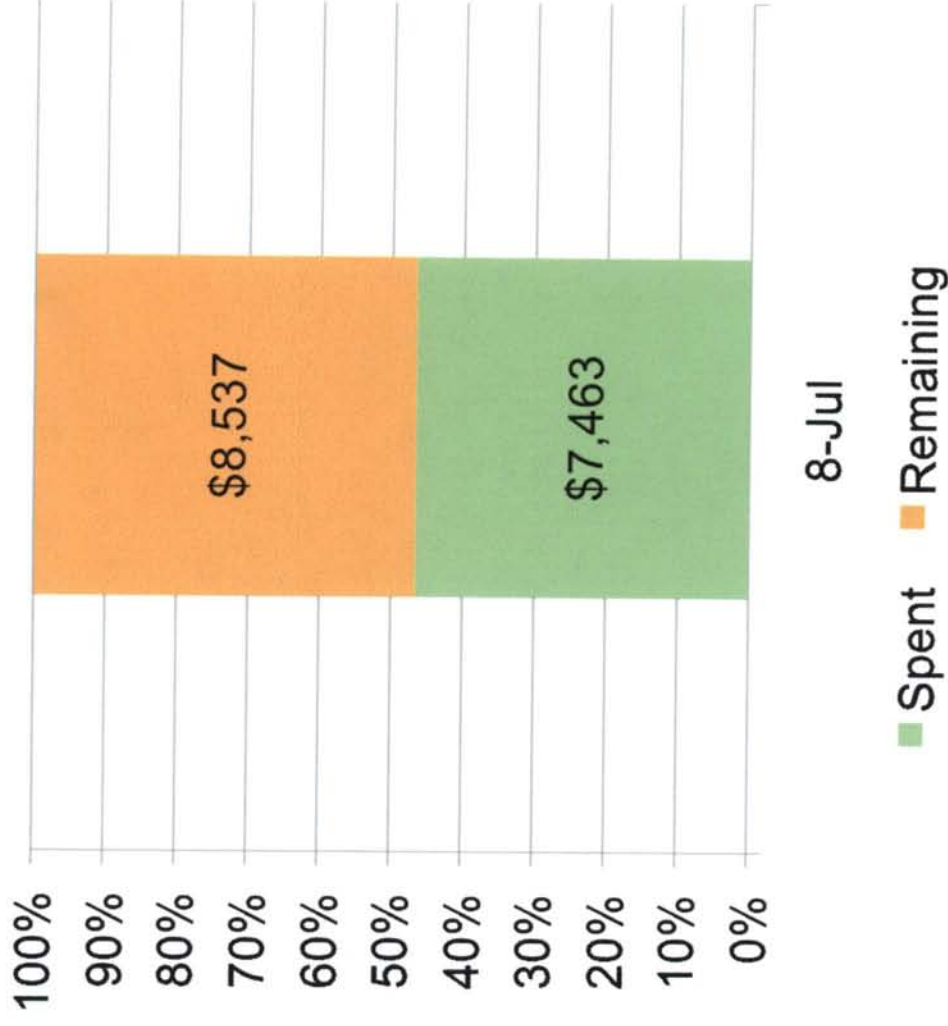


# Project Plan

Week	Activity
Week 1-3	Project Launch Student Training Phone calls and web searches – data input into spreadsheets Finalized Database
Week 3-5	Phone Calls and web searches – data input into database
★ Week 6	Phone Calls and web searches Merge spreadsheets into database
Week 7	Phone Calls and web searched Survey area
Week 8	Survey area for likely targets Door-to-door collection
Week 9	Door-to-door collection Add data collection to website



# Budget Tracking



5 to 6 weeks remaining  
in project.

Estimated completion is  
w/o Aug 3 or 10

HARRIS COUNTY IMPROVEMENT DISTRICT NUMBER 6  
CITY OF HOUSTON  
HARRIS COUNTY, TEXAS

---

**AGENDA MEMORANDUM**

TO: Harris County Improvement District Number 6 Board of Directors  
FROM: Executive Director  
SUBJECT: Agenda Item Materials

---

14. Receive Executive Director's monthly report on Action Initiatives in support of the District's Service Plan.



## HCID #6 EAST MONTROSE DISTRICT

### Cleanup Update July 2009 meeting

Staff inspected the District for overgrown vacant lots, illegal trash dumps, inoperable vehicles and abandoned houses and businesses. Reports were submitted to Neighborhood Protection for abatement.

#### *Overgrown vacant lot violations were found in the following locations:*

Harris County Tax Account No.	054-176-000-0010
Lot and Block No.	Lot 10, Block 2
Property Address	419 Peden, Key Map 493N
Harris County Tax Account No.	010-166-000-0006
Lot and Block No.	Lot 6, Block 2
Property Address	1013 Montrose, <b>SE corner of Montrose &amp; W. Dallas</b> , Key Map 493N
Harris County Tax Account No.	010-166-000-0007
Lot and Block No.	Lot 7 & 8, Block 2
Property Address	1017 Montrose, <b>SE corner of Montrose &amp; W. Dallas</b> , Key Map 493N
Harris County Tax Account No.	010-166-000-0009
Lot and Block No.	Lot 9, Block 2
Property Address	1107 Montrose, <b>SE corner of Montrose &amp; W. Dallas</b> , Key Map 493N
Harris County Tax Account No.	010-166-000-0010
Lot and Block No.	Lot 10, Block 2
Property Address	1109 Montrose, <b>SE corner of Montrose &amp; W. Dallas</b> , Key Map 493N
Harris County Tax Account No.	010-166-000-0011
Lot and Block No.	Lot 11, Block 2
Property Address	1111 Montrose, <b>SE corner of Montrose &amp; W. Dallas</b> , Key Map 493N
Harris County Tax Account No.	037-076-000-0005
Lot and Block No.	Lot 5, Block 12
Property Address	2119 Converse, <b>NE corner of W. Drew &amp; Converse</b> , Key Map 493N



Harris County Tax Account No.  
Lot and Block No.  
Property Address

009-100-000-0005  
Lot 5, Block 4  
606 Willard, **at the NW corner of Willard and  
Hopkins**, Key Map 493N

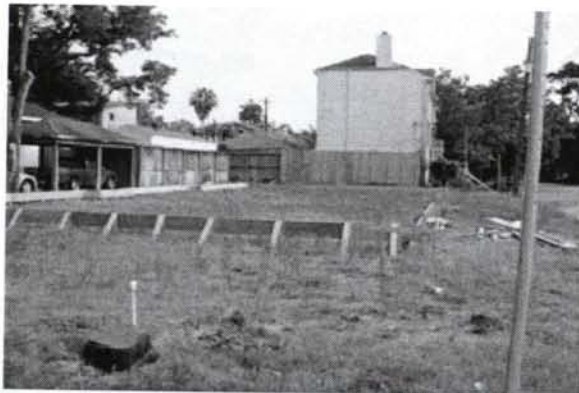
● *New residential construction in the District:*



4317 Stanford



Corner of Roseland & W. Main



Corner of Welch & Converse



700 block of Bomar



400 block of Peden

- *Some evidence reporting to Neighborhood Protection is working. Cleaned up lot at 4309 Jack.*



- Staff inspected the District for inoperative street lights on July 8 and submitted the locations to the City 311 online reporting. Locations were as follows:

500 block of Polk	300 block of W. Pierce	2100 block of Crocker
400 block of Pacific	800 block of Hawthorne	900 block of Harold
800 block of Kipling	200 block of Emerson	3900 block of Branard
1400 block of Sul Ross	1200 block of Colquitt	700 block of Richmond
4300 block of Greeley	4300 block of Jack	4400 block of Jack

- *Damaged street light at the corner of Marshall and Burlington reported to 311*

\*\*\*\*\*  
 City of Houston 3-1-1 Online Automated Response E-mail Notification - DO NOT REPLY  
 \*\*\*\*\*

Dear Citizen,  
 We have received your service order for Street Light Burned Out

Your Reference number is: 09-00195610.  
 Please contact the 3-1-1 Houston Service Helpline by dialing 311 for a status update regarding your service request number 09-00195610.

Please allow between 12-30 days before checking on the service request status.

Regards,  
 3-1-1 Houston Service Helpline Citizen Care

Thank you for reporting your City of Houston 3-1-1 service request on <http://www.houstontx.gov/311/index.html>

Your Request# 09-00195610 for TT - Street Light Burned Out Summary:

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Service Location:	204 MARSHALL HOUSTON TX 77006
Date Created on :	Thursday June 25, 2009 01:54 PM

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● *Graffiti sites reported to the abatement team:*

1. On the big M sign at Westheimer and Bagby
2. On the Up To Date Cleaners sign post at 714 W. Gray
3. On the back wall of a building seen in the vacant lot next to 1957 W. Dallas
4. On the traffic signal pole at the SW corner of Westheimer and Montrose
5. On the light pole next to the bus shelter at the corner of Westheimer and Montrose

\*\*\*\*\*

Staff will continue to look for violations and other problems as they arise. Please call Roy Hill at 713-595-1207 or 713-724-2189 or send an e-mail to [rhill@hhcllp.com](mailto:rhill@hhcllp.com) if you see a possible violation that needs to be inspected.